AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 28, 1992

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION
   1.5 MINUTES OF REGULAR MEETING OF MAY 14, 1992
   1.6 HEARING OF CITIZENS
   1.7 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll
      b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke
      c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello
      d. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall
   1.8 GOVERNING BOARD
      a. RESOLUTION NO. 31 (1991-92) REQUIRING THAT THE GOVERNING BOARD MEMBER
         ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 3, 1992, TO CONSOLIDATE
         WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING
         HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

The Superintendent/President recommends approval of Resolution No. 31
(1991-92) requiring consolidation of election dates of those Board
Members whose terms expire this year.

Attachment 1.8-a
b. RESOLUTION NO. 32 (1991-92) CANDIDATES' STATEMENTS

In accordance with Election Code 10012, the Board of Trustees of the Santa Barbara Community College District is required to adopt policies regarding the statements for candidates.

The Superintendent/President recommends approval of Resolution No. 32 (1991-92) which establishes policies regarding the candidates' statements.

Attachment 1.8-b

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
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<tbody>
<tr>
<td>TRAVIS, Betty</td>
<td>Dean, Academic Affairs</td>
<td></td>
<td>5/29/92</td>
<td></td>
</tr>
<tr>
<td>MILLER, Lawrence</td>
<td>Instr., Marine Tech. TBD</td>
<td>8/21/92</td>
<td>6/4/93</td>
<td>Temporary 100%</td>
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<td>TBA</td>
<td>American Ethnic Studies</td>
<td>TBD</td>
<td>8/21/92</td>
<td>New Position</td>
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<tr>
<td>TBA</td>
<td>Business</td>
<td>TBD</td>
<td>8/21/92</td>
<td>Re: R. Hilgerman</td>
</tr>
<tr>
<td>TBA</td>
<td>Culinary Arts/</td>
<td>TBD</td>
<td>8/21/92</td>
<td>New Position</td>
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<td></td>
<td>Food Tech.</td>
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</tbody>
</table>

* Candidates recommended for other faculty positions may also be announced at the meeting

CERTIFICATED HOURLY APPOINTMENTS *

| HEEBNER, Mary       | SERNA, William            | VANDERPLAATS, Virginia |
| ROSS, Sandra        | TSUKADA, Ko              |                        |

* Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION - Attachment 2.1-a

CLASSIFIED RETIREMENT

| WILLIAMS, James     | College Information 49E  | 8/31/92    |
| College Info.       | Officer (M/S/C)          |            |
CLASSIFIED RETURN TO FULL TIME ASSIGNMENT

MILLER, Christian Duplicating
   28D 6/1/92 From 5/8 Time To Full Time

PROFESSIONAL CONSULTANTS/SPEAKERS

FERNANDEZ, Manny, Jr. Interpreter
   Contract Ed.
   $168.00 4/30/92 J.Friedlander

MAILLOUX, Ron Early Start
   Publications
   $7,500.00 5/25/92- 8/31/92 Rob Reilly

NEFF, Jill Interpreter
   DSPS
   $12.50/Hr. 5/5/92 J. Shapiro

PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION

LUNDBERG, Cathy Cont. Ed.
   $25 5/11/92 Looking Great

PROFESSIONAL VOLUNTEER - CONTINUING EDUCATION DIVISION

PETTERSEN, Carlton

TUTORIAL & COLLEGE WORK STUDY - Attachment 2.1-b

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF REVISED AFFIRMATIVE ACTION PROGRAM PLAN

The District’s Affirmative Action Program Plan has been revised to comply with new Title 5 Affirmative Action provisions adopted by the Board of Governors in response to AB1725.

Relatively few changes have been made to the District plan as most of the required Title 5 provisions have already been incorporated into the District’s Personnel Program.

The changes to the District plan include such items as clarification as to when advertising for vacant positions can be limited to District employees; hiring goals and times are required for the disabled; requirements for on-going workforce and applicant analysis; and procedural changes to the District’s discrimination complaint process.

The revised Affirmative Action Program Plan has been reviewed by the Affirmative Action Committee and the Educational Policies Committee.

The Superintendent/President recommends approval of the revised Affirmative Action Program Plan.

Enclosure 1
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

The Superintendent/President recommends that the Board confer upon each of the 239 candidates for the Associate in Arts Degree and the 124 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements.

Attachment 3.1

3.2 RECOMMEND ACCEPTANCE OF CALIFORNIA COMMUNITY COLLEGE CHANCELLOR’S OFFICE CONTRACT NO. 91-0846 IN THE AMOUNT OF $242,000

Santa Barbara City College agrees under the terms of Contract No. 91-0846 to disburse the funds to the University of California Office of the President (Regents) for Project ASSIST Coordination Site administrative activities. Project ASSIST is an intersegmental project funded by the Legislature through the University of California, California State University, and the California Community Colleges.

The Superintendent/President recommends acceptance of the Chancellor’s Office Contract No. 91-0846 and agrees to disburse the funds to the appropriate institutions.

Attachment 3.2

3.3 RECOGNITION OF SPECIAL PROGRAM ADVISOR, MS. PATRICIA CANNING, AND THE C.A.R.E. PROGRAM

Santa Barbara City College’s CARE Program has received the 1992 California Community Colleges’ Board of Governors Exemplary Program Award, including a $4,000 cash award. It was one of the top two programs selected for recognition in the statewide competition as a statewide model.

City College’s CARE (Cooperative Agencies Resources for Education) Program helps low-income single heads of household, with dependent children, enter SBCC and receive financial assistance while studying to achieve financial independence. Ms. Patricia Canning, City College’s CARE advisor since 1983, received the 1992 "Woman of Distinction" Award in Education from Soroptimist International, Goleta, for her exemplary character, work integrity, and for being an ideal "role model" for women.

The Superintendent/President recommends that the Board of Trustees acknowledge the award and Ms. Patricia Canning.

3.4 RECOGNITION OF MR. JACK SANFORD AS THE CALIFORNIA COMMUNITY COLLEGES’ TENNIS COACH OF THE YEAR

At a May 15 awards ceremony, Mr. Jack Sanford, 27-year Santa Barbara City College tennis coach, was named the 1992 Wilson Tennis Coach of the Year for the State of California for his coaching career, record, and contributions to
community college tennis. Mr. Sanford coached the Vaqueros to the California State Tennis Championship in 1989, and this year guided his team to a second place finish in the Western State Conference. His SBCC teams have won 13 WSC championships. He is also one of three major contributors who helped complete a project to develop a California Community College Tennis Code.

The Superintendent/President recommends that the Board of Trustees acknowledge Mr. Jack Sanford for this award.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF APPLICATION FOR JTPA FUNDING TO SERVE GAIN CLIENTS

The Superintendent/President recommends retroactive approval of the attached application for funding of remedial education services for GAIN Clients under JTPA 8% monies.

Attachment 4.1

4.2 RECOMMENDED CONCEPTUAL APPROVAL FOR THE REORGANIZATION OF THE ACADEMIC SENATE

The Academic Senate has submitted its proposal for the reorganization of the Academic Senate. The proposal consolidates the current Representative Council and the current Division Chair Council into the new Academic Senate.

The proposal has been endorsed by the Representative Council and the Division Chair Council. There are numerous details and points to be clarified; however, it is assumed that these matters can be resolved. Conceptual approval by the Board of Trustees endorses the general direction only. Specific implementation of this direction will be the responsibility of the Superintendent/President. Any policy issue will be returned to the Board of Trustees for action.

The Superintendent/President recommends conceptual approval of the proposal to reorganize the Academic Senate.

Attachment 4.2

4.3 SABBATICAL LEAVE REPORT BY MS. DIANE HANDLOSER

Ms. Diane Handloser, Professor of Art, will give a presentation on her sabbatical leave, 1990-1991.

4.4 RECOMMENDED APPROVAL OF THE CHILDREN'S CENTER SUMMER CARE PROGRAM

The Superintendent/President recommends approval of the Children’s Center Summer CARE Program which will consist of a six-week, self-supporting session from June 22, 1992, to July 31, 1992, at a tuition charge of $62.00 per week per child to cover direct costs.

Attachment 4.4
4.5 LIBRARY PROGRAM EVALUATION

The Library staff has completed a review of its program and services. Mr. David Kiley, Assistant Dean of Academic Affairs, will be present to provide information and to respond to questions.

Attachment 4.5

4.6 ADOPTION OF RESOLUTION NO. 33 (1991-92) AUTHORIZING THE DESIGNATION OF ADMINISTRATIVE RESPONSIBILITY

Licensed facilities are required to have an authorized person present during operational hours. This Resolution designates Ms. Lea Blackburn, Director, Children's Center, as administrator of the Santa Barbara City College Children's Center.

The Superintendent/President recommends adoption of Resolution No. 33 (1991-92).

Attachment 4.6

4.7 ADOPTION OF RESOLUTION NO. 34 (1991-92) AUTHORIZING THE DISTRICT TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF REHABILITATION

This Resolution authorizes the District to enter into an agreement with the State of California Department of Rehabilitation to provide vocational rehabilitation services to individuals with disabilities.

The Superintendent/President recommends adoption of Resolution No. 34 (1991-92).

Attachment 4.7

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any Item, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. QUARTERLY FINANCIAL STATEMENT ENDING 3/31/92, Enclosure 2
b. AUTHORIZATION TO FILE NOTICE OF COMPLETION: ENERGY MANAGEMENT SYSTEM
c. APPROVAL OF 1992-93 AGREEMENT WITH S. B. COUNTY EDUCATION OFFICE FOR FILM AND VIDEOCASSETTE SERVICE, Attachment 5.1-c
d. ACCEPTANCE OF 1991-92 E.O.P.S. SUPPLEMENT, $605
e. APPROVAL OF INCREASE IN ARCHITECTURAL/ENGINEERING FEES, FACILITIES BUILDING, IN THE AMOUNT TO $42,227, Attachment 5.1-e
5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDER NO. 17 - PARKING STRUCTURE

The Superintendent/President recommends approval of Change Order No. 17 in the amount of $2,830.51 increasing the contract price to $5,373,924.51; no extension of June 12, 1992, completion date.

Attachment 5.2-a

b. APPROVAL OF CHANGE ORDER NO. 8 - BOOKSTORE

The Superintendent/President recommends approval of Change Order No. 8 extending the completion date by 13 days to January 29, 1993, with no increase in the contract price of $2,393,137.72.

Attachment 5.2-b

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE PARKING LOTS 2B & 2C RE-PAVING PROJECT, BID #402

On May 21, bids were opened for the referenced project. A recommendation will be presented at the Board meeting.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ASBESTOS REMOVAL - CAMPUS CENTER, BID #397

On May 26, bids were opened for the referenced project. A recommendation will be presented at the Board meeting.

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ASBESTOS REMOVAL - ADMINISTRATION BUILDING BOILER ROOM, BID #398

On May 26, bids were opened for the referenced project. A recommendation will be presented at the Board meeting.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE BUSINESS/COMMUNICATIONS CENTER, BID #400

On May 7, the District received nine bids for the Business/Communications Center on the West Campus. Upon review of the subcontractor list submitted at the bid time, several "irregularities" were noted. Legal counsel was consulted and has determined these may be waived as provided for in our awarding authority. Counsel concludes the Dillingham bid meets the legal requirements, and the District may accept the bid. A summary of the bid results is shown in the Attachment.

The Superintendent/President recommends acceptance of the bids and award of the contract to Dillingham Construction in the amount of $5,699,000 subject to approval of the Department of Finance and the State Public Works Board.

Attachment 5.2-f
6. ADJOURNMENT

It is recommended that the next Regular Meeting of the Board of Trustees be held on Thursday, June 25, 1992, at 4:00 p.m.