MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 10, 1993

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs (Left at 5:30 p.m.)
Mr. Sidney Frank, President
Mr. Len Jarrott
Mrs. Joyce Powell (Left at 6:09 p.m.)
Mr. Luis Villegas
Mr. Brian Brunello, Student Trustee

Member absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary to the Board of Trustees

Ms. Gail Andrews, Student, Santa Barbara City College
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Ms. Jo Bedard, Public Information Officer
Dr. Bernard Brennan, Professor, Chemistry
Ms. Madeline Burridge, Wellness Program Assistant, Health Services
Ms. Michelle Dessert, Student, SBCC
Mr. Silvio Di Loreto, Guest
Mrs. Lynda Fairly, Vice President, Student Services
Mr. James Frank, President, Associated Students
Mr. George Gregg, Director, ET & CS
Mr. Timothy Hall, Guest
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. John Haskins, Inf. Systems Analyst, Dept. Educational Technology
Dr. John Kay, President, SBCC Instructors' Association
Dr. Barbra Louis, Dean, Continuing Education
Mr. Jim Lynn, Typist Clerk, Library
Ms. Ann McGorty, Personnel Specialist
Mr. Jim Minow, Assoc. Vice President, Development
Mr. Steven Moore, Student, Santa Barbara City College
Mr. Dan Oroz, Vice President, Human Resources
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Ms. Anne Pierce, Student, Santa Barbara City College
Ms. Romani Reavley, Student, Santa Barbara City College
Mr. Bernie Sayers, Laboratory Technician, Art Department
Miss Dorothy Taylor, Volunteer, SBCC Gardens
Mr. Matt Wallace, Guest

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF MAY 13, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of May 13, 1993.

1.5 HEARING OF CITIZENS

Ms. Michelle Dessert, Ms. Romani Reavley, Mr. Silvio DiLoreto, Mr. Steven Moore, Mr. Matt Wallace, and Ms. Anne Pierce spoke to the issue of the canceled glassblowing program at Santa Barbara City College urging Board Members to reinstate the program. A lengthy discussion ensued. Board Members agreed to place this item on the upcoming Study Session Agenda.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson stated she is looking forward to the privilege of serving as Academic Senate President and working with such fine people. She noted that the College is in the midst of challenging times and the work to be done will be difficult.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported on the Classified Inservice held on April 23 noting that 120 staff members attended and 76 of those attending took advantage of the professional growth credit. The evaluation responses to the Inservice rated the session excellent or extremely good. Acknowledged were those staff members who received their first professional growth increment or extra ones. Ms. Chrys Chaparro was the winner of last month's Employee Suggestion Program; honorable mentions were Mr. Art Holguin and Ms. Shirley Browne.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank commended the students who addressed the issue of the glassblowing class for their presentations to the Board Members. Mr. Frank reported that elections were held at the regional meeting of Cal-SACC, and Echo Varney and Ms. Gina Samore
were elected regional treasurer and regional president respectively. The Student Senate from SBCC has submitted a bid for the 1994 Cal-SACC Spring Conference.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard highlighted the press coverage in the Santa Barbara News-Press of SBCCs commencement and Dr. MacDougall's trip to the University of Rhode Island immediately following commencement where he received a URI Alumni Association Award for Excellence in Education.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Officially acknowledged Mrs. Peterson's presentation as her first as Academic Senate President and stated the College is fortunate to have the quality of leadership on behalf of the faculty that Mrs. Peterson will represent.

2. Noted that the most critical resource of the College is its people and the important work being done via the Inservice program and the resultant professional growth increments and the Employee Suggestion Program exemplify the classified staff improving upon their work and improving upon SBCC.

3. The best case scenario for community colleges at this time in regard to the State budget would be that fees would be raised minimally (to $12). The two main issues at this time are the continuation of the 1/2 cent sales tax and the shifting of funds from cities and counties to support schools.

4. A number of events have been held in the few weeks prior to graduation that displayed the sense of caring and concern for students by staff of this College: the Awards Banquet, Faculty/Staff Luncheon, the EOPS End-of-Year Banquet, and commencement. Dr. MacDougall commended the staff of the College for articulating this philosophy of caring.

5. A number of vocational education faculty members will be pursuing special summer work in industry as a result of their application for grants.

6. Dedication of the Campus Bookstore will be held on June 30 at 3:00 p.m.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified Appointments:

Angel Cardenas

Filomena Avila EOPS Special Program Advisor 35B 7/15/93 11 Mo. Temp. pos. RE: S. Cortez

1/2 Time-12 Mo,
Mr. Oroz announced the following Classified Promotion:

Linda Oppen  
Account Clerk, Sr.  
27D  
7/19/93  
RE: R. Tower  
Payroll  
FT/12 Mo.

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. APPROVAL OF REVISED FACULTY SERVICE AREA POLICY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the revisions to the Faculty Service Area Policy as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 APPROVAL OF PROPOSED ACADEMIC AND PROGRESS DISQUALIFICATION BETWEEN FALL AND SPRING SEMESTER

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the proposed modification to the Disqualification Policy as contained in the Agenda.

3.2 ENDORSEMENT OF STUDENT REPRESENTATION FEE TO BE COLLECTED

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously endorsed the authorization of the collection of the Student Representation Fee as contained in the Agenda.

3.3 APPROVAL OF SUBMISSION OF NEW HORIZONS/SINGLE PARENT GRANT (VATEA)

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the submission of the renewal application for grant number 92-0192 (New Horizons/Single Parent Grant) for $25,000 to provide support services for single parents, displaced homemakers through the Counseling Department as contained in the Agenda and the Attachment to the Agenda.

3.4 APPROVAL OF SUBMISSION OF SEX EQUITY GRANT (VATEA)

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the VATEA Sex Equity Grant Proposal "Mini-Grant to Overcome Sex Bias and Stereotyping" to the California Community College Chancellor's Office in the amount of $15,000 as contained in the Attachment.

3.5 RECOMMEND APPROVAL OF HEALTH/WELLNESS PROGRAM BUDGET 1993-94

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the 1993-94 Health/Wellness Budget as contained in the Attachment.
3.6 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW (SSPR) - STUDENT ACTIVITIES

Mr. Richard LaPaglia presented a summary of the 1992-93 Student Services Program Review (SSPR) for Student Activities noting that 95 percent of the students who use student services were satisfied with the programs and activities being offered. Some of the unique programs offered are: County Ride Share Program, High School Recruitment, Senior Adult Activity Pass, discount medical services for Student Activities card holders, and opportunities for clubs to get involved in community volunteer projects. With the Campus Center remodel, this fall students will have a place to congregate for lectures, speakers, musical performances, etc. Increased student involvement is the goal for Student Activities along with increasing promotion of the MTD program and improving student use of alternate transportation, and providing an opportunity for housing information to be accessed by students across the campus through computer networking.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved acceptance of the Student Services Program Review for Student Activities.

3.7 RECOMMEND APPROVAL OF THE CHANGE IN STUDENT CONDUCT COLLEGE POLICY 3231.18

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the proposed changes to the Student Standards of Conduct Policy as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 BOARD OF GOVERNORS’ PRESENTATION

Dr. Jack Friedlander, Dean of Academic Affairs, presented two reports to the Board of Governors on May 12, 1993. Dr. Friedlander summarized details of his reports.

(1) USE OF STATE WAGE RECORD DATA FOR TRACKING STUDENT SUCCESS IN THE LABOR MARKET

The findings of this study identified job placement rates and earnings of students in the College’s vocational education programs one-to-three years after they left the institution. The findings of this study demonstrate the value of the Associate Degree with respect to subsequent earnings. The methods developed for conducting this study have been adopted by the Chancellor’s Office and will be used statewide beginning in 1993-94.

(2) PROJECT TO HAVE COMMUNITY COLLEGE BUSINESS COURSES MEET MAJOR FIELD REQUIREMENTS IN BUSINESS AT CSU AND UC CAMPUSES.

Dr. Friedlander provided a status report on his efforts to have introductory business courses offered at California Community Colleges count toward meeting major field requirements in business at CSU and UC campuses. The presentation focused on:

a) the reasons why business courses do not count toward meeting business major requirements at CSU and UC campuses;
b) the results of a study showing the high degree of equivalency between introductory business courses offered at community colleges and CSU campuses; and

c) steps being taken by the Board of Governors, the Chancellor's Office and the Statewide Academic Senate to have community college business courses accepted as meeting major field requirements in business at CSU and UC campuses.

4.2 APPROVAL OF FACULTY ENRICHMENT GRANTS, SUMMER AND FALL 1993

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the Summer and Fall 1993 Faculty Enrichment Grant proposals as contained in the Attachment.

4.3 ADOPTION OF RESOLUTION NO. 27 (1992-1993) AUTHORIZING THE DISTRICT TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 27 (1992-93) authorizing the District to enter into an agreement with the State of California Department of Rehabilitation as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Luria

Consent: Mr. Brunello

4.4 RECOMMEND APPROVAL OF FACULTY ON CONTRACT EDUCATION PROJECTS

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the hiring of faculty to provide training on Contract Education projects as contained in the Attachment.

4.5 RECOMMEND APPROVAL OF SABBATICAL LEAVE REPORTS

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the 1991-92 Sabbatical Leave Reports for Ms. Jane Brody, Ms. Susanne Culler, Mr. John Eggler, and Ms. Peggy Kearns as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Acceptance of bids and award of contracts for the following Consent Items were also presented for approval:
n. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR MICROCOMPUTERS, BID #427

On June 3, the District received ten bids for the purchase of computers for 1993-94 fiscal year. Utilizing weighting factors on several criteria, District staff has determined the low bidder also scores highest with a rating score total of 8,570.

The Superintendent/President recommends acceptance of the bids and award of the contract to Gateway 2000 of North Sioux City, South Dakota, at the rates specified in the bids.

o. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR CARRIAGE HOUSE MUSEUM ROOF, BID #428

On June 3, five bids were received for re-roofing the Cariage House Museum (District property). The low bidder was Bird Roofing and Water Proofing in the amount of $18,781 as shown in the bid schedule.

The Superintendent/President recommends acceptance of bid #428 and award of the contract to Bird Roofing and Water Proofing of Ventura in the amount of $18,781 for re-roofing the Carriage House Museum.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Business Consent Items as contained in the Agenda, the Attachments to the Agenda, and the Addendum.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 28 (1992-93) AUTHORIZING APPROPRIATION TRANSFERS B93-239 - B93-241

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 28 (1992-93) authorizing 1992-93 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Luria

Consent: Mr. Brunello

b. ADOPTION OF RESOLUTION NO. 29 (1992-93) AUTHORIZING INTERNAL TRANSFERS B93-142 THROUGH B93-238

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 29 (1992-93) authorizing the transfer of funds as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Mr. Jarrott, Mrs. Powell, Mr. Villegas, Mr. Frank
Noes: None
Absent: Dr. Dobbs, Mr. Luria
Consent: Mr. Brunello

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR WAKE CENTER PARKING LOT, BID #429 (Deleted from Agenda)

On June 9, five bids were received for the construction of the Wake Center parking lot and related work. The apparent low bidder is Felix Construction for an amount of $424,700. However, a letter from the second low bidder, Granite Construction, was received (on June 10) which raised three questions. Due to the extremely short time to review these statements with legal counsel and the architect, staff will review the questions and present a recommendation at the June 30 meeting. The bids are good for sixty days; therefore the project will not have to be re-bid.

d. CHANGE ORDERS NO. 6 AND 7 - EAST CAMPUS ENTRY

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 6 and 7, East Campus Entry, as described in the Agenda and the Attachment.

e. CHANGE ORDERS NO. 18 AND 19 - BOOKSTORE

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 18 and 19, Campus Bookstore, as described in the Agenda and the Attachment.

f. CAMPUS CENTER REMODEL - CHANGE ORDERS NO. 3 AND 4

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 3 and 4, Campus Center Remodel, as described in the Agenda and the Attachment.

g. BUSINESS/COMMUNICATION CENTER - CHANGE ORDER NO. 2

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 2, Business/Communication Center, as described in the Agenda and the Attachment.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 DISTRICT BUILDING CABLING PLAN

Mr. Hamre reported on the District building cabling plan for Santa Barbara City College to develop a communications project to provide district-wide access to network services, including the following areas:
a. Electronic Mail  
b. Calendar And Scheduling  
c. Internet Access To External Resources  
d. Document Management Systems For Policies, Procedures, Agendas, Minutes  
e. Distributed Data Processing  
f. Educational Software Libraries  

Mr. Hamre detailed the requirements for the overall project and identified project priorities for building connectivity as funds become available through State capital outlay funds, local construction funds, or one-time revenues.

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously endorsed this project to provide district-wide communications and networking.

7. ADJOURNMENT  
Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved adjournment at 6:17 p.m., noting the Board Study Session to be held on Thursday, June 17, at 4:00 p.m., and setting the next Regular Meeting of the Board of Trustees on Wednesday, June 30, 1993, at 4:00 p.m. in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON June 30, 1993  

President, Board of Trustees  
Superintendent/President  
Secretary/Clerk of the Board