MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 21, 1993

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Mr. Santodomingo at 4:20 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank, Vice President
Mr. Len Jarrott
Mr. Eli Luria
Mr. Ed Santodomingo, President
Mr. James Frank, Student Trustee

Members absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Ms. Liz Auchincloss, Chair, Classified Council/V.P., CSEA
Ms. Nancy Baird, Certificated Personnel Technician
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Barbara Bermudes, Accounting Technician, Business Services
Mr. Bill Cordero, Dean, Student Affairs
Dr. Gary Carroll, President, Academic Senate
Ms. Chrys Chaparro, Administrative Secretary, Student Services
Ms. Jane Craven, Assistant Dean, Admissions & Records
Ms. Lynda Fairly, Vice President, Student Services
Mr. George Gregg, Director, Educ. Tech. & Micro Systems
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, President, Instructors’ Association
Mr. David Kiley, Assistant Dean, Academic Affairs
Mr. Richard LaPaglia, Student Activities Coordinator  
Mr. Jim Lynn, Intermediate Typist Clerk, Library  
Ms. Ann McGorty, Personnel Specialist, Human Resources  
Mr. Alex Meisel, Guest  
Mr. Bill Regis, Library Technician  
Miss Dorothy Taylor, Volunteer, SBCC Gardens  
Ms. Ana Wilson, Staff Development Coordinator, Personnel

1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Santodomingo announced that personnel matters were discussed in the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 10, 1992

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of December 10, 1992.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll reported on the Faculty Inservice held on January 15 and commended Dr. MacDougall for his presentation on summarizing the State's economic health and the Governor’s proposals for education. This year’s Inservice dealt with the upcoming Statement of Institutional Directions for 1993-95. Faculty members, by division, discussed what they would like to see the College become in the next two years and their input will be used by the Planning and Resources Committee of the Academic Senate to develop the upcoming SID. Feedback on this experience was very positive. Dr. Carroll discussed a few items on today’s Agenda: the policy for assigning summer session instructional loads and apologized for the minor language changes made since the Board’s review of it; the faculty enrichment grant applications for Spring 1993; and, the sabbatical leave requests for 1993-94. The Academic Senate will be forwarding the name of Ms. Cecelia Kuster to the State Academic Senate as the College’s nominee to receive the Hayward Award.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss introduced members of the Classified Council in the audience to Board Members. Serving with Ms. Auchincloss on this year’s Council will be: Nancy Baird, Barbara Bermudes, Chrys Chaparro, Bill Hamre, Nancy Hull, Ben Hunt, Lucy Prieto, and Richard Quiroga. This year’s agenda will cover the planning of the Spring Inservice for classified employees, reviewing the procedures for professional growth
increments for clarity, selecting the classified employee of the year, and working on the employee suggestion program. Ms. Auchincloss announced the suggestion of the month for December was awarded to Lydia Deems (to provide seating in the Financial Aid hallway for students with appointments), and honorable mentions went to Henry Bagish, John Kay, and Dolores Landman.

c. REPORT BY ASSOCIATED STUDENTS - ASB President

Mr. James Frank, Student Trustee, reported on activities for the Associated Students. These include filling vacant senate positions, establishing goals for this semester, and holding a special election for the Associated Students President on February 10. Included on the ballot will be a student representation fee to allow the ASB to collect a non-mandatory $1 fee at the time of registration that may be used to represent students at national, state, local, and school district levels.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on events scheduled by the College and the Continuing Education Division for the period January 22 through February 11 and noted that the media’s questions this past month are related to the Governor’s proposed budget and the College’s current enrollment.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Commended the work of the Faculty Enrichment Committee on the Faculty Inservice and stated that it was the best since he has been at the College. All faculty members were actively engaged on the issue of the College’s future.

2. Recognized the selection of Ms. Cecelia Kuster as the Academic Senate’s nominee for the statewide Hayward Award and Mr. Tim Gilles, who has been selected as the statewide president for the Automotive Teachers’ Association.

3. Noted the work done by the Employee Suggestion Program Committee of the Classified Council.

4. Detailed the Governor’s proposed budget and the effects of a proposed increase in student fees to our campus.

5. SBCC transfers to UCSB for Fall 1992 increased by 13.5 percent, and staff members were commended for the work in the transfer area.

6. A $1 million pledge to The Foundation has been received from an individual—the gift will be presented in increments of $100,000 a year for ten years. A press release will be prepared and, at that time, the donor’s name will be announced.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. David Kiley recognized Mr. James Lynn, Typist Clerk, Int., (15 years) and Mr. Bill Regis, Library Technician, (25 years) for their service to Santa Barbara City College. Dr. MacDougall, on behalf of the Board of Trustees, presented Mr. Lynn with a Certificate of Recognition and Mr. Regis with a plaque denoting their service to the District.

The 1/2 time, 12 month, Typist Clerk, Intermediate position, Counseling, under Classified Appointments, was deleted from the Agenda.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1993-94 COLLEGE YEAR

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the working schedules for certificated personnel for the 1993-94 college year as contained in the Agenda and Attachment to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 TRANSFER STATISTICS REPORT

Dr. Jack Friedlander reported on the results of studies measuring SBCC’s transfer rates. The major findings and recommendations of this study are summarized in the report, "Measuring SBCC’s Student Transfer and Goal Completion Rates." About 1,194 students transferred to a four-year college or university during the 1990-91 academic year. This represents a 60 percent increase in transfers from 1986-87. The College’s transfer rate (45 percent), transfer effectiveness rate (74 percent), and student goal completion rate (74 percent) were higher than that of a non-random national sample of community colleges that participated in the study. They were also greater than the rates achieved by the College in 1988-89. In addition, the proportion of SBCC continuing students who transferred to UC or CSU was substantially greater than that achieved by other California community colleges (14 percent versus 8 percent). Discussed also were the characteristics of successful versus non-successful transfer students. A five-year transfer plan (1992-97) has been developed to insure that SBCC maintains its leadership role in transferring students to four-year colleges and universities.

3.2 RECOMMEND RATIFICATION OF 1992-93 EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS) PROGRAM PLAN

Mr. William Cordero, Dean, Student Services, presented the EOPS Program Plan and stated that the College has received notification of a revised, final
allocation for 1992-93 EOPS funding in the amount of $447,000 (an increase of $14,000--14.2 percent--from the $433,000 shown in the Agenda). Mr. Cordero
detailed statistics on the transfer rate for students in the EOPS program.
Areas where the money will be used will be in tutorial services and child care
subsidy for students. The Program has been able to increase its commitment to
recruit more students who are single parents and increase the percent paid for
child care. Mr. Cordero thanked Board Members and Dr. MacDougall for their
commitment to the EOPS Program and the EOPS staff for their willingness to
serve more students without a staff increase.

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously
approved ratification of the 1992-93 EOPS program plan as contained in the
Attachment.

3.3 REPORT ON THE IMPACT OF THE MODIFICATION OF REGISTRATION PRIORITIES

Ms. Jane Craven, Assistant Dean, Student Affairs, reported on the impact of
the registration priorities which were implemented in the Fall of 1992. Since
the adoption of this priority registration system, two major priority
registrations have taken place (Fall 1992 and Spring 1993). Charts shown
detailed the number of students registered by date, the student status, the
number of classes closed by date, the cumulative number of classes closed, and
the number of sections offered. Additional charts detailing all of the above
also included the number of DSPS and EOPS students enrolled in the section
when the section closed. Board Members stated their appreciation for the work
done on this report.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - WINTER
TERM 1993

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously
approved the proposed new Continuing Education classes effective Winter 1993
as contained in the Agenda.

4.2 RECOMMENDED APPROVAL OF THE FACULTY ENRICHMENT GRANTS, SPRING 1993

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously
approved funding the Faculty Enrichment Grants totaling approximately
$7,840.24 as delineated in the Enclosure.

4.3 RECOMMENDED APPROVAL OF THE ADN POLICY FOR RETURNING AND TRANSFER STUDENTS

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously
approved the ADN policy delineated in the Attachment.
4.4 RECOMMENDED APPROVAL OF THE POLICY FOR ASSIGNING SUMMER SESSION INSTRUCTIONAL LOADS

Upon motion by Mr. Luria, seconded by Mr. Frank, the Board unanimously approved the Policy for Assigning Summer Session Instructional Loads as delineated in the Attachment.

4.5 RECOMMENDED APPROVAL OF THE SABBATICAL LEAVES FOR 1993-1994

Upon motion by Mr. Frank, seconded by Mr. Luria, the Board unanimously approved the the sabbatical leaves for the 1993-1994 college year as delineated in the Agenda and the Enclosure. The recipients are:

- Henry Bagish 1993-1994
- Linda Benet 1993-1994
- Joan Grumman Spring, 1994
- Karolyn Hanna 1993-1994
- Jinny Webber 1993-1994
- Dick Wotruba 1993-1994

4.6 RECOMMENDED APPROVAL OF FALL 1992 NEW CREDIT COURSES

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Fall 1992 New Credit Courses recommended by the Curriculum Advisory Committee as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. CHANGE ORDER NO. 12 - BOOKSTORE

Upon motion by Mr. Luria, seconded by Mr. Frank, the Board unanimously approved Change Order No. 12, Campus Bookstore, as described in the Attachment, for a sum of $11,695 increasing the contract amount to $2,228,945 and an additional four days extending the completion date to February 16, 1993.

b. ACCEPTANCE OF BIDS AND AWARD OF PURCHASE ORDER FOR DUMP TRUCK, BID #416

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the two bids received December 21 for a dump truck as contained in the Attachment and awarding of the Purchase Order to Gibbs International Trucks.
c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR FIXED ASSETS INVENTORY, BID #417

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the bids as contained in the Attachment and award of contract for Fixed Assets Inventory to Valuation Resource Management, Inc.

d. ADOPTION OF RESOLUTION NO. 12 (1992-93) AUTHORIZING INTERNAL TRANSFERS B93-047 THROUGH B93-069

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 12 (1992-93) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mr. Santodomingo

Noes: None

Absent: Mrs. Powell

Concur: Mr. Frank

e. ADOPTION OF RESOLUTION NO. 13 (1992-93) ESTABLISHING NON-RESIDENT TUITION FEE FOR 1993-94

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 13 (1992-93) establishing the per unit, non-resident tuition fee for the 1993-94 academic year at $104 and $115 (foreign students) as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mr. Santodomingo

Noes: None

Absent: Mrs. Powell

Concur: Mr. Frank

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Santa Barbara Community College District is one of four pilot districts developing models for local institutional accountability reports required by AB 1725. For the past two years college staff have been working with other pilot colleges and the Chancellor’s Office in the development of local models to assess institutional effectiveness. The purpose of assessing institutional effectiveness at SBCC is to increase the number of students who succeed. The
pilot project has been completed, and awaits State funding for systemwide implementation.

Mr. Bill Hamre stated that this report will become an annual assessment of overall institutional effectiveness, and will be integrated with other college planning and research activities such as the Institutional Research Agenda and the development of the College's Statement Of Institutional Directions.

The report is divided into five chapters, which correspond to the AB 1725 requirements as adopted by the State Board Of Governors: 1) Student Access; 2) Student Success; 3) Student Participation And Satisfaction; 4) Human Resources; and 5) Fiscal And Physical Resource Use And Renewal. Within each chapter, key institutional goals are identified, and specific measures are used to assess the achievement of these goals. At the end of each chapter, implications for college practice are identified. For this report, Mr. Hamre spoke to the chapter on student access (how well is the College serving the needs of the community) and Dr. Jack Friedlander spoke to the chapters on student success (degrees, certificates, and awards) and satisfaction (questionnaire distributed to students). Mr. Hamre thanked Mr. John Haskins for his work on this report in taking data from a wide variety of sources and putting it into a structure that makes it available for analysis.

Dr. MacDougall thanked Mr. Hamre and Dr. Friedlander for their excellent work demonstrated in the culmination of this report and stated that it is one of the most important projects the College has ever undertaken. This report, he stated, will be the most important as annually it will present a comprehensive overview of how well the College is fulfilling its mission.

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved the Assessment of Institutional Effectiveness Report.

7. ADJOURNMENT

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved adjourning to a Closed Session at 6:20 p.m. Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment at 6:37 p.m. setting the next Regular Meeting of the Board of Trustees on Thursday, February 11, 1993, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON
February 11, 1993

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board