AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 14, 1992
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 MINUTES OF REGULAR MEETING OF APRIL 23, 1992
1.5 HEARING OF CITIZENS
1.6 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll
   b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke
   c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello
   d. REPORT ON CURRENT EVENTS - Mr. Jim Williams
   e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.7 GOVERNING BOARD
   a. RECOMMEND APPROVAL OF RESOLUTION NO. 24 (1991-92) - SUPPORT FOR
      PROPOSITION 153 HIGHER EDUCATION BOND PROPOSAL

The June 2, 1992, ballot for the State of California contains Proposition 153 providing $900,000,000 in general obligation bond funding for construction and renovation of facilities for the three segments of postsecondary education.

The Superintendent/President recommends that the Board of Trustees approve the support for Resolution No. 24 (1991-92).

Attachment 1.7-a
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

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<tr>
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<th>Rate</th>
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<td>LAKE, Kelly</td>
<td>Instr., Early Childhood Education</td>
<td>TBD</td>
<td>8/21/92</td>
<td>Probationary New Position</td>
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<td>TBA</td>
<td>Children's Center Teacher</td>
<td>TBD</td>
<td>8/19/92</td>
<td>Probationary RE: C. Johnson</td>
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* Candidates recommended for other faculty positions may also be announced at the meeting.

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION *

POWER, Kristine        RODRIGUEZ, Olga

* Not to exceed 60% including any Credit Division assignments

CLASSIFIED PROMOTION

RICHARDS, Robert       Technician Services 51D  5/15/92 FT/12 Mo.
Info. Resources Specialist New Position

CLASSIFIED APPOINTMENTS

AGUILERA, Pat          Ath.Equip.Att. 23C  TBD FT/12 Mo.
P.E.                    RE: K. Brown
BRADFORD, Anita        Information Systems 51E  7/1/92 FT/12 Mo.
Info Resources Analyst II New Position
MORRISON, Maia         Testing Technician 28A  6/1/92 1/2T-12 Mo.
Assessment RE: S. Calderon

CLASSIFIED EXTENSION OF TEMPORARY REDUCTION IN ASSIGNMENT

SUDDUTH, Barbara       Typist Clerk, Int. 21D  4/1/92-11/1/92 1/2T-11 Mo.
Cont. Ed.
### SBCCD Board of Trustees Agenda
May 14, 1992

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SBCCD Board of Trustees  

**Agenda**  

May 14, 1992

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**2.2 PERSONNEL ACTION ITEMS**


The Superintendent/President recommends the adoption of Resolution No. 25 (1991-92) to declare May 17-23, 1992, Classified School Employees Week.

Attachment 2.2-a

b. **RECOGNITION OF 1991-92 OUTSTANDING CLASSIFIED EMPLOYEE**

The Board of Trustees annually pays special honor to a member of the regular Classified Staff, chosen by his/her peers, for outstanding service to the College and/or community.

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and an honorarium of $300 to the Outstanding Classified Employee and the plaque bearing the names of each year's honoree be engraved with his/her name.

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and an honorarium of $50.00 each to the four Honorable Mention Classified Employees.

c. **RECOMMENDED APPROVAL OF NEW CLASSIFICATION**

The Dean of Academic Affairs has received a grant to coordinate Health Occupations programs in eight community colleges within the region. This entails hiring a coordinator and a clerk to administer the program.

Based on the requirements and responsibilities of the coordinator position, it is recommended that the position be classified as Coordinator--Health Occupations Resource Center on the Management/Supervisory/Confidential schedule, range 42. This position is categorically funded and will terminate at the expiration of the grant.

The Superintendent/President recommends approval of the Coordinator--Health Occupation Resource Center classification.

Attachment 2.2-c
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 PROPOSED INCREASE IN INTERNATIONAL STUDENTS

Recommend increasing the limit on enrollment of international students from two percent (2%) to three percent (3%) of the credit enrollment of the preceding semester as defined in District Policy 3131. This proposal has the endorsement of the Division Chair Council, the Student Services Advisory Committee and the College Planning Committee, and has been reviewed by the Board’s Educational Policies Committee.

The Superintendent/President recommends the increase of international students enrollment to three percent of the College’s credit enrollment.

Attachment 3.1

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVE REPORT

Ms. Patricia Chavez Nunez will report on her sabbatical leave activities during 1990-1991.

Attachment 4.1

4.2 SABBATICAL LEAVE REPORT

Mr. Tim Gilles will report on his sabbatical leave activities during 1990-91.

Attachment 4.2

4.3 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - SUMMER TERM 1992

HOME & FAMILY (8)
Cooking with Fresh Herbs

SPECIAL PROGRAMS (2)
GED Preparacion Para Examenes Bilingues

Funding Categories:

2 - Elementary and Secondary Basic Skills
8 - Education programs in home economics

4.4 RECOMMENDED APPROVAL OF THE SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1992

The proposed six-week Continuing Education Division Summer Session 1992 will begin June 1 and end on July 11. Late-starting adaptive education courses will run from June 15 through July 25. Summer courses will be selected from the more popular ones offered during the regular school year.
The Superintendent/President recommends approval of the Continuing Education Summer Session 1992 as described above.

4.5 RECOMMENDED APPROVAL OF THE REMEDIAL COURSE LIMITS POLICY

The Superintendent/President recommends approval of the Remedial Course Limits Policy (Section 3400) which meets Title V requirements and has been reviewed by the Division Chair Council, the Representative Council and the Matriculation Steering Committee.

Attachment 4.5

4.6 RECOMMENDED APPROVAL OF GRANT PROPOSAL

The Business Division has submitted a grant proposal to the Vocational Educational Instructor and Career Counselor Inservice Training Program. The project is entitled Financial Services Industry Training Program. The grant will provide individual instruction, supervision of worksite training, and use of facilities, equipment and staff.

The Superintendent/President recommends approval of submittal of the grant proposal described in the Attachment.

Attachment 4.6

4.7 RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1992

The Superintendent/President recommends approval of the Summer Intersession 1992 Schedule of Classes.

Enclosure 1

4.8. RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1992 FACULTY

The Superintendent/President recommends approval of the Summer Intersession 1992 faculty.

Attachment 4.8

4.9 RECOMMENDED APPROVAL OF SUMMER/FALL 1992 FACULTY ENRICHMENT GRANTS

The Superintendent/President recommends approval of six Summer/Fall 1992 Faculty Enrichment Grants recommended by the Representative Council. The grants total $5,638.40.

Attachment 4.9

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any Item, a request can be made to remove the Item from the Consent list.
The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR FISCAL YEAR 1992-93

Due to delivery schedules, it is necessary to order in advance of the 1992-93 budget approval certain supply and equipment items required for the fall semester. Such orders will not exceed 20 percent of the amount budgeted for supply items for the next academic year.

e. RETROACTIVE APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH WAYNE HENDERSON FOR PERFORMANCE AT SBCC JAZZ FESTIVAL, 5/1/92, $4,500, Attachment 5.1-e

f. AUTHORIZATION TO FILE NOTICE OF EXEMPTION WITH RESPECT TO REPLACEMENT OF STADIUM SCOREBOARD, Attachment 5.1-f

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDER NO. 7 - BOOKSTORE

The Superintendent/President recommends approval of Change Order No. 7, Bookstore, in the amount of $5,489.53 increasing the contract price to $2,393,137.72; no extension to completion date of January 16, 1993.

Attachment 5.2-a

b. APPROVAL OF CHANGE ORDERS NO. 12-16 - PARKING STRUCTURE

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<td>16</td>
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Change Order Total: $58,305.08
Revised Contract Price: $5,371,094.00
Additional Contract Days: June 12, 1992

The Superintendent/President recommends approval of Change Orders 12-16 Parking Structure, as described in the Attachment.

Attachment 5.2-b

The Superintendent/President recommends adoption of Resolutions No. 26 and No. 27 (1991-92) authorizing interfund transfers.

Attachment 5.2-c


The receipt and allocation of unbudgeted revenue and the redistribution of existing budget funds require approval by written resolution.

The Superintendent/President recommends adoption of Resolution No. 28 (1991-92) authorizing 1991-92 budget revisions as contained in the Attachment.

Attachment 5.2-d

e. ADOPTION OF RESOLUTION NO. 29 (1991-92) AUTHORIZING INTERNAL TRANSFERS B92-107

The Superintendent/President recommends adoption of Resolution No. 29 (1991-92) authorizing an interfund transfer.

Attachment 5.2-e

f. ADOPTION OF RESOLUTION NO. 30 (1991-92) AUTHORIZING YEAR-END TRANSFERS

This resolution designates District officers to be given authority to transfer sufficient funds between expense categories and the reserve for contingencies, if necessary, to cover current year expenses.

The Superintendent/President recommends adoption of Resolution No. 30 (1991-92) authorizing year-end transfers by the designated District officers.

Attachment 5.2-f

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYMNASIUM LIGHTING, BID NO. 395

On May 5, 1992, the District received six bids on the gymnasium lighting project in the amounts shown in the Attachment.

The Superintendent/President recommends acceptance of the bids and authorization to award a contract to Big "O" Enterprises of Canoga Park in the amount of $32,800 for gymnasium lighting.

Attachment 5.2-g
h. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYMNASIUM FLOOR, BID NO. 396

On May 13 bids were opened for the referenced project. A recommendation will be presented at the Board meeting.

i. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE BUSINESS/COMMUNICATION CENTER, BID NO. 400

On May 7 bids were opened for the referenced project. A recommendation will be presented at the Board meeting.

6. ADJOURNMENT

It is recommended that the next Regular Meeting of the Board of Trustees be held on Thursday, May 28, 1992, at 4:00 p.m.