AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
November 10, 1994
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION - NONE
   1.5 MINUTES OF REGULAR MEETING OF OCTOBER 27, 1994
   1.6 HEARING OF CITIZENS

   The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

   NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

   1.7 COMMUNICATIONS

   The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

   a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson
   b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss
   c. REPORT BY ASSOCIATED STUDENTS - Mr. Matthias Smith
   d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard
   e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD

   Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
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<tr>
<td>CERTIFICATED CHANGE IN ASSIGNMENT</td>
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<tr>
<td>FERRER, Mark</td>
<td>Director, Faculty Resource Center</td>
<td>IV-12</td>
<td>1/20/95-6/6/95</td>
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<td>MAHAFFEY, Nina</td>
<td>Instr., ADN Prog.</td>
<td>TBD</td>
<td>1/20/95-6/6/95</td>
<td>100% Temp. Re: C. Mitchell</td>
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<td>CERTIFICATED FACULTY APPOINTMENTS</td>
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<tr>
<td>FLEWELLEN, Elinor</td>
<td>Assoc. Prof., English</td>
<td>III-13+2.75%12/23/94</td>
<td>22.5 Yrs. of Service Golden Handshake Ed. Code 22714</td>
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<td>SOULE, Edwin</td>
<td>Prof., Machine Shop/ Welding</td>
<td>V-15+2.75% 12/23/94</td>
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<td>TAYLOR, Merle</td>
<td>Prof., Bus. Admin.</td>
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<td>EDUCATIONAL ADMINISTRATOR RESIGNATION</td>
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<td>PADILLA, Dr. Fernando</td>
<td>Dean, Academic Affairs</td>
<td>III-5+Doct. 6/30/95</td>
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<td>BRADY, Phyllis</td>
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<td>LOUDA, Sylvia</td>
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<td>NELSON, Brian</td>
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<td>RAFFIN, Claude</td>
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<td>PEARSON, Timothy</td>
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<tr>
<td>*Not to exceed 60% credit and non-credit assignments</td>
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<tr>
<td>CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*</td>
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<td>AYRES, Inez</td>
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<td>INKS, Ed</td>
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<td>JEWESSON, Ken</td>
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<td>WALKER, Kathi</td>
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<td>*Not to exceed 60% including any Credit Division assignments</td>
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MINIMUM QUALIFICATION EQUIVALENCIES - Attachment 2.1-a

The following listed new faculty member’s minimum qualification equivalencies have been approved by the department head, dean and appropriate vice-president, and are now presented for approval by the Board of Trustees, in accordance with District Policy Sections 1312.3 and 1414.1:

CREDIT:

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
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<tr>
<td>MAHAFFEY, Nina</td>
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<tr>
<td>ABBOTT, Robin</td>
<td>Clerk, AOD</td>
<td>21B</td>
<td>11/14/94</td>
<td>1/2T-11 Mo.</td>
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<td>Student Health Services</td>
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<td>RE: R. Chryuko</td>
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<td>Categorically funded</td>
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<td>PITTMON, Susan</td>
<td>Typ.Clk., Int.</td>
<td>21B</td>
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CLASSIFIED LONGBEVITY CAREER INCREMENT

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<td>SAYERS, Bernard</td>
<td>Lab.Tech.</td>
<td>32E</td>
<td>11/1/94</td>
<td>15 Years of Service</td>
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<tr>
<td>Art</td>
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<td>TORRES, Magdalena</td>
<td>Typ.Clk., Sr.</td>
<td>25E</td>
<td>11/1/94</td>
<td>20 Years of Service</td>
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<td>Veteran's Office</td>
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<tr>
<td>OROZ, Daniel</td>
<td>Vice-President,</td>
<td>69E</td>
<td>11/1/94</td>
<td>20 Years of Service</td>
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<td>Personnel Services</td>
<td>Human Resources</td>
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<td>(M/S/C)</td>
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CLASSIFIED CHANGE IN ASSIGNMENT

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<td>SOLOMON, Chihoko</td>
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<td>Financial Aid</td>
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<td>VASQUEZ, Jan</td>
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<td>FT/12 Mo.</td>
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<td>Clerk</td>
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<td>&quot;Y&quot; Rate</td>
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CLASSIFIED INDUSTRIAL LEAVE OF ABSENCE

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<td>VALDEZ, Enrique</td>
<td>Groundskeeper</td>
<td>23E</td>
<td>9/26/94</td>
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<tr>
<td>Fac. &amp; Oper.</td>
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CLASSIFIED HOURLY APPOINTMENTS

| BLADES, Harold | DOUGLAS, Michael | NGUYEN, Tri |
| CHRIHOLM, Jesse | GRIFFIN, Nicole  | NOON, John  |
| CULLEY, Ryan   | KOENINGER, Anthony| PALMER, Patricia |
| DELARME, Chaine| LY PHONG, Hung   | PEDREROS, Diego|
| DICKEY, Warren | MARQUEZ, Raul    | ROSS, Jennifer|
SBCCD Board of Trustees

Agenda

November 10, 1994

SCHWAGER, Richard
SCOGNAMILLO, Frank

SOLODKIN, Roberta
WHITE, William

WINTERS, Marian
WIWI, Brandt

PROFESSIONAL CONSULTANTS/SPEAKERS

FRATES, Mike
Automotive Services Program
$50
Spring '94
J. Friedlander

KERWOOD, Gary
Firearms Training Adm. of Justice
$694.40
1994/95
D. Sloane

PINEAU, Toni
Interpreter/DSPS
$20/Hr.
1994/95
J. Shapiro

SIDES, Marian
$1,400
10/21/94
D. Sloane

VOLMAR, Clark
Program Review Automotive Services Program
$50
Spring '94
J. Friedlander

PROFESSIONAL SPEAKERS/CONSULTANTS - CONTINUING EDUCATION DIVISION

BRUSH, Ginny
Cont. Ed.
$75
10/15/94
Sat. Art Studios

CHURCHILL-JOHNSON, Dorothy
Cont. Ed.
$75
10/22/94
Sat. Art Studios

ISH, Kathryn
Cont. Ed.
$75
10/26/94
Vocal Performance

OVERLIE, Jeff,
Cont. Ed.
$75
10/29/94
Sat. Art Studios

ST. JAMES, Elaine
Cont. Ed.
$75
11/17/94
Advisory Council

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

COLE-LOWRY, Dege

COLLEGE WORKSTUDY & TUTORIAL - Attachment 2.1-b

2.2 PERSONNEL ACTION ITEMS

a. RECOMMEND ACCEPTANCE OF REVISIONS TO THE POLICIES FOR CERTIFICATED PERSONNEL OF THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

During the 1993/94 academic year, a joint committee of the Office of Academic Affairs and the Academic Senate conducted an extensive review of the District Policies for Certificated Personnel. During the review process sections of the policies were updated, revised or deleted. No substantive changes in the policies were made. The revised District Policies for Certificated Personnel have been reviewed by the V.P., Human Resources, and endorsed by the Academic Senate and the Educational Policies Committee of the Board of Trustees. A copy of the revised policies is on file in the Office of Academic Affairs, the Personnel Department, the Library, and the President's Office.
The Superintendent/President recommends approval of the revised District Policies for Certificated Personnel.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 PRESENTATION OF FALL 1994 STUDENT CHARACTERISTICS

Ms. Jane Craven, Assistant Dean for Admissions and Records, will present the Fall 1994 Student Characteristics report. Trends over the past five years will be highlighted.

Enclosure 1

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

Mr. Gerald Clouser, Assistant Professor, Marine Technology Department, will report on his 1992-93 Sabbatical Leave activities.

Attachment 4.1

4.2 SABBATICAL LEAVE REPORT

Ms. Margarete Reinhart, Professor of Mathematics, will report on her 1992-93 Sabbatical Leave activities.

Attachment 4.2

4.3 PRESENTATION OF HONORARIUM TO Mr. MICHEL MASSON, 1994-95 FACULTY LECTURER

Mr. Michel Masson, Professor of Biological Sciences, will be presented with a $500 honorarium and a Certificate to recognize his selection as the 1994-95 Faculty Lecturer. Mr. Masson presented his lecture entitled "An Anatomy Lesson" to the college community on November 9, 1994.

4.4 RECOMMEND APPROVAL OF THE POLICY FOR THE EVALUATION OF PART-TIME FACULTY

The Office of Academic Affairs and the Academic Senate have proposed revisions to the Part-time Faculty Evaluation Policy.

The Superintendent/President recommends approval of the proposed revisions to the part-time Faculty Evaluation Policy delineated in the Attachment.

Attachment 4.4
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. RETROACTIVE APPROVAL OF CONTRACT TO PROVIDE FOSTER PARENT TRAINING TO SANTA BARBARA COUNTY, EFFECTIVE 1/1/94 - 6/30/95, $43,069 MAXIMUM, Attachment 5.1-c

d. MATRICULATION PROGRAM, Attachment 5.1-d:
   1) VERIFICATION OF 1993-94 MATRICULATION FUNDS, $355,252
   2) ACCEPTANCE OF 1994-95 MATRICULATION FUNDS, $350,554

e. DISABLED PROGRAMS AND SERVICES, Attachment 5.1-e:
   1) VERIFICATION OF 1993-94 DISABLED STUDENT PROGRAMS AND SERVICES (D.S.P.S.), $359,562
   2) ACCEPTANCE OF 1994-95 DISABLED STUDENT PROGRAMS AND SERVICES (D.S.P.S.), $375,845

f. ACCEPTANCE OF 1994-95 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (E.O.P.S.) FUNDING, $466,172

g. AUTHORIZATION TO FILE NOTICE OF COMPLETION: PACIFIC COAST CABLEING

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 5 (1994-95) ADJUSTING THE 1994-95 GENERAL FUND BUDGET

The Chancellor's Office recalculation of 1994-95 projected property tax receipts in August resulted in an increase in the anticipated revenue deficit from 0.53 percent to 1.91 percent. Budget reductions totalling $383,683 have been identified and are being implemented to offset this additional decrease in anticipated revenue.

The Superintendent/President recommends adoption of Resolution No. 5 (1994-95) authorizing 1994-95 budget revisions as contained in the Attachment.

Attachment 5.2-a
b. ADOPTION OF RESOLUTION NO. 6 (1994-95) REGARDING CLAIMS

District legal counsel has recommended the attached resolution to establish District policy that as a prerequisite to bringing suit against the District, a claim for money or damages must be filed with the District prior to a suit being filed.

The Superintendent/President recommends adoption of Resolution No. 6 (1994-95).

Attachment 5.2-b

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

This agenda item presents the second summary document in the annual series of Santa Barbara City College's Institutional Effectiveness reports. The report will be integrated with other college planning and research activities, such as the Institutional Research Agenda and the College's Statement of Institutional Directions.

The report is divided into five chapters, which correspond to the AB 1725 requirements as adopted by the State Board of Governors: 1) Student Access; 2) Student Success; 3) Student Participation and Satisfaction; 4) Human Resources; and, 5) Fiscal and Physical Resource Use and Renewal. Within each chapter, key institutional goals are identified and specific measures are used to assess the achievement of these goals. At the end of each chapter implications for college practice are identified.

The Superintendent/President recommends approval of this report.

Enclosure 2

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, December 15, at 4:00 p.m., Room A-211.