MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 10, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:06 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott, President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Luis Villegas
Ms. Jennifer Hammervold, Student Trustee

Member absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/President, CSEA
Ms. Jo Bedard, Public Information Officer
Mr. Gerald Clouser, Assistant Professor, Marine Technology
Ms. Jane Craven, Asst. Dean, Admissions and Records
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Mark Ferrer, Assistant Professor, English, Composition & Literature
Dr. Charles Hanson, Vice President, Business Services
Mr. Keith McLellan, Dean, Student Development
Mr. Domenico Maiolo, Student Senator
Mrs. Janice Peterson, President, Academic Senate
Ms. Margie Reinhart, Professor, Mathematics
Mr. Ramiro Sanchez, Dean, Academic Affairs
Mr. Bernie Sayers, Laboratory Technician, Art
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Ms. Ana Wilson, Staff Development Coordinator, Personnel
Ms. Pamela Zwehl-Burke, Associate Professor, Art

1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 27, 1994

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of October 27, 1994.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson congratulated Mr. Mike Masson on his Faculty Lecture; noted that the drop deadline (from 14th week to 10th week) is again on the Academic Senate Agenda for approval; there is a motion on the floor of the Academic Senate to change the Senate's constitution and bylaws regarding voting on Academic Senate committees; recommendations for 1995-96 sabbatical leaves will be discussed at the next meeting; discussion will take place on procedures, timelines and criteria for hiring tenure track faculty as the College will be in the process of hiring some faculty; and ongoing discussion regarding redesign will take place. Mrs. Peterson discussed the State Academic Senate conference she recently attended in Los Angeles.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported on the classified inservice held last week entitled, "Surviving Change and Transition," with Delia Horwitz as the keynote speaker. Ms. Auchincloss thanked Dr. MacDougall for his presentation at the inservice on the "State of the State." Classified staff rated the inservice very high. There is discussion that the faculty spring inservice will include classified staff since the topic will be on redesign, and this would provide an opportunity for all to hear Mr. John Marrazzo, consultant, speak.
c. REPORT BY ASSOCIATED STUDENTS - Mr. Matthias Smith

Mr. Smith reported that the Associated Students have been very active over the past few weeks highlighting the concept of a "dead hour" during the noon hour for students to be able to attend club meetings, etc. Mr. Smith noted that the Haunted House opening day went extremely well, a multi-cultural day is planned for November 16, and the results of the Library Survey will be counted by next week.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard highlighted the Linda Benet Exhibition (EROS 1994) Reception on November 18 with the exhibit continuing through December 5 and noted the College's numerous musical offerings during the month of December.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The Classified Inservice noting its affirmation of the sense of community the College possesses and thanked the staff of Classified Council and Ms. Ana Wilson for their work in putting the program together.

2. Acknowledged the election of this past Tuesday and congratulated Dr. Dobbs and Ms. Livingston on their reelection to the Board and noted that absentee ballots were being counted to determine the outcome of Mr. Jarrott's position.

3. Proposition 187, which passed in the Tuesday election, has been enjoined by the U.S. Federal Court and, thus, no action will be taken until the Federal Court makes a determination on its status. SBCC is in a status quo situation and will remain so until the Court's decision.

4. A great deal of effort has continued on the redesign project of the College. Mr. John Marrazzo will return in December and will meet with the Academic Senate, the Planning and Resources Committee, College Planning Council, Classified Council as well as others to facilitate our work in this area.

5. A transfer agreement with the UCSB College of Engineering and SBCC has been established through the efforts of Dr. Diana Sloane, Mrs. Lynda Fairly, Mr. Greg Cain, Mr. Keith McLellan, and other staff members from Student Affairs. Students have explicit guidelines to follow in order to assure transfer into UCSB in Engineering.

6. Congratulated Dr. Ullom and faculty members of the Music Department for the outstanding faculty concert presented on October 30.

7. Introduced Mr. Mark Ferrer who has been selected as the Director of the Faculty Resource Center.

(At this time, Items 4.3, 4.1 and 4.2 were taken out of order.)
1.8 GOVERNING BOARD

Dr. Alexander congratulated music faculty members on the recent Faculty Chamber Concert.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following certificated faculty retirements: Ms. Elinor Flewellen (22.5 years of service); Mr. Edwin Soule (22.5 years of service); and Mr. Merle Taylor (34.5 years of service), effective December 23, 1994. (Golden Handshake, Ed. Code 22714). Also announced was the educational administrator resignation of Dr. Fernando Padilla effective 6/30/95.

Ms. Pamela Zwehl-Burke spoke to the 15 years of service to the District by Mr. Bernie Sayers, Mr. Keith McLellan spoke to the 20 years of service to the District by Ms. Meg Torres, and Dr. MacDougall spoke to the 20 years of service to the District by Mr. Dan Oroz and Dr. MacDougall presented each with a certificate on behalf of the Board of Trustees.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMEND ACCEPTANCE OF REVISIONS TO THE POLICIES FOR CERTIFICATED PERSONNEL OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the revised District Policies for Certificated Personnel as contained in the Agenda. A copy of the revised policies is on file in the Office of Academic Affairs, the Personnel Department, the Library, and the President's Office.

3. STUDENTAFFAIRS- Mrs. Lynda Fairly

3.1 PRESENTATION OF FALL 1994 STUDENT CHARACTERISTICS

Ms. Jane Craven, Assistant Dean for Admissions and Records, presented the Fall 1994 Student Characteristics report for Fall 1994 highlighting the College's enrollment (11,254); time of attendance; credit load (44 percent are full-time students); age groups (7 percent decrease in 25 or younger since Fall 1992 and 19 percent decrease in 26 or older since Fall 1992); student ethnicity (36 percent of students are of ethnic backgrounds); previous education (a 51.1 percent decrease in BA/BS holders and 36.5 percent increase in foreign high school graduates); enrollment status; educational goals (74.8 percent decrease in personal enrichment goals and 17.5 percent increase in vocational degree goals); transfer plans; and most popular majors (all of the top majors with the exception of computer science were also in the top 10 in 1992).
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 5 (1994-95) ADJUSTING THE 1994-95 GENERAL FUND BUDGET

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 5 (1994-95) authorizing 1994-95 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: Mrs. Powell

Consent: Ms. Hammervold

b. ADOPTION OF RESOLUTION NO. 6 (1994-95) REGARDING CLAIMS

District legal counsel has recommended the attached resolution to establish District policy that as a prerequisite to bringing suit against the District, a claim for money or damages must be filed with the District prior to a suit being filed.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 6 (1994-95). The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: Mrs. Powell

Consent: Ms. Hammervold
6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Mr. Bill Hamre presented the second summary document in the annual series of Santa Barbara City College’s Institutional Effectiveness reports. The report will be integrated with other college planning and research activities, such as the Institutional Research Agenda and the College’s Statement of Institutional Directions.

The document reflects SBCC’s comprehensive assessment of institutional effectiveness. It is the result of the efforts of many individuals within the College to examine the institutional strengths and identify areas for improvement.

The report is divided into five chapters, which correspond to the AB 1725 requirements as adopted by the State Board of Governors: 1) Student Access; 2) Student Success; 3) Student Participation and Satisfaction; 4) Human Resources; and, 5) Fiscal and Physical Resource Use and Renewal. Within each chapter, key institutional goals are identified and specific measures are used to assess the achievement of these goals. At the end of each chapter implications for college practice are identified.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Assessment of Institutional Effectiveness Report.

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:02 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 15, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON December 15, 1994

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board

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