MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 27, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:08 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott, President
Ms. Joan Livingston
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/President, CSEA
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Mrs. Lynda Fairly, Vice President, Student Services
Mr. James Frank, President, Associated Students
Ms. Jan Hake, Dean, Continuing Education
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Bill Hull, Laboratory Technician, Supervisor, Biological Science
Mr. Daniel M. Jimenez, Reporter, THE CHANNELS
Mr. Jim Minow, Assoc. Vice President, Development
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. John Sams, Director of Inmate Services, Santa Barbara Co. Sheriff's Department
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, SBCC Instructors' Association
1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 16, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of December 16, 1993.

1.6 HEARING OF CITIZENS

Mr. John Sams, Director of Inmate Services at the Sheriff's Department, spoke on behalf of Sheriff Jim Thomas and Chief Deputy John Dafoe, expressing appreciation for the support and assistance of Santa Barbara City College's Continuing Education Department in developing GED and ESL programs at the County Jail for the past three years. Mr. Sams noted that the jail must expand its programs at this time and will look to another entity for continuing service for these programs (See Item 4.3 on the Agenda).

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson congratulated and welcomed Ms. Livingston and Mr. Smith to the Board of Trustees. Mrs. Peterson noted that the faculty spring inservice focused on technology, and the keynote speaker was Jonathan Knowles. Also presenting were Dr. MacDougall (an overview on issues relative to state and local operations), and Dr. Jim Stevens and Mr. Mark Ferrer who spoke on enhancing student learning. Mrs. Peterson thanked Karen Inouye and her committee for the effectiveness of this year's inservice. The College recently came together for a memorial service to say goodbye to a colleague, Paul Molloy, and celebrate Paul's good life. Mrs. Peterson noted that one of the best statements she has seen this week was a headline in the recent EOPS Newsletter, "We look forward to helping you." Mrs. Peterson concluded her report with a quote that was also in the EOPS Newsletter from Dr. Martin Luther King, "If you lose hope, somehow you lose that vitality that keeps life moving. You lose that courage to be, that quality that helps you to go on in spite of all, and so today I still have a dream."

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchtincloss

Ms. Auchtincloss announced that new officers were elected for Classified Council for 1994. Ms. Auchtincloss was re-elected chair, Ms. Chrys Chaparro, recorder, and Ms. Nancy Baird, newsletter editor. Mr. David Chavez was elected as a new member to Classified Council. The Employee Suggestion Program Committee selected a suggestion by Ms. Charlotte Connell, Career Center, and the suggestion has been sent to Dr. MacDougall's Cabinet. The Council is working on an upcoming spring inservice and revisions to finalize the Professional Growth Manual.
c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank reported that a manual for the Student Senate that will orient new senators is in the finalization stage, Mr. Matthias Smith was confirmed as the Student Trustee, and the semi-annual club day is being scheduled within the next two weeks.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard welcomed Ms. Livingston and Mr. Smith to the Board of Trustees and highlighted the Mind/Supermind series commencing January 31 and the Annual Faculty Lecture featuring Mr. John Eggler on February 2.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The tragic loss of Mr. Paul Molloy who was an outstanding teacher and individual and one of the most positive people he has known. Mr. Molloy will be greatly missed.

2. Acknowledged the death of Mr. Burt Miller, former assistant to the Superintendent/President, noting his fine qualities.

3. The Governor's budget proposes an increase in student fees from $13 to $20/unit and, for the third consecutive year, there will be no cost-of-living adjustment for the California Community Colleges.

4. Enrollment for Spring semester is down and there is a concern because our income is predicated on the ability to reach a certain level of full-time equivalent students. When the College budget was formulated, the College expected to make its FTE funding cap and to qualify for basic skills funding (approximately $390,000). The drop in enrollment jeopardizes this funding. With the property tax shortfall, the College could be facing a $750,000 decrease in funding.

5. The Faculty Inservice was exceptional and Dr. MacDougall commended faculty members on the planning committee for their work.

6. Shared the Business and Industry Membership Directory with Board Members and noted the "Partners in Progress" article that describes effectively the objectives the College has in working with business.

7. Congratulated the 1993 SBCC Golf Team in receiving the highest grades (GPA of 3.3) for an athletic team from throughout the California Community Colleges.

8. The HRC Department will receive a five-year provisional accreditation from the American Culinary Federation, but the College must respond to two items within 90 days. This will give the HRC Program national recognition and should help in enrollment.

9. Commended the negotiating teams on bringing the CSEA contract to closure.
1.8 GOVERNING BOARD

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office was administered to Mr. Matthias Smith by Dr. MacDougall, Secretary/Clerk. Mr. Smith has been appointed by the Associated Students as the non-voting Student Trustee for the remainder of the 1993-94 year.

(At this time, Item 4.1 was taken out of order)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified Appointment:

CLASSIFIED APPOINTMENTS

Maria Buell  Typist Clerk, Sr.  2/7/94  25B  FT/12 Mo.
Career Adv. Center  RE: D. Poirier

Mr. Oroz announced the retirement of Ms. Ellen Downing, Coordinator II, Continuing Education, for 23 years of service to the District and noted that Ms. Downing will attend a Board Meeting closer to the date of her retirement.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JANUARY 1, 1993

Mr. Oroz announced the following items in the contract: The agreement is a three-year agreement covering 1993, 1994, and 1995; personnel benefits are increased for retirees from $2000 to $3000 per year; increased the District's contribution to benefits maintaining a $1000 waiver; CSEA will have representation on Classified Council, Safety Committee, Benefits Committee, Facilities Committee, Affirmative Action Committee; and there will be, on a one-time basis, two paid days provided during a specified period in 1994 as a settlement for the Persian Gulf War holidays' litigation. Dr. MacDougall noted that the total cost of the contract is $226,000 with $52,800 being one-time costs related to the two holidays.

Ms. Liz Auchincloss, President of CSEA, recognized team members for CSEA and the District. She noted the exceptional manner in which the District's team conducted themselves during all meetings and thanked the District for agreeing to settle the health and welfare benefit package in time for the October enrollment in order that all classified staff could be helped.
Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the agreement between the California School Employees Association, Chapter 288, and the District effective January 1, 1993, and as required by Rule 32120, the District file a copy of the written agreement with the public Employment Relation Board.

b. LAYOFF CLASSIFIED EMPLOYEES - CAREER ADVANCEMENT CENTER

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board, with regret, unanimously approved the following listed employees be laid off effective February 16, 1994:

CARLSON, Chrystal
Internship Coordinator

McGILLIN, Catherine
Internship Technician

c. APPROVAL OF NEW CLASSIFICATION - CITIZENSHIP SERVICES COORDINATOR

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved the Citizenship Services Coordinator classification as contained in the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 ADOPTION OF RESOLUTION NO. 15 (1993-94) TO PARTICIPATE IN THE "CALIFORNIA COMMUNITY COLLEGE LICENSED PRODUCTS, SERVICES & SPONSORSHIP PROGRAM"

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 15 (1993-94) to participate in the "California Community College Licensed Products, Services & Sponsorship Program." The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 REPORT ON ENVIRONMENTAL/HORTICULTURE PROGRAM REVIEW (Taken out of order)

Mr. Jerry Sortomme discussed the major findings and recommendations from the Environmental/Horticulture Program Review. He noted the steady increase in enrollments due to changing the scheduling of classes to evening times and Saturdays; all of the facilities used have been relocated to a central area on the East Campus bluff; the Chumash Point-
Ethnobotanical Preserve has been completed; a new certificate and associate of science degree emphasis in Regenerative and Restoration Horticulture has been added; and, there has been an increase in the number of EH students who have transferred to a four-year university and in the number of students placed in full-time jobs in the horticulture industry. The major recommendations for strengthening the program include: incorporating the use of computers into the curriculum, adding a bilingual component into the curriculum, incorporating career planning activities offered by the Career Advancement Center, and continuing to assist area high schools in developing their horticulture education programs.

Dr. MacDougall commended Mr. Sortomme for his work in making the curriculum more professionally focused and with the community groups that are oriented toward horticulture.

4.2 RECOMMENDED ESTABLISHMENT OF A CITIZENSHIP CENTER IN THE CONTINUING EDUCATION DIVISION

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved the proposal submitted by the Continuing Education Division to establish a Citizenship Center to provide effective outreach, assistance, and educational strategies to enable immigrants, U.S. citizenship applicants, and new Americans to succeed in school, become more employable, and otherwise reach their potential as citizens. The proposed Center will operate from February 1, 1994, through December 31, 1994, and will be evaluated during that period of time.

4.3 PERMISSION TO OXNARD UNION HIGH SCHOOL DISTRICT TO PROVIDE EDUCATIONAL SERVICES AT THE SANTA BARBARA COUNTY JAIL

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved that permission be granted to the Oxnard Union High School District to provide educational services and programs for adults incarcerated at the Santa Barbara County Jail facilities, as requested by the Santa Barbara County Sheriff's Department and as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 16 (1993-94) ESTABLISHING NON-RESIDENT TUITION FEE FOR 1994-95

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 16 (1993-94) establishing the per-unit, non-resident tuition fee for the 1994-95 academic year at $107 and $118 (foreign students) as contained in the Attachment. The vote follows:
b. ADOPTION OF RESOLUTION NO. 17 (1993-94) AUTHORIZING PAYMENT OF OUTDATED WARRANT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 17 (1993-94) authorizing payment of the outdated warrant as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR WEST CAMPUS TURNAROUND, BID #438

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved acceptance of the bids and award of the contract to Burke Construction Group of Santa Barbara in the amount of $116,925.

d. CAMPUS CENTER REMODEL - CHANGE ORDER NO. 8

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Change Order No. 8 increasing the contract sum by $2,895 to $907,463, Campus Center Remodel, as described in the Attachment.

e. WAKE CENTER PARKING LOT - CHANGE ORDERS NO. 4-9

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved Change Orders No. 4-9, Wake Center Parking Lot, as described in the Attachment.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

It was announced that a Board Study Session will be held on Thursday, February 3, 1994, at 4:00 p.m.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:43 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, February 24, 1994, at 4:00 p.m.
APPROVED BY THE BOARD OF TRUSTEES ON February 24, 1994

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board