MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
July 22, 1993
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Sidney Frank, President
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Mr. Brian Brunello (Student Trustee)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Ms. Susan Broderick, Instructor, Health Services
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, President, Instructors' Association
Ms. Ann McGorty, Personnel Specialist
Mr. Keith McLeIIan, Dean, Student Development
Mr. James Minow, Assoc. Vice President, Development
Mr. Dan Oroz, Vice President, Human Resources
Mrs. Janice Peterson, President, Academic Senate
Miss Dorothy Taylor, Volunteer, SBCC Gardens

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.
1.4 MINUTES OF REGULAR MEETING OF JUNE 30, 1993

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of June 30, 1993.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson - None
b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss - None
c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank - None
d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted the positive reviews of the play, *On the Razzle*, which appeared in the *Santa Barbara News-Press* and *The Independent* and encouraged everyone to attend. Ms. Bedard also noted that KEYT-TV was on campus today filming the internship program in engineering.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The State Budget signed on time by the Governor provided no major surprises.
   a) There was an estimated reduction of the apportionment by 1/2 of one percent. The exact figure is not known at this time. There will not be a cost-of-living adjustment for the third year in a row and that has a deteriorating effect over time in terms of salaries for staff and the ability of the College to meet cost increases for supplies, insurance, etc.
   b) Student fees are at $13/unit with no cap on that fee. Fees for enrollees with bachelor's degrees have remained at $50/unit.
   c) The 1/2 cent sales tax has been extended for six months and it will be on a special election ballot in November to try to extend the 1/2 cent sales tax indefinitely.

The College has planned its budget for 1993-94 consistent with the decision that was made in Sacramento noting that the College's cuts were needed.

2. Summer Session 1993 offerings were cut back, and enrollment is 20 percent less than last summer. There has been a substantial increase (60 percent to 70 percent) in the number of local students attending Summer Session.

3. Applications are down at this time for Fall Session by approximately 1000 students. Students with bachelor's degrees account for 600-700 of that number. Another possible reason could be that the *Schedules* are no longer being mailed
to area residents. Dr. MacDougall noted that he feels positive the numbers will increase closer to the start of school.

4. The College has received a $5000 refund from SELF, an insurance JPA consisting of K-12 and community colleges.

5. The College has received word that two grants have been received: a) A FIPSE Grant for a Drug and Alcohol information program for students in the amount of $147,000. Ms. Susan Broderick and Ms. Jocelyn Ondre were acknowledged for writing this grant proposal, and b) an Eisenhower Grant for the mathematics program (in conjunction with UCSB and K-12) in the amount of $300,000. Ms. Myriam Steinback, Mr. Ramiro Sanchez, and Ms. Jocelyn Ondre were responsible for writing this proposal.

6. The Faculty Inservice will be held on Friday, August 20. The keynote speaker will be Mr. Patrick Callan, the Director for the California Higher Education Policy Center. Dr. MacDougall acknowledged the work of the committee for bringing Mr. Callan to the College.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified Appointment:

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<th>Sandra Flores</th>
<th>Adm.&amp; Rec.Clk.</th>
<th>23A</th>
<th>7/26/93</th>
<th>FT/12 Mo.</th>
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<td>Admissions</td>
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Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the conferring upon each of the 85 candidates for the Associate in Arts degree and 13 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements.

3.2 PRESENTATION OF THE HEALTH AND WELLNESS PROGRAM REVIEW

Ms. Susan Broderick, Director of Health and Wellness, presented the 1992-93 Program Review for the Health and Wellness Program. She was introduced by Mr. Keith McLellan who acknowledged Ms. Broderick for incredibly good leadership in this area. He noted that she was very assertive in getting grant monies for the program, was a strong advocate for students, and stated that the Health and Wellness Program at SBCC was unmatched in the State of California.
Ms. Broderick stated that the Health and Wellness Program provides students with the care and information they need to develop healthy lifestyle choices to help them achieve their academic and personal goals. The programs and services are divided into four components: Medical assessment, treatment and referral; mental health counseling; health and wellness education; and, fitness appraisal.

Ms. Broderick detailed the 1993 findings from the student surveys, the comments by the validation team, and the recommendations made by the validation team.

3.3 ST. FRANCIS HOSPITAL AGREEMENT RENEWAL

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the St. Francis Hospital agreement renewal which provides discount services for students requiring medical care as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES, CONTINUING EDUCATION DIVISION - FALL TERM 1993

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the Continuing Education Division additional new courses for the Fall Term 1993 as contained in the Attachment.

4.2 RECOMMENDED APPROVAL OF CONTINUING EDUCATION CALENDAR - 1993-94

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the Continuing Education Calendar for the 1993-94 academic year with a 10-week fall term, a 12-week winter term and a 7-week spring term as contained in the Attachment. NOTE: The Agenda item incorrectly included an 8-week Spring term.

4.3 RECOMMEND RATIFICATION OF SUBMITTAL OF TECH PREP EDUCATION GRANT PROPOSAL TO THE CHANCELLOR'S OFFICE

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the Tech Prep Education Grant Proposal as contained in the Agenda and the Attachment to the Agenda.

4.4 RECOMMEND APPROVAL OF PART-TIME INSTRUCTORS, FALL 1993

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the part-time instructors for Fall 1993 as contained in the Attachment to the Agenda.

4.5 RECOMMEND APPROVAL OF DEPARTMENT CHAIRS, 1993-1995

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Department Chairs for the 1993-1995 academic years as follows:
4.6 RECOMMEND APPROVAL OF FACULTY FOR CONTRACT EDUCATION PROJECTS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved hiring faculty to provide training on Contract Education projects. The trainers and their qualifications were listed in the Attachment.

4.7 SUBMITTAL OF DISABLED STUDENTS PROGRAMS AND SERVICES 1992-1993 END-OF-YEAR REPORT

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved submittal of the Disabled Students Programs and Services 1992-1993 End-of-Year Report to the Chancellor's Office as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS


Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 1 (1993-94) authorizing District staff members as signatories for the 1993-94 fiscal year as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: None

b. ADOPTION OF RESOLUTION NO. 2 (1993-94) AUTHORIZING THE TRANSFER OF FUNDS FOR MAJOR MAINTENANCE REPAIRS AND UPGRADES TO BUILDINGS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 2 (1993-94) authorizing the transfer of funds as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: None

c. ADOPTION OF RESOLUTION NO. 3 (1993-94) AUTHORIZING THE ESTABLISHMENT OF A FLEXIBLE BENEFITS ACCOUNT

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 3 (1993-94) authorizing the establishment of a flexible benefits account as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: None

d. APPROVAL OF JOINT POWERS AGREEMENT (J.P.A.) DOCUMENTS OF SELF- INSURANCE RISK MANAGEMENT AUTHORITY (SIRMA III) AND APPROVAL OF RESOLUTION NO. 4 (1993-94)

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the SIRMA III JPA documents authorizing by resolution Dr. Charles L. Hanson, Vice President of Business Services, as the District's representative and Ms. Ana Wilson, Personnel Coordinator, as the alternate as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: None

e. CHANGE ORDER NO. 8 - EAST CAMPUS ENTRY

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 8, East Campus Entry, as described in the Attachment.

f. CAMPUS CENTER REMODEL - CHANGE ORDER NO. 6

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 6, Campus Center Remodel, as described in the Attachment.
6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 MIS RELATIONAL DATABASE SERVER PROJECT

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the MIS Relational Database Server Project Grant application as contained in the Agenda and the Attachment to the Agenda.

7. ADJOURNMENT

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved adjournment at 5:43 p.m. A Special Meeting of the Board of Trustees will be held on Monday, August 9, 1993, at 4:00 p.m. in Room A-211. The next Regular Meeting of the Board of Trustees will be held on Thursday, August 26, 1993, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON August 26, 1993

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board