MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 11, 1993

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Frank at 4:12 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Mr. Sidney Frank, Vice President
Mr. Eli Luria
Mrs. Joyce Powell
Mr. James Frank, Student Trustee

Members absent:

Dr. Joe Dobbs
Mr. Len Jarrott
Mr. Ed Santodomingo, President

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Mr. Tyson Barker, Student Senate
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Ms. Jane Craven, Assistant Dean, Admissions & Records
Dr. Bob Cummings, Professor, Biological Sciences
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Barbara Hout, Student Senate
Mr. Bill Hull, President, CSEA
Ms. Nancy Hull, Reporter, CSEA
Dr. John Kay, President, Instructors' Association
Mr. Richard LaPaglia, Student Activities Coordinator
Mr. Jim Minow, Executive Director, Foundation for SBCC
Ms. Janice Peterson, President-Elect, Academic Senate
Ms. Jean Ray, Student Senate
Mr. Ramiro Sanchez, Dean, Academic Affairs
Dr. Diana Sloane, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Gardens
Mr. Lance Vernstrom, Reporter, The Channels

1.3 WELCOME

Vice President Frank extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Frank announced that personnel matters were discussed in the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF JANUARY 21, 1993

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of January 21, 1993.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll announced that the Academic Senate has forwarded the name of Ms. Cecelia Kuster as the SBCC candidate for the Hayward Award. The Academic Senate has been working on the replacement of equipment, a task formerly assigned to the Division Chair Council. There will be a joint meeting of the Academic Senate and Planning and Resources Committee to look at the goals established and come to an understanding on the Academic Senate portion of the Statement of Institutional Directions. Dr. Carroll commended Mr. Tom Garey for his efforts on this project. The Senate is also working with the ICPC in order that computer resource requests will be received and prioritized and brought back to the Senate for approval.

Dr. Carroll acknowledged Dr. MacDougall’s presentation at the February 10, 1993, Academic Senate meeting in regard to budget allocations for departments and the construction fund.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss - None

c. REPORT BY ASSOCIATED STUDENTS - ASB President -

Mr. Frank announced that a special election had been held to determine the new president of the Associated Students. Results are still
unofficial and the new president will be announced at the next Board meeting. New members of the Student Senate were introduced to Board members and Dr. MacDougall. The student representation fee on the ballot required a minimum voting turnout of the average of the past three elections and the minimum vote was not reached. Twenty clubs participated in Club Day (not all clubs have rechartered at this time), and a Cal-SACC meeting was held on February 5.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on events scheduled by the College and the Continuing Education Division for the period February 12 through March 11, highlighting Black Awareness Month events and the Mind/Supermind series.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Expressed his appreciation for Dr. Carroll’s comments regarding his presentation at the Academic Senate meeting and stated that he is impressed with the response by the faculty to the information received and actions the College will be taking. He further stated that the strength that has been developed over the years among governance groups of the College should serve us well as we go through the coming year and the year after.

2. Expressed his appreciation to Mr. James Frank on behalf of the College community for his work to keep together the student government of SBCC. He noted that what is happening at the state level will have a significant impact upon students in the future and that students must have a vehicle to express themselves on major policy issues that effect access to community colleges.

3. Noted that there is a lack of clear definition in regard to the state budget picture from Sacramento as evidenced by the State Legislative Analyst’s assessment of the Governor’s proposed budget in a February 11 newspaper article.

4. Attended an Santa Barbara Industry Education Council meeting this morning at which Senator Gary Hart met with representatives from business and education. Senator Hart concurred with the Legislative Analyst’s statements and noted that it is a very negative budget for community colleges.

5. The College is trying to deal with the shortfall as follows:
   
   a. Dr. Bobgan’s Continuing Education Division will shorten their spring term by one week.

   b. Only one faculty position will be filled on a probationary position at this time. All other faculty positions will be put on hold and filled with hourly or contractual instructors.
c. All Vice Presidents have been given a proportional amount to approach budget reductions. At this time a minimum reduction of $1.2 million--this amount has been determined by an expectation of a property tax reduction of approximately $700,000 and expenses that the College will have to absorb over which it has little control; i.e., utilities, step increases, postage, etc. Individual proposals will be forthcoming and then the entire plan will be taken to the College Planning Council for their review. Dr. MacDougall noted that the College is approaching these decreases in a rational and effective manner. We must also assure that our FTE cap is not less than during the present year. He expects to present a proposal to the Board Fiscal Committee in mid-March or early April that will reflect the reductions of the magnitude proposed.

6. Commended Vice President Lynda Fairly and Dean McLellan for their work on Project ASSIST. This is a software program that our counselors use that interfaces the community colleges with the University of California and Cal-State system. Chancellor’s Office representatives were on campus today looking at our program.

7. Expressed appreciation on behalf of the faculty and staff of the College to Mr. Ed Santodomingo for his six years of service to the District noting he was conscientious in performing his duties and very sensitive to the needs of the College.

1.8 GOVERNING BOARD

a. NOTIFICATION OF BOARD MEMBER RESIGNATION AND CONSEQUENT ACTIONS

On January 27, 1993, a letter of resignation was received from Mr. Ed Santodomingo, a member of the Board of Trustees since 1987 and, at present, Board President. Mr. Santodomingo resigned due to personal circumstances. Because of the resignation, the following items will result.

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the nomination of Mr. Sidney Frank as President. Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the nomination of Dr. Alexander as Vice President.

c. REPORT FROM THE BOARD SELECTION COMMITTEE

Upon receipt of Mr. Santodomingo’s resignation, Mr. Frank, as the Acting President of the Board, appointed a committee to replace Mr. Santodomingo. Mr. Luria, chair of this committee, reported on actions taken.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. William Hull, Laboratory Technician Supervisor, was commended for his 25 years of service to the Santa Barbara Community College District and was presented with a plaque by Dr. MacDougall on behalf of Board Members. Dr. Bob Cummings, Professor of Biological Science, thanked Mr. Hull on behalf of the Biological Science Department noting that Mr. Hull does an incredible job for his Department in preparing all the labs for instructors, has taught many classes and prepared those classes himself and, most important, sees that the student always comes first. Mr. Hull thanked Dr. MacDougall and Board Members stating that the people he works with are committed to teaching, dedicated, and inspired, and he accepted the plaque on behalf of his staff.

Mr. Oroz announced the following appointments Under Classified Appointments:

Ms. Dorothy Campos - Contract Ed. Grant Technician
Mr. Luis Fernandez - Groundskeeper

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF NEW CLASSIFICATION

SMALL BUSINESS DEVELOPMENT CENTER COORDINATOR

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Small Business Development Center Coordinator classification as contained in the Agenda and the Attachment to the Agenda. Since the position is categorically funded, it will terminate at the expiration of funding.

b. RECOMMEND APPROVAL OF SECOND YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO THIRD/FOURTH YEAR CONTRACT (PROBATIONARY) STATUS FOR 1993-94: (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the following second year contract (probationary) certificated personnel into third/fourth year contract (probationary) status for 1993-94 (four-year probationary employees):

NEW CONTRACTS TENURE TRACKING FALL 1991:

<table>
<thead>
<tr>
<th>Name</th>
<th>Date</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAKHOUCHE, Francois</td>
<td>9/3/91</td>
<td>French</td>
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<tr>
<td>CLARK, Dr. John</td>
<td>9/3/91</td>
<td>Music</td>
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<tr>
<td>EHRMANN, Robert</td>
<td>9/3/91</td>
<td>Counseling/Career Center</td>
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<tr>
<td>FEDERMAN, George</td>
<td>9/3/91</td>
<td>Computer Info. Systems</td>
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<tr>
<td>FERNANDEZ, Jacqueline</td>
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<tr>
<td>GLADBACH, Joan</td>
<td>9/3/91</td>
<td>Computer Science</td>
</tr>
<tr>
<td>INKES, Edward</td>
<td>9/3/91</td>
<td>Art (3-D)</td>
</tr>
</tbody>
</table>
c. RECOMMEND APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1993-94: (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the first-year contract (probationary) certificated personnel into second-year contract (probationary) status for 1993-94 (four-year probationary employees):

NEW CONTRACTS TENURE TRACKING FALL 1992:

- Eskandari-Qajar, Manoutchehr 8/21/92 Political Science
- Guillermo, Janie 8/21/92 Vocational Nursing
- Hamann, Maritza 9/3/91 English Comp. & Lit.
- Lake, Kelly 8/21/92 Early Childhood Ed.
- Moreno, Daniel 8/21/92 American Ethnic Studies
- Olgun, Arthur 8/21/92 Psychology
- Osterhage, Judy 8/19/92 Children’s Center
- Wreントmore, Daniel 8/21/92 Business

d. RECOMMEND APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED CONTRACT PERSONNEL EFFECTIVE THE END OF SPRING SEMESTER 1993:

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the notification of termination of temporary certificated contract personnel effective the end of spring semester 1993:

TEMPORARY CONTRACTS - (1992-93 School Year)

- Arrington, Homer 92-93 Yr. English
- Avitzur, Tal Spring 93 Mathematics
- Borie, Wm. Scott 92-93 Yr. Printing Technologies
- Bottian, Sandra 92-93 Yr./90% English
- Calip, Jean-Marie 92-93 Yr. Office Technologies
- Cripps, Justyn 92-93 Yr. Children’s Center
- Llort, Yadira 92-93 Yr. Spanish
- Mendoza, Barbara 92-93 Yr. Library
- Miller, Lawrence 92-93 Yr. Marine Technologies
- Rose, Lana 92-93 Yr./50% Counseling
- Wedding, Rita Cameron 92-93 Yr. Counseling/High School Relations

(At this time, Items 4.2 and 4.3 were taken out of order)
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMENDED APPROVAL FOR SUBMISSION OF A FIPSE PROPOSAL FROM HEALTH AND WELLNESS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the ratification of submission of the FIPSE Grant Proposal as contained in the Agenda and the Attachment to the Agenda.

3.2 PROPOSED CHANGES TO THE REFUND POLICY FOR THE HEALTH SERVICES, PARKING AND STUDENT ACTIVITIES CARD FEES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the modification to the refund policy as contained in the Agenda and Attachment to the Agenda.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF REVISED CONTINUING EDUCATION DIVISION CALENDAR, SPRING TERM 1993

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the revision in the 1992-93 Continuing Education Calendar in which the Spring 1993 term will be reduced from 8 to 7 weeks as contained in the Agenda and the Attachment to the Agenda.

4.2 PROGRAM REPORT BY THE RADIOGRAPHY DEPARTMENT (Taken out of order)

Mr. George Lewis, Chairman of the Radiography Department, reported on the accreditation visit by the Joint Review Committee on Education in Radiologic Technology and presented an overview of the Department’s program. Accreditation team members evaluated the program in the areas of sponsorship, resources, curriculum, students, operational policies, and continuing program evaluation, and the program came out in substantial compliance in all six areas. Six clinical education centers were visited during the evaluation, and the site team reported, also, that the program benefits from a dedicated and enthusiastic faculty.

4.3 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Jim Edmondson, faculty member of the Mathematics Department, reported on his sabbatical leave activities during the Fall 1991 semester. During the year previous to his sabbatical leave, Mr. Edmondson completed math courses in preparation for his course work during the one semester sabbatical. He then enrolled in four graduate level math courses at UCSB. He will continue study at UCSB in order to complete a doctorate degree in mathematics. While attending UCSB, Mr. Edmondson has been better able to understand how SBCC math courses articulate with the sequence at UCSB and, with this knowledge, is better able to advise SBCC students towards transfer in this area. Mr. Edmondson thanked the Sabbatical Leave Commitee, the administration, and Board Members for providing this opportunity.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. CHANGE ORDERS NO. 1 AND 2 - EAST CAMPUS ENTRY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Orders No. 1 and 2, East Campus Entry, as described in the Agenda and the Attachment.

b. CHANGE ORDER NO. 13 - BOOKSTORE

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 13, Campus Bookstore, as described in the Agenda and the Attachment.

c. RESOLUTION NO. 14 (1992-93) AMENDMENT TO THE JOINT POWERS SCHOOLS EXCESS LIABILITY FUND (S.E.L.F.)

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 14 (1992-93) approving the amendment to the SELF agreement. The vote follows:

Ayes: Dr. Alexander, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Jarrott

Concur: Mr. Frank

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 FEE IMPACT STUDY - PRELIMINARY REPORT

Mr. William Hamre and Ms. Jane Craven presented a preliminary analysis of SBCCs spring registration and the impact of the changes on enrollment fees for the spring term. This past week was the first census date and add/drop rosters are still being processed.

Ms. Craven noted that a decrease of 44 percent was realized in those holding bachelor degrees. Of those with a BA degree enrolling, those enrolled in fall have continued with six units (working toward a completion of a program) and first-time BA degree holders are enrolled in 3.5 units. Twenty-seven percent of the BA students were deferred from the differential fee as they were dislocated workers, displaced homemakers, or students receiving financial aid.
Those students registering for personal development have decreased by 50 percent, and those with vocational degree goals have increased. In regard to student ethnicity, the minority population of the College is at 33 percent.

Mr. Hamre noted that most of the decline has been in part-time students taking fewer than 6 units. Students are dropping fewer units during the add/drop period. In terms of the impact upon our student body and finances for the spring term, results were not catastrophic. They did, however, have an impact upon the characteristics of our student body and a substantial reduction of students here for personal development and life-long learning continuing education activities.

Subsequent studies will be provided to the Board through committee agenda items, study sessions, and Board items.

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:17 p.m., scheduling a Board Study Session on Tuesday, February 23, 1993, at 4:00 p.m. and the next Regular Meeting of the Board of Trustees on Thursday, March 11, 1993, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON March 11, 1993

President, Board of Trustees

Superintendent/President Secretary/Clerk of the Board