MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 11, 1993

3:30 p.m. - CLOSED SESSION
Room A-110

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Alexander at 4:03 p.m.

1.2 ROLL CALL

Members present:
Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Brian Brunello, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Ms. Filomena Avila, Special Program Advisor, EOPS
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Greg Cain, Professor, Physics
Ms. Patricia Canning, Special Program Advisor, EOPS
Mr. William Cordero, Dean, Student Services
Ms. Jane Craven, Assistant Dean, Admissions & Records
Mr. John Eggler, Professor, History/Geography
Dr. George Frakes, Professor, History/Geography
Mr. James Frank, President, Associated Students
Ms. Jodi Grass, Special Program Advisor, EOPS
Ms. Frances Gusman, Project Coordinator, Cal-SOAP
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Kevin Jeter, Specialist, EOPS
Mr. Daniel M. Jimenez, Reporter, THE CHANNELS
Mr. Richard LaPaglia, Student Activities Coordinator
Mr. Bill Miller, Professor, Physics  
Mr. Jim Minow, Assoc. Vice President, Development  
Mr. Dan Oroz, Vice President, Human Resources  
Mr. Nico Peruzzi, Special Program Advisor, EOPS  
Mrs. Janice Peterson, President, Academic Senate  
Dr. Jack Ullom, President, SBCC Instructors' Association  
Mr. Manuel Unzueta, Special Program Advisor, EOPS

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION

The Closed Session was held at the end of the Board Meeting in regard to reviewing the provisions of the Brown Act. (The Closed Session began at 5:45 p.m. and ended at 6:30 p.m.)

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 14, 1993

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of October 14, 1993.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE  
   - Mrs. Janice Peterson

   Mrs. Peterson reported that she had attended the State Academic Senate Conference this past week. The SBCC Academic Senate, with the assistance of the Planning and Resources Committee, is looking at recommendations and procedures for new faculty hires. The Senate has approved Ms. M'Liss Garza's sabattical leave report, helped set the wheels in motion for the next two-year planning cycle, began discussion on professional conduct, examined a policy draft on faculty computer use and, during December, will be hearing faculty requests for new contract faculty positions.

   Mrs. Peterson detailed the array of topics covered at the State Academic Senate Conference, noting that distance learning was the biggest issue discussed at the Conference.

   Mrs. Peterson extended her sympathy to Board Members on the death of Mr. Sidney Frank noting that he is the future as well as the past because he was in league with this most future oriented college and that students who will never know his name will be enriched by what he gave to Santa Barbara City College.

b. REPORT BY CLASSIFIED COUNCIL  
   - Ms. Liz Auchincloss

   Ms. Auchincloss expressed sorrow on behalf of the Classified Council at the passing of Mr. Sidney Frank and stated that he will be missed.

   Ms. Auchincloss described the breakout sessions at the Classified Inservice which was held on October 29 and was attended by 115 members of the classified staff.
Chrys Chaparro, Ms. Charlotte Connell, Mr. Bill Hamre, and Ms. Ana Wilson were thanked for their work in helping to present the inservice.

Ms. Auchincloss noted that a letter will soon be sent to all classified staff in regard to the Employee Suggestion Program and the calendar change being considered by the Classified Council has been put off until spring.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank expressed condolences to Board Members on behalf of the Student Senate noting that Mr. Frank has served this community and institution for many years and will be missed.

The Student Senate budget is significantly less than anticipated and ways to generate more revenue are being identified. One idea is to incorporate the idea of a walk-a-thon with the cleaning of the local beaches. The semi-annual club day was a success; Mr. Frank explained that clubs are a key in fostering student participation in activities. The bid to host the Cal-SACC Conference for our region was accepted, and SBCC will be responsible for selecting the keynote speakers. This will be a statewide conference and close to 1000 students will be participating. Christmas Unity is a community project that the Student Senate will be helping during the next month.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard announced that there will be a memorial service for Mr. Frank held in the Memorial Plaza on Friday, November 12, at 1:30 p.m.

Ms. Bedard highlighted the following events scheduled by the College: Paul and Leslie Ridley-Tree speaking on the "Meaning of Generosity" for The Friends of the Luria Library on November 14; and the one-woman theater production performed by Helena Hale on November 14 to benefit the SBCC Women's Basketball Program.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged Liz Auchincloss’ presentation and thanked members of the Classified Council for their efforts in planning the Classified Inservice.

2. Noted Mr. Frank's presentation today as everything you hope for in a student government-service to the College, involvement in the community, and efforts at the state level to assure what happens at that level is going to be influenced by students at SBCC.

3. Discussed the election and its impact upon the College from a financial standpoint. Proposition 170, which would have allowed the College to go before the voters on a bond issue and have it pass by a simple majority rather than the 66.7 percent approval, did not pass. Proposition 172, the extension of the 1/2 cent sales tax, was approved.

4. A Recognition Ceremony was just held in the Campus Center and the Gourmet Dining Room. Dr. MacDougall thanked Board Members for their support in the development of these facilities, stating that it makes a big difference to the HRC
Department, student government, student activities, and the Journalism Department.

5. Announced that six faculty members are on today's Board Agenda as taking early retirement made available by the Golden Handshake: Ms. Janice Fitzgibbons, Dr. George Frakes, Mr. Jerry Korfas, Mr. Bill Miller, Mr. Jack Sanford, and Mr. Conrad Weiler. Dr. MacDougall noted that these faculty members have served the College with distinction and expressed his appreciation for their exceptional work.

6. Dr. MacDougall stated that Mr. Sidney Frank was an exceptional human being who served our College for 28 years. As a Board Member, Mr. Frank consistently exerted three principles in all of his decision making. He was deeply committed to the concept of open access and fairness for everyone, believed in prerogatives of the local community college district and always worked to correct those prerogatives, and had a commitment to high academic standards. Dr. MacDougall further noted that Mr. Frank was a marvelous human being, sensitive, kind, and cared deeply about people. Mr. Frank will be greatly missed by the College that he has served so very well.

1.8 GOVERNING BOARD

a. DEATH OF BOARD PRESIDENT, MR. SIDNEY R. FRANK

On behalf of the Santa Barbara City College community, the Trustees acknowledge the 28 years of dedicated and exceptional service by Mr. Sidney R. Frank as a Trustee of the Santa Barbara Community College District. Mr. Frank died while serving as President of the Board. This was his third term as President. He was a founding member of the Board serving continuously from 1965 when the Community College District was formed as a separate entity from the Santa Barbara School District.

In his 28 years, Mr. Frank was dedicated to excellence in all educational programs of the College, equal opportunity for all individuals, and the preservation and enhancement of Santa Barbara City College facilities. His dedicated leadership and unwavering ideals will be missed.

The Board of Trustees honors Mr. Frank's service by dedicating today's meeting in his honor.

Mr. Luria stated that "Mr. Frank was a very close friend and I will miss him very much as will all the other Board Members. Mr. Frank loved the school and did everything he could for the school."

Dr. Alexander remembered Mr. Frank as giving his all to the College right up to the end. "He fought against tremendous health difficulties over a long period of time, and never gave up his smile. His service to this College is inspirational. The people that serve with you on a working board become your friends. Walking in here today and knowing I will never see him again, was as much a loss as anything. You say goodbye to your friends with a great deal of regret and grief."
b. REPLACEMENT OF TRUSTEE, MR. SIDNEY R. FRANK

It is the recommendation to appoint a replacement for Mr. Frank. Individuals who reside in Area No. 3 of the Santa Barbara Community College District are eligible. The boundary is contiguous with the boundary of the Santa Barbara Elementary School District. Individuals interested may verify their residence with the County Elections Office or the Santa Barbara City College President's Office. The individual appointed will serve until the next election (November 1994) at which time an election for the remainder of the term (November 1996) would be scheduled.

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the appointment process to replace Mr. Frank.

Individuals may apply or be nominated. To apply, send a resume and a letter expressing such interest in writing to the President’s Office, Santa Barbara City College. The letter should be received by Tuesday, November 23, 1993.

The appointment process will consist of three Board Members being appointed to serve as a Screening Committee. The Screening Committee will review all nominations and applications and identify two or three finalists. Three other Board Members will serve on a Committee to recommend the final candidate. They will review the applications of the finalists and recommend a candidate to the full Board at the December 16 meeting.

Members of the public who wish to comment on this process, may do so at the December 2 Board Meeting.

Upon motion by Mr. Jarrett, seconded by Mr. Villegas, the Board unanimously approved adoption of the process as outlined in the Agenda.

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<tr>
<th>Screening Committee</th>
<th>Final Recommendation Committee</th>
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<tr>
<td>Mrs. Joyce Powell, Chair</td>
<td>Dr. Joe Dobbs, Chair</td>
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<td>Mr. Eli Luria</td>
<td>Dr. Kathryn Alexander</td>
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<td>Mr. Luis Villegas</td>
<td>Mr. Len Jarrett</td>
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2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. John Eggler spoke to the retirement of Dr. George Frakes noting that he was celebrating excellence and commitment of his colleague. Dr. Frakes was recognized as SBCCs Faculty Lecturer of the Year in 1987-88 and as an "exemplary community college teacher" by the University of Texas at Austin, 1989-90. Mr. Eggler described Dr. Frakes as a gentleman, has a deep compassion for students and a willingness to go out of his way to help, listens and tries to make the student's stay at the College friendly and easier to prepare them for success elsewhere, is dependable, and has a delightful sense of humor. Mr. Eggler expressed his good wishes to Dr. Frakes.

Dr. Barbara Lindemann spoke on Dr. Frakes' retirement by noting his remarkable versatility and stated that Dr. Frakes built the curriculum of the History Department. Dr. Lindemann remarked that Dr. Frakes has been a wonderful mentor for everyone in the History Department and he will be very sorely missed.
Dr. Frakes stated that his 30-1/2 years at the College have been a great experience and he has enjoyed nearly every moment of it. He wished the College well and thanked Board Members for their selfless, time-consuming service for the College and the community, and Dr. MacDougall for his 12+ years of hard work on behalf of the College community.

Mr. Greg Cain spoke to the retirement of Mr. Bill Miller noting that Mr. Miller had the vision to know what the Physics Department should be and worked to see that it became a reality. The program now has a full-service curriculum, well-stocked laboratories, and a well-stocked storeroom due to the time and effort that Mr. Miller has put into developing the program as it is today. Mr. Cain further noted that he had to pull Mr. Miller away from his lab to attend today's meeting. Mr. Miller was very patiently explaining a concept in physics for students. Mr. Cain wished Mr. Miller the very best and hoped his days are going to be spent in a woodshop and nights singing barbershop quartet.

Mr. Miller described his becoming acquainted with Santa Barbara City College through Dr. Joseph Cosand, who was hired as President of the College at that time. Mr. Miller stated that SBCC is a quality organization noting that it has been a thrill to work here for 35 years. He has appreciated the supportive atmosphere that surrounded him constantly and noted his love for SBCC.

Board Members extended their appreciation to Dr. Frakes and Mr. Miller for their years of service to SBCC and wished them well in their retirement.

Mr. Oroz announced the following Classified Appointment:

VASQUEZ, Ann  Account Clerk, Sr.  27A  11/29/93  FT/12 Mo.
Payroll  RE: J. Marsh

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 PRESENTATION OF THE STUDENT CHARACTERISTICS REPORT AND IMPACT OF THE NEW ENROLLMENT AND DIFFERENTIAL FEES

Ms. Jane Craven, Assistant Dean for Admissions and Records, and Mr. Bill Hamre, Associate Vice President, Information Resources, highlighted student characteristics for Fall semesters since 1989. Detailed in their report were the total college enrollment (down 11.9 percent from fall 1992); time of attendance (evening enrollment has the most significant decline); credit load (full-time students down by 3.8 percent from fall 1992 and part-time students down by 16.8 percent); age groups (largest decrease in students in the 30+ age group most likely as a result of the differential fee); student ethnicity (an overall decrease in ethnic groups—they currently comprise 34 percent of the College's population; the largest decrease was in white, non-Hispanic students [1300 fewer students] which is attributed to BA holders and lifelong learners unable to get classes as a result of decreases in evening enrichment classes); previous education (College lost 700 BA students since last year); enrollment status (a decrease in continuing students by 8.6 percent and an 18.8 percent decrease in first-time students); educational goals (students with degree and/or transfer goals have decreased from fall 1992 but are ahead of previous years; proportionately, these students represent a larger percentage of the total College population); transfer plans (SBCC transfers 17 percent to out-of-state institutions; of the in-state transfers, 46 percent to CSU, 52 percent to UC, and 2 percent to private schools); and the most popular majors (the top ten most popular majors remained the same as fall 1992).
Mr. Hamre presented the impact of the new enrollment and differential fees in comparison with fall 1992. Enrollment for students with BA degrees has declined by 57 percent. One-third of the students attending with BA degrees have their fees waived for various reasons—dislocated workers and non-resident students who are paying the full cost of education. The majority of the decline has occurred in the part-time students who are taking one or two courses. In the area of real estate/finance courses, 88 percent of the students are no longer taking these courses.

Mr. Hamre summarized by stating that the institution's base apportionment appears sound and stable, there is a potential for reduction in basic skills funding that we are targeting, and there has been a significant increase for student aid because of the new fee structure.

3.2 RECOMMENDED APPROVAL OF THE REVISED DISQUALIFICATION POLICY

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the adoption of the revised Disqualification Policy as contained in the Attachment.

3.3 RECOMMENDED APPROVAL OF THE COLLEGE'S STUDENT AND EMPLOYEE TRANSPORTATION POLICY

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Transportation Policy as contained in the Attachment.

3.4 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW (SSPR) FOR EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS) AND COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (EOPS/CARE) AND CALIFORNIA STUDENT OPPORTUNITY AND ACCESS PROGRAM (Cal-SOAP)

This report was deferred to the December 3 Board Meeting due to time constraints.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL FOR SUBMISSION OF PROPOSAL TO CALIFORNIA COMMUNITY COLLEGES FOUNDATION FOR 1993-1994 INDEPENDENT LIVING PROGRAM FUNDING

Upon motion by Mr. Villegas, seconded by Mr. Jarrott, the Board unanimously approved the submission of a proposal to California Community Colleges Foundation for 1993-1994 Independent Living Program Funding for $10,000 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda, the Attachments, and the Enclosure.
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 08 (1993-94) AUTHORIZING LOAN FROM THE GENERAL FUND TO THE I.R.C. 125 CAFETERIA PLAN FUND

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 08 (1993-94) authorizing a loan of $10,000 from the General Fund to the I.R.C. 125 Cafeteria (Benefits) Plan Fund to meet a temporary cash flow need as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello

b. WAKE CENTER PARKING LOT - CHANGE ORDERS NO. 1-3

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 1-3, Wake Center Parking Lot, as described in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello

c. ADOPTION OF RESOLUTION NO. 09 (1993-94) PROVIDING FOR 1993-94 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 09 (1993-94) authorizing budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello

d. ADOPTION OF RESOLUTION NO. 10 (1993-94) AUTHORIZING TRANSFER OF FUNDS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 10 (1993-94) authorizing routine internal budget transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: None
Concur: Mr. Brunello

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Mr. Jarrott, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:27 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 2, 1993, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON December 2, 1993

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board