AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
June 30, 1993
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 MINUTES OF REGULAR MEETING OF JUNE 10, 1993
   1.5 HEARING OF CITIZENS
   1.6 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson
      b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss
      c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank
      d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard
      e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL - Mr. Dan Oroz
   2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

APPROVAL OF FSA

In accordance with the District Faculty Service Area (FSA) Policy, the Academic Senate Committee is recommending the addition of the FSA English as a Second Language (ESL) for Michelle Peterson effective June 30, 1993. The Superintendent/President recommends approval of the recommended additional FSA.

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>LEWIN, Gerry</td>
<td>Instr. LD Specialist DSPS</td>
<td>V-7</td>
<td>8/20/93-6/3/94</td>
<td>60% Temporary Cat./Dist. Funded</td>
</tr>
</tbody>
</table>

CERTIFICATED FACULTY APPOINTMENTS
### SBCCD Board of Trustees

**Agenda**

**June 30, 1993**

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
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<tbody>
<tr>
<td>VASQUEZ, Laurie</td>
<td>Instr., AT Specialist DSPS</td>
<td>I-4</td>
<td>8/20/93-6/3/94</td>
<td>60% Temporary Cat./Dist. Funded</td>
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**CERTIFICATED POST-RETIREMENT AGREEMENTS**

<table>
<thead>
<tr>
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<th>Subject</th>
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<tbody>
<tr>
<td>MC CARTHY, Helen</td>
<td>English</td>
<td>$1,200/TLU 9 TLUs/Spring '94</td>
<td></td>
<td></td>
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<tr>
<td>COURTNEY, Charles</td>
<td>English</td>
<td>$1,200/TLU 9.5 TLUs 1993-94</td>
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**CERTIFICATED RETIREMENT**

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<tr>
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<th>Comments</th>
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<tbody>
<tr>
<td>NACK, Ken</td>
<td>Professor, Art</td>
<td>IV-14+5.75%</td>
<td>6/4/93</td>
<td>29 Years Golden Handshake Ed. Code 22726</td>
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**CERTIFICATED STIPEND**

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<th>Subject</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>WOTRUBA, Richard</td>
<td>Summer '93 Counseling</td>
<td>V-15</td>
<td>7/1-7/29/93 (20 Days)</td>
<td>K. McLellan</td>
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**CERTIFICATED HOURLY APPOINTMENTS - SPRING '93**

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<tbody>
<tr>
<td>BLACKBURN, Lea</td>
<td>JOHNSON, Clevonease</td>
<td></td>
<td></td>
<td>LOUDA, Sylvia</td>
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</tbody>
</table>

* Not to exceed 60% credit and non-credit assignments

**CERTIFICATED HOURLY APPOINTMENTS - SUMMER '93**

<table>
<thead>
<tr>
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<th>Subject</th>
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<tbody>
<tr>
<td>CLEYET, Franchesca</td>
<td>O'CONNOR, Erin</td>
<td></td>
<td></td>
<td>WILLIAMS-HALE, Diane</td>
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<tr>
<td>FITZGIBBONS, Janice</td>
<td>SAKAZAKI, Lloyd</td>
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<tr>
<td>JACOBS, Elaine</td>
<td>VAN DONGE, Marilyn</td>
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**CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION**

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<th>Name</th>
<th>Subject</th>
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</thead>
<tbody>
<tr>
<td>BOEHM, Gail</td>
<td>EACRET, Sandy</td>
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**CLASSIFIED RETIREMENT**

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<tr>
<td>BENNETT, Robert</td>
<td>Custodian, Sr.</td>
<td>24E</td>
<td>6/2/93</td>
<td>Disability Retirement 25 Years of Service</td>
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**CLASSIFIED APPOINTMENT**

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<tr>
<td>TBA</td>
<td>Computer Repair Technician II</td>
<td>TBD</td>
<td>TBD</td>
<td>FT/12 Mo. RE: J. Mogensen</td>
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## SBCCD Board of Trustees

### Agenda

**June 30, 1993**

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<thead>
<tr>
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<tr>
<td>TBA</td>
<td>Typist Clerk, Int.</td>
<td>TBD</td>
<td>TBD</td>
<td>1/2T-10 Mo. RE: A. Aguilera</td>
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<tr>
<td>ELSP</td>
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<tr>
<td>TBA</td>
<td>Word Proc.Center</td>
<td>TBD</td>
<td>TBD</td>
<td>FT/12 Mo. RE: J. Pugh</td>
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### CLASSIFIED LONGEVITY CAREER INCREMENT

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<tr>
<td>CANNING, Patricia</td>
<td>Spec.Prog.Advisor</td>
<td>35E</td>
<td>7/1/93</td>
<td>10 Years of Service</td>
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<tr>
<td>EOPS</td>
<td></td>
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<tr>
<td>JAMES, Mary</td>
<td>Principal Word Processor</td>
<td>29E</td>
<td>7/1/93</td>
<td>25 Years of Service</td>
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### CLASSIFIED HEALTH LEAVE OF ABSENCE

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<tr>
<td>Student Act.</td>
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### CLASSIFIED RESIGNATION

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<tr>
<td>STAGAT, Robert</td>
<td>Lab.Teach.Ass't.</td>
<td>37B</td>
<td>6/11/93</td>
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<tr>
<td>Electronic/Computer</td>
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### CLASSIFIED HOURLY APPOINTMENTS - Attachment 2.1-a

#### PROFESSIONAL CONSULTANTS/SPEAKERS

<table>
<thead>
<tr>
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<th>Rate</th>
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<th>Comments</th>
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<tbody>
<tr>
<td>FORTIER, Denise</td>
<td>Research &amp; Report Information Resources</td>
<td>$1,250</td>
<td>1/19-2/5/93</td>
<td>W. Hamre</td>
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<tr>
<td>GROSSBOLL, Marilyn</td>
<td>ECE Workshop</td>
<td>$500</td>
<td>6/21/93</td>
<td>C. Kuster</td>
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<tr>
<td>HORTON, William</td>
<td>Inservice/MAC Publications Office</td>
<td>$700</td>
<td>7/1-31/93 (20 Hrs.)</td>
<td>R. Sanchez</td>
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<tr>
<td>OUSEY, Kathleen</td>
<td>ECE Workshop</td>
<td>$232</td>
<td>Spr. Sem.'93</td>
<td>C. Kuster</td>
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<tr>
<td>RAU, Colleen</td>
<td>Inservice/CORD Applied Mathematics</td>
<td>$1,500</td>
<td>8/10,11,12/93</td>
<td>J. Friedlander</td>
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<td></td>
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#### PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION

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<th>Rate</th>
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<th>Comments</th>
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<tbody>
<tr>
<td>SHAPIRO, Andy</td>
<td>Cont. Ed.</td>
<td>$25.00</td>
<td>5/5/93</td>
<td>Exercise and Physiology</td>
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</table>
PROFESSIONAL VOLUNTEERS

CASTILLO, Gilbert  Automotive  N/A  Summer '93  J. Friedlander
IWERKS, Larry  Field Trips Earth Science  N/A  6/93-6/3/94  C. Sundbeck
MAI, Thu Cuc  Spanish  N/A  6/1-6/4/93  D. Castillo
MIRANDA, Josue  Automotive  N/A  Summer '93  J. Friedlander

2.2 PERSONNEL ACTION ITEM

a. REVISION OF SABBATICAL LEAVE POLICY

On May 19, 1993 the Academic Senate recommended that the Sabbatical Leave policy be revised. The revisions were made by the Sabbatical Leave Committee after extensive review. Most of the changes are designed to clarify existing policy and procedures. The revised policy also includes specific criteria/questions which are considered when evaluating sabbatical leave applications.

The Superintendent/President recommends approval of the changes to the Sabbatical Leave policy.

Attachment 2.2-a

b. APPROVAL OF COMPENSATION PACKAGES FOR CERTIFICATED ADMINISTRATIVE, CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL, AND NON-CREDIT HOURLY INSTRUCTORS

Meetings have been conducted by the Superintendent/President with representatives of three employee groups for the purpose of reaching agreement on employee compensation packages (i.e., wages, health and welfare, and other employee benefits).

The Superintendent/President may present a recommendation for approval of Compensation Packages for the three employee groups: certificated administrative, classified management/supervisory/confidential and non-credit hourly instructions.

c. SUPERINTENDENT/PRESIDENT'S CONTRACT

The Board will take action regarding adjustment to the contract for the Superintendent/President.

1. Extend the existing contract through June 1996.
2. 1994 year salary and personnel benefit increases, if any, will not exceed the amount agreed upon for the District certificated staff.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 PROPOSED MODIFICATION TO SMOKE FREE WORKPLACE POLICY

The Surgeon General has declared smoking "the single largest preventable cause of death and disability," citing "overwhelming" evidence from no less than 50,000 studies. In addition, 50 million non-smoking adults over age 35 are regularly exposed to second-hand smoke. These concerns have led to the recommended modified policy.

The proposed policy creates a smoke-free workplace of all indoor areas and at La Playa Stadium. Smokers will be requested to ensure that their smoke does not enter buildings.

The proposed policy was agreed to by the Employee Wellness Committee, Associated Student Senate, Safety, Security & Health Committee, Student Services Advisory Committee, California School Employees Association, Classified Council and our Continuing Education Division. The Academic Senate reviewed it with some slight modifications.

The Superintendent/President recommends adoption of the proposed Smoke Free Workplace Policy.

Attachment 3.1

3.2 MODIFICATION OF THE COLLEGE'S ACADEMIC RENEWAL POLICY

This policy has been rewritten to include coursework taken at another institution. It allows academic renewal of one or two consecutive substandard semesters if a student meets specified guidelines and receives approval from the Scholastic Standards Committee. This policy has been endorsed by the Scholastic Standards Committee and Student Services Advisory Committee as well as the Academic Senate.

The Superintendent/President recommends approval of the modified Academic Renewal Policy.

Attachment 3.2

3.3 PROPOSED PARKING APPEAL PROCESS AND PARKING PENALTY SCHEDULE

Assembly Bill 408, effective July 1, 1993, makes parking violations a civil matter rather than a criminal one. As a result, parking violations may no longer be challenged in Municipal Court. Instead, parking issues must be resolved through a process of administrative reviews and hearings conducted by the processing agency and by appeal, if desired through civil court.

AB 408 also grants authority to the issuing agency to set parking penalties and delinquent fines. Issuing agencies within the same county are encouraged to standardize such parking penalties.

The Attachment reflects the proposed college process as determined by AB 408 and details the parking penalty fees and delinquent fines which will be the same as those prescribed by the City of Santa Barbara.
The Superintendent/President recommends approval of the Parking Appeal Process and Parking Penalty Schedule as prescribed by the City of Santa Barbara.

Attachment 3.3

3.4 PRESENTATION OF THE HEALTH AND WELLNESS PROGRAM REVIEW

Ms. Susan Broderick, Director of Health and Wellness, and Mr. Keith McLellan, Dean of Student Development, will present the 1992-93 Program Review for the Health and Wellness Program.

Attachment 3.4

3.5 PROPOSAL TO INCREASE THE INTERNATIONAL STUDENT ENROLLMENT

It is recommended that the international student enrollment be increased from its current level of 360 FTE to 500 FTE. This proposal has been reviewed with support by the Student Services Advisory Committee, the Academic Senate, College Planning Council and the Board Fiscal Subcommittee.

The Superintendent/President recommends approval of the proposal to increase the international student enrollment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 NEW COURSES APPROVED BY THE CURRICULUM ADVISORY COMMITTEE, SPRING 1993

The Superintendent/President recommends approval of new courses approved by the Curriculum Advisory Committee for Spring 93.

Attachment 4.1

4.2 RECOMMEND APPROVAL OF FACULTY FOR CONTRACT EDUCATION PROJECTS

The Superintendent/President recommends approval to hire faculty to provide training on Contract Education projects. The trainers and their qualifications are listed in the Attachment.

Attachment 4.2

4.3 RATIFICATION OF SUBMITTAL OF GRANT PROPOSALS TO THE CHANCELLOR'S OFFICE

The College submitted five grant proposals to the Chancellor's Office Vocational Education Technology Instructor and Career Counselor In-Service Training Program. Each of these grant proposals is being recommended for funding pending the passage of the 1993-1994 state budget.

The Superintendent/President recommends ratification of the submittal of the the Vocational Education Technology Instructor and Career Counselor In-Service Training Program Grants.

Attachment 4.3
4.4 RATIFICATION OF SUBMITTAL OF GRANT PROPOSAL TO THE ENVIRONMENTAL PROTECTION AGENCY

A grant proposal has been submitted to the Environmental Protection Agency requesting $49,950 for each of three years to provide assistance to small businesses on how to prevent or minimize pollution. A summary of the proposed project is contained in the Attachment.

The Superintendent/President recommends ratification of submittal of the grant proposal to the Environmental Protection Agency.

Attachment 4.4

4.5 RATIFICATION OF SUBMITTAL OF GRANT PROPOSAL TO THE CALIFORNIA SUPPLIER IMPROVEMENT PROGRAM (CalSIP)

The College submitted a grant proposal to CalSIP requesting $6,600 to train a full-time faculty member in the Electronics/Computer Technology Program in Total Quality Management. Mr. Mohammad El-Soussi’s application has been approved. The training will result in Mr. El-Soussi becoming certified to teach the CalSIP curriculum to industry personnel and to certify other instructors interested in teaching this curriculum.

The Superintendent/President recommends ratification of the submittal of the grant proposal.

Attachment 4.5

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any Item, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends approval of the following items;

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION TO MAKE SUBCONTRACTOR SUBSTITUTION: BIRD ROOFING AND WATERPROOFING FOR STAR-WES ROOFING (07515 BUILT-UP ROOFING), BUSINESS/COMMUNICATION CENTER

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR EAST CAMPUS PARKING LOT PAVING, BID #429

On June 22, the District received bids for the East Campus parking lots paving. A recommendation will be presented at the Board meeting.
f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR LIGHTING SUPPLIES/BUILDINGS RETROFIT, BID #430

On June 23, the District received bids for lighting supplies/buildings retrofit. A recommendation will be presented at the Board meeting.

g. APPROVAL OF 1992-93 DEFERRED MAINTENANCE AND SPECIAL REPAIRS AGREEMENT FOR REPLACEMENT OF DRAMA/MUSIC H.V.A.C., $200,000

h. APPROVAL OF AGREEMENT WITH SERVICE AMERICA FOR FOOD VENDING SERVICES, EFFECTIVE 7/1/93 - 6/30/94, Attachment 5.1-h

i. APPROVAL OF AGREEMENT FOR SBCC INTERNET CONNECTION, Attachment 5.1-i

The District has received a $22,000 National Science Foundation grant to establish an InterNet connection at SBCC. This agreement between the District and General Atomics/CERFNet implements the provisions of the NSF grant. CERFNet will provide SBCC network management and communications support during the first year of SBCC's InterNet operation.

j. CONTRACTED INSTRUCTION AGREEMENTS: Attachment 5.1-j

1) EG&G/EM SPECIAL TECHNOLOGIES LABORATORY
   $1,200, 6/9 - 6/30/93, "Timeline Training"

2) PACIFIC SCIENTIFIC, ELECTRO-KINETICS (12/24/92)
   $17,760, 1/4/93 - 9/30/93, "Classroom Instruction"

3) REHABILITATION INSTITUTE OF SANTA BARBARA (12/1/92)
   $3,600, 1/1 - 8/31/93, "Management 2000: Managerial Skills for Health Care Professionals"

4) VEECO/SLOAN TECHNOLOGY
   Amendment: Contract reduced by $20,000 (ref. Board agenda 10/8/92)

k. SUBCONTRACTOR AGREEMENTS

1) GENERAL RESEARCH CORPORATION

   "Customer Service - Organizational Communication"
   Pieter Lems Consulting (Pieter Lems)
   $5,600, 8/1/93 - 6/30/94

   "Customer Service - Marketing Skills"
   Rick Rotman
   $1,120, 9/1/93 - 6/30/94

   "Negotiation Skills"
   Interface Planning (John Jostes)
   $224 - 6/23 - 7/30/93
2) HENDRY TELEPHONE PRODUCTS

"Manufacturing Resource Planning"
Meta Group (Dominick Barry)
Amendment: $2,180 to $6,160, date extended through 9/93

3) JOSLYN ELECTRONICS

"Vocational English as a Second Language"
Literary Consultants (Janice Yourek)
$640, 5/7/93 - 7/30/93

4) PACIFIC SCIENTIFIC, ELECTRO-KINETICS DIVISION

"Teamwork, Leadership and Communication"
Grant Gibson & Associates (Grant Gibson)
$2,912, 2/24 - 6/30/93

"Teamwork, Leadership and Communication"
MFI (Manny Fernandez, Jr.)
$2,688, 4/23 - 12/31/93

"Statistical Process Control"
MFI (Manny Fernandez, Jr.)
Amendment: Extend contract date from 6/30 to 9/30/93 (no change in contract amount)

"Manufacturing Resource Planning"
Mark Rogers Consulting
Amendment: Extend contract date from 6/30 to 12/31/93 (no change in contract amount)

5) REHABILITATION INSTITUTE OF SANTA BARBARA

"Management 2000"
Woodard Consulting (Gail Woodard)
$400, 6/30/93 (one-day class)

I. APPROVAL OF AGREEMENT WITH SAN JOSE/EVERGREEN COMMUNITY COLLEGE DISTRICT: SBCC TO PERFORM AS SUBCONTRACTOR IN PROVIDING INSTRUCTIONAL SERVICES FOR WELLS FARGO BANK, Attachment 5.1-I

"Financial Accounting for Bankers"
"Business Tax Return Analysis"
"Industry Analysis"
$120-125/hour, 1/1/93 - 6/30/93 (contract to be extended)
5.2 BUSINESS ACTION ITEMS

a. 1993-94 TENTATIVE BUDGET

As required by statute, the Superintendent/President recommends approval of the 1993-94 Tentative Budget for submission to the County Office of Education by July 1. The Adoption Budget will be submitted in August.

Enclosure 1

b. ADOPTION OF RESOLUTION NO. 30 (1992-93) AUTHORIZING THE TRANSFER OF FUNDS TO THE EQUIPMENT REPLACEMENT AND CONSTRUCTION ACCOUNTS

The Superintendent/President recommends approval of Resolution No. 30 (1992-93) authorizing the transfer of funds.

Attachment 5.2-b

c. ADOPTION OF RESOLUTION NO. 31 (1992-93) AUTHORIZING ROUTINE INTERNAL TRANSFERS B93-242 THROUGH B93-287

The Superintendent/President recommends approval of Resolution No. 31 (1992-93) authorizing the routine transfer of funds.

Attachment 5.2-c

d. ADOPTION OF RESOLUTION NO. 32 (1992-93) AUTHORIZING FOR 1992-93 BUDGET REVISIONS AND TRANSFERS

The receipt and allocation of unbudgeted revenue and the redistribution of existing budgeted funds requires approval by written resolution. The Superintendent/President recommends approval of Resolution No. 32 (1992-93) authorizing 1992-93 budget revisions as contained in the Attachment.

Attachment 5.2-d

e. ADOPTION OF RESOLUTION NO. 33 (1992-93) ESTABLISHING THE 1993-94 APPROPRIATION LIMIT

Pursuant to Article III-B of the California Constitution and Chapter 1205, Statutes of 1980, all community college districts are required to compute an annual appropriation limit. The 1993-94 computation results in an appropriate limit of $40,857,542, documentation for which is in the Accounting Office.

The Superintendent/President recommends approval of Resolution No. 33 (1992-93) establishing an appropriation limit for the 1992-94 fiscal year.

Attachment 5.2-e

The Superintendent/President recommends approval of Resolution No. 34 (1992-93) authorizing the College to contract with the State Department of Education for child care and development programs and participation in the funding, $113,654 (match $37,885).

Attachment 5.1-f

g. CHANGE ORDER NO. 8 - EAST CAMPUS ENTRY

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<td>7,896.00</td>
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Change Order Total: $7,896.00
Revised Contract Price: $716,466.22
Additional Contract Days: 1.5
New Completion Date: June 29, 1993

The Superintendent/President recommends approval of Change Order No. 8, East Campus Entry, as described in the Attachment.

Attachment 5.2-g

h. CAMPUS CENTER REMODEL - CHANGE ORDER NO. 5

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<tbody>
<tr>
<td>5</td>
<td>12,786.00</td>
<td>2</td>
</tr>
</tbody>
</table>

Change Order Total: $12,786.00
Revised Contract Price: $899,827.00
Additional Contract Days: 5 working days
New Completion Date: September 15, 1993

The Superintendent/President recommends approval of Change Order No. 5, Campus Center Remodel, as described in the Attachment.

Attachment 5.2-h

i. BUSINESS/COMMUNICATION CENTER - CHANGE ORDERS NO. 3 - 7

<table>
<thead>
<tr>
<th>CO #</th>
<th>Amount</th>
<th>Add'l Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>11,784.00</td>
<td>Misc. clean-up items</td>
</tr>
<tr>
<td>4</td>
<td>9,527.00</td>
<td>Steel omitted from drawings</td>
</tr>
<tr>
<td>5</td>
<td>8,823.00</td>
<td>Carillons - addition</td>
</tr>
<tr>
<td>6</td>
<td>7,966.00</td>
<td>Board requested changes</td>
</tr>
<tr>
<td>7</td>
<td>4,909.00</td>
<td>Entry ramp change</td>
</tr>
</tbody>
</table>

Change Order Total: $42,809.00
Revised Contract Price: $5,756,616.00
Additional Contract Days: 0
New Completion Date: March 6, 1994
The Superintendent/President recommends approval of Change Orders No. 3 -7, Business/Communication Center, as described in the Attachment.

Attachment 5.2-i

j. APPROVAL OF JOINT POWERS AGREEMENT (JPA) DOCUMENTS FOR SELF-INSURED SCHOOLS OF KERN (SISK)

During the 1992-93 fiscal year the District Personnel Benefits Committee reviewed our employee benefits programs to recommend programs for 1993-94 (effective October 1, 1993). Recognizing the satisfaction generally expressed by employees, the committee particularly looked at augmenting our present programs with a new preferred provider organization (PPO) and a better program for District retirees still participating in our program. Acknowledging the District history, the committee recommended SISK to fulfill these needs.

To offer our employees the programs through SISK, the District is required to join the JPA (established in 1979) and approve the documents shown in the Attachment.

The Superintendent/President recommends approval of the SISK JPA documents authorizing the Vice President of Business Services to execute the agreement.

Attachment 5.2-j

k. APPROVAL OF 1993-94 EMPLOYEE BENEFITS PROGRAMS

Upon recommendation of the District Personnel Benefits Committee, the programs listed on the Attachment are presented for 1993-94. The Superintendent/President recommends approval of the 1993-94 Employee Benefits Programs as listed.

Attachment 5.2-k

I. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR WAKE CENTER PARKING LOT, BID #429

On June 9, the District received bids for the Wake Center parking lot. A recommendation will be made at the Board meeting.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 PRESENTATION OF THE STATEMENT OF INSTITUTIONAL DIRECTIONS 1993-95

This item presents the Statement of Institutional Directions for 1993-94 through 1994-95. This document identifies key college-wide initiatives which are designed to enhance institutional effectiveness. These initiatives provide the framework for institutional and departmental planning during the next two-year period. Departmental plans and resource requests will be developed in response to the Statement of Institutional Directions. This document was developed during the 1992-93 academic year through the work of the College Planning Council, the College Cabinet and the Academic Senate.
Mr. William Hamre, Associate Vice President, Information Resources, will make a brief presentation to the Board to highlight the major dimensions and new initiatives contained in the document and to review its role in the College planning process.

The Superintendent/President recommends Board adoption of the *Statement of Institutional Directions*.

Enclosure 2

7. ADJOURNMENT

The next Regular Board Meeting of the Board of Trustees will be held on Thursday, July 22, 1993, at 4:00 p.m. in Room A-211.