MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
December 16, 1993

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Alexander at 4:01 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Brian Brunello, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. M'Liss Garza, Professor/Librarian
Ms. Jan Hake, Dean, Continuing Education
Dr. Charles Hanson, Vice President, Business Services
Mr. James Minow, Assoc. Vice President, Foundation for SBCC
Mr. Winford Naylor, Asst. Professor, Finance/Insurance/Real Estate
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. Ramiro Sanchez, Dean, Academic Affairs
Mr. Matthias Smith, Senator, Associated Students
Dr. Jack Ulloa, President, Instructors' Association
Mr. Tom Zeiher, Audio-Visual Technician
1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 2, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of December 2, 1993.

1.6 HEARING OF CITIZENS

Mr. Christopher Carroll spoke to the issue of his property adjacent to SBCCs West Campus.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson reported that the Senate's principal activity during the past month has been hearing and making recommendations for ranking of new and replacement faculty position requests. A recommendation for the ranking of the 17 positions has been submitted to the College Planning Council. Ms. Jodi Simpson, Curriculum Advisory Committee Chair, recently attended a workshop on complying with new mandates from the State on establishing the validity or prerequisites for courses. Mrs. Peterson congratulated Ms. Terre Ouwehand for her dedicated service as chair of the Honors Program and welcomed Mr. Manou Eskandari as the incoming chair. Mr. Brian Brunello, student trustee, was extended congratulations on his winter-term transfer to Cal Poly, San Luis Obispo and thanked for his excellent work on behalf of the students at SBCC. Mrs. Peterson acknowledged the work of the campus' clerical staff in achieving the College's mission and concluded her report by stating, "...if we could keep the spirit of this holiday season in our hearts all year long, we would be very nicely situated to meet the challenges of 1994."

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchtncloss

Due to illness, Ms. Auchtncloss was unable to be present at the Board meeting.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Brunello reported for Mr. Frank who was taking a final during this time period. The Associated Students have held their last meeting for the semester. The Arts and Crafts Fair was a success through the efforts of Ms. Echo Varney. The deadline for applications for the position of student trustee is tomorrow and the appointment will be made by Mr. Frank at the second meeting of the new semester. Mr. Brunello thanked Board Members and Dr. MacDougall for the help given him during his tenure as Student Trustee.
d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard extended best wishes to all present for the season and the new year.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged the retirement of Dr. Martin Bobgan, Vice President, Continuing Education Division, for his 32-1/2 years of service to the District stating that these have been marked by an outstanding performance and, more than anything, the quality of the program reflects the quality of leadership exhibited by Dr. Bobgan. Further noted was that Dr. Bobgan would be working on a post-retirement contract through the Spring semester and into the Fall semester.

2. Recognized that the Board is continuing to support sabbatical leaves in spite of the fiscal difficulties because they are a very important part of professional development of our staff.

3. The property tax shortfall is projected to be between $4 and $6 million. The College will have a clearer understanding by the next Board meeting what will be proposed for community colleges in the Governor’s budget message due on January 10.

4. Spring semester applications continue to be down from last Spring. Vice President Romo is monitoring quite closely and has the latitude to add classes to the Schedule.

5. Faculty positions for 1994-95 have been reduced by four fewer than the current year.

6. The Santa Barbara County Association of Governments has voted to approve the funding for the express bus service between Santa Barbara City College and Isla Vista.

7. The 1993-94 Instructional Improvement Booklet will be dedicated to Mr. Sidney Frank for his service to the Board of Trustees.

8. On the early calendar, classes will finish December 23 and the Spring semester will begin on January 19, 1994.

9. Expressed his appreciation to the Trustees for the work that went into the selection of a new Board Member.
1.8 GOVERNING BOARD

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the nomination of Mr. Len Jarrott as President of the Board of Trustees.

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the nomination of Dr. Kathryn Alexander for Vice President of the Board of Trustees.

b. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the establishment of the regular meetings of the Board of Trustees on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1994

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the proposed memberships for the subcommittees for the coming year as follows:

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<tr>
<th>Educational Policies</th>
<th>Fiscal</th>
<th>Facilities</th>
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<tr>
<td>Joyce Powell, Chair</td>
<td>Joe Dobbs, Chair</td>
<td>Eli Luria, Chair</td>
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<tr>
<td>Luis Villegas</td>
<td>Luis Villegas</td>
<td>Joyce Powell</td>
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<td>Kathryn Alexander</td>
<td>New Member</td>
<td>Kathryn Alexander</td>
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<tr>
<td>Joe Dobbs (Alt.)</td>
<td>Eli Luria (Alt.)</td>
<td>New Member (Alt.)</td>
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d. APPOINTMENT OF NEW BOARD MEMBER TO FILL UNEXPIRED TERM OF MR. SIDNEY R. FRANK

Dr. Dobbs explained the process held in the selection of a new Board Member to fill the unexpired term of Mr. Sidney Frank. Two committees were appointed by Dr. Alexander (acting president). The Screening Committee screened all applications and interviewed candidates. Three strong candidates were unanimously recommended to the Selection Committee. These three candidates were Ms. Joan Livingston, currently the chair of the Adult Ed Advisory Committee; Ms. Sheila Lodge, former mayor of Santa Barbara; and, Mr. Gary Ricks, former member of the SBCCD Board of Trustees. Mr. Ricks subsequently withdrew his application because of time commitments.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the appointment of Ms. Joan Livingston to fill the unexpired term of Mr. Sidney Frank.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Certificated Appointment:

                             Resource Center          Cat. Funded

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - None

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF SABBATICAL LEAVE PROPOSALS, 1994-1995

Upon motion by Mr. Villegas, seconded by Mr. Luria, the Board unanimously approved the Sabbatical Leave Proposals, 1994-95, for the following recipients:

Marie Foley  1994-1995
Keith Level  Fall 1994
Barbara Lindemann  1994-1995
Claudia Mitchell  Spring 1995
Peter Naylor  Spring 1995-Fall 1995

(At this time, Item 4.4 was taken out of order)

4.2 RECOMMENDED APPROVAL OF PART-TIME LECTURERS, SPRING 1994

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the part-time lecturers, Spring 1994, as listed on the Attachment.

4.3 RECOMMENDED FACULTY COMPUTER POLICIES

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved Faculty Computer Policies as delineated in the Attachment.

4.4 SABBATICAL LEAVE REPORT (This item was taken out of order)

Ms. M'Liss Garza, Professor/Librarian, reported on her sabbatical leave activities for Spring 1992. Ms. Garza enrolled and completed three courses at UCLA and a major portion of the leave was spent in independent study to improve skills and knowledge in the areas of African American Bibliography, Allied Health and Life Sciences, and in Business. Specific materials developed during the sabbatical included a plan for a user education program for the Luria Library including a component for ESL students, materials to be used in SBCCs existing
instruction program and for use with ESL students, and materials for user education in the Allied Health and Life Sciences area, African American Studies, and Business.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 13 (1993-94) AUTHORIZING INTERNAL TRANSFERS B94-059 THROUGH B94-062

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 13 (1993-94) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Brunello

b. ADOPTION OF RESOLUTION NO. 14 (1993-94) PROVIDING FOR 1993-94 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 14 (1993-94) authorizing 1993-94 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Brunello

c. BUSINESS/COMMUNICATION CENTER - CHANGE ORDER NO. 12

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 12, Business/Communication Center, as described in the Attachment.
d. **HRC ADDITION/GOURMET DINING ROOM - CHANGE ORDER NO. 6**

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 6, HRC Addition/ Gourmet Dining Room, as described in the Attachment.

e. **HRC ADDITION / GOURMET DINING ROOM - NOTICE OF COMPLETION**

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved authorization to file Notice of Completion for the HRC Addition / Gourmet Dining Room completed November 29, 1993.

6. **INFORMATION RESOURCES - Mr. Bill Hamre - No Items**

7. **ADJOURNMENT**

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 5:20 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, January 27, 1994, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON January 27, 1994

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board