MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 20, 1992

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Santodomingo at 4:08 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs (arrived at 4:30 p.m.)
Mr. Sidney Frank, Vice President
Mrs. Joyce Powell
Mr. Ed Santodomingo, President

Members absent:

Mr. Leonard Jarrott
Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to
the Board of Trustees

Ms. Liz Auchincloss, Vice President, CSEA
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Ms. Gloria Cathcart, Typist Clerk Senior, Athletics
Mr. Bob Dinaberg, Athletic Director
Ms. Arlene Douglas, Administrative Secretary, Continuing Education
Ms. Lynda Fairly, Vice President, Student Affairs
Ms. Joan Ganapes, Coordinator, 2+2+2 Dissemination Project
Mr. George Gregg, Director, ET & CS
Dr. Charles Hanson, Vice President, Business Services
Mr. Keith McLellan, Dean, Student Affairs
Ms. Ann McGorty, Personnel Specialist
1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Santodomingo announced that the Closed Session was held for the purpose of discussing personnel matters.

1.5 MINUTES OF REGULAR MEETING OF JULY 16, 1992

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved the Minutes of the Regular Meeting of July 16, 1992.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll updated Board Members on the status of the Academic Senate constitution. The bylaws have now been completed. A plenary session with all tenured track faculty will be held for the purpose of discussion of the entire document. A vote will be taken at that time on the entire document. If there is a favorable vote, the bylaws will then be voted upon by Academic Senate members only.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Lester Cole - None

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period August 20 through September 10, 1992. Mr. Williams introduced Ms. Jo Bedard, SBCC Public Information Officer, to Board Members. Board Members thanked Mr. Williams for his 23 years of service to the District and wished him well on his upcoming retirement.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Dr. MacDougall thanked Mr. Williams for his many years of service to the District.
2. The state budget has not as yet been adopted. Dr. MacDougall described the various proposals that the Legislature has been considering. It appears than an intent to compromise on the various proposals will now be pursued. Dr. MacDougall has written many letters to legislators and has been in constant contact with Senator Hart and Assemblyman O'Connell. It is hoped that the budget will be resolved as rapidly as possible and as positively as possible for K-12 and higher education systems.

3. Registration for the Fall semester closed yesterday with an increase of 8.3 percent more students than Fall 1991. Applications were also up about 7 percent over a comparable period in 1991. Classes are impacted in the areas of math and chemistry.

4. This past week has seen the campus preparing for the early start calendar. Events held this week have been the new faculty orientation, the new faculty reception, the new part-time faculty orientation, and the faculty inservice will be held tomorrow with Dr. Terrel Bell as the keynote speaker.

5. Dr. Hanson's staff from Facilities and Operations has done an exceptional job in readying the campus for the opening of the Fall semester.

6. The dedication of the new Parking Structure was held on August 14 and it will be open Monday for the start of school. Immediately following the dedication was the groundbreaking for the Business/Communication Building.

1.8 GOVERNING BOARD

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office was administered to Mr. James Frank by Dr. MacDougall, Secretary/Clerk. Mr. Frank has been elected by the Associated Students as the non-voting Student Trustee for the 1992-93 year.

1.9 STATUS REPORT REGARDING IMPLEMENTATION OF THE REORGANIZATION OF THE ACADEMIC SENATE

At the May 28, 1992, Board Meeting, the Board of Trustees provided conceptual approval for the proposal to reorganize the Academic Senate. The Board endorsed the general direction and recognized the Superintendent/President's responsibility to work with the Academic Senate and the Office of Academic Affairs in implementing the reorganization plan. The implementation of substantive changes in College governance procedures requires Board notification. This item was presented to update Board Members on the progress made.

A new Academic Senate Constitution reflecting the changes noted in the Agenda and others is being prepared for a faculty vote. Discussions are proceeding with Dr. Gary Carroll to clarify a few issues. These are not substantive and the faculty will vote on the constitution prior to the beginning of the school
year. Matters related to compensation will be discussed with the Instructors' Association, and final recommendations forwarded to the Trustees.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz acknowledged Ms. Leni Gillis for her 24 years of service to the District.

Corrections were noted to Attachment 2.1-b: Under Ernesto Guerrero and Cesar Santibanez - text have read, "Recommendation is limited to Math 1/3."

Classified appointment announced:

Naomi Sullwold  Principal Clerk  29E  1/2T-12 Mo.
International  New Position
Study Abroad Ed. Program

Ms. Gloria Cathcart, Typist Clerk Senior, Physical Education Department, and Ms. Arlene Douglas, Secretary Administrative, Continuing Education Division, were acknowledged for their 15 years of service to the Santa Barbara Community College District by Mr. Dinaberg and Dr. Martin Bobgan respectively. Certificates of Appreciation were presented to them by Dr. MacDougall on behalf of the Board of Trustees.

Ms. Lucy Prieto, Secretary, Academic Affairs Office, was acknowledged for her 25 years of service by Mr. John Romo, and a plaque designating Ms. Prieto’s was presented to her by Dr. MacDougall on behalf of the Board of Trustees.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF NEW CLASSIFICATION

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Matriculation Programmer/Analyst classification as contained in the Agenda and the Attachment to the Agenda.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 PRESENTATION OF THE TRANSFER PLAN FOR 1992-97

Mr. Armando Segura, Transfer Center Director, presented the 1992-97 Transfer Plan developed in cooperation with Student Affairs and Academic Affairs. This plan follows the College’s initial five-year plan (1987-1992) to increase the number of SBCC transfers. The five-year plan outlines college-wide goals to increase transfer rates through focused activity in the areas of access, curriculum, intersegmental efforts, intra-institutional programs and research.
Dr. MacDougall thanked Vice President Fairly, Dean McLellan, Mr. Segura, and other members of the Student Affairs staff for their continued work toward reaching these goals.

3.2 RECOMMEND APPROVAL OF THE 1992-93 STUDENT ACTIVITIES CO-CURRICULAR BUDGET

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the 1992-93 Co-curricular Budget as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES, CONTINUING EDUCATION DIVISION - FALL TERM 1992

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the proposed new Continuing Education classes effective Fall 1992 as contained in the Attachment.

4.2 PRESENTATION OF VIDEO TAPE: Get Up and Go: Why Develop 2+2+2 Programs

Dr. Diana Sloane presented the video tape developed by the 2+2+2 Dissemination Project and directed by William Greenelsh. The project director was Dr. Sloane, and the coordinator for the project was Ms. Joan Ganapes. Dr. Sloane noted that material designed to help other campuses develop a 2+2+2 career education program were distributed at workshops, conferences, and exhibits. Shared also were the resources and experience gained by the 2+2+2 pilot projects over the past three years with other colleges, high schools, Regional Occupational Programs, and industry.

4.3 RECOMMENDED APPROVAL OF FALL 1992 PART-TIME INSTRUCTORS

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved the part-time instructors for Fall 1992 as contained in the Attachment.

4.4 NOTIFICATION OF GRANT DEVELOPMENT AGREEMENTS

No action was required on this item at this time. The Superintendent/President notified the Board that grant development agreements have been made with the following local firms: California Air Conditioning Contractors Association (Tri Counties Chapter), General Research Corporation, ABC-Clio, Network Equipment Technologies, Inc. (NET), VEECE/Sloan Technology, Hendry Telephone Products, Pacific Scientific, and Raytheon. The assumption is that grants for contract education proposals will be developed with the College and these firms and submitted to the Employment Training Panel in September 1992. The Board will receive submittal of grant proposals as an action item at the September 10 meeting for those firms with whom grant development is successful.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Announced at the Board Meeting under Business Consent Items were the following:

5.1-u Acceptance of bids and approval of contract with Zeller-Bach for custodial paper supplies and related dispensers in the amount of $42,140

5.1-v Correction - should read: Approval of Telephone Maintenance Agreement (Main Campus) with Standard Tel, $35,457, Effective 9/21/92

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDERS NO. 9 AND 10 - CAMPUS BOOKSTORE

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 9 and 10, Campus Bookstore, in the amount of $29,191.51 increasing the contract price to $2,422,329.23 as contained in the Attachment.

Noted in the Agenda: Due to an error on the May 14, 1992, Board Agenda, 14 additional days need to be added to the completion date. The completion date is February 12, 1993.

b. APPROVAL OFCHANGE ORDERS NO. 20, 21, 22 - PARKING STRUCTURE

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Change Orders No. 20, 21, and 22, Parking Structure, in the amount of $22,773.90 increasing the contract price to $5,405,401.00 as contained in the Attachment.

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR MICROCOMPUTERS, BID #411

On August 13, the District received eight bids for microcomputers. The District evaluation team performed a thorough analysis of all the bids and determined that Gateway 2000 was ranked the best. According to Section 81645 of the Education Code, the governing board of any community college district may contract with a party who has submitted one of the three lowest bids..., for acquisition of electronic data processing equipment.

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and award of the contract to Gateway 2000 in the amount of $120,250.
d. PUBLIC HEARING AND ADOPTION OF 1992-93 BUDGET

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1992-93 budget.

No citizens expressed a wish to address the Board.

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board approved closing the Public Hearing.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of the 1992-93 Budget as contained in the Enclosure and authorization of its transmittal to Santa Barbara County Schools. Board action was taken without the benefit of a state budget. Thus, confirmation of essential information; e.g., income, level of student fees, and growth, was not possible. Today's Board action may well be modified when the state budget is established.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved adjournment at 6:08 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, September 10, 1992, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON September 10, 1992

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board