MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 10, 1992

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Frank at 4:10 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank, Vice President
Mrs. Joyce Powell
Mr. Ed Santodomingo, President (arrived at 4:12 p.m.)
Mr. James Frank, Student Trustee

Members absent:

Mr. Leonard Jarrott
Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Mr. Lester Cole, President, Associated Students
Mr. Joe Connell, Associate Professor, Drafting
Ms. Jane Craven, Assistant Dean, Admissions & Records
Ms. Patricia Daigle, Instructor, Journalism
Mrs. Lynda Fairly, Vice President, Student Affairs
Dr. Jack Friedlander, Dean, Academic Affairs
Mr. George Gregg, Director, ET & CS
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Arlene Horwitz, Reporter, The Channels
Dr. John Kay, President, Instructors' Association
Mr. Jim Minow, Executive Director, The Foundation for SBCC
Mr. Dan Oroz, Vice President, Human Resources
Dr. Fernando Padilla, Dean, Academic Affairs
Mr. Peter Raschke, Chair, Classified Council
Mr. Ramiro Sanchez, Dean, Academic Affairs
Mr. Don Seaver, Director, Campus Security
Mr. Andrew Skafté, Senator, Associated Students
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Akiva Werbalowsky, Guest

1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF AUGUST 20, 1992

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of August 20, 1992.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll announced that the faculty approved the new constitution of the Academic Senate by the following vote: 107 - yes; 11 - no; 6 - invalid. Official members of the Academic Senate are: Margaret Kearns, Academic Support; Peter Naylor, Business; Pat Chavez-Nunez and Janice Peterson, English/Communication; Tom Garey, Fine Arts; Karolyn Hanna, Health Technologies/Human Services; Elizabeth Hodes, Mathematics; Pat MacPhee, Physical Education/Athletics; Carl Sundbeck, Sciences; Darryl Morrison and Alfonso Hernandez, Social Sciences/Languages; Jody Simpson, Technologies. Lana Rose was selected as part-time senator. As there is not as yet a president-elect, Karolyn Hanna is filling that position. Still to be named will be a Continuing Education senator. John Romo is also a member of the Academic Senate. Serving in liaison positions are: Tom Garey, Pat MacPhee, Pat Chavez-Nunez, Janice Peterson, and Jody Simpson. Serving also on the Steering Committee will be Karolyn Hanna, John Romo, the President-elect, and Gary Carroll.

Dr. Carroll recommended the Board’s approval of two items on today’s Agenda; 1) Compensation for representatives of the Academic Senate, and 2) the proposed revisions to the probationary contract, temporary contract, and tenured contract faculty evaluation policies.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke reported that the Classified Council has held its organizational meeting for the year and a classified inservice is scheduled for October 23. The keynote speaker will be Ms. Terry Walker. The Classified Council is filling appointments for committees on campus, and the Employee Suggestion Program is scheduled to begin in October.
c. REPORT BY ASSOCIATED STUDENTS - Mr. Lester Cole

Mr. Cole announced there are 12 members in the Student Senate at present. He further announced that some of the objectives for the Associated Students for the year are: Christmas Unity, Arts and Crafts Days, a newsletter, bringing candidates on campus to speak, continuing to fund campus clubs, and weekly entertainment and cultural awareness. A new club on campus has been chartered--the Ecology Club. A student rally was held on campus on fee increases and approximately 100-200 students participated. It is hoped that the new student senators will be attending the next Board meeting to be introduced to Board Members.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted that the news media questions the past few weeks have centered on the beginning of the school year and the State budget. Highlighted were events scheduled by the College and the Continuing Education Division for the period September 11 through October 8, 1992.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Commended Dr. Carroll for his leadership of the Academic Senate this past year and stated that Dr. Carroll's achievements were most notable, especially the reorganization of the Academic Senate which will serve the College and the faculty well.

2. Thanked Mr. Cole for his initial presentation as President of the Associated Students noting Mr. Cole's sense of purpose for the organization and the directions set for the student body.

3. The State budget finally signed by the Governor. Dr. MacDougall detailed what was known about the budget at this time as significant to California community colleges. No COLA was provided; the general fee was increased from $6 to $10/unit without a maximum; students with a BA degree will pay $50/unit (there are categories upon which individuals are exempt); issue of growth is unclear at this time, and Proposition 98 was interpreted very flexibly. A lengthy discussion ensued on this item.

4. Thanked all the Vice Presidents and the faculty for ensuring one of the smoothest openings of school we have had.

5. Commended the faculty members involved in planning the Inservice Day and noted that Dr. Bell, the keynote speaker, delivered an excellent speech.

6. Forty students and two faculty members left for China on Labor Day. A fax received today stated that all arrived safely and were adjusting to the 15-hour time difference.

7. Noted the work of the Academic Freedom/Professional Standards Committee, Dr. Schapansky, Mr. Dependahl, and Dr. Padilla which
brought the faculty evaluation policy to fruition on today's Agenda.

Mr. John Romo reported on enrollment statistics for the College's fall semester stating that the fewest number of sections were canceled this semester than ever before (4 - because of small enrollments). Every class meets the standards for minimum enrollments. The enrollment pressure was handled in an extremely cooperative and effective manner by faculty and staff and noted that students were extremely patient as they faced the problem of impacted classes.

Mr. Romo detailed many of the classes that were primarily closed during the end of priority registration (last Spring). Traditional strength areas were outlined and improvements in the enrollment in the technologies areas were noted.

Mr. Romo stated that Spring 1993 is expected to be another strong semester and the College has already begun to analyze the effects of the differential fee in key areas. The College is working now to mitigate the impact and look at programmatic changes that might need to be made and still stay within the budget.

The increase in the numbers of international students attending SBCC has provided the money which has allowed the College to open additional sections of classes for all students. In planning for the Spring semester, 30 new sections of classes will be allowed to be added in the Schedule.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following classified appointments:

CLASSIFIED PROMOTION (Should read Change in Assignment)

Dru Preston
Accounting
Acct.Clk., Int.  9/11/92  FT/12 Mo.
RE: M. Okinaka

CLASSIFIED APPOINTMENTS

Jose Luis Gomez
Fac. & Oper.  9/14/92  FT/12 Mo.
RE: R. Bennett

Terrie Beck
Bio Sci
Lab.Tech., Sr.  9/14/92  FT/11 Mo.
RE: D. Steinert

Shelly Kantor
Info Resources
Matriculation Programmer/Analyst  9/14/92  1/2T/12 Mo.
New position Cat.Funded
2.2 AFFIRMATIVE ACTION REPORT

Mr. Dan Oroz presented the 16th annual summary report of actions taken by the District in 1991-92 to meet its Affirmative Action and Equal Opportunity requirements as set forth in Executive Order 11246 and the District’s Affirmative Action Program Plan.

Mr. Oroz detailed the new hires for 1991-92 in the areas of administrative/management, faculty, and classified; the faculty recruitment process for 1992-93 hires; the staff development and training related to affirmative action and student diversity issues, and highlighted the numerous speakers who spoke to these issues; the revision of the District Affirmative Action Program Plan which reflected new Title 5 Affirmative Action regulations; the changes made to data processing reports required to accommodate new Title 5 requirements; the new ABRATRAK applicant monitoring systems installed to assist in new Title 5 applicant monitoring/reporting requirements; and the development of a sexual harassment brochure which was distributed to all faculty and staff.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved acceptance of the Affirmative Action Program Plan as contained in the Enclosure.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 STUDENT AFFIRMATIVE ACTION REPORT - 1991-92

Vice President Lynda Fairly presented an overview of the progress SBCC is making and the goals for 1992-93. Commended for its efforts was the Recruitment/Outreach Committee which assures SBCC’s efforts are coordinated among the many areas of the campus (EOPS, Counseling, DSPS, CARE, CAP, high school relations, Student Activities, etc.). There are four basic focus groups: parents of local junior high and senior high school students, local high school students, local junior high school students, and SBCC students.

Mrs. Fairly highlighted the numerous activities emphasizing recruitment which are scheduled on and off campus by many segments of the College. Described also were the exceptional services provided to EOPS and TAP students (internships, mentors, peer advisers, special counselors, child care, and tutors).

Mrs. Fairly detailed the percentages of minorities attending the College and stated that the College will continue to be committed to student equity.

3.2 STUDENT SERVICES PROGRAM REVIEW - SECURITY

Mr. Don Seaver presented an overview of the Student Services Program Review of Security and acknowledged the hard work of Jane Craven, Carlos Ramirez, and Dawn Sanchez in developing this report. He also thanked Board Members, Dr. MacDougall, and administrators who have all worked diligently to improve security at the College.

Mr. Seaver highlighted: The improvements made in the area of Pershing Park; the additional staffing positions and the hiring of a number of hourly people which has been helpful in keeping crimes to a minimum; the reserve training program for new employees of the security department (this is in addition to
the first aid and CPR training); and the intensive medical emergency program through the Red Cross which full-time staff undergo to help them respond to serious medical emergencies.

One area targeted for improvement was parking on campus, and Security will be working with the Campus Safety/Parking Committee looking at different options to encourage people to use alternative methods of transportation.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVE REPORT

Mr. Joe Connell reported on his sabbatical leave for the 1990-1991 year. He stated that the purpose of his sabbatical was to write a combination textbook and laboratory manual for Drafting 101 that was geared toward a student who was not an engineering major. Mr. Connell's textbook has been quite successful, has been in use for three semesters, and the book is duplicated and bound on campus and sold in the SBCC Bookstore.

Mr. Connell also worked with local architects and civil engineers on several projects in order to keep updated in this area. Mr. Connell enrolled in three different computer classes and three different Spanish classes through the Continuing Education Division.

Mr. Connell thanked Board Members and the administration for approving his sabbatical leave. He also thanked Ms. Margaret Eejima and Ms. Laura Welby who made quite a few contributions to the text in the area of architecture, and Mr. Chris Miller in the Duplicating Office, and Ms. Mary James and Ms. Lucy Prieto who contributed in the typing of the textbook.

4.2 RECOMMENDED APPROVAL OF ADULT BASIC EDUCATION (ABE) PROGRAM APPLICATION FOR FUNDING

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the application for funding of the 1992-95 ABE Program administered by the Continuing Education Division as contained in the Attachment.

4.3 PROPOSED REVISIONS TO THE PROBATIONARY CONTRACT, TEMPORARY CONTRACT, AND TENURED CONTRACT FACULTY EVALUATION POLICIES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the proposed revisions to the Probationary Contract, Temporary Contract, and Tenured Contract Faculty Evaluation Policies as delineated in the Attachment.

4.4 COMPENSATION FOR FACULTY SERVING AS REPRESENTATIVES TO THE ACADEMIC SENATE

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the compensation for faculty serving as representatives to the Academic Senate for Fall 1992 and Spring 1993 semesters as contained in the Agenda.
4.5 SUBMITTAL OF GRANT PROPOSAL

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the submittal of the grant proposal by the SBCC Theater Group to the Santa Barbara Community Events and Festivals Grant Program in the amount of $5600 as delineated in the Attachment.

4.6 SUBMITTAL OF CONTRACT PROPOSALS TO EMPLOYMENT TRAINING PANEL (CONTRACT EDUCATION)

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved submittal of contract proposals to the Employment Training Panel as delineated in the Agenda and Attachment to the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDER NO. 11 - CAMPUS BOOKSTORE

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 11, Campus Bookstore, in the amount of $7,104.27 increasing the contract price to $2,429,433.23 and no extension of completion date as contained in the Attachment.

b. ADOPTION OF RESOLUTION NO. 4 (1992-93) AUTHORIZING BUDGET TRANSFER NO. B93-001

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 4 (1992-93) authorizing Budget Transfer No. B93-001 to encompass budget adjustments required to accommodate redistribution of funds to various cost centers as requested by Information Resources and Disabled Student Programs and Services to update other cost centers’ salary and one-time funds allocations. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: Mr. Jarrott, Mr. Luria

Concur: Mr. Frank
c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR COLLEGE COMPUTER ACQUISITION, BID #413

This item was withdrawn from the Agenda.

5.3 BUSINESS INFORMATION ITEMS

a. DISTRIBUTION OF 1992-93 ADOPTED BUDGET

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. GENERAL INFORMATION

7.1 RECOMMENDED APPROVAL OF RESOLUTION NO. 5 (1992-93) HONORING MRS. ELEANOR WRIGHT

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 5 (1992-93) honoring Mrs. Eleanor Wright for twelve years of service and leadership to The Foundation for Santa Barbara City College, including two years as Foundation Board President. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: Mr. Jarrott, Mr. Luria

Concur: Mr. Frank

8. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved adjournment at 6:30 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 8, 1992, at 4:00 p.m. It was noted that a Board Study Session would be held on Thursday, September 17, 1992, at 4:00 p.m. in the Gourmet Dining Room.

APPROVED BY THE BOARD OF TRUSTEES ON October 8, 1992

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board