MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
August 26, 1993
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank at 4:08 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Sidney Frank, President
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Brian Brunello (Student Trustee)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Ms. Susan Broderick, Instructor, Health Services
Ms. Madeline Burridge, Wellness Program Assistant, Health Services
Dr. Robert Cummings, Professor, Biological Science
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Al Flinck, Assoc. Professor, Biological Science
Mr. George Gregg, Director, ET & CS
Dr. Charles Hanson, Vice President, Business Services
Mr. Bill Hull, Lab. Technician Supervisor, Biological Science
Ms. Karen Inouye, Instructor, Communication
Ms. Cecelia Alvarado Kuster, Assoc, Professor, Early Childhood Education
Mr. Richard LaPaglia, Student Activities Coordinator
Mr. David Mallen, CHANNELS Reporter
Mr. Dan Oroz, Vice President, Human Resources
Dr. Fernando Padilla, Dean, Academic Affairs
Mr. Ramiro Sanchez, Dean, Academic Affairs  
Dr. James Stevens, Professor, English, Composition & Literature  
Miss Dorothy Taylor, Volunteer, SBCC Gardens  
Dr. Jack Ulom, President, Instructors' Association  
Mr. Conrad Weiler, Professor, Biological Science  
Mr. Joseph White, Assistant Professor, Philosophy

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF JULY 22, 1993, AND SPECIAL MEETING OF AUGUST 9, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of July 22, 1993, and the Special Meeting of August 9, 1993.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Due to illness, Mrs. Peterson was not able to be present and sent her regrets to Board Members.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported that Mr. Kevin Jeter, Supervisor in EOPS, has been elected to fill the vacancy in the Classified Council. The Employee Suggestion Program Committee will continue to meet but some changes have been instituted which will mean there may not be a winning suggestion chosen monthly. Planning will begin on the Classified Inservice for the Fall and Classified appointments to campus committees are being selected. Under consideration is the changing from the calendar year to the academic year for the Classified Council.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank announced that the Associated Students have had their first meeting of the academic year. The next month will be directed toward orientation, budget development and goal setting for the remainder of the year. Mr. Frank attended the Presidential Summit in Sacramento along with Board Members, CEOs, Academic Senate Presidents, and other Student Body Presidents from most of California's community colleges to clarify the goals of community colleges and what role they will play in California into the next century. New senators will be brought to the next Board meeting for introduction to Board Members.
d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard highlighted activities for September which included the Concours d'Elegance to be held on the West Campus on September 18; two events to be held for the 75th anniversary of Continuing Education Division - September 19 at San Marcos High School which will feature Steve Allen and September 30 which will be a dinner/auction held at Rockwood Woman's Club.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The excellent start of the school year is a tremendous tribute to the staff of the College.

2. The renovation completed in the Campus Center was noted and an open house will be scheduled to view changes made in that area.

3. At this time, enrollment is down by 10 percent from last Fall and the reasons are difficult to interpret. The College will be analyzing the figures and bringing those results to an October Board Meeting.

4. The College applied for two grants which were not selected. One was the Title III Grant and SBCC missed receiving that grant by .5 percent. The second application was an NSF Grant. Dr. MacDougall thanked the faculty and staff who worked so hard on these grants.

5. Commended the work of Ms. Karen Inouye, Mr. Jim Stevens and Mr. Joe White from the Faculty Enrichment Committee for their efforts on behalf of the Faculty Inservice. Shown at the Board meeting was the slide show presented at the Faculty Inservice. The slide show was the work of Ms. Inouye and Mr. Stevens, and Mr. White was responsible for selecting the Inservice’s speaker, Mr. Patrick Callan, who is the former director of CPEC and is now associated with the California Higher Education Policy Center.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Al Flinck, Dr. Robert Cummings, and Mr. John Romo spoke to Mr. Conrad Weiler's retirement in June 1994 with 26 years of service to the District noting his contributions to his students, the Department, and the College. Mr. Weiler thanked his colleagues for their support of his efforts and the administration of the College for keeping SBCC as a leader among community colleges.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.
2.2 PERSONNEL ACTION ITEMS

a. CLASSIFIED PERSONNEL RULES AND REGULATIONS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the updated Classified Personnel Rules and Regulations as contained in the Enclosure.

b. APPROVAL OF NEW CLASSIFICATIONS

1) COORDINATOR-ALCOHOL AND OTHER DRUG (AOD) PREVENTION PROGRAM

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Coordinator-Alcohol and Other Drug Prevention Program classification as contained in the Agenda and the Attachment to the Agenda. This position will be paid from the FIPSE Grant ("Changing the Social Norm: Creating a Drug- and Alcohol-Free Learning and Social Environment") received from the U.S. Department of Education.

2) CLERK - ALCOHOL AND OTHER DRUG PREVENTION PROGRAM

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Clerk-Alcohol and Other Drug Prevention Program Classification as contained in the Agenda and the Attachment to the Agenda. This position will be paid from the FIPSE Grant ("Changing the Social Norm: Creating a Drug- and Alcohol-Free Learning and Social Environment") received from the U.S. Department of Education.

3) MIS PROGRAMMER/ANALYST

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the MIS Programmer/Analyst classification as contained in the Agenda and the Attachment to the Agenda.

c. AFFIRMATIVE ACTION REPORT

Mr. Dan Oroz presented the seventeenth annual summary report of actions taken by the District in 1992-93 to meet its Affirmative Action and Equal Opportunity requirements as set forth in Executive Order 11246 and the District's Affirmative Action Program Plan.

Mrs. Lynda Fairly highlighted the Student Affirmative Action portion of the Affirmative Action Report noting the recruitment efforts of SBCC for underrepresented students.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the Affirmative Action Program Plan as contained in the Enclosure.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF THE 1993-94 CO-CURRICULAR BUDGET

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 1993-94 Co-Curricular Budget as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES, CONTINUING EDUCATION DIVISION - FALL TERM 1993

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the additional new courses for the Continuing Education Division - Fall term 1993.

4.2 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT PROPOSAL TO THE ADVANCED RESEARCH PROJECTS AGENCY (ARPA)

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the submittal of the grant proposal to the Advanced Research Projects Agenda (ARPA) as contained in the Agenda and the Attachment to the Agenda.

4.3 RECOMMEND APPROVAL OF SUBMITTAL OF GRANT PROPOSAL TO THE U.S. DEPARTMENT OF EDUCATION

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the submittal of the grant proposal to the U.S. Department of Education as contained in the Attachment.

At this time, Mr. John Romo reported on Closed Classes as of this date to Board Members. Strong enrollment areas are in the technologies (Auto, Graphics, and Marine Technology), Business, English/Communication, Essential Skills, ESL, Fine Arts, Health Technologies, HRC, Sciences, and Foreign Languages/Social Sciences. Areas of concern at this time are: Drafting, Real Estate, Journalism, and French.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda and the Enclosure.
5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1993-94 BUDGET

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1993-94 budget.

No citizens expressed a wish to address the Board.

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board approved closing the Public Hearing.

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of the 1993-94 Budget as contained in the Enclosure and authorization of its transmittal to Santa Barbara County Education Office.

b. EAST CAMPUS PAVING - CHANGE ORDERS NO. 1-16

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 1-16, East Campus Paving, as described in the Attachment, and authorization to file Notice of Completion.

c. HOTEL/RESTAURANT/CULINARY ADDITION - CHANGE ORDERS NO. 3-4

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 3-4, HRC Addition, as described in the Attachment.

d. CAMPUS BOOKSTORE - CHANGE ORDERS NO. 19-20

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 19-20, Campus Bookstore, as described in the Attachment.

e. AUTHORIZATION TO FILE NOTICE OF COMPLETION: EAST CAMPUS ENTRY

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved authorization to file a Notice of Completion for the East Campus Entry.

f. ADOPTION OF RESOLUTION NO. 5 (1993-94) AUTHORIZING DISTRICT STAFF TO ACQUIRE FEDERAL SURPLUS PROPERTY

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 5 (1993-94) authorizing District staff to acquire Federal surplus property from the California State Agency for Surplus Property as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: None

Concur: Mr. Brunello

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR COMPUTER CABLING FOR BUSINESS/COMMUNICATION CENTER, RE-BID #431

On August 9, the District received two bids for the computer cabling for the Business/Communication Center. District staff reviewed the bids and scored the proposals based on predetermined criteria and concluded the bid by Pacific Coast Cabling to be the most responsive.

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved awarding the contract to Pacific Coast Cabling, Inc. of Chatsworth, California in the amount of $47,116.42.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment at 6:25 p.m. scheduling a Board Study Session on Tuesday, September 7, 1993, at 4:00 p.m. and the next Regular Meeting of the Board of Trustees on Thursday, September 23, 1993, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON September 23, 1993

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board