MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 25, 1992
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Frank at 4:06 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Mr. Sidney Frank, Vice President
Mr. Len Jarrott
Mr. Eli Luria (arrived 4:15 p.m.)
Mrs. Joyce Powell

Members absent:

Dr. Joe Dobbs
Mr. Ed Santodomingo, President

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Liz Auchincloss, Vice President, CSEA
Ms. Jane Craven, Assistant Dean, Admissions & Records
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. George Gregg, Director, ET & CS
Ms. Jan Hake, Dean, Continuing Education
Dr. Charles Hanson, Vice President, Business Services
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. John Kay, President, Instructors' Association
Mr. Dan Oroz, Vice President, Human Resources
Ms. Lois Phillips, Guest
Mr. Peter Raschke, Chair, Classified Council
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Jim Williams, College Information Officer
Ms. Ana Wilson, Staff Development Coordinator
1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF MAY 28, 1992

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of May 28, 1992.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll - None

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke reported that a total of 38 classified employees (11 initial) were receiving professional growth increments and stipends on today’s Agenda. Also on today’s Agenda for approval is the Employee Suggestion Program, which was developed by the Classified Council to encourage faculty and staff to make suggestions to improve Santa Barbara City College. The ESP Committee will consist of two members of Classified Council, two faculty members, and one member of the Personnel Department.

c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello - None

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period June 26 through August 13, 1992.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The State budget picture remains unclear. The Governor’s latest budget proposal recommended funding for K-12 and community colleges be reduced by $2.3 billion.

2. The implementation of differential fees for students attending California community colleges who have completed 90 units or more continues to be debated. The probability of its passing the State Senate is very high.

3. The Business/Communication Building project will go before the Public Works Board on July 10. If there is no opposition to the project at that time, approval to proceed will be given.
4. Summer enrollment is up by 3 percent from last summer, and the program size remains the same. Fall applications are very strong at this time, and priority registration is working well.

5. Commended Mr. Bill Hamre on the work he has done related to the dissolution of CCCA and the formation of the Information Resources Division.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Certificated appointments:

Rita Cameron-Wedding
Instructor, Counselor (Temporary Contract)

Yadira Llort
Instructor, Spanish (Temporary Contract)

Classified promotions:

Randy Elder
Tech. Serv. Asst.
ET & CS

Francisco Elias
Custodian, Sr.
Fac. & Oper.

Classified appointments:

Lori Hinman
Network Admin.
ET & CS

39E  7/1/92

24E  6/26/92

45C  6/29/92

A correction to the Agenda was noted. Under Professional Consultants/Speakers, the dates effective for Scott Burd and Manny Fernandez should read: 5/26/92-12/31/93.

Mr. Oroz acknowledged Ms. Nancy Baird (Certificated Personnel Technician) and Ms. Barbara Kindron (Account Clerk, Int., Student Finance) for their respective 15 years of service to the District.

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMEND APPROVAL OF EMPLOYEE SUGGESTION PROGRAM

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Employee Suggestion Program as contained in the Attachment.

b. RECOMMEND APPROVAL OF FACULTY EXCHANGE AGREEMENT

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the faculty exchange and the agreement containing
the employment conditions of the exchange as contained in the Attachment.

c. RECOMMEND CHANGE IN ACADEMIC TITLE POLICY

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the revised Academic Title Policy as contained in the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 STUDENT CHARACTERISTICS REPORT FOR SPRING SEMESTERS 1987-1992

Ms. Jane Craven, Assistant Dean, Admissions and Records, highlighted the Student Characteristics for Spring semesters since 1987 and profiled students who attended Spring 1992. Some statistics noted in Ms. Craven’s report were: Spring 1992 enrollment exceeded 12,000 students for the first time; just over 36 percent of the students are attending full-time (12 or more units); significant increases in the number of students 25 years of age or younger have been noted since 1987; over 31 percent of the College’s population have identified themselves as an ethnic minority; there has been a significant decrease in students attending for life enrichment; approximately 60 percent of the students plan to transfer; and, the most popular declared majors were Business Administration, Liberal Studies, Art, Psychology, Biological Sciences, Nursing (ADN), Engineering, Business Management, Early Childhood Education, Communication, and Computer Science.

3.2 RECOMMEND APPROVAL TO ACCEPT EXTERNAL FUNDING TO OFFER WOMEN’S AND MEN’S INTERCOLLEGIATE SOCCER FOR 1992-93

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved acceptance of external funding sufficient to fully support women’s and men’s intercollegiate soccer for 1992-93 as contained in the Agenda. This action is taken with the understanding that continuation of intercollegiate soccer beyond 1992-93 will depend on a positive evaluation by College staff and continued external funding.

3.3 SUBMISSION OF VETERANS EDUCATION OPPORTUNITY PROGRAM (VEOP) GRANT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved ratification of submission of the VEOP grant as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF APPLICATION FOR 1992-1993 EVEN START FAMILY LITERACY PROGRAM GRANT

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the application for discretionary funding to operate an Even Start Family Literacy Program in cooperation with the Santa Barbara School District, Klein Bottle, and the Girl Scouts Council as contained in the Attachment.
purpose of this federally funded program is to integrate early childhood education and adult education for parents into a project that builds on existing community resources to eliminate family illiteracy.

4.2 RECOMMENDED APPROVAL OF CONTINUING EDUCATIONAL SERVICES IN ACCORDANCE WITH THE IMMIGRATION REFORM AND CONTROL ACT FOR FISCAL YEAR 1992-93

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the application to provide continuing educational services in accordance with the Immigration Reform and Control Act (IRCA) for fiscal year 1992-93 as contained in the Attachment. Although there are no funds for SLIAG Education Programs for fiscal year 1992-93 at this time, applications are being solicited by the California Department of Education to be placed on file should funding become available.

4.3 NEW COURSES APPROVED BY THE CURRICULUM ADVISORY COMMITTEE, SPRING 92

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the new courses approved by the Curriculum Advisory Committee for Spring 92 delineated in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDERS NO. 18 AND 19 - PARKING STRUCTURE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Change Orders No. 18 and 19 in the amount of $15,329.00 increasing the contract price to $5,389,253.51 and extension of completion date to July 15, 1992 as contained in the Attachment.

b. ADOPTION OF RESOLUTION NO. 35 (1991-92) AUTHORIZING DISTRICT STAFF MEMBERS TO ACQUIRE FEDERAL SURPLUS PROPERTY

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 35 (1991-92) authorizing District staff members to acquire federal surplus property from the California State Agency for Surplus Property as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Santodomingo
c. ADOPTION OF RESOLUTION NO. 36 (1991-92) AUTHORIZING INTERNAL TRANSFERS B92-182 THROUGH B92-264

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 36 (1991-92) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Santodomingo


Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 37 (1991-92) authorizing 1991-92 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Santodomingo

e. ADOPTION OF RESOLUTION NO. 38 (1991-92) AUTHORIZING THE TRANSFER OF FUNDS

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 38 (1991-92) authorizing transfer of funds as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Santodomingo


Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 39 (1991-92) establishing an appropriation limit for the 1992-93 fiscal year as contained in the Agenda. The vote follows:
Ayes: Dr. Alexander, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Dr. Dobbs, Mr. Santodomingo

g. 1992-93 TENTATIVE BUDGET

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the 1992-93 Tentative Budget as contained in the Enclosure.

h. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE FIBER OPTICS CABLE PLANT, BID #399

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved acceptance of bids and award of the Fiber Optics Cable contract to Pacific Coast Cabling, Inc., of Chatsworth in the amount of $64,000 as contained in the Agenda.

i. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR PRIMARY VOLTAGE POWER SERVICE, BID #403

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and award of the Primary Voltage Power Service contract to Taft Electric Co. of Ventura in the amount of $82,237 as contained in the Attachment.

j. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR COMPRESSOR RELOCATION - CAMPUS CENTER, BID #404

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved acceptance of the bid and award of Compressor relocation - Campus Center contract to PCD Construction, Inc., of Santa Barbara in the amount of $37,988 as contained in the Attachment.

k. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE BOOKSTORE FIXTURES & CASEWORK, BID #401

This item was deferred.

l. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR SCHOTT CENTER PAINTING, BID #406

On June 23, the District received two bids for the Schott Center painting.

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and award of the contract to Sundance Painting of Santa Barbara in the amount of $32,969.08.
m. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYMNASIUM H.V.A.C., BID #407

This items was deleted from the Agenda.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 STATUS REPORT ON CCCA TRANSITION

Mr. Bill Hamre presented a status report on the dissolution of the Central Coast Computing Authority (CCCA) and the formation of the Information Resources Division with the Santa Barbara Community College District effective July 1, 1992. CCCA was funded by a joint powers agreement between the SBCCD and the Santa Barbara School and High School Districts to provide data processing support for the past ten years. Current and future fiscal, workload, and technology requirements for the respective districts made continuation of the JPA problematic.

The Information Resources Division is divided into the following areas of responsibility: 1) user support; 2) information systems; 3) technical services, 4) network administration, and 5) instructional computing support. Objectives for the creation of the Information Resources Division include the following elements:

1. Improved user service and support for SBCCDs information systems activities.

2. Improved access and use of college information by college faculty, staff, and students.

3. Development of a more formal process for information systems design, development, and implementation.

4. Identification of the appropriate use of technology to improve college operations through improved planning, prioritization, analysis, and evaluation of information resource requests.

The creation of the Information Resources Division has been developed to accomplish these objectives within existing levels of expenditures. No new ongoing resources are budgeted for this division. One-time costs associated with the transition from the current CCCA structure are dependent on SBCCD hardware alternatives and the distribution of assets jointly held within CCCA.

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adjournment at 6:12 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, July 16, 1992, at 4:00 p.m.
APPROVED BY THE BOARD OF TRUSTEES ON __________, 1992

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board