MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 14, 1992
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   The meeting was called to order by Vice President Frank at 4:04 p.m.
   1.2 ROLL CALL
   Members present:
   Dr. Kathryn Alexander
   Dr. Joe Dobbs
   Mr. Sidney Frank, Vice President
   Mr. Len Jarrett
   Mr. Eli Luria
   Mrs. Joyce Powell
   Ms. Krista Livermore, Student Trustee
   Members absent:
   Mr. Ed Santodomingo, President
   Others present for all or a portion of the meeting:
   Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
   Mr. Mark Alvarado, SBCC Student
   Ms. Liz Auchincloss, Vice President, CSEA
   Ms. Sandra Avalos, SBCC Student
   Ms. Doris Brandt, Senior Secretary, College Information Office
   Ms. Leilani Browne, Senior Secretary, Human Resources
   Mr. Arturo Cabral, SBCC Student
   Mr. Greg Cain, Professor, Physics
   Dr. Gary Carroll, President, Academic Senate
   Mr. Russ Castro, Guest
   Ms. Patricia Chavez-Nunez, Assistant Professor, ESL
   Ms. Tamara Cobos, SBCC Student
   Ms. Lynda Fairly, Vice President, Student Affairs
   Mr. James Frank, Member Student Senate
   Mr. Tim Gilles, Professor, Automotive Services
Mr. George Gregg, Director, ET&MS
Ms. Jan Hake, Dean, Continuing Education Division
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician, Purchasing
Mr. Bill Hull, President, CSEA
Ms. Alexandra Ingram, SBCC Student
Mr. Donald Ion, Senior Laboratory Technician, Physics
Dr. John Kay, President, Instructors' Association
Mr. David Kiley, Librarian, SBCC Library
Mr. Gran Knox, Director, Facilities/Operations
Mr. Keith Level, Assistant Professor, Engineering
Mr. Steven Lewis, Manager, Administrative Services
Mr. Raymundo Maya, Maintenance Supervisor
Ms. Ann McGorty, Personnel Specialist, Human Resources
Mr. Ruben Mendoza, SBCC Student
Ms. Amy Miller, Reporter, The Channels
Ms. Kazue Morrison, Typist Clerk, SBCC Library
Dr. Fernando Padilla, Dean, Academic Affairs
Ms. Lori Pearce, User Support Specialist III, ET&MS
Mr. Brian Pearson, SBCC Student
Mr. Peter Rasche, Chair, Classified Council
Mr. Bill Regis, Library Technician, SBCC Library
Mr. Victor Santillan, SBCC Student
Mr. Garth Stocking, Editor, The Channels
Mr. Matt Straka, Staff Photos, The Channels
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Ms. Ellen Theiss, SBCC Student
Dr. Betty Travis, Dean, Academic Affairs
Ms. Rosie Tower, Account Clerk, Payroll
Mr. Jim Williams, College Information Officer
Ms. Ana Wilson, Staff Development Coordinator, Human Resources
Ms. Marsha Wright, Financial Aid Specialist

1.3 WELCOME

Mr. Frank extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF APRIL 23, 1992

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of April 23, 1992.

1.5 HEARING OF CITIZENS

Ms. Ellen Theiss, Ms. Tamara Cobos, Mr. Brian Pearson, Mr. Arturo Cabrel, Mr. Russ Castro, and Mr. Mark Alvarado spoke to the issue of the appointment of the Chicano Studies instructor.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE

Dr. Carroll announced that SBCC's CARE Program has been selected as one of the six programs across the State to receive the California Community
Colleges’ Board of Governors’ Exemplary Program Award. Two winners will receive $4000 each and there will be four honorable mention awards.

The 1992-93 Annual Faculty Lecturer will be Dr. Robert Cummings.

A plenary session was held on May 4 regarding the Academic Senate reorganization. The vote was unanimous to go forward with the process. The next step is to rewrite the constitution and bylaws but, because it is so close to the end of the semester, it is being proposed that this be done during the summer and having it go out to ballot to full-time faculty prior to the early Fall semester.

Policies and recommendations being finalized are: Change to the drop deadline from the 14th week to the 10th week; Academic Honesty Policy; Academic Title Policy; and the Faculty Evaluation Policy.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke’s report was given under Personnel Action Item 2.2-b.

c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello

Mr. Brunello reported that ASB elections were held on April 29 and 30; Lester Cole, President; Pete Burkhart, Vice President; and James Frank, Student Trustee. On May 1, a candidate’s forum for the Assembly position from this district was held in the Free Speech area. Arts and Crafts Days were held on May 6-8 on the West Campus and raised approximately $1000. James Frank and John Brunello attended the Cal-SACC Legislative Conference held in Modesto.

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period May 15 through May 28, 1992.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Classified School Employees Week will be held May 17-23. A reception will be held in the President’s Office on Monday, May 18, from 7:30 - 8:30 a.m.

2. The State budget picture continues to be bleak. There was an $800 million deficit for the month of April. The annual deficit is projected at somewhere in the range of $8-10 billion for the State. The Governor has taken action to authorize the State treasurer to borrow nearly $1 billion from banks to enable the State to meet its payroll for the month of June before the new fiscal year. There is also speculation that the Governor’s projected budget for K-14 could be reduced by as much as $1.5 billion.
3. The student speakers at the Eighth Annual Lancaster Speech Tournament were the finest group since its inception. Ms. Krista Livermore was congratulated for her second place performance in the tournament.

4. Diana Sloane was congratulated on successfully defending her doctorate thesis at the University of Texas at Austin.

5. Announced that the CARE Program was one of the top two programs recognized by the Board of Governors today and would be receiving a check for $4000. Dr. MacDougall commended Pat Canning, Lynda Fairly, Bill Cordero, and the staff members who provide the support to carry out this important program.

6. Announced the retirement of Mr. Jim Williams effective 9/1/92, stating that Mr. Williams has always been a most competent spokesperson on behalf of SBCC, has shown the utmost in professionalism in his work for the past 23 years, and wished him well in his retirement.

1.7 GOVERNING BOARD

a. RECOMMEND APPROVAL OF RESOLUTION NO. 24 (1991-92) - SUPPORT FOR PROPOSITION 153 HIGHER EDUCATION BOND PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 24 (1991-92) supporting Proposition 153 on the June 2, 1992, ballot which would provide $900,000,000 in general obligation bond funding for construction and renovation of facilities for the three segments of postsecondary education. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following certificated appointments:

Ms. Janie Guillermo, Vocational Nursing Instructor
Ms. Judy Osterhage, Childrens' Center Teacher

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda.
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 PROPOSED INCREASE IN INTERNATIONAL STUDENTS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the increase of international students' enrollment to three percent of the College's credit enrollment as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Ms. Patricia Chavez-Nunez, Assistant Professor, ESL, reported on her sabbatical leave activities during 1990-1991. Highlighted were her five objectives which all focused in the area of audiovisual material development: Previewed and ordered audiovisual materials for department use; developed a teacher training program video; developed a training manual to be used in conjunction with the training program video; developed slides to be used in grammar classes Levels 1 through 3; and developed audiovisual materials in the ESL Language Lab to be used in grammar and reading classes Levels 1 through 5. Ms. Chavez-Nunez concluded her report by showing a portion of her teaching training video and thanked Board Members and Dr. MacDougall for the opportunity this sabbatical leave provided.

4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Tim Gilles, Professor, Automotive Services, reported on his sabbatical leave activities during 1990-91. During Mr. Gilles' sabbatical, he completed his Master's Degree in Occupational Education from Chicago State University. He also developed recruiting and classroom materials, computerized management of the Automotive Department, and completed a major revision of his Engine Repair textbook (Delmar Publishers). While on sabbatical, Mr. Gilles learned to type and use computer programs. He, too, thanked Board Members and Dr. MacDougall for the sabbatical leave.

4.3 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - SUMMER TERM 1992

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Continuing Education Division, Summer Term 1992, New Courses as contained in the Agenda.

4.4 RECOMMENDED APPROVAL OF THE SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1992

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the proposed six-week Continuing Education Division Summer Session 1992, which will begin June 1 and end on July 11. Late-starting adaptive education courses will run from June 15 through July 25. Summer courses will be selected from the more popular ones offered during the regular school year.
2.2 PERSONNEL ACTION ITEMS


Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 25 (1991-92) declaring May 17-23, 1992, Classified School Employees Week. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore

b. RECOGNITION OF 1991-92 OUTSTANDING CLASSIFIED EMPLOYEE (Taken out of order)

Mr. Peter Raschke, Chair, Classified Council, announced the 1991-92 Outstanding Classified Employee recipients.

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Mr. Donald Ion, Outstanding Classified Employee, and the plaque bearing the names of each year’s honoree be engraved with his name.

A special Certificate of Recognition and an honorarium of $50.00 each were presented to the four Honorable Mention Classified Employees:

Ms. Kazue Morrison - Typist Clerk Intermediate, Library
Mr. Kent Richards - Technician Services Specialist, Information Resources
Ms. Tina Villegas - Principal Clerk, Facilities and Operations
Ms. Shiela Von Alvensleben - PABX Operator/Receptionist

c. RECOMMENDED APPROVAL OF NEW CLASSIFICATION

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the Coordinator--Health Occupations Resource Center classification on the Management/Supervisory/Confidential schedule, range 42. This position is categorically funded and will terminate at the expiration of the grant.
4.5 RECOMMENDED APPROVAL OF THE REMEDIAL COURSE LIMITS POLICY

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Remedial Course Limits Policy (Section 3400), as contained in the Attachment, which meets Title V requirements.

4.6 RECOMMENDED APPROVAL OF GRANT PROPOSAL

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Business Division’s submittal of a grant proposal to the Vocational Educational Instructor and Career Counselor Inservice Training Program as contained in the Attachment.

4.7 RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1992

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Summer Intersession 1992 Schedule of Classes as contained in the Enclosure.

4.8. RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1992 FACULTY

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Summer Intersession 1992 faculty as contained in the Attachment.

4.9 RECOMMENDED APPROVAL OF SUMMER/FALL 1992 FACULTY ENRICHMENT GRANTS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved six Summer/Fall 1992 Faculty Enrichment Grants recommended by the Representative Council totaling $5,638.40 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDER NO. 7 - BOOKSTORE

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 7, Bookstore, as contained in the Attachment, in the amount of $5,489.53, increasing the contract price to $2,393,137.72; no extension to completion date of January 16, 1993.

b. APPROVAL OF CHANGE ORDERS NO. 12-16 - PARKING STRUCTURE

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Change Orders 12-16 Parking Structure, as described in the Attachment, in the amount of $58,305.08, increasing the contract price to $5,371,094.00; completion date remains at June 12, 1992.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolutions No. 26 and No. 27 (1991-92) authorizing interfund transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore


Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 28 (1991-92) authorizing 1991-92 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore

e. ADOPTION OF RESOLUTION NO. 29 (1991-92) AUTHORIZING INTERNAL TRANSFERS B92-107

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 29 (1991-92) authorizing an interfund transfer as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore

f. ADOPTION OF RESOLUTION NO. 30 (1991-92) AUTHORIZING YEAR-END TRANSFERS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 30 (1991-92) authorizing
year-end transfers by the designated District officers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Frank

Noes: None

Absent: Mr. Santodomingo

Concur: Ms. Livermore

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYMNASIUM LIGHTING, BID NO. 395

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and authorization to award a contract to Big "O" Enterprises of Canoga Park in the amount of $32,800 for gymnasium lighting as contained in the Attachment.

h. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYMNASIUM FLOOR, BID NO. 396

On May 13, two sealed bids were received and opened on the gymnasium floor refinish. Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved acceptance of the bids and award of the contract to Clough Flooring, El Cajon, California, for gymnasium floor refinishing in the amount of $15,500.

i. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE BUSINESS/COMMUNICATION CENTER, BID NO. 400

This item was deleted from the Agenda.

6. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 5:47 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, May 28, 1992, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON May 28 , 1992

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board