MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
December 2, 1993

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Alexander at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Brian Brunello, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Dr. Martin Bobgan, Vice President, Continuing Education
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. James Frank, President, Associated Student Body
Ms. Frances Gusman, Project Coordinator, Cal-SOAP
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Kevin Jeter, EOPS Specialist
Mr. Daniel Jimenez, Reporter, THE CHANNELS
Ms. Ann McGerty, Personnel Specialist
Mr. James Minow, Associate Vice President, Foundation for SBCC
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Dr. Diana Sloane, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors’ Association

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.
1.4 CLOSED SESSION

Dr. Alexander announced that legal matters were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 11, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of November 11, 1993.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson reported that the Academic Senate has approved the recommendations for sabbatical leaves for Marie Foley, Keith Level, Barbara Lindemann, Claudia Mitchell, and Peter Naylor. Mr. Jim Stevens was congratulated at the conclusion of his tenure as chair of Faculty Enrichment Committee and Ms. Karen Inouye was congratulated as incoming chair for FEC. Mrs. Peterson announced that the principal activity for the next three weeks for the Academic Senate will be hearing from 15 different departments who represent 20 new and replacement positions that have been requested for new and replacement faculty. Mrs. Peterson acknowledged Dr. Jack Ullof's accomplishments with the Santa Barbara City College Symphony upon its upcoming 25th anniversary.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported on the Community College League of California's Conference she attended on behalf of the Classified Council in November. The session of the State Classified Senate ratified its mission statement, its constitution, and the bylaws. The next step will be to elect officers and have more involvement with CCLC. Santa Barbara City College was able to have its classified manual qualified as a constitution at this session, which enabled Ms. Auchincloss the ability to vote on the above.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank announced that the Associated Students have placed bins around campus for collections to benefit Christmas Unity. More publicity will be announced throughout the campus for this activity. Student senators will be attending a Cal-SACC meeting in the next week, and planning for the upcoming Spring conference which will be held at Santa Barbara City College will take place.

The Associated Students are considering formulating a handbook for clubs and the Student Senate use which would allow for continuity. The SBCC men's soccer team will be recognized by the ASB. Mr. Brunello's replacement will be filled by an appointment process subject to a confirmation from the rest of the Student Senate by the first or second meeting of the spring semester.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard highlighted the following events scheduled by the College December 3 through December 16, 1993: The Peter Angeles Colloquia which will feature Jacob
Needleman speaking on the topic of "Money and the Meaning of Life"; a "Digital Image Processing Training for Teachers," which is in cooperation with the Santa Barbara Museum of Natural History; and the many December music concerts.

e. REPORT ON CURRENT ISSUES

- Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Notification was received that there would be a decline in the appropriations for the current year due to a shortfall on the property tax throughout the state of California. Implications are that the first drop would be 1/2 percent that will be related to the 1992-93 year; since this is past, it will be taken from the current year. In addition, there is a projected shortfall during the present year and it is anticipated to be at least one (1) percent. This was anticipated in the current operating budget. The spring enrollment will be very important to assure the College qualifies for one-time funds anticipated as income in the current budget. Marketing will be done for spring semester through advertising.

2. The College has received retroactive funding of approximately $159,000 for our IRCA Program which will help the College's effort to get the full-time director's position back and form a Citizenship Center. It is anticipated that the full-time director position will be in place early in the spring. With the fees that will be charged, it is hoped that the Center will be self-sustaining.

3. Acknowledged Dr. Hanson for his leadership which allowed the College to receive an augmentation of $41,000 for funding for the front entrance on the East Campus.

4. Expressed appreciation to Dr. Jack Ullom on behalf of the District for his outstanding leadership of the SBCC Symphony for the past 25 years.

5. Extended congratulations to Mr. Brian Brunello upon his acceptance at Cal Poly, San Luis Obispo, for the winter term, noting Mr. Brunello's exceptional service to the District as student trustee.

6. Announced that the American Association of Community Colleges will be publishing a monograph on disability support practices in community colleges throughout the nation. Santa Barbara City College is among 50 community colleges that will be featured. Dr. MacDougall noted that this was a tribute to Ms. Janet Shapiro and her staff on their exceptional program.

7. Commended Mr. James Frank and the Associated Students for their work on the Christmas Unity Project noting he was pleased to see the students providing leadership on a community effort.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the 134 candidates for the Associate in Arts degree and 50 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements as contained in the Attachment.

3.2 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW (SSPR) FOR EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS) AND COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (EOPS/CARE) AND CALIFORNIA STUDENT OPPORTUNITY AND ACCESS PROGRAM (Cal-SOAP)

Mr. Kevin R. Jeter and Ms. Frances Gusman presented a summary of the 1992-93 Student Services Program Review (SSPR) for EOPS/CARE and Cal-SOAP.

Mr. Jeter reported that as a result of the 1987 SSPR, the EOPS/CARE Program hired a full-time counselor; increased outreach/recruitment using non-traditional approaches (went to churches, swap meets, stood on corners, went to community youth events, and increased phone contact to targeted populations); holds joint staff meetings with EOPS/CARE and Financial Aid staff; and, increased the number of flyers, information dissemination, etc., coordinated through SOS efforts.

Mr. Jeter noted that this program has affected student’s lives in that 92 percent of students enrolled in the program each semester do finish, the graduation rate is averaging 72 students, a number of students are assisted in securing full-time employment, and an internship program is available that works with community agencies and the Financial Aid Office. He thanked members of his staff for their efforts in the success of the program.

Ms. Gusman reported that the Cal-SOAP Program has expanded its membership to include a representative from Cal State University, San Luis Obispo, and has developed an 8th grade recognition and incentive program to motivate and reinforce excellence as students transition to high school. The program concentrates on the junior high schools serving all five local junior high schools, and reaches 100 students a week on campus along with faculty. A student survey for 8-12 graders was developed and Ms. Gusman read the very positive results of the survey.

The recommendations for the Cal-SOAP Program are to increase materials to elementary and secondary components by 5 percent, a test will be conducted at the junior high school sites to measure knowledge about college and career awareness, and continue to work cooperatively with other affirmative action student programs in the area.

Ms. Gusman stated that the Cal-SOAP goals are very specific with regard to mandate by the Legislation: Increasing the flow of information, raising the achievement levels, and coordinating with other student affirmative action programs. Ms. Gusman concluded by stating, "to that end, our Cal-SOAP Program has been very successful."

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the Student Services Program Review for EOPS/CARE and Cal-SOAP as contained in the Attachment.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - WINTER TERM 1994

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the Continuing Education Division new courses for the Winter Term 1994 as contained in the Attachment.

4.2 RECOMMENDED APPROVAL OF APPLICATION FOR JTPA FUNDING TO SERVE GREATER AVENUES FOR INDEPENDENCE (GAIN) CLIENTS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the application for funding of remedial education services for Greater Avenues for Independence (GAIN) Clients under Joint Training Powers Act (JTPA) 8 percent monies as contained in the Attachment.

4.3 RECOMMEND APPROVAL OF REVISED RADIOGRAPHY PROGRAM ACCEPTANCE PROCEDURES

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Radiography Department's revised acceptance procedures as contained in the Attachment.

4.4 RECOMMEND APPROVAL OF FACULTY ENRICHMENT COMMITTEE GRANT PROPOSALS FOR SPRING, 1994

Upon motion by Mr. Jarrott, seconded by Mr. Villegas, the Board unanimously approved the Faculty Enrichment Grants for Spring 1994 in the amount of $11,373.47 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. BUSINESS/COMMUNICATION CENTER - CHANGE ORDER NO. 11

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 11, Business/Communication Center, as described in the Attachment.

b. ADOPTION OF RESOLUTION NO. 11 (1993-94) AUTHORIZING INTERNAL TRANSFERS B94-042 THROUGH B94-053

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 11 (1993-94) authorizing transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello
c. ADOPTION OF RESOLUTION NO. 12 (1993-94) PROVIDING FOR 1993-94 BUDGET REVISION AND TRANSFERS
Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 12 (1993-94) authorizing 1993-94 budget revisions as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello
d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR REPLACEMENT IBM COPIER, BID #436
On November 29, six bids were received on the walk-up copier (replacing the IBM in the Duplicating Center). Staff has analyzed the alternative bids and concluded the lowest overall cost will be the Mita 7090 copier submitted by Coastal Copy. Staff recommends a five-year lease on the Mita copier.
Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and authorization to award the contract to Coastal Copy of Goleta for the Mita 7090 copier on a five-year lease at the rates specified.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT
Upon motion by Mr. Jarrott, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:23 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 16, 1993, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ______________, 1993

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board