MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 1993
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Alexander at 4:25 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs (arrived at 4:12 p.m.)
Mr. Eli Luria
Mr. Luis Villegas (arrived at 4:20 p.m.)
Mr. Brian Brunello, Student Trustee

Members absent:

Mr. Sidney Frank, President
Mr. Len Jarrott
Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Mr. Michael Baker, Associated Student Senator
Ms. Jo Bedard, Public Information Officer
Mr. Chris Belliston, Associated Student Senator
Mr. Chris Campbell, Associated Student Senator
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. Germaine Faison, Associated Student Senator
Mr. James Frank, President, Associated Students
Mr. Noel Gutierrez, Associated Student Senator
Ms. Jan Hake, Dean, Continuing Education
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Barbara Hout, Associated Student Senator
Mr. Daniel Jimenez, Reporter, THE CHANNELS
Mr. John Lorelli, Bookstore Manager
Mr. Dan Oroz, Vice President, Human Resources
Mrs. Janice Peterson, President, Academic Senate
Mr. Andrew Rios, Associated Student Senate Candidate
Mr. John Romo, Vice President, Academic Affairs
Mr. Rodney Ruiz, Associated Student Senator
Ms. Gina Samore, Vice President, Associated Students
Mr. Ramiro Sanchez, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Gardens
Dr. Jack Ullom, President, Instructors' Association
Ms. Michelle Walker, Associated Student Senator
Ms. Marsha Wright, Financial Aid Specialist

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF AUGUST 26, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of August 26, 1993.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson reported that the Academic Senate continues to respond to challenges with the budget and the upcoming spring credit program; will be evaluating the Senate since its reorganization to find its strengths and address possible areas of weakness; is participating in the formation of a Student Equity Policy Committee as are the other 106 colleges in California; and has had two faculty members' articles published in the State Senate publication, The Forum, (an essay by Mr. Paul Molloy, ESL, and a poem by Mr. Mike Mallen, Mathematics). Mrs. Peterson passed out copies of The Forum to Board Members and a copy of her newsletter to faculty which was published in the College Memo. Mrs. Peterson closed her report with the following advice from Thoreau, "Simplify. Your lives are frittered away by detail. Simplify."

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported that the Classified Council's Employee Suggestion Program Committee has held their first meeting of the year. A decision was reached to carry over the winning suggestions from last year to this year's winners and award the selected suggestion at the Faculty/Staff luncheon in May. The Classified Inservice for Fall will be
held on Friday, October 29. Dr. MacDougall will give a welcome at the Inservice, and
three breakout sessions have been planned. Staff will be able to select and attend two
of the three sessions. Appointments have been made for classified membership on
campus committees. Discussion continues regarding the calendar change for Classified
Council from the calendar to the academic year and the revisions to the Professional
Growth Manual.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank introduced the members of the Student Senate to Board Members and Dr.
MacDougall. Present at the meeting were: Mr. Michael Baker, Mr. Chris Belliston, Mr.
Brian Brunello (Student Trustee), Mr. Chris Campbell, Ms. Germaine Faison, Mr. Noel
Gutierrez, Ms. Barbara Hout, Mr. Andrew Rios (candidate), Mr. Rodney Ruiz, Ms. Gina
Samore (Vice President), and Ms. Michelle Walker. At this time, membership in the
Student Senate totals 21.

The Student Senate hosted a debate on Proposition 174 at its last meeting. At this time,
the Senate has not as yet taken a stance on the Proposition. The first regional Cal-
SACC meeting of the year was held on the SBCC campus. Two Student Senators
participated in the United Way "Day of Caring." The Associated Students' budget will be
of prime concern this month as activities must be planned within this budget. Fundraising
moneys will have to augment the budget.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted that a number of news articles regarding SBCC have been appearing
in the Santa Barbara News-Press. KIST Radio will be covering the Vaqueros football
games this fall. Highlighted were the upcoming Business and Industry Associates’
luncheon on September 27, the Mind/Supermind series through Continuing Education,
the Continuing Education's 75th Anniversary events, and the choir that will be visiting
our campus from Barcelona, Spain in October.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Welcomed the Student Senators to the Board Meeting and wished them a
   productive year.

2. Stated that enrollment figures are down by 11.1 percent from last fall (1400
   students). The major concern for the College is in terms of full-time equivalent
   students because that will have an effect on the College's budget. The primary
   consideration is that in balancing the budget, the College has projected income
   that has been received in the past for overcap funding of basic skills. The
   College will be looking at marketing for the spring semester.

3. Announced that the budget cycle is approaching and the Vice Presidents will be
   using the same assumptions used for the past year. We will assume there will
   not be an increase in COLA or growth, and we must reduce expenses by
$400,000 to meet expenses for which we have no control (step increases, utilities increases, etc.). The College will be reducing offerings in programming by about three percent for the spring semester. The budget and curriculum will be brought to the Fiscal and Educational Policies Committees for review.

4. Announced that through the work of Vice President Lynda Fairly, Dean Keith McLellan, and Mr. Armando Segura, SBCC has approval of a guaranteed transfer agreement with Westmont College.

5. Dr. Myriam Steinbach has had a book in mathematics published that is bilingual Spanish and English and will be applicable for upper levels of high school and for some of our math classes as well. On today's Agenda, we will be approving receipt of an Eisenhower grant for over $400,000 that will help SBCC work with local schools and UCSB in developing math curriculum. Dr. Steinbach was one of the principles involved in writing this grant along with Dean Ramiro Sanchez and Ms. Jocelyn Ondre.

6. Acknowledged the 31 years of fine service provided to the District by Dr. George Frakes who is on today's Agenda as retiring in June 1994.

7. Noted that the Concours d'Elegance, sponsored by the Santa Barbara Scholarship Foundation, took place this past Saturday on the West Campus of Santa Barbara City College. All in attendance were impressed with the campus and the work done by the College staff.

8. Acknowledged the excellent brochure from the Continuing Education Division commemorating its 75 year anniversary and the tremendous pride in what our staff has been able to develop for this community.

9. Cox Cable filmed a one-hour segment on SBCC that will be aired the week of October 10. Panelists were Mrs. Janice Peterson, Ms. Monica Christie, Ms. Gail Cuellar, and Dr. MacDougall.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified appointments:

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<tr>
<th>Name</th>
<th>Position</th>
<th>Cat.</th>
<th>Date</th>
<th>Status</th>
</tr>
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<tbody>
<tr>
<td>Waverley Paitson</td>
<td>Coord., AOD</td>
<td>35C</td>
<td>10/7/93</td>
<td>FT/11 Mo.</td>
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<tr>
<td>Health Services</td>
<td>Prev.Prog.</td>
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<td>New Position</td>
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<td>Cat. Funded</td>
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<td>Counseling</td>
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<td>RE: T. Wainright</td>
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Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMENDED APPROVAL AND SUBMITTAL OF FISAP REPORT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the 1992-93 FISAP Report as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED RETROACTIVE APPROVAL OF ADULT BASIC EDUCATION (ABE) PROGRAM APPLICATION FOR FUNDING

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved the application for funding of the 1993-94 ABE Program administered by the Continuing Education Division as contained in the Attachment.

4.2 DENTAL ASSISTING AND RADIOGRAPHY PROGRAM MATERIALS FEE

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved a $35 per student materials fee be instituted in the Radiography Program and the Dental Assisting Program beginning Spring 1994 as contained in the Attachment.

4.3 SUMMER INSTRUCTIONAL ASSIGNMENT POLICY

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the modification to the Policy for Assigning Summer Session Instructional Loads as contained in the Attachment.

4.4 COMPENSATION TO FACULTY SERVING AS REPRESENTATIVES TO THE ACADEMIC SENATE

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the compensation for faculty serving as representatives to the Academic Senate as contained in the Agenda.

4.5 SUBMITTAL OF APPLICATION TO THE CALIFORNIA COMMUNITY COLLEGE'S FOSTER CARE PROGRAM

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the submittal of the application to the California Community College's Foster Care Program for funding for 1993-94 in the amount of $7,700 as contained in the Attachment.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. CAMPUS CENTER REMODEL - CHANGE ORDER NO. 7

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 7, Campus Center Remodel, as described in the Attachment.

b. GOURMET DINING ROOM - H/R/C ADDITION - CHANGE ORDERS NO. 1-2, 5

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 1, 2, and 5, Gourmet Dining Room - Hotel/Restaurant/Culinary addition, as described in the Attachment.

c. BOOKSTORE - CHANGE ORDER NO. 21 AND NOTICE OF COMPLETION

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 21, Campus Bookstore, in the amount of $16,831.38 (increasing the total contract to $2,564,412.28), as described in the Attachment, and authorization to file Notice of Completion.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR I.B.M. R.I.S.C. SYSTEM 6000, BID #432

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and award of the contract to Follett Campus Resources of Chicago, Illinois, in the amount of $69,888.41 as contained in the Attachment.

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR CAFETERIA EQUIPMENT FOR BUSINESS/COMMUNICATION CENTER, BID #433

Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and award of the contract to Kamran & Co. of Santa Barbara in the amount of $34,959.29 as contained in the Attachment.

f. MANAGEMENT INFORMATION SYSTEM (M.I.S.) RELATIONAL DATABASE SERVER PROJECT

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved ratification of Contract #92-1044 with the Chancellor's Office, MIS Relational Database Server Special Project, as described in the Agenda and the Attachment, effective 6/25/93 - 12/31/94.
5.3 BUSINESS INFORMATION ITEMS

a. THE 1993-94 ADOPTED BUDGET WILL BE DISTRIBUTED AT THE MEETING.

Dr. Hanson briefly described the budget's summary sections noting the changes from the adopted budget from the previous year to give a sense of where the dollars have changed for this coming year. The budget was adopted at the August Board Meeting. Work now begins on planning the 1994-95 budget.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:07 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 14, 1993, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON October 14, 1993

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board