MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 23, 1992

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Santodomingo at 4:08 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank, Vice President
Mr. Len Jarrott
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Ed Santodomingo, President
Ms. Krista Livermore, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President, Academic Senate
Ms. Jane Craven, Assistant Dean, Student Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Assistant to the Superintendent/President
Dr. Charles Hanson, Vice President, Business Services
Mr. Bill Hull, President, CSEA
Dr. John Kay, President, Instructors' Association
Mr. Keith McLellan, Dean, Student Affairs
Ms. Amy Miller, Reporter, The Channels
Mr. Winford Naylor, Assistant Professor, Business Division
Mr. Dan Oroz, Vice President, Human Resources
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Jim Williams, College Information Officer
1.3 WELCOME

Mr. Santodomingo extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF DECEMBER 12, 1991

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of December 12, 1991.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll announced that Hayward Award nominations are being requested from the four State Academic Senate areas. Santa Barbara City College is forwarding the name of Dr. Robert Casier to be considered as our College’s nominee.

Dr. Carroll noted two items on today’s Agenda: (1) he recommended approval of the sabbatical leave applications and, (2) he reiterated the faculty’s feelings favoring an early start calendar.

The Academic Senate has endorsed the faculty ethics statement in the Four-Year Faculty Tenure Manual.

The Board of Governors has invited colleges to nominate programs for selection as exemplary programs. Two programs statewide will be honored with the award and four programs will receive honorable mention. Rep. Council will decide at its February 3 meeting which program SBCC will nominate.

The Faculty Manual will be ready for distribution at the February 13 Board meeting.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello

Mr. Brunello announced that recruitment for the Student Senate will be high on the Agenda for the Spring semester. Due to transfers to other schools and class conflicts, only three members remain on the Senate at this time.

The Student Senate has initiated a program by which students trade or sell textbooks among themselves. This is not to compete with the Bookstore but to give the students an alternative.

Mr. Brian Taylor, Associated Student treasurer, attended a conference in Sacramento, Students for Democratic Justice. Its purpose was to lobby state legislators on issues dealing with education.
Mr. Brunello stated there is much enthusiasm among the students favoring the early college calendar.

Under the leadership of Student Trustee, Ms. Krista Livermore, the Student Senate has been collecting books on campus for the Czechoslovakian Book Drive.

d. REPORT ON CURRENT EVENTS
   - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period January 24 through February 13, 1992.

e. REPORT ON CURRENT ISSUES
   - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The Governor’s budget proposal message for California community colleges is a positive one given the circumstances in the State of California and given the demands that exist for funding by the various agencies and entities throughout the state. Dr. MacDougall detailed the budget for community colleges noting that the COLA of 1.5 percent will actually be needed to replace money borrowed last year from PERS for one-time money for community colleges. There will be a 6.95 percent increase for growth. Not all districts will receive this amount—the percentage received will be based on the adult population growth, the extent to which colleges were overcap in 1990-91 and 1991-92. There is money for continuation of one-time items (basic skills, staff development, staff diversity, removal of hazardous waste); CARE, economic development, GAIN, etc., will receive augmentation (this is specialized, categorical money to be used for these programs); and money is appropriated for Phase II of the MIS Program (categorical money).

A lengthy discussion was held on the Governor’s budget proposal. Dr. MacDougall noted that there are variables which could change dramatically from now until June 30, but he wanted Board Members and the College community to have an understanding of the proposal at this time.

2. SBCC Vice Presidents are meeting with Dr. MacDougall at this time to review goals and objectives and to determine the progress being made toward those goals and objectives.

3. Dr. Bogdan has been asked to chair a task force to look at community services and contract education classes which would allow the campus facilities to be more fully utilized on weekends. Taxpayers have a tremendous investment in the campus' physical plant, and the College has a responsibility to use that investment as fully as possible in meeting the community's educational needs.

4. A report has been received from the Chancellor's Office regarding districts' compliances with legislation for AB 1725. According to
the report, SBCC has complied with all but one of the aspects of this legislation.

5. Members of the Sabbatical Leave Committee were commended for their conscientious work in bringing the 1992-93 sabbatical leave proposals for approval on today's Agenda. Dr. MacDougall noted that he is happy to be recommending these for approval given the tight budget community colleges will be facing.

6. Dr. MacDougall noted the PPGs on today's Agenda for the gymnasium and the renovation of the administration building resulting from the anticipated construction of the Business/Communications Building. Dr. Hanson, Ms. Sloane, faculty, and staff members were commended for their time spent working with the architects, etc. If the PPGs are funded, it will be a great help to the College.

7. Dr. MacDougall noted the work of the Associated Students on the Czechoslovakian book drive stating that student community involvement is very important, and the College supports these activities.

8. Dr. MacDougall expressed his appreciation to Mr. Eli Luria on behalf of the College for his service as Board President this past year stating that each time a Board Member takes on the role of President, it imposes additional responsibility and work. Dr. MacDougall further stated that it had been a pleasure to again work with Mr. Luria in that position and thanked him for his service to the College.

(At this time, Items 3.2, 3.3, 4.1, and 4.2 were taken out of order)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF 1992 SALARY SCHEDULES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 1992 Salary Schedules as contained in the Enclosure.
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the 107 candidates for the Associate in Arts Degree and 44 candidates for the Associate in Science Degree, as contained in the Attachment, the appropriate degrees subject to completion of the State and local requirements.

3.2 STUDENT CHARACTERISTIC STATISTICS, FALL 1987-1991 (This item was taken out of order)

Ms. Jane Craven, Assistant Dean, Admissions and Records, profiled the student characteristics for Fall semesters for the past five years highlighting the total College enrollment (11,981 for Fall 1991), students attending day-only classes have risen by eight percent, evening-only classes have decreased by six percent, and the increasing student enrollment has impacted day classes forcing students to enroll in desired/required classes at twilight or night hours.

Other statistics noted were comparisons over the past five years in the age group of students attending (64 percent are 25 or younger); the ethnicity of the College's population (65 percent Hispanic, 16 percent are Asian, and 7.5 percent are Black/Afro-Americans—the remainder include Filipino, Native Americans, and Pacific Islanders); the enrollment status (10 percent decrease for first-time and first-time transfer students); educational goals have changed (enrichment purposes, transfer purposes, vocational, and degree); and the ten most popular majors are Business Administration, Liberal Studies, Psychology, Art, Nursing, Biology, Engineering, Business Management, Early Childhood and Communications.

3.3 COLLEGE CALENDAR 1992-93 (This item was taken out of order)

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board, upon the recommendation of the Superintendent/President, unanimously approved tabling the College Calendar for the 1992-93 academic year until the February 13, 1992, Board meeting.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM EVALUATION REPORT BY THE FINANCE/INVESTING/REAL ESTATE DEPARTMENT (This item was taken out of order)

Mr. Peter Naylor presented an overview of the Finance/Investing/Real Estate Department stating that a comprehensive curriculum is offered to students planning to transfer to a four-year institution and/or enhance their expertise in the areas of finance, investment, and real estate. Mr. Naylor noted the use of well-known business leaders as part-time instructors in finance and real estate classes, the strong enrollment held in these classes, the use of guest speakers in the classroom, class visits to financial institutions, and the articulation agreements with large financial service employers. Mr.
Naylor praised the efforts of the Career Advancement Center for its work in job placement, internships, and the marketing effort to raise the visibility of the FIRE Department.

4.2 SABBATICAL LEAVE REPORT (This item was taken out of order)

Mr. Oscar Bucher, Assistant Professor, Fine Arts, reported on his sabbatical leave activities during 1989-90. Mr. Bucher's goals for the sabbatical included becoming computer literate, use of newly learned skills to produce a computerized data bank of glaze formulas, and to study ceramic techniques and saggar-pitfiring methods and produce a one-man exhibition at the SBCC Atkinson Gallery showing a selection of his work created during the sabbatical leave. Mr. Bucher concluded his presentation with slides of some of the 40 pieces of work exhibited in February/March 1991. Mr. Bucher thanked Board Members for allowing his sabbatical leave which allowed the uninterrupted time and concentration that a major exhibit of this size and caliber demands.

4.3 RECOMMENDED APPROVAL OF SABBATICAL LEAVES, 1992-93

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the sabbatical leaves for the 1992-93 College year as follows:

- Gerald Clouser 1992-93
- Margaret Eejima 1992-93
- Debbie Mackie 1992-93
- Mervin Lane Fall 92
- Marjorie Reinhart 1992-93
- Conrad Weiler Fall 92

4.4 RECOMMENDED APPROVAL OF THE 2+2+2 PRIORITY ENROLLMENT POLICY FOR NURSING PROGRAM

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved the 2+2+2 Priority Enrollment Policy for the Nursing Program as delineated in the Attachment.

4.5 RECOMMENDED APPROVAL OF PART-TIME LECTURERS SPRING 1992

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the part-time lecturers, Spring 1992, listed on the Attachment.

4.6 CURRICULUM ADVISORY COMMITTEE ACTIONS, FALL 1991

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the following new courses for the Fall 1991 semester:

- Communications 289 - Communication Theory
- English 290ABC HR - Topics in Literature Honors
- OIS 117 - Managing Hard Disk w/DOS
- Math 117 HR - Elementary Statistics Honors
4.7 RECOMMENDED APPROVAL OF THE REVISION TO THE MICROCOMPUTER SOFTWARE COPYRIGHT POLICY

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the revision to the Microcomputer Software Copyright Policy as delineated in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR 1990-91 FISCAL YEAR

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved acceptance of the 1990-91 Audit Report of District funds as contained in the Enclosure.

b. APPROVAL OF CONTRACTS FOR DISTRICT’S MEMBERSHIP IN THE REGIONAL ENERGY MANAGEMENT COALITION (REMAC)

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved the contracts for the District’s membership in the Regional Energy Management Coalition (REMAC) as delineated in the Enclosure.

c. RESOLUTION NO. 12 (1991-92) AUTHORIZING APPROVAL OF AMENDMENT TO THE SCHOOLS EXCESS LIABILITY FUND (SELF) JOINT POWERS AGREEMENT

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 12 (1991-92) authorizing approval of Amendment to the SELF Joint Powers Agreement as described in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo

Noes: None

Absent: None

Concur: Ms. Livermore


Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 13 (1991-92)
establishing the non-resident tuition fee for the 1992-93 academic year at the statewide average current expense of education rate of $104.00 per unit. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo
Noes: None
Absent: None
Concur: Ms. Livermore

e. ADOPTION OF RESOLUTION NO. 14 (1991-92) ESTABLISHMENT OF NON-RESIDENT STUDENT FEE FOR NON-RESIDENT STUDENTS WHO ARE BOTH CITIZENS AND RESIDENTS OF A FOREIGN COUNTRY

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 14 (1991-92) establishing the non-resident student fee for non-resident students who are both citizens and residents of a foreign country at $130 with the understanding that the Board may reduce this amount at a later date. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo
Noes: None
Absent: None
Concur: Ms. Livermore

f. ADOPTION OF RESOLUTION NO. 15 (1991-92)

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Adoption of Resolution No. 15 authorizing the State Office of Procurement to purchase certain materials, supplies, and equipment for and on behalf of the District as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo
Noes: None
Absent: None
Concur: Ms. Livermore

g. CHANGE ORDERS 3-6 - ADMINISTRATION BUILDING FIRST FLOOR REMODEL

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved retroactively Change Orders 3-6, Administration Building First
Floor Remodel, as described in the Agenda and the Attachment to the Agenda.

h. APPROVAL OF SUBCONTRACTOR SUBSTITUTION - BOOKSTORE

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the substitution of Hutch’s Custom Iron, Inc., of Gonzalez, for the Campus Bookstore project.

i. CHANGE ORDER NO. 6 - PARKING STRUCTURE

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 6, Parking Structure, as described in the Agenda and the Attachment to the Agenda.

j. CHANGE ORDER NO. 1 - CAMPUS BOOKSTORE

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Change Order No. 1 as described in the Attachment in the amount of $842.24 increasing the contract price to $2,380,192.74 and extending the completion date by 11 days to December 31, 1992.

k. APPROVAL OF REPLACEMENT EQUIPMENT ALLOCATION FROM EQUIPMENT REPLACEMENT FUND

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the allocation of $400,000 from the Equipment Replacement Fund for the repair, replacement, and purchase of College equipment as contained in the Agenda.

l. APPROVAL TO SUBMIT PRELIMINARY PLANNING GUIDES FOR AN ADDITION TO THE GYMNASIUM AND THE RENOVATION OF THE ADMINISTRATION BUILDING RESULTING FROM THE CONSTRUCTION OF THE BUSINESS/COMMUNICATIONS BUILDING

Upon motion by Dr. Dobbs, seconded by Mr. Jarrett, the Board unanimously approved the submission of two Preliminary Planning Guides to the Chancellor’s Office (one Preliminary Planning Guide for the addition to the Gymnasium, and a second for the renovation of the Administration Building) as contained in the Agenda.

6. ADJOURNMENT

Upon motion by Mr. Luria, seconded by Mr. Jarrott, the Board unanimously approved adjournment at 6:15 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, February 13, 1992, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON February 13, 1992

President, Board of Trustees

Superintendent/President Secretary/Clerk of the Board