MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 10, 1992

3:30 p.m. - CLOSED SESSION
   Room A-150

4:00 p.m. - REGULAR MEETING
   Room A-211

   Administration Building
   Santa Barbara City College

1. GENERAL FUNCTIONS

   1.1 CALL TO ORDER

      The meeting was called to order by Mr. Santodomingo at 4:13 p.m.

   1.2 ROLL CALL

      Members present:

      Dr. Kathryn Alexander
      Dr. Joe Dobbs
      Mr. Sidney Frank, Vice President (arrived at 5:13 p.m.)
      Mr. Eli Luria
      Mrs. Joyce Powell
      Mr. Ed Santodomingo, President
      Mr. James Frank, Student Trustee

      Members absent:

      Mr. Leonard Jarrott

      Others present for all or a portion of the meeting:

      Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

      Ms. Liz Auchincloss, Vice President, CSEA
      Ms. Jo Bedard, Public Information Officer
      Ms. Judy Blankenship, Guest
      Dr. Martin Bobgan, Vice President, Continuing Education
      Dr. Bernard Brennan, Professor, Chemistry
      Dr. Gary Carroll, President, Academic Senate
      Mr. Lester Cole, ASB President
      Ms. Jane Craven, Assistant Dean, Admissions & Records
      Ms. Lynda Fairly, Vice President, Student Affairs
      Ms. Margaret Fuller, Guest
      Mr. Mike Fuller, Student, SBCC
      Mr. Bill Hamre, Assoc. Vice President, Information Resources
      Mr. Bill Hull, President, CSEA
Ms. Nancy Hull, Reporter, CSEA
Dr. John Kay, President, Instructors’ Association
Ms. Jane Marsh, Account Clerk, Senior, Payroll
Ms. Ann McGorty, Personnel Specialist
Mr. Jim Minow, Executive Director, Foundation for SBCC
Mr. David Pickering, Controller
Mr. Peter Raschke, Chair, Classified Council
Ms. Rosie Tower, Account Clerk, Senior, Payroll

1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Santodomingo announced that personnel matters were discussed in the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 12, 1992

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of November 12, 1992, with the correction to Item 1.7-c which should have read "an official merger between CCCSAA and Cal-SAC."

1.6 HEARING OF CITIZENS

Mr. Mike Fuller addressed the Board in regard to negotiations between CSEA and the Santa Barbara Community College District.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll reported that the Academic Senate, after much consultation, had reached consensus to leave the drop date at the 14th week. Other issues with which the Academic Senate has dealt have been the replacement of faculty (previously a task of the Division Chair Council), requests for new faculty in departments, sabbatical leaves, faculty enrichment grant requests for Spring 1993, and planning for the Statement of Institutional Direction. Dr. Carroll then presented Dr. MacDougall with a Resolution from the Academic Senate congratulating him upon receiving the Santa Barbara News-Press Lifetime Achievement Award.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke reported on the elections held for Classified Council. New members to the Council include: Ms. Barbara Bermudes, Accounting, Ms. Nancy Baird, Personnel, Ms. Chrys Chaparro, Student Affairs, and Ms. Nancy Hull, Chemistry. Elected as the new Chair for Classified Council was Ms. Liz Auchincloss. The Employee Suggestion Program Committee has had its first meeting and forwarded its suggestion selections to Dr. MacDougall’s Cabinet. The Professional Growth Program was noted as being important to the staff of the College, and Classified Council is
very glad to see the College’s support of this program. Mr. Raschke announced this would be his last presentation as Chair of Classified Council, and Dr. MacDougall presented him with a plaque in recognition of outstanding contributions to the Classified Council on behalf of Board Members. A discussion ensued on the Employee Suggestion Program.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Lester Cole

Mr. Cole announced that the Community Outreach Committee held a contest for donations to the Council of Christmas Cheer/Christmas Unity, and the following clubs received awards: MECHA Club - $100; International Students - $50; Geology Club - $25. Mr. Cole noted that two clubs have been added on campus and efforts are being made to set up a series of noon-time concerts (bi-weekly). He further noted that Mr. Mike Madrid from Moorpark College has been appointed as the student trustee on the Board of Governors.

Mr. Cole announced that, due to class conflicts and the need to graduate in June, he is resigning his position as Associated Student President. Board Members thanked Mr. Cole for his service to the SBCC students and wished him well in his future endeavors.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on events scheduled by the College and the Continuing Education Division for the period December 11 through January 21 highlighting the numerous musical performances to be presented during the holiday season, the upcoming men’s and women’s basketball season, and the Computer Fair.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Thanked the Academic Senate for their resolution congratulating him as recipient of the Santa Barbara News-Press Lifetime Achievement Award.

2. Commended the Associated Student Body for its success on the Christmas Unity drive.

3. Discussed the State budget and the impact the deficit will have upon community colleges and Santa Barbara City College in particular.

4. Congratulated Ms. Liz Auchincloss for her selection as the new Chair of Classified Council.

5. Announced Phase II of the College’s budget advocacy group which is headed by Ms. Jo Bedard. This group is providing direction on behalf of community colleges to influence the Governor during the budget formation.
6. Informed Board Members that a water main had burst on the East Campus and service to the East Campus had to be shut down. Dr. MacDougall commended the exceptional work of Raymundo Mayo and the Facilities Department in responding to this emergency.

7. Construction projects taking place on campus at this time are the East Campus entrance which is fully funded by the State and, over winter break, the Campus Center remodel will begin.

8. Over 6000 students have registered during the priority registration period. The Office of Academic Affairs is doing what it can within its resources to work with faculty to try and open additional classes in core areas.

9. Announced the upcoming "Time of Remembrance" for Mr. Ray Canton which will be held on campus.

10. Taken out of order was Item 5.1-d. Ms. Judy Blankenship from Southern California Edison presented Dr. MacDougall with a Southern California Edison Energy Management Program Rebate check for the gymnasium lighting retrofit in the amount of $2,618.

(At this point, Item 3.2 was taken out of order)

1.8 GOVERNING BOARD

a. APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Peter MacDougall, Secretary/Clerk to the Board of Trustees, to Mr. Sidney R. Frank - Trustee Area #3, Mr. Eli Luria - Trustee Area #2, and Mr. Ed Santodomingo - Trustee Area #4.

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the nomination of Mr. Ed Santodomingo as President of the Board of Trustees and Mr. Sidney Frank as Vice President of the Board of Trustees.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the establishment of the regular meetings of the Board of Trustees on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1992-93

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the proposed memberships for the subcommittees for the Board of Trustees for 1992-93 as follows:
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz acknowledged Mr. Robert Bennett (Facilities and Operations) for his 25 years of service to the Santa Barbara Community College District.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda with the deletion of the HRC Instructor position under Certificated Appointments.

2.2 PERSONNEL ACTION ITEMS

a. PUBLIC HEARING ON DISTRICT'S INITIAL CLASSIFIED EMPLOYEES COLLECTIVE BARGAINING CONTRACT PROPOSAL

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved opening the Public Hearing.

No citizens expressed a wish to address the Board.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved closing the Public Hearing.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved conferring upon the 150 candidates for the Associate in Arts Degree and the 44 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements as contained in the Attachment.

3.2 STUDENT CHARACTERISTICS REPORT FOR FALL SEMESTERS 1988-1992 (Taken out of order)

Ms Jane Craven, Assistant Dean for Admissions and Records, highlighted the Student Characteristics for Fall semesters since 1988 and also profiled students who attended Fall 1992. Detailed were the total College enrollment,
time of attendance, credit load, age groups, student ethnicity, enrollment status, educational goals, transfer plans, and most popular majors.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED RETROACTIVE APPROVAL OF THE NATIONAL SCIENCE FOUNDATION PROPOSAL

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the submittal of the NSF grant as contained in the Agenda and the Attachment.

4.2 RECOMMEND APPROVAL FOR SUBMITTAL OF CONTRACT EDUCATION PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the submittal of a Contract Education Proposal to the Employment Training Panel to provide training to 285 employees of General Research Corporation in Office Automation, Management Skills, Customer Service and Statistical Process Control as contained in the Attachment. The contract would begin in January 1993 and end in January 1994.

4.3 RECOMMEND APPROVAL FOR SUBMITTAL OF CONTRACT EDUCATION PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the submittal of a proposal to ED>Net for a contract education project with Wells Fargo Bank as contained in the Attachment. If approved the District will receive $6,000 to provide Wells Fargo’s Business Banking Group officers with 54 hours of on-site instruction in Accounting for Bankers, Tax Analysis, and Industry Analysis. The project would begin on January 12, 1993, and end on March 17, 1993.

4.4 RECOMMEND APPROVAL FOR SUBMITTAL OF CONTRACT EDUCATION PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the submittal of a proposal to the Employment Training Panel for a contract education project with Hendry Mechanical Works as contained in the Attachment. If awarded, the grant will provide 141 employees with training in Statistical Process Controls; Teamwork, Leadership and Communications; Production Techniques; Manufacturing Resource Planning; ISO 9000; Just in Time; AutoCad; and, Vocational English as a Second Language. The project would begin in January 1993 and conclude in August 1993.

4.5 QUALIFICATIONS FOR CONTRACT EDUCATION PROJECTS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the qualifications of Mr. Scott Burd, Mr. Manny Fernandez, Ms. Marilyn Shenk, and Ms. Janice Corlett Yourek, who will be providing training for Contract Education projects.

4.6 RECOMMEND APPROVAL OF SPRING 1993 PART-TIME FACULTY

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Spring 1993 Part-Time Faculty as contained in the Attachment.
4.7 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - WINTER TERM 1993

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the new Continuing Education classes effective Winter 1993 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments and the Enclosure with a correction to Item 5.1-g. Item should have read ACCEPTANCE OF 1992-93 EXTENDED OPPORTUNITY PROGRAMS & SERVICES (E.O.P.S.) ALLOCATION, $433,719.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS/AWARD OF CONTRACT: CAMPUS CENTER - HRC REMODEL

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and approval to award the Campus Center - HRC Remodel to Sargent Mechanical Systems, Inc., of Port Hueneme as contained in the Attachment in the amount of $858,000 contingent upon funding approval by the State of California Department of Finance.

b. ADOPTION OF RESOLUTION NO. 11 (1992-93) AUTHORIZING APPROPRIATION TRANSFER B93-046

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 11 (1992-93) authorizing appropriation transfer as delineated in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: Mr. Jarrott

Concur: Mr. Frank

c. RECOMMEND APPROVAL OF AMENDMENT TO ARCHITECTURAL CONTRACT - PARKING STRUCTURE

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the amendment to the architectural contract for the Parking Structure as contained in the Agenda.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items
7. ADJOURNMENT

It was announced that a Board Study Session would be held on Tuesday, December 15, 1992, at 4:00 p.m. Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment of the meeting at 6:07 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, January 21, 1993, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ___________________________, 1993

[Signatures]
President, Board of Trustees

[Signatures]
Superintendent/President
Secretary/Clerk of the Board