MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 22, 1993

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank at 4:12 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Mr. Sidney Frank, President
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Brian Brunello, Student Trustee

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary to the Board of Trustees
Mr. Richard Armstrong, Professor, Biological Science
Ms. Liz Aunchinloss, Chair, Classified Council/VP, CSEA
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Greg Cain, Member, Instructors' Association
Dr. Gary Carroll, President, Academic Senate
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Steve Freedkin, Chair, Santa Barbara Ethnic Diversity Task Force
Ms. Danielle Gressure, Guest
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Ms. Jan Hake, Dean, Continuing Education
Dr. Charles Hanson, Vice President, Business Services
Mr. George Holguin, Groundskeeper, Wake Center
Ms. Ann McGorty, Personnel Specialist
Mr. Dan Oroz, Vice President, Human Resources
Mr. Keith McLellan, Dean, Student Development
Ms. Claudia Mitchell, Professor/Asst. Director, Nursing (Associate Degree)
Ms. Janice Peterson, President-Elect, Academic Senate
Miss Dorothy Taylor, Volunteer, SBCC Gardens
Ms. Ana Wilson, Staff Development Coordinator, Personnel

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Frank announced that personnel matters were discussed during the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF MARCH 11, 1993, AND SPECIAL MEETING OF MARCH 18, 1993

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of March 11, 1993, and the Special Meeting of March 18, 1993.

1.6 HEARING OF CITIZENS

Mr. Steve Freedkin, Chair of the Santa Barbara Ethnic Diversity Task Force Steering Committee addressed the Board and expressed his appreciation to Dr. MacDougall and Mr. Romo for their responsiveness to the issue of ethnic diversity and the recommendations of the Task Force regarding Santa Barbara City College noting that Dr. MacDougall would be reporting on the Task Force Report later in the meeting.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll noted that the meeting with State Senator Gary Hart was beneficial in that the comments from SBCC students, a representative from local business, and K-12 education were strong in support of community college education.

The State Academic Senate Conference was attended by Dr. Carroll, Ms. Janice Peterson, and Ms. Karolyn Hanna. Dr. Carroll described the various breakout sessions attended and commented that one of the main topics of discussion was the fiscal situation in California. He detailed the breakout session presented by SBCC which
described the restructuring of the Academic Senate on our campus. Very positive feedback was received at the conclusion of this session.

Dr. Carroll reported that the Academic Senate is continuing its task of budget reductions and at this time one-third of the cuts have been identified. Faculty input is being sought as the last two-thirds of the budget reductions are being considered. An Ad hoc committee has been formed to look at nonteaching reassigned time.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss presented Board Members with coffee mugs with the Employee Suggestion Program logo on them explaining that anyone who submits a suggestion to the program receives one of the mugs. The winner of the ESP this past month is Ms. Rosie Tower and runners-up were Mr. Henry Bagish and Dr. John Kay. Thirty-eight classified staff have qualified for professional increments. The Classified Inservice will be held on April 23 and the keynote speaker will be Ms. Marilyn Grosboi. The Inservice qualifies for professional growth credit. Ms. Auchincloss commended members of the committee for their work contributing to the planning of the Inservice. Planning Committee members are: Barbara Bermudes, Chrys Chaparro, Charlotte Connell, Bill Hamre, and Ana Wilson.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank reported that elections for the Student Senate were taking place at this time noting that there was heavy activity being conducted by candidates. A comprehensive recruitment will be taking place with local high school seniors regarding student government and club activities at Santa Barbara City College. Arts and Crafts Days will be held on April 27-29. Recycling bins for white paper have been placed on campus and faculty and staff have been making considerable use of these bins. The fight-the-fees campaign is getting tremendous response. Cal-SACC is tentatively planning a day in Sacramento where community colleges students around the State would meet with their representatives in the State Senate and Assembly and lobby against student fee increases and for continued State funding for education. The Student Senate is organizing an Interclub Council to combine resources—financially and information—to provide more activities and on a larger scale. A constitution is being drafted at this time.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

As Ms. Bedard was attending a Public Information Officer Conference, and Dr. MacDougall reported in her stead of the opening of "Lu Ann Hampton Lafferty Oberlander" in the Studio Theatre and the Sixth Annual Women's Day Conference to be held on April 24. Dr. MacDougall acknowledged the work of Vice President Lynda Fairly, Ms. Carole Purdie, and others from the campus community on the Women's Day Conference.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:
1. The Ethnic Diversity Task Force Report developed by the Commission for the City of Santa Barbara. Santa Barbara City College identified the recommendations from the Task Force Report which pertained to the College and ascertained where SBCC might be a part of the solution in responding positively to the report. The Vice Presidents of the College have responded as to what proposals SBCC would have in response to the recommendations. These will be reviewed with the Board of Trustees Educational Policies Committee in order to assure this campus is accessed fully by all segments of our community.

2. Expressed appreciation for members of the Board who participated in the Gary Hart Forum held on campus and thanked the students and community representatives who were present to speak on behalf of the College.

3. Noted Mr. Jack Sanford's recognition by the California Coaches Association as the Community College Men's Tennis Coach for 1993.

4. Unofficial notice has been received that one of our students has received a Southern California Edison Company $4000 scholarship.

5. The Chumash Point/Ethnobotanical Preserve of Native American Plants was dedicated prior to today's Board Meeting. Money was received from a grant from the County of Santa Barbara to help on this project. Dr. MacDougall thanked Dr. Hanson and his staff for their work on this project.

6. The Advisory Board for the Cal State University Ventura campus (of which Dr. MacDougall is chairman) is increasing their level of activity in order to promote the development of that campus. This is seen as very important to part-time adult students of SBCC who want to complete a baccalaureate degree.

7. Participated in a discussion group at the Center for Policy Development in Higher Education in San Jose on April 21, 1993.

Dr. MacDougall introduced Dr. Greg Cain, professor of Physics and representative of the SBCC Instructors' Association, who addressed the Board in regard to the contract reached between the Instructors' Association and the District. Dr. MacDougall expressed his appreciation to Dr. Cain and the Instructors' Association negotiating team for the responsible manner in which they conducted the negotiation sessions. Dr. Cain announced the areas (non-salary issues) in which progress was made. Dr. Cain recommended approval by the Board on the proposed contract and commended the openness and thoroughness of information provided by the District representatives throughout the negotiation process.

(At this time Items 4.2 and 4.3 were taken out of order)
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Dr. MacDougall presented, on behalf of the Board of Trustees, a Certificate of Recognition to Mr. George Holguin for his 20 years of service to the Santa Barbara Community College District.

Mr. Oroz announced that the Certificated Leave of Absence for the second year for Ms. Evanne Jardine was a one-time exception due to fiscal circumstances. He announced the following appointments:

CERTIFICATED FACULTY APPOINTMENTS

Mr. Randall Bublitz Culinary Arts/ Food Technology TBA Fall 1994 100%

CLASSIFIED APPOINTMENTS


The Career Advancement Center Project Coordinator position was deleted from the Consent Items.

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN INSTRUCTORS' ASSOCIATION AND THE DISTRICT, EFFECTIVE JANUARY 1, 1993

The District negotiators and the Instructors' Association have reached agreement on adjustments to the agreement, which are contained in Enclosure 1. The agreement is retroactive to January 1, 1993.

Mr. Oroz highlighted the following: This is a three-year contract; the increase in salary for each of the years is COLA plus growth; hourly instructors will receive no less than a one percent increase; personnel benefits for retirees were increased; increased the District contribution to personnel benefits for a two-year period and maintained the $1000 waiver; and adopted a flexible benefit plan.

Dr. Hanson spoke to the issue of costs of the contract stating that at this time there are a great many unknowns due to the State's fiscal crisis. The agreement is based upon future increases in revenues through COLA, growth, program improvement, and fee increases. These will be shared with the Instructors' Association when received on an agreed pro-rata basis. Additional costs of the employee benefits allowance will be covered by reprioritizing existing funds into those areas. The full cost of the agreement will not be known until State funding is solidified.
Before the vote was taken, it was noted by Dr. MacDougall that by law a definitive statement must be available in public session on the cost of the contract. Because of the difficulty in projecting some of those costs, a written statement defining those costs will be brought to the next Board meeting.

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the agreement between the Instructors’ Association and the District, effective January 1, 1993, and as required by Rule 32120, the District will file a copy of the written agreement with the Public Employment Relation Board.

(At this time, Item 4.1 was taken out of order)

b. RECOMMENDED APPROVAL OF NON-DISCRIMINATION POLICY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the revised non-discrimination policy as contained in the Agenda and the Attachment to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 STUDENT CHARACTERISTICS REPORT, SPRING SEMESTER 1989-93 (Taken out of order)

Ms. Jane Craven, Assistant Dean, Admissions and Records, highlighted the changes in student characteristics for students attending Spring semester since 1989 noting that this Spring has shown the first decline in population in quite a few years. The total enrollment was down about five percent and was expected due to increases in fees. Despite this decline, prime-time classes are still impacted. Approximately 39 percent of our students attend full-time (at least 12 units). The most rapid growth has been in the Hispanic and Asian populations; the number of American Indian and Black populations is at its lowest level of the past five years. The largest change noted was the decrease of 71 percent for those students attending the College for personal development. It is felt this was due to the significant increase in fees for degree holders. Ms. Craven further noted transfer plans for students, the increase in the number of international students, the vocational program, and the most popular majors.

3.2 RECOMMENDED APPROVAL OF ADVANCED PLACEMENT POLICY

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the changes in the Advanced Placement Policy as contained in the Agenda and the Attachment.

3.3 RECOMMENDED APPROVAL OF AN INCREASE IN THE NON-STUDENT TESTING FEE

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the non-student testing fee increase from $75.00 to $125.00 as contained in the Agenda and the Attachment to the Agenda.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 ACCREDITATION REPORT ON THE ASSOCIATE DEGREE NURSING PROGRAM (Taken out of order)

Ms. Claudia Mitchell reported on the Accreditation of the Associate Degree Nursing Program by the National League for Nursing. The Self-Study Report had been completed the previous summer and fall by Ms. Karolyn Hanna and Ms. Mitchell. The accreditation visitors met with Dr. MacDougall, Mr. Romo, ADN faculty, support course faculty, counselors, financial aid, Library and LRC staff. They also visited the three local hospitals and the psychiatric facility used by the Program, and students, staff, administrators, and graduates of these facilities were interviewed. The Program was found in compliance on all 24 criteria included in the NLN Standards with the exception of two: physical facilities were not found adequate to meet the needs of the unit in nursing and two faculty members (one full-time, one part-time) did not have their master's degree in the field of nursing.

Dr. MacDougall thanked Ms. Mitchell and Ms. Hanna for doing the initial work to prepare for the tremendous task of undergoing an accreditation visit and the faculty for their excellent work in the program.

4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Ms. Margaret Kearns, Associate Professor/Counselor, reported on her sabbatical leave activities for the 1991-92 year. Her two themes included multicultural counseling and career counseling. Five avenues were chosen to increase her knowledge in these vital fields: graduate courses, individual research, attendance at workshops, community college visitations, and developing and presenting three (two-hour) inservices on multicultural counseling to the Counseling Department at SBCC. Ms. Kearns detailed the work completed in these five avenues and noted that she has outlined steps to implement a successful career planning curriculum including career exploration exercises for the culturally diverse student. Thirty percent of her time is now spent in the Career Center, and Ms. Kearns described the options a student has when coming to the Career Center looking for guidance. Ms. Kearns found her sabbatical leave to be very productive and far exceeded her expectations.

4.3 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Richard Armstrong, Professor of Biological Sciences, reported on his 1991-92 sabbatical leave noting that the main purpose of his sabbatical was to prepare laboratory manuals and collect video materials for Biology 102 (Animal Biology) and for Biomedical Science 108 (Human Physiology). Also developed were complete lecture notes for Physiology, which is now packaged and available in the Bookstore. Mr. Armstrong described the laboratory manuals and the benefits the students are receiving from the increased organization of these courses. A portion of the video was shown to Board Members and Mr. Jeff Barnes was thanked for helping put the video together. Mr. Armstrong also thanked Board Members and Dr. MacDougall for supporting sabbatical leaves citing the opportunity for professional renewal and professional growth.
4.4 RECOMMEND APPROVAL OF FACULTY ON CONTRACT EDUCATION PROJECTS

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the hiring of contract faculty to provide training on Contract Education Projects as listed in the Attachment to the Agenda.

4.5 RECOMMEND RETROACTIVE APPROVAL OF SUBMITTAL OF INDEPENDENT LIVING PROGRAM GRANT PROPOSAL

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the submittal of the Independent Living Program Grant Proposal for 1992-93 in the amount of $10,000 to provide a training program through the Early Childhood Education Department for foster youth, ages 16-19 years, as contained in the Attachment.

4.6 RECOMMEND APPROVAL FOR SUBMITTAL OF CONTRACT EDUCATION PROPOSAL

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved the submittal of the Contract Education Proposal as contained in the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 19 (1992-93) PROVIDING FOR BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 19 (1992-93) approving budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Frank

Noes: None

Absent: Dr. Dobbs

Concur: Mr. Brunello

b. WEST CAMPUS ELECTRICAL SERVICE - CHANGE ORDER NO. 3

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 3, West Campus Electrical Service, as described in the Attachment.
c. BUSINESS/COMMUNICATION CENTER - CHANGE ORDER NO. 1

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 1, Business/Communication Center, as described in the Attachment.

d. CAMPUS CENTER REMODEL - CHANGE ORDER NO. 2

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 2, Campus Center Remodel, with the deletion of Item #6 and the Change Order to be modified to reflect a reduction in price, as described in the Attachment.

e. EAST CAMPUS ENTRY - CHANGE ORDER NO. 4

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 1, East Campus Entry, as described in the Attachment.

f. FACILITIES BUILDING - CHANGE ORDER NO. 2

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 2, Facilities Building, as described in the Attachment.

g. CAMPUS BOOKSTORE - CHANGE ORDERS NO. 14-17

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Orders No. 14-17, Campus Bookstore, as described in the Attachment.

5.3 BUSINESS INFORMATION ITEM

a. ACKNOWLEDGMENT OF 1990-91 AUDIT FOR THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Included in Board packets was the 1990-91 audit for The Foundation for Santa Barbara City College conducted by Jones, Wheeler, and Company (Santa Barbara).

b. COLOR PALETTE - BUSINESS/COMMUNICATION CENTER

Mr. Don Ziemer was present to allow the entire Board of Trustees to view the color palette for the Business/Communication Center.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items
7. GENERAL ITEMS

7.1 RECOMMEND RETROACTIVE APPROVAL OF SUBMITTAL OF GRANT PROPOSAL

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the submittal of the grant application to the Department of Transportation to construct East and West Campus bikeways and pedestrian paths that will connect to two major roadways, bus turnarounds, and provide enhanced handicapped access to encourage the use of bicycles as contained in the Agenda.

8. ADJOURNMENT

Upon motion by Mr. Jarrott, seconded by Mr. Luria, the Board unanimously approved adjournment at 6:10 p.m., setting the next Regular Board Meeting of the Board of Trustees on Thursday, May 13, 1993, at 4:00 p.m. in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON ___________________________, 1993

[Signatures]
President/Board of Trustees
Superintendent/President
Secretary/Clerk of the Board