MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 11, 1993

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Frank at 4:13 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Sidney Frank, President
Mrs. Joyce Powell

Members absent:

Mr. Len Jarrott
Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Mr. Tyson Baker, SBCC Student
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Mr. Lester Cole, SBCC Student
Dr. Robert Cummings, Professor, Biological Sciences
Ms. Trish Dupart, Supervisor, Learning Assistance Center
Mrs. Lynda Fairly, Vice President, Student Affairs  
Mr. James Frank, President, Associated Students  
Mr. Bill Hamre, Assoc. Vice President, Information Resources  
Dr. Charles Hanson, Vice President, Business Services  
Dr. John Kay, President, Instructors' Association  
Ms. Cecelia Alvarado Kuster, Assoc. Professor, Early Childhood Education  
Mr. Fred Marschak, LTA, Earth/Planetary Sciences  
Ms. Ann McGerty, Personnel Specialist, Human Resources  
Mr. Keith McLellan, Dean, Student Development  
Mr. Jim Minow, Executive Director, Foundation for SBCC  
Ms. Kathy O'Connor, Associate Professor, Physical Education  
Ms. Jocelyn Ondre, Grant Writer, Foundation for SBCC  
Mr. Dan Oroz, Vice President, Human Resources  
Dr. Fernando Padilla, Dean, Academic Affairs  
Ms. Lucy Prieto, Secretary, Academic Affairs  
Mr. John Romo, Vice President, Academic Affairs  
Mr. Ramiro Sanchez, Dean, Academic Affairs  
Miss Dorothy Taylor, Volunteer, SBCC Gardens

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Frank announced that personnel matters were discussed during the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF FEBRUARY 11, 1993

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of February 11, 1993.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll announced that Dr. Bob Cummings' faculty lecture given on March 10 was wonderful and very positive feedback has been received to this effect.

The Academic Senate has nominated the International Education Program for the 1993 Exemplary Program; is dealing with equipment allocations; approved Draft four of the Statement of Institutional Directions (this will be distributed to faculty and taken to CPC on March 16); Ms. Cecelia Alvarado Kuster is one of four people who received the Hayward Award today at the Board of Governors' meeting.

Ms. Kuster arrived at the Board meeting at this time to a round of applause.
b. REPORT BY CLASSIFIED COUNCIL

Ms. Auchincloss described the work being done on the Employee Suggestion Program and announced that Deanna Gregg had the winning suggestion for the month of January and Nancy Baird came up with the winning suggestion for February. The Classified Inservice will be held on Friday, April 23. A committee is working on the Professional Growth Manual. A special election will be held in the next few weeks to replace a member of the Classified Council who had to resign for health reasons.

c. REPORT BY ASSOCIATED STUDENTS

The Student Senate confirmed the appointment of Mr. Brian Brunello as Student Trustee. Mr. Brunello will be sworn in at the next Board Meeting. The first Inter-Club Council meeting of the semester was well attended. The Student Senate will be making money more accessible to clubs that want to schedule activities and events in order for these clubs to begin these fundraising campaigns. The Student Senate is also trying to encourage student participation in the upcoming campaigning and election process. The first phase of the "Fight the Fees Campaign" has been initiated with letters and post cards being sent to Sacramento to discourage fee increases and encourage more funding for community colleges.

d. REPORT ON CURRENT EVENTS

Ms. Bedard reported on events scheduled by the College and the Continuing Education Division for the period March 12 through April 22 and noted that the media interest has been on Dr. Cummings' Faculty Lecture.

e. REPORT ON CURRENT ISSUES

Dr. MacDougall highlighted the following:

1. Ms. Kuster's Hayward Award noting that this is a great honor and acknowledges not only teaching but the activities on the part of faculty members in statewide organizations.

2. Appreciated the work being done by the Academic Senate in the role of governance for the College in regard to the appropriations for equipment and on the Statement of Institutional Directions. Dr. MacDougall stated that there has never been a time when faculty has been more involved.

3. Commended the work of the Associated Students through the Inter-Club Council. Research conducted by Dr. Friedlander has proven that the more students become involved in the life of a college, the higher probability the student will succeed in his/her academic work.

4. Discussed the first principal apportionment received by the District noting there was a property tax shortfall for the State (2.8 percent reduction for the entire community college system). Dr. MacDougall identified key elements community colleges will need to focus on for next year - support the continuation of the half-cent sales tax and have it dedicated to education; request that the money
generated by this half-cent sales tax be used to fully fund Proposition 98 and the statutory split for community colleges; adopt statewide guidelines for enrollment in community colleges; and support a moderate and predictable fee increase.

5. Senator Gary Hart and Assemblyman Jack O'Connell will be on campus in April. Faculty, staff, and students will participate in these meetings.

6. A tentative agreement has been reached with the Instructors' Association. The agreement will be taken to the full faculty for endorsement. Dr. MacDougall expressed his appreciation to Mr. Ron Adler, Mr. Greg Cain, Dr. John Kay, and Mr. Peter Naylor for the way in which they effectively represented the faculty and the reasoned approach they took in working with the District to develop a contract.

(At this time, Item 4.2 was taken out of order.)

At this time, Mr. Fred Marschak was presented with a Certificate of Appreciation by Dr. MacDougall on behalf of the Board of Trustees for 15 years of service to the Santa Barbara Community College District, and Ms. Trish Dupart was presented with a Certificate of Recognition for 20 years of service to the District.

1.8 GOVERNING BOARD

a. BALLOTING FOR 1993 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the following ballot for the CCCT Board of Directors for 1993: Dorothy Smith, State Center CCD; Carollee Stater, Victor Valley CCD; Armando Ruiz, Coast CCD; Dorothy Leathers, Yuba CCD; Margaret Lee, Napa Valley CCD; Judy Brooks, Redwoods CCD; James DuPratt, Antelope Valley CCD; Richard Jacoby, Allan Hancock; Don Weaver, Long Beach CCD; Fred Wenck, Lake Tahoe CCD; and Rochelle Bastian, Grossmont-Cuyamaca CCD.

b. APPOINTMENT OF NEW BOARD MEMBER TO FILL UNEXPIRED TERM OF MR. ED SANTODOMINGO

Dr. Alexander reported for the Selection Committee regarding the process followed in the selection of a new Board Member. Of the 13 names submitted for consideration, eight qualified as living in Trustee Area 4. The Selection Committee then reviewed the resumes of these eight candidates and scheduled appointments for interviews. The Selection Committee, once interviews were completed, reduced the field to two candidates (Mr. Roman Gonzales and Mr. Luis Villegas). The three members of the Board of Trustees not on the Selection Committee were then invited to interview these two candidates.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the appointment of Mr. Luis Villegas to fill the unexpired term of Mr. Santodomingo.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified Appointment:

Mr. Stuart M. Erskine  Network Admin.  45D  3/31/93

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

(At this time, Item 3.3 was taken out of order.)

3.1 RECOMMENDED APPROVAL OF THE PROPOSED PROGRAM CHANGE POLICY

Upon motion by Mrs. Powell, seconded Dr. Dobbs, the Board unanimously approved the Program Change Policy as contained in the Agenda and Attachment to the Agenda.

3.2 RECOMMEND APPROVAL OF RATIFICATION OF SUBMISSION OF FUND FOR INSTRUCTIONAL IMPROVEMENT GRANT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the ratification of submission of the Fund for Instructional Improvement Grant as contained in the Agenda and Attachment to the Agenda.

3.3 PROJECT ASSIST PRESENTATION (This item was taken out of order)

Mr. Keith McLellan, Dean, Student Development, presented the latest modifications to Project ASSIST. Mr. McLellan noted that Project ASSIST is a computerized articulation, degree, and transfer planning system that is implemented through a combination of software and human resources. It is a major cooperative effort that brings together the University of California, the California State University system, and approximately 18 community colleges. Project ASSIST has three main components: 1) Articulation agreements; 2) progress check; and 3) campus information. It provides students with a computerized printout that identifies the degree in transfer requirements that have been satisfied, the requirements that remain, units and courses not applied, and the GPA.

Mr. McLellan further detailed how ASSIST is being used at Santa Barbara City College and its future plans at the College. Mr. McLellan thanked members of the ASSIST team: Mr. Armando Segura, Mr. Carlos Aguirre, Mr. Raul Infante, Ms. Kathy McGuire, and Ms. Laura Castro.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - SPRING TERM, 1993

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the proposed new Continuing Education classes effective Spring 1993 as contained in the Attachment.

4.2 PRESENTATION OF HONORARIUM TO FACULTY LECTURER, 1992-93 (This item was taken out of order)

Dr. Robert Cummings, Professor, Biological Sciences, was presented with a $500 honorarium and Certificate of Recognition as the 1992-93 Annual Faculty Lecturer by Dr. MacDougall on behalf of the Board of Trustees.

Dr. Cummings presented his lecture entitled "Truffles, Death Caps & the Chanterelle: Revelations from the Third Kingdom" on Wednesday, March 10, 1993.

Dr. Cummings thanked the Board Members and Dr. MacDougall for providing support, encouragement, respect, and dignity to faculty, staff, and students which allows for professional opportunities to exist.

4.3 RETROACTIVE APPROVAL FOR SUBMITTAL OF FUND FOR INSTRUCTIONAL IMPROVEMENT GRANT PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the submittal for the Fund for Instructional Improvement Grant Proposal as contained in the Agenda and the Attachment to the Agenda.

4.4 RETROACTIVE APPROVAL FOR SUBMITTAL OF THE DWIGHT D. EISENHOWER GRANT PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the submittal of the Dwight D. Eisenhower Grant Proposal as contained in the Agenda and the Attachment to the Agenda.

4.5 APPROVAL OF TRAINERS FOR CONTRACT EDUCATION PROGRAMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the trainers for the Contract Education Programs with Hendry, Joslyn, NET, Pacific Scientific, Sloan, and the Rehabilitation Institute of Santa Barbara as contained in the Agenda and the Attachment to the Agenda.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 15 (1992-93) AUTHORIZING MID-YEAR CONSTRUCTION FUND ADJUSTMENTS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 15 (1992-93) approving mid-year construction/parking fund adjustments as contained in the Agenda and Attachment to the Agenda. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Powell, Mr. Frank
Noes: None
Absent: Mr. Jarrott, Mr. Luria

b. ADOPTION OF RESOLUTION NO. 16 (1992-93) PROVIDING FOR MID-YEAR ADJUSTMENTS TO THE 1992-93 BUDGET

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 16 (1992-93) approving mid-year construction fund adjustments as contained in the Agenda and the Attachment to the Agenda. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Powell, Mr. Frank
Noes: None
Absent: Mr. Jarrott, Mr. Luria

c. ADOPTION OF RESOLUTION NO. 17 (1992-93) PROVIDING FOR 1992-93 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 17 (1992-93) budget revisions as contained in the Agenda and the Attachment to the Agenda. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Powell, Mr. Frank
Noes: None
Absent: Mr. Jarrott, Mr. Luria

d. ADOPTION OF RESOLUTION NO. 18 (1992-93) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 18 (1992-93) authorizing routine internal budget transfers as contained in the Agenda and the Attachment to the Agenda. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Powell, Mr. Frank
Noes: None
Absent: Mr. Jarrott, Mr. Luria

e. RETROACTIVE APPROVAL OF CHANGE ORDER NO. 2, WEST CAMPUS ELECTRICAL PROJECT, AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 2 for an additional $522 (total contract $82,759) and authorization to file Notice of Completion as contained in the Agenda and the Attachment to the Agenda.

f. CHANGE ORDER NO. 3 - EAST CAMPUS ENTRY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 3, East Campus Entry, for $22,357.34 increasing contract amount to $683,782.34, and extending completion date by nine days to May 21, 1993, as described in the Agenda and the Attachment to the Agenda.

g. CHANGE ORDER NO. 1 - FACILITIES BUILDING

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 1 for $4,620.20 (total contract $273,620.20) as contained in the Agenda and the Attachment to the Agenda.

h. CHANGE ORDER NO. 1 - CAMPUS CENTER REMODEL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 1 for $8,845 increasing the total contract amount to $864,845; extending completion date by one day to August 24, 1993, as contained in the Agenda and the Attachment to the Agenda.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items
7. GENERAL ITEMS

7.1 APPROVAL OF RESOLUTION NO. 19 (1992-93) RECOGNIZING APRIL AS NATIONAL COMMUNITY COLLEGE MONTH

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 19 (1992-93) recognizing April 1993 as National Community College Month as contained in the Agenda and the Attachment to the Agenda. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Jarrott, Mr. Luria

8. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 5:50 p.m., setting a Special Meeting of the Board of Trustees on Thursday, March 18, 1993, at 4:00 p.m. to be followed by a Board Study Session.

APPROVED BY THE BOARD OF TRUSTEES ON April 22, 1993

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board