MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 12, 1992

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Mr. Santodomingo at 4:20 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank, Vice President
Mr. Leonard Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Ed Santodomingo, President
Mr. James Frank, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Liz Auchincloss, Vice President, CSEA
Ms. Jo Bedard, Public Information Officer
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Mr. David Chavez, Custodian, Facilities & Operations
Mr. Bill Cordero, Dean, Student Affairs
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. George Gregg, Director, ET & CS
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician, Business Services
Ms. Arlene Horwitz, Reporter, The Channels
Mr. Bill Hull, President, CSEA
Ms. Nancy Hull, Senior Laboratory Technician, Biological Sciences
Dr. John Kay, President, Instructors' Association
Mr. Michael Kulper, Assistant Professor, Accounting Education
Mr. Richard LaPaglia, Student Activities Coordinator, Student Affairs
Mr. John Lorelli, Manager, SBCC Bookstore
Ms. Jane Marsh, Senior Account Clerk, Payroll
Ms. Ann McGorty, Personnel Specialist
Dr. Elida Moreno, Professor, Essential Skills/English
Mr. Dan Oroz, Vice President, Human Resources
Ms. Janice Peterson, President-Elect, Academic Senate
Mr. Peter Raschke, Chair, Classified Council
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Ms. Rosie Tower, Senior Account Clerk, Payroll
Ms. Muchie West, Senior Account Clerk, Payroll
Ms. Ana Wilson, Staff Development Coordinator, Personnel

1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Santodomingo announced that personnel matters were discussed in the Closed Session.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 8 AND SPECIAL MEETING OF OCTOBER 29, 1992

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Regular Meeting of October 8 and the Special Meeting of October 29, 1992.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll noted his attendance at the Academic Senate Statewide Conference in San Diego describing Dr. Mertes' keynote speech and the many breakout sessions he attended. Dr. Carroll encouraged Board Members' support on the 1993-94 College Calendar on today's Agenda. He introduced Ms. Janice Peterson, President-elect of the Academic Senate.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke stated that the classified inservice held on October 23, 1992, entitled "Team Building," was very well attended. Ms. Terry Walker was the main speaker. Elections for four vacancies in Classified Council are now taking place, and he announced that he will be stepping down as chair of Classified Council after the December Board meeting. Dr. Alexander noted Mr. Raschke's original piece of music presented at the Faculty Concert on November 8.
c. REPORT BY ASSOCIATED STUDENTS - Mr. Lester Cole

Mr. James Frank, Student Trustee, reported for Mr. Cole on activities of the Associated Students. The Student Senate voted to support the 1993-94 Calendar, a political forum was held on campus for congressional candidates, and the Student Senate is participating again this year in the Christmas Unity program placing bins around campus collecting food and toys for needy families. Members of the Student Senate attended the CCCSAA Conference and there was an official merger between CCCSAA and CCCST. With this merger, it is hoped that a more unified voice in the State of California and lobbying efforts in Sacramento will develop.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on events scheduled by the College and the Continuing Education Division for the period November 13 through December 10, 1992.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Congratulated Mr. Frank and Mr. Santodomingo on their reelection to the Board of Trustees stating that the College has been well served by the competence and continuity of service by Board Members.

2. Stated he was very pleased with the quality of leadership provided for the Academic Senate and noted the Academic Senate is accepting their responsibilities under the new reorganization and carrying them out in an exemplary manner. He noted that quality leadership will continue under Ms. Peterson’s presidency.

3. Expressed appreciation to the Classified Council and the Personnel Office for their work in organizing the Classified Inservice.

4. Noted two speakers on campus - Mr. H.R. Haldeman appearing in the Peter Angeles Lecture Series and Professor Robert Eisenman who spoke to a Friends of the Luria Library-sponsored presentation on the Dead Sea Scrolls.

5. Discussed the unemployment rate in State of California and the projections of State income as it relates to the College’s budget. The College is forming an advocacy group, which will be chaired by Ms. Jo Bedard, that will begin to look at bringing together the resources of our community to pull together a plan of action and present it to Governor Wilson as he puts his pen to the formulation of the 1993-94 budget.

(At this point, items 4.1 and 4.2 were taken out of order.)
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. CLASSIFIED APPROVAL OF NEW CLASSIFICATION

1) SENIOR BUYER

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the Senior Buyer classification as contained in the Agenda and the Attachment.

b. PUBLIC HEARING ON CSEA INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved opening the Public Hearing.

No one expressed a wish to address the Board.

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved closing the Public Hearing.

c. RECOMMENDED APPROVAL OF PRESENTATION OF INITIAL DISTRICT CSEA COLLECTIVE BARGAINING CONTRACT PROPOSAL

Mr. Oroz presented the initial District CSEA contract proposal which contains the following items:


2. For each year, unit members would receive a salary adjustment consisting of the State’s

   o Cost-of-Living Increase (COLA)
   o Growth Funding
   o Program Improvement or Equalization Funds

3. The proposed agreement would maintain the current health and welfare benefit program and provides that the District’s contribution to the benefit premiums be negotiated for the three-year period.

4. The proposed agreement also includes technical changes to the contract regarding Article 12, Order of Layoff, Article 14, Personal Necessity Leave.
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Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved:

1. To officially adopt the initial proposal,

2. make the proposal a matter of public record for public pickup in the Superintendent/President’s office and the Personnel Department, and

3. give notice by District news release to the public that at its next Board meeting, a hearing will be held to provide the public with an opportunity to express itself regarding the District’s proposal.

Public Hearing on District’s Initial Instructors’ Association Employees Collective Bargaining Contract Proposal

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved opening the Public Hearing.

No one expressed a wish to address the Board.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved closing the Public Hearing.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF PROPOSAL TO CO-SPONSOR THE APRIL 24, 1993, WOMEN’S DAY CONFERENCE AT SANTA BARBARA CITY COLLEGE

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the co-sponsorship of the April 24, 1993, Women’s Day Conference as contained in the Agenda.

3.2 RECOMMENDED APPROVAL OF PROPOSED CHANGES TO THE AFFIRMATIVE ACTION POLICY

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the proposed changes to the Affirmative Action Policy as contained in the Agenda.

3.3 RECOMMEND APPROVAL AND RETROACTIVE SUBMITTAL OF FISAP REPORT

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the submittal of the 1991-92 FISAP report as contained in the Agenda and the Enclosure.

3.4 RECOMMENDED APPROVAL OF 1993-94 COLLEGE CALENDAR

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the 1993-94 college calendar as contained in the Agenda and the Attachment.
3.5 RECOMMEND APPROVAL OF CHANGES IN STUDENT PERSONNEL POLICY 3251 - ATHLETICS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the changes in Student Personnel Policy 3251 - Athletics as contained in the Agenda and the Attachment.

3.6 RECOMMEND APPROVAL OF STUDENT PERSONNEL POLICY 3081 - PARKING LOT FEE POLICY

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved the Student Personnel Policy 3081 - Parking Lot Fee Policy as contained in the Agenda and the Attachment.

3.7 RECOMMENDED APPROVAL OF EF AGREEMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the EF Agreement as contained in the Agenda and the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM REVIEW BY THE ACCOUNTING EDUCATION DEPARTMENT (Out of order)

Mr. Mike Kulper, Chairperson of the Accounting Department, presented the Accounting Education Department’s Program Review acknowledging all full-time and part-time instructors in the Department. Mr. Kulper detailed the Accounting Department’s transferrable curriculum, the four-level departmental occupational program with certificates being offered for different levels of competency and a Certificate of Completion offered for completing all four levels, and the extensive participation in professional development activities by Accounting Department faculty members. Mr. Kulper further detailed the major outcomes of the review and recommendations made by the Validation Committee.

4.2 SABBATICAL LEAVE REPORT (Out of order)

Dr. Elida Moreno, Professor of Essential Skills and English as a Second Language, presented her 1990-1991 sabbatical leave report and thanked Board Members and Dr. MacDougall for making it possible. The intent of the sabbatical was to develop a Core Literature Program for the ESL Department necessary because students are no longer coming to ESL just to learn English. Many are transferring, mainstreaming, etc. As their objectives change, the curriculum has had to change. Dr. Moreno described Part I which lists the literature; Part II is a manual for instructors and connects reading and writing and gives model lessons for library skills, sustained reading and vocabulary development; Part II lists the support materials available at the LRC and the ESL Department. Dr. Moreno also shared examples of what the students are being asked to do.

4.3 RECOMMEND APPROVAL TO SUBMIT A PRE-FRESHMAN (PREP) GRANT PROPOSAL

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the submittal of the grant proposal as contained in the Agenda and the Attachment.
4.4 RECOMMEND APPROVAL TO SUBMIT A HELEN FULD GRANT PROPOSAL

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the submittal of the grant proposal as contained in the Agenda and the Attachment.

4.5 QUALIFICATIONS FOR ETP-FUNDED CONTRACT EDUCATION

As an information item, qualifications of Mr. David McIntyre, of DKM, who will be providing training for Veeco/Sloan Technology as part of an ETP-funded Contract Education Program project, were outlined as contained in the Agenda and the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 8 (1992-93) AUTHORIZING INTERFUND TRANSFERS B93-002 THROUGH B93-032

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 8 (1992-93) authorizing interfund transfers as listed in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: None

Concur: Mr. Frank

b. ADOPTION OF RESOLUTION NO. 9 (1992-93) PROVIDING FOR 1992-93 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 9 (1992-93) authorizing 1992-93 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: None
Concur: Mr. Frank

c. ADOPTION OF RESOLUTION NO. 10 (1992-93) AUTHORIZING PAYMENT OF OUTDATED WARRANT

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 10 (1992-93) authorizing payment of the outdated warrant as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: None

Concur: Mr. Frank

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR EAST CAMPUS SAFETY MODIFICATION BID #410

On November 5, the District received three bids for the East Campus Entrance. The low bid, in the amount of $646,200, was submitted by Kirkham Constructors, Inc., of Lompoc. The construction bid amount is within the amount budgeted from State construction bond funds.

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved acceptance of the bids and award of the contract, subject to approval by the State Chancellor’s Office and Department of Finance, in the amount of $646,200 to Kirkham Constructors, Inc., of Lompoc.

e. APPROVAL OF SUBCONTRACT SUBSTITUTION - BUSINESS/COMMUNICATION CENTER

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Republic Elevator as the elevator subcontractor for the Business/Communication Center.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 RELATIONSHIP BETWEEN SBCC AND INTELLIMATION

Mr. Bill Hamre and Mr. George Gregg presented this item stating that Intellimation is a local company that markets Macintosh software and multimedia courseware to the higher education market nationwide.

Intellimation has proposed an agreement for cooperation with the College. Some potential benefits from a relationship between the College and Intellimation are: Increased faculty access, use, and development of educational computer software through faculty development; support for a faculty resource center; and, software development, previewing and purchase. These areas are detailed in the proposed agreement.
Any financial aspects of this agreement will be brought back to the Board of Trustees for review and approval.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the agreement with Intellimation as contained in the Agenda and the Attachment.

(At this point, Mr. Frank and Mr. Luria left the meeting.)

6.2 INFORMATION ITEM -- ACCREDITATION MIDTERM REPORT

A new component of the Accreditation six-year cycle is the requirement for institutions to file a midterm report to the Accreditation Commission concerning institutional responses to the evaluation team’s recommendations. Mr. Hamre detailed the progress the College has made in implementing these recommendations. The College has responded to each of the ten recommendations of the Visiting Team and also noted the College’s progress in implementing our own self-study recommendations. The report serves as an internal checklist for the institution halfway through the six-year cycle. Mr. Hamre stated that the College has made substantial progress in almost every area of the report and should be well positioned in another three years for the next Self-Study. The Accreditation Commission is expected to take action on our report at their January 1993 meeting.

Dr. MacDougall stated that the report showed excellent work and that the College has taken the Commission’s recommendations very seriously and acted upon them accordingly.

6.3 INFORMATION ITEM -- CONNECTION TO THE INTERNET

Mr. Hamre described this cooperative proposal submitted by Santa Barbara City College and a number of other California institutions to the National Science Foundation for funding to expand CERFnet (California Education and Research Federation Network). This cooperative proposal will attach a number of California institutions to the Internet which is the worldwide educational network and will provide our faculty, staff and students a wide variety of educational opportunities. The direction for connection to Internet and sharing among educational institutions is also a clear statewide direction from the Chancellor’s Office. The Chancellor’s office has proposed taking $1 million of funding out of MIS Phase II implementation money to assure that every California community college is attached to Internet, because they feel strongly that it is an effective means of communication. Santa Barbara City College will be the fourth or fifth community college in the State to make the connection.

The installation of the SBCC connection to CERFnet will take place in mid-1993. A great deal of planning and preparation remains to be done. The Board will be kept informed of developments concerning this project.
7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adjournment at 6:07 p.m. setting the next Regular Meeting of the Board of Trustees on Thursday, December 10, 1992, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON December 10, 1992

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board