SANTA BARBARA CITY COLLEGE DISTRICT
COLLEGE WORK STUDY, ON, OFF, & GENERAL

SANTA BARBARA CITY COLLEGE
TUTORIAL CENTER

THE FOLLOWING TUTORS HAVE BEEN HIRED FOR THE 1992-93 SCHOOL YEAR AT THE RATE OF $5.58 PER HOUR.

BAUER, MICHOL, I.
BOYLE, SEAN, M.
SCHIENLE, PAUL, A.
ASSOCIATE IN ARTS
Fall 1992

ADMINISTRATIVE ASSISTANT, LEVEL 4
Miki Inoue

ADMINISTRATION OF JUSTICE
Mark Anthony Metzger
Katherine J. Cannata

ANTHROPOLOGY
Tracy Marie Rogers

ART
Isao Toyama
Devaughn Williams

BLACK STUDIES
Laura Irene Bradway

BUSINESS ADMINISTRATION
James Vincent Donohoe
Scott Andrew Howard
Yuka Hidemi Kadono
Toru Kusagaya
James William LaVeck II
Cheryl Rose Nawrocki
Thomas Raymond Roberson
Denise Susanne Robinson
Renee M. Smith
Greg F. Stone

BUSINESS MANAGEMENT
Jeffrey Allan Burich
Yasue Iwamoto
Hoei Toyoda

CHICANO STUDIES
Margarita Lemus Mozqueda

COMMUNICATION
Brian Christian Pearson

ECONOMICS
Marcelo de Queiroz
Louise Maria Helqvist
Sachiko Masaki
Anthony Gerard Mendesh
Sheryl Lynn Pognant
Nancy A. Tillie

ENGLISH
Daniela Eugenia Campana
Teresa Irene Collier
Pamela Lucy Leonhardt
Marisa Miculan
Michelle Ann Salgado

ENVIRONMENTAL STUDIES
Kent Phelps James
Vaughn Alan Masthoff

FRENCH
Shaundra Ann Black
Kristen S. Crane

GRAPHIC PRODUCTION
Catherine Peckenpaugh

HISTORY
Suzanne Catherine Kimball
Jose Marquez
David Russell Maynard
Michael Stephen Vane

LAW AND SOCIETY
Richard Gordon Crandall
Lisa Susanna Warner

LIBERAL STUDIES
Frances Ruth Amport
Manuel Arce
Jennifer Carrie Archer
Jason Cory Armstrong
Alyson Bloodworth Arnold
Megan Elizabeth August
Genevieve Christian Bitter
Sheryl Beth Bouldry
Michelle S. Boyd
Kelly Marie Burn
Ramon Y. Cabral
Judy L. Callis
Thomas Devereux Carver
Susan Ann Christensen
Janice Elaine Cioppa
Nicole Maria Daigneault
Debra Ann DeRaita
Jennifer Lynn Dietz
Steven Arthur Dinnoen
Jeannie Douglas
Aaron James Dunford
Tom Guy Ellis
Jill A. Ennis
Araceli Esparza
David George Everett
Nelson Kaholo Faulkner
Cynthia Ann Freund
Mikako Purukawa
Rexford Grant Gardner
Rita Gasbarri
Anne Charlotte Gelston
Jennifer Kane Gette
Monica Gonzalez
Douglas M. Goodner
Peggy Gordon
Charles Allen Graham
Toni E. Guy
Marylinda Guzman
Scott M. Harwin
Ralph H. Head
Lanette Christine Herrick

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LIBERAL STUDIES (Cont.)
Elizabeth K. Holbrook
Leif Holden
Sonja D. Hopewell
Marisa Johnson
Ann F. Jones
Echelle Robin Jordan
Phillip Alexander Kalantirsky
Donna Elizabeth Kerr
Beryl Suzanne Kilmister
Suzanne R. Lawson
Forrest Kork Lewis
Krista Summer Livermore
Virginia G. Lopez
Lotus Lustig
Amber Marie Mace
Patricia J. Macoubray
JoDee Kathleen Marquardt
Honey June McKinley
Ryan T. Melson
Stan W. Mileski
Scott David Miller
Ayumi Mizushima
John Howard Morris
Erin Nicole Norton
Anna Marie Ortiz
Rosana Ortiz
Jennifer Jean Parker
Andrew Wallace Playman, Jr.
Robert Vincent Roberti, Jr.
Irene Olinda Robles
Jill Marie Rosenthal
Rebecca A. Rossman
Trini G. Ruvalcaba
Albert T. Salopec
Hilda Perez Sanchez
Dominick Lawrence Sarno
Shannon Renne Schreier
Therese Marie Schweidler
Kimberly Ann Shaw
Haifa Shorees
Leslie Lynn Skelton
Susan M. Slater
Damien Edmund Slaughter
Bradley James Smith
Kimberly Forsyth Smyth
Shawn John Snyder
Renee Christine Sommerfield
Matthew Christopher Squibb
David Craig Stovesand
Thad Andrew Summary
Mavis Dene Williams Thibodeaux
Joanne Chong Vittone
Julianna Amy Wida
Koichi Tom Yanagihara
Joe Zamarripa
Marnie Michelle Zambri

PSYCHOLOGY
Jason Douglas George
Norma Leticia Uriarte

SPANISH
Gary John Betts
Eric Bernard Ederer
Janice Lynn Quincy

THEATRE ARTS (Acting/Directing)
Dorothea Heidi Lasswell

MARKETING TECHNOLOGY
Mark A. Carter

NATIVE AMERICAN STUDIES
Nobuko Aikawa

PHILOSOPHY
Eric Bryant Hansen
ASSOCIATE IN SCIENCE  
Fall 1992

ADMINISTRATIVE SPECIALIST, Level 4  
Gayanne Marie Moraraity

BUSINESS ADMINISTRATION  
Felix Li

BUSINESS MANAGEMENT  
John Paul McNally

COMPUTER INFORMATION SYSTEMS  
Crystal Lynn Goodfield  
Julie Yuko Taniguchi

COMPUTER SCIENCE  
Michael Louis DiMeco

DENTAL ASSISTING  
Karine Nelson-Croteau

DRAFTING/CAD  
Cynthia Louise Gifford  
Tien Huynh  
Clendon Boyd Snipes

ELECTRONIC/COMPUTER TECHNOLOGY  
Thomas Phillips

ELECTRONIC ENGINEERING TECHNOLOGY  
Robert John Roberts

ENGINEERING  
Fernando A. Razo  
Richard Zhu

ENVIRONMENTAL HORTICULTURE  
Linda Marie Burns

GEOLOGICAL SCIENCES  
Miguel Garcia, Jr.

GRAPHIC BUSINESS MANAGEMENT  
Ronald Bryan Robles

HOTEL, RESTAURANT & CULINARY  
Tatsuaki Ito  
Scott J. Jones  
Hiroko Ohfuka  
Sara L. Schmidhauser

MARINE DIVING TECHNOLOGY  
Erik Ramon Engebretson  
Bradley T. Hunt

NURSING (ADN)  
Evelyne Jeanette Chezum  
Debra La De Los Santos  
Cheryl Ann Frenciere  
Richard J. Gibson

NURSING (ADN) (Cont.)  
Lisa Carolina Hollister  
Michelle LaMarche  
Melanie S. Lui  
Mary Jo Perry  
Della Suzanne Peterson  
Linda A. Presepio-Jones  
Wilene Allison Pyle  
Ronaele M. Rayward  
Lynda Lou Spiewak  
Craig James Stewart  
Camilla Grace Vause

PHYSICS  
Alan W. Rehdcr  
Christopher Lee White

REAL ESTATE  
Michale Douglas Fuller

RECREATION EDUCATION  
Susan Lee Boettner  
Andrew L. Claydon  
Pamela J. Richards

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## COVER SHEET FOR PROPOSALS TO THE NATIONAL SCIENCE FOUNDATION

<table>
<thead>
<tr>
<th>FOR CONSIDERATION BY NSF ORGANIZATION UNIT</th>
<th>PROGRAM ANNOUNCEMENT/SOLICITATION NO./CLOSING DATE</th>
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<tr>
<td>Instrumentation and Laboratory Improvement (IL)</td>
<td>NSF 92-68 November 16, 1992</td>
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### EMPLOYER IDENTIFICATION NUMBER (EIN) or TAXPAYER IDENTIFICATION NUMBER (TIN)
- 77-0070782

### SHOW PREVIOUS AWARD NO. IF THIS IS: A RENEWAL OR AN ACCOMPLISHMENT-BASED RENEWAL
- Not Applicable

### IS THIS PROPOSAL BEING SUBMITTED TO ANOTHER FEDERAL AGENCY? YES NO X
- If yes, list acronym(s)

### NAME OF ORGANIZATION TO WHICH AWARD SHOULD BE MADE
- Santa Barbara City College

### INSTITUTION CODE
- Not Known

### ADDRESS OF ORGANIZATION INCLUDE ZIP CODE
- 721 Cliff Drive, Santa Barbara, CA 93109

### IS SUBMITTING ORGANIZATION
- For-Profit Organization: Small Business: Minority Business: Woman-Owned Business

### BRANCH/CAMPUS/OTHER COMPONENT
- Not Known

### TITLE OF PROPOSED PROJECT
- Science Division Laboratory Instruction Computer Center

### TOTAL PROJECT COST (a & b)
- $253,622

### CHECK APPROPRIATE BOX(ES) IF THIS PROPOSAL INCLUDES ANY OF THE ITEMS LISTED BELOW:
- Vertebrate Animals
- Human Subjects
- Research Involving Genetically Engineered Organisms
- National Environmental Policy Act
- Proprietary and Privileged Information
- International Cooperative Activity
- Disclosure of Lobbying Activities

### PI/PI PD PHONE NUMBER/ELECTRONIC MAIL ADDRESS

### PI/PI PD FAX NUMBER

### NAMES (TYPED)
#### PI/PI PD
- Gregory Cain
  - SOCIAL SECURITY NO.: 567-74-3197
  - HIGHEST DEGREE & YEAR: Ph.D. 1992

#### Co-PI/PI PD
- Robert Dependahl
  - SOCIAL SECURITY NO.: 562-74-7614
  - HIGHEST DEGREE & YEAR: M.S. 1977

- Allen Flinch
  - SOCIAL SECURITY NO.: 569-60-0823
  - HIGHEST DEGREE & YEAR: M.A. 1970

- Karl Halbach
  - SOCIAL SECURITY NO.: 524-62-8498
  - HIGHEST DEGREE & YEAR: M.S. 1973

- Kleus Wills
  - SOCIAL SECURITY NO.: 531-36-3072
  - HIGHEST DEGREE & YEAR: Ph.D. 1967

### SIGNATURE

###By signing and submitting this proposal, the individual applicant or the authorized official of the applicant institution is providing the certifications regarding Federal debt status, debarment and suspension, drug-free workplace, and lobbying activities, as set forth in Grants for Research and Education in Science and Engineering, NSF 90-77 (B90).

### (If answering “yes” to either, please provide explanation.)
- YES NO

#### Is the organization delinquent on any Federal debt?
- X

#### Is the organization or its principals presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency?
- X

### AUTHORIZED INSTITUTIONAL REPRESENTATIVE
- NAME/TITLE (TYPED)
  - Peter R. MacDougall, President
- SIGNATURE
- DATE: 11/12/92

### TELEPHONE NUMBER
- (805) 965-0581 x2211

### ELECTRONIC MAIL ADDRESS

### FAX NUMBER
- (805) 963-7222

*Submission of social security numbers is voluntary and will not affect the organization's eligibility for an award. However, they are an integral part of the NSF information system and assist in processing the proposal. SSN solicited under NSF Act of 1950, as amended.

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INSTRUMENTATION AND LABORATORY IMPROVEMENT
NATIONAL SCIENCE FOUNDATION
PROJECT DATA AND SUMMARY FORM

Type all entries. See the reverse side for instructions and codes to be used in completing this form.

1. Major Discipline Code: 1, 2, 13
   31, 41, 61
   2. Subfields: 44, 55

3. Focus Code: B
   O

4. Highest Degree Code: A

5. Audience Code: __ __ __ __ __

6. Institution Code: P U B L

7. Is this proposal for a Leadership project beyond instrumentation as described on p. 1 of the Guidelines? [ ] Yes [X] No

8. Name of Institution (as shown on the Cover Sheet): Santa Barbara City College

9. Name of Project Director (as shown on the Cover Sheet): Dr. Gregory Cain

10. Project Title (as shown on the Cover Sheet): Science Division Laboratory Instruction Computer Center

11. Estimated number of undergraduate students to be affected by the activities of the project at the institution(s) over the next five years: 13,175

12. Summary of Proposed Work (limited to 22 lines):

   Science division faculty interested in the future direction of their curriculum and the instructional needs of their diverse student population concluded that: 1) students need to visualize complex concepts and processes and to manipulate quantitative data, 2) a sound understanding of scientific investigation and experimentation is essential, 3) science students need to draw on recent scientific literature to prepare for upper division and graduate-level work, and 4) students require different amounts of time to master concepts and complete experiments.

   To address these needs, Santa Barbara City College proposes to establish a 24-station Science Division Instructional Laboratory Computer Center (ILCC) serving students in the Physics, Engineering, Chemistry, Biology, Earth Science, and Computer Science departments. This lab will include a 24-station Apple MacIntosh facility networked to and supported by the College's DEC/VAX minicomputer within the Computer Science Department. The lab will also include CD-ROM and relevant software. Also proposed are computers in each department wet laboratory and in each science faculty office networked to the ILCC. Computers in the wet lab will be used largely for data acquisition and demonstrations. Students will work during non-class time to complete experiments in the ILCC. Real data from the laboratory can be transmitted to the MacIntoshes in the ILCC and faculty can give assignments using this data from their office computers. The proposed lab meets a crucial need at SBCC to upgrade and modernize curricula and better prepare major and non-major students for transfer to four-year institutions. The lab will also serve as a key component within the College's effort to increase the number of women and minority students who pursue science and engineering as a major.

NSF Form 1295 (6/92)
### DETAILED BUDGET

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b. Provide Science Division wet laboratories with computers linked to the Science Division Laboratory Instruction Computer Center and to Science Division faculty offices.

<table>
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**GRAND TOTAL** **253,622**
Narrative:

General Research Corporation (GRC) was founded thirty years ago to provide high-end technical analysis to the defense community in the area of strategic missiles. The company has three divisions: Eastern, Central and Western. At its peak, General Research employed 500 employees in the Western region, 450 of whom were employed in the Santa Barbara plant. The critical mission, undertaken at the height of the cold war, developed a team approach that soon evolved into a "think tank." The multi-dimensional staff is composed of people with backgrounds in engineering, physics, computer sciences and mathematics, economics, social sciences and policy disciplines. The success of the company is reflected in contracts received from the Department of Defense to solve problems of national defense. Given the end of the cold war, the focus of the research and development has now turned to commercial applications of aerospace and military technologies.

Over 90 percent of the technical staff have bachelors' degrees and 42 percent possess advanced degrees in fields that are shrinking. The new technology focuses on information systems and computer software, software design and advance database technology, simulation and modeling, test and evaluation, space and experiment demonstration support. The company would like to increase its success with technology application ideas to meet client and consumer needs. GRC is searching for ways to continue to transfer military technology to the commercial marketplace to improve efficiency and competitiveness. A few examples include the application of expert systems computer tools, advanced chemical spectroscopy, and precision infrared devices to reduce inventory expenses, to make air travel safer, and to increase the yield in semiconductor manufacturing. Other applications include interactive computer based training products, video discs, compact disc interactive/digital video discs, and slides/print interactive discs. While these ideas came from the core defense business, their range of commercial applications is expanding. The company believes that GRC can satisfy the increasing demand for innovative problem-solving in both the public and private sectors.

Until recently, GRC could maintain its organization and fiscal success through reliance on contracts from the Department of Defense. Now GRC is finding that sole source contracts have been cancelled and the researchers are finding themselves in a highly competitive international marketplace. The end of the cold war and the resultant decline in government contracts, the search for commercial applications of its sophisticated technology, and the long term employment of its highly specialised and technical staff are the greatest challenges facing GRC today.

The company has had to displace 100 workers over the last 24 months. Sales have decreased by forty percent. Federal procurement will continue to decline over the next ten years. GRC's competitors outside California are growing while GRC's sales are declining. GRC needs to change its systems to remain a viable entity in California by increasing sales to new clients and finding commercial applications in technology transfer. GRC must retrain its workforce in office
automation, customer service, production techniques and management skills that will support the transfer of technology to new and different clients.

Four subjects have been identified as targeted areas for training. The subjects are Office Automation, Management Training, Customer Service and Statistical Process Control.

General Research Corporation requests assistance in funding the training of 285 employees. Groups I, II and III will be trained over a thirteen month period; this includes up to five weeks for holidays and makeup sessions. The goal of the training is to improve productivity and increase the company's competitiveness. Without retraining, employees are likely to be displaced and, subsequently, collect unemployment insurance.

Occupational groups to be trained include professional scientists, mathematicians and software engineers; computer software specialists; managers; fiscal personnel and clerical support staff. The wage range is $8.26 to $60.00 per hour.

All training will be conducted at General Research Corporation's plant in Goleta, California. The facility occupies 38,000 square feet containing meeting rooms, offices, and laboratories (especially computer labs and materials testing labs). Make-up classes will also be conducted at the General Research Corporation's facility. All the groups will be retrained in skills that are now required on the job. There will be 160 employees in Group I, 30 employees in Group II and 95 employees in Group III.

Santa Barbara Community College District (SBCCD) will provide training in Office Automation, Management Skills, Customer Service and Statistical Process Control with employees and contract personnel for an amount not to exceed $375,900. The training will include only classroom instruction. SBCCD will receive $50,750 to support the costs of administration. The SOST instruction will be provided by General Research Corporation. Services provided by SBCCD are rendered on a non-contingency fee basis for professional instruction, project administration and curriculum development. The training program adapts the curriculum for Office Automation, Management Skills, Customer Service and Statistical Process Control to the unique requirements of General Research Corporation. The training program complies with the international standards and expectations of General Research Corporation's present and potential customers.
The administrative responsibilities will be shared by General Research Corporation and SBCCD and are based on training costs of $422,457. General Research Corporation will schedule trainees, complete enrollment and certification of trainees, invoice the ETP, maintain permanent documents and records, and distribute training funds for an amount not to exceed $12,618. SBCCD will schedule the trainers, set up systems for scheduling classes and SOST instruction, monitor data entry and accounting, generate reports for internal monitoring, and assist with certification and enrollment activities for an amount not to exceed $50,750. Total administrative budget is $63,368.

Once the training is completed, General Research Corporation will have the tools to carry out its customer service, technology transfer and professional development programs that will satisfy the standards of its present and newly identified markets. If this training is not provided, the company will experience both a major loss of potential sales in Japanese and European markets, and a reduction of market share. The result would place the long term employment of workers at risk. Since the amount of this project is calculated with the fixed fee rate guidelines, General Research Corporation can only estimate the total in-kind contribution at $50,000.
3. **PRIORITY AREAS:**

- Training for employers who are expanding their business enterprises in California.
- Training for employers who are establishing enterprises in areas targeted for economic development by the Department of Commerce.
- Training for employers in industries in which there are critical skill shortages.
- An apprenticeship or similar training program in which a person is employed at the commencement of the training.
- Special consideration for minorities, women in nontraditional jobs, the disabled, and/or veterans.

4. **TRAINNEES:** Describe background of trainees and method of selection.

Trainees in this program are the current employees of GRC. The trainees are presently employed as technical managers, administrative managers, technical professional, administrative professionals, technicians, secretaries, clerks, craftsperson, assemblers, operators and service workers. These employees must be retrained to make the company more competitive and satisfy the demands of its customers. Employees must be trained in SPC, office automation, management skills, and customer service or they are likely to be displaced and claim unemployment insurance benefits. Management staff of GRC will select the personnel who will receive the training under this program.

5. **TRAINEE ELIGIBILITY CERTIFICATION:** Describe.

The Contractor shall forward to the ETP, no later than ten (10) working days after the start of training, a completed ETP Trainee Record Form (ETP 104) for each trainee and the ETP Form 116 signed by the trainee’s current employer stating that the trainee is likely to be displaced and, therefore, claim unemployment insurance benefits if the employee is not retrained and that the trainee is covered by employment insurance. The ETP shall certify to the Contractor in writing the eligibility of all trainees. If the Contractor desires such certification prior to the start of training, the Contractor shall forward the ETP 104 and the ETP 116 forms to the ETP at least fifteen (15) days prior to the start of training. In no event shall the Contractor submit to the ETP the ETP Form 116 requesting trainee eligibility certification more than ten (10) working days following the start of training. The date on which certification is requested shall be deemed the date the ETP 104 and ETP Form 116 are received at the ETP Sacramento office or the date the ETP Form 104 and ETP Form 116 are postmarked by the U.S. mail, whichever is earlier.
Background

Wells Fargo’s Business Banking Group is investing in its business banking officers by making the "Fundamental Analytical Skills" series, which consists of three courses, part of their continuing education program.

The program is designed for experienced branch salespeople who will focus on small business sales. Wells Fargo's goal is to have the best small business bankers in the market. The objective of this program is to have banking officers broaden their skills in evaluating the financial position of each small business and improve their ability to give an objective opinion on the health of the business.

Training

The program is 54 hours of instruction. It consists of three not-for-credit courses.

1. Financial Accounting for Banking 24 hours

   Relevant accounting topics for bankers with emphasis on interpreting financial statements. Introduction to Financial Accounting by Horngren and Sundem, Prentiss Hall, is the textbook.

2. Tax Analysis 18 hours

   Analysis of tax returns of small business clients. Included are Sole Proprietorship, Partnership, Subchapter S Corporations and Corporations. Copies of tax forms and handouts are provided.

3. Industry Analysis 12 hours

   Analysis of factors that make the target industries of manufacturing, wholesale, retail and professions unique both operationally and on paper. Participant controlled notes, handouts and case studies are provided.
HENDRY TELEPHONE PRODUCTS

Narrative:

Hendry Mechanical Works (Hendry) was founded in 1926 as a blacksmith shop and has evolved into Hendry Telephone Products. The company designs, markets and manufactures more than 1,200 different products including central office telephone equipment, frames and racks, earthquake-braced cabinets and computer flooring, fuse panels, power distribution equipment, alarm panels, electronic circuit breakers and other electronic telephone equipment and accessories. The company employs 158 individuals in Goleta, California, located in the County of Santa Barbara. Hendry sells products worldwide, with the majority of its sales to U.S. corporations.

Hendry has been able to maintain its market position, but there is an imminent threat of reduced sales if productivity does not improve. Customers, including Northern Telecom, ADC, Pac Bell, Alcatel and Belcore, have demanded Statistical Process Controls (SPC) as well as improved vendor service, quality and productivity. These companies have also passed on the impending requirement for ISO 9000 certification. Northern Telecom, a Canadian-based company, has requested that the company be ISO 9000 certified by 1993. These customers are implicitly threatening both loss of sales and elimination of vendors based on their SPC capabilities. Consequently, the success of the company and the long term employment of workers are critically linked to implementation of a productivity improvement program that includes Statistical Process Controls (SPC), Teamwork, Leadership and Communication (TLC), Production Techniques (PT), Manufacturing Resource Planning (MRP), Just-in-Time (JIT), Autocad, and Vocational English as a Second Language (VESL) where needed.

Hendry requests assistance in funding the training for 141 employees. All groups of employees will be retrained over a period of 30 weeks including two weeks for make-up training. The goal of the training is to improve productivity and increase the company’s ability to be competitive. Without retraining, employees are likely to be displaced and, subsequently, to collect unemployment insurance.

Occupational groups to be trained include managers, supervisors, lead persons, engineers, drafters, inspectors, machine operators, machinists, maintenance personnel, assemblers, painters, packagers, welders, warehouse persons, material handlers, general laborers, accountants, clerks, planners, buyers, and production support staff.

All training will be conducted at Hendry’s facility in Goleta, California. The building encompasses 37,800 square feet incorporating office, factory and warehouse space. Make-up classes will also be conducted at Hendry’s facility. Trainees will be retrained in skills that are now required on the job. There will be 51 employees in Group I; 10 employees in Group II; 17 employees in Group III; 52 employees in Group IV; 5 employees in Group V; and 6 employees in Group VI, for a total of 141 trainees.

Santa Barbara City College District (SBCCD) will provide training and administrative services with employees and contract personnel for an amount not to exceed $252,580 for SPC, TLC, Production Techniques, MRP, AutoCad and VESL training: $165,072.00 for classroom instruction, $36,304 for SOST instruction, and $28,500 for administrative services. SBCCD will provide 25%
in the SOST instruction with the exception of MRP and AutoCad in which SBCCD will provide 50% of the MRP instruction and none of the AutoCad instruction. The balance of the SOST instruction will be provided by Hendry. Services provided by SBCCD are rendered on a non-contingency fee basis for professional instruction, project administration and curriculum development.

The training program adapts SPC, TLC, Production Techniques, JIT, VESL, AutoCad and MRP to the unique requirements of Hendry Telephone Products. The training program complies with the standards and expectations of Hendry’s customers.

The administrative responsibilities will be shared by Hendry and SBCCD and are based on training costs of $235,467. Hendry will schedule trainees, complete enrollment and certification of trainees, invoice the ETP, maintain permanent documents & records, and distribute training funds for an amount not to exceed $6,820. SBCCD will schedule the trainers, set up systems for scheduling class and SOST instruction, monitor data entry and accounting, generate reports for internal monitoring and assist with certification & enrollment activities for an amount not to exceed $28,500. Total administrative budget is $35,320.

Once the training is completed, Hendry will have the tools to carry out its quality improvement program to satisfy its customers’ standards. Without this training, the company will experience loss of sales.
Scott Burd - M.B.A., M.A. Physical Sciences; B.A. Aerospace Engineering
Mr. Burd has extensive experience in organizational development and training. He has worked with small and large companies, including Fortune 500 companies during transitions related to both growth and downsizing. Experience includes implementing process improvements, reorganizing structures within manufacturing companies, the aerospace industry and the Department of Defense. His focus is on improving communication between and among employees at all levels and across functions through training, team building and leadership development. Managerial and organizational communication seminars typically begin with upper management, scientists and engineers, and focus on systems changes necessary to support quality management programs through cross-functional teams. He has worked on two ETP training projects with corporations and has received positive evaluations with trainees.

Manny Fernandez, Jr. - M.B.A., M.S. Chemistry; B.S. Chemistry
In addition to a strong interdisciplinary academic background, Mr. Fernandez has broad experience in the electronics and chemical industries, both as a director of sales and marketing for technology companies and more recently as a consultant and trainer. He has worked with regulatory agencies in gaining product approvals and understands the equation of complex demands being made on today’s electronics corporation from international competition while meeting the challenges of domestic regulatory guidelines. He has recently completed one long-term project under the ETP for a local corporation and has received excellent trainee evaluations.

Marilyn Schenk - M.A. Education, Reading
Diversified background in teaching English-as-a-Second Language to many cultures, including Asian, European and South American (Hispanic). Experience in academic environment, on-site training in Japan and in local companies with manufacturing environments. Has tailored curricula to students, assemblers and factory workers, business professionals and engineers. Marilyn provides a warm, personal technique to English-as-a-Second Language in vocational settings.

Janice Corlett Yourek - M.A. Education, Reading
Reading specialist with special interest in educating non-English speaking adult students. She has a diverse background in business and organizations. She has worked as support staff to health care professionals. Janice teaches courses in remedial English at Santa Barbara City College. Recently, she completed an ETP-funded training project in VESL and SPC for Hispanic workers at a local corporation.

Item 4.5
12/10/92
CERTIFICATED
PART-TIME LECTURERS
SPRING 1993*

ABBEE, Robert
ABNEY, Richard
ABREU, Jose
ALEXANDER, Gae
ATHANASOPOULOS, Bessy
AUCHINCLOSS, Elizabeth
BEASLEY, Susan
BERGMAN, Suniti
BIESINGER, Kathy
BISKNER, Robert
BLAU, Marjorie
BRAINARD, Stephen
BRAINERD, David
BRAMLETT, Lindsey
BRANDTS, Robert
BRITSCHE, James
BROTHE, Millie
BROWN, Quentin
BRUMMEL, Josephine
BURKARD, Patricia
CAIN, Gwen
CARR, Catherine
CASTODY, Mary
CIABATTONI, Sally
CLEARWATER, Noelle
CLEYET, Francesca
COLE, Carole
COLEMAN, Jacqui
CRAIG, Bruce
CUNNINGHAM, Lorna
DABBS, Lowell
DEBOER, Barbara
DECAMARET, Deborah
DEEMS, Lydia
DEEN, Charles
DEWEY, Kathleen
DINKINS, Elizabeth
DIPOALO, Joe
DISPARTE, Charles
DOWNEY, Michael
DUCHAME, Margaret
EARLE, Michael
EKOLA, Deborah
ERSKINE, Richard
FARRIS, David
FEY, Helen
FICKEL, Ted
FORD, Jan
FORKUSH, Susan
FORTIER, Denise
FOSS, Kristina
FRANK, Patricia
FRANKEL, Esther
FREUND, Kurtis
FUSARO, Craig
GADSBY, Mary
GAGNON, Dennis
GALBREATH, Laurie
GARCES, Fred
GARFINKLE, Charlene
GODAR, Ronald
GOODENOUGH, Ken
GOVER, Edward
GREENUP, Nadine
GUERRERO, Ernesto
GUSMAN, Frances
HAACK, William
HALL, Tim
HAMILTON, Janice
HAMILTON, Susan
HANSETH, Jay
HAWKINS, Chris
HAWLEY, Betty Jo
HEARON, Sarah
HERMES, Elizabeth
HILL, Marilyn
HILL, Toni
HOFMANN, Fred
HOLLY, Richard
HOLMES, James
HUTH, Vern
INOUE, Keiko
ION, Don
ISHKANIAN, Judith
IYER, Nandini
JACKSON, Tony
JACOBS, Elaine
JAKUBOWSKI, Dana
JOHNSON, Mary "Kit"
JONES, Joyce
JORGENSEN, Marilyn
KEMP, Micael
KNAPP, Judy
KRAMER, Mark
LANE, Margaret
LANSING, Melanie
LARSON, Brooks
LARSON, Tom
LAWYER, David, Sr.
LEVASSEUR, Elaine
LEVINE, Harriet
LUCAS, Karen
MAILS, Christopher
MALLEN, Mary Lynn
MARSCHAK, Fred
MATHews, Amy
MATTHEWS, Donna
MAYER, Barbara
MCEACHEN, David
MCGOHEY, Peter
MEARS, Linda
MEDINA-GARCIA, Yolanda
MEISEL, Jacqueline
MELTON, Judy
MOIN, Hossein
MOORE, Marcy
MOOY, Paige
MORENO, Francisco
MORENO, Luis
MORGAN, LeeAnn
MORRIS, David
MORRISON, Laura
MUELLER, Shirley
NORTMAN, Peter
O’CONNOR, Erin
OMAR, Sandra
PAPI, Albert
PARHAM, Nancy
PARSONS, Louella
PASLEY, HELEN
PAVLOV, Jenla
PEEBLES, John
PEINADO, Kelley
PETRICH, Paul
PFEIFFER, Ken
PHREANER, John
POMPE, Suzanne
PORTUGES, Paul
PURDIE, Carol
RAAB, Joseph
RADDITZ, Joan
RANDOLPH, Virginia
RASCHKE, Peter
RASKIN, Bonnie
REED, Henry
REEFMAN, William
REEG, Thomas
REID, Danil
REILLY, Rob
RHOADS, Jeff
RICE, John
RICHARDS, Kent
RIDDLE, Valerie
RODEN, Stanley
ROMERO, Doris
ROMINE, Ed
RUSSELL, Edward
SAITO, Patty
SANDERS, Bert
SCHEKNER, Eric
SCHMITZ, Ingrid
SCHWEIGERT, Joan
SCOTT, Julia
SCUDELARI, Charles
SERCIC, Robert
SHARPE, Carol

Item 4.6
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12/10/92
SHERMAN, Spencer
SHIELDS, Sheryl
SIMS, James
SJOLLEMA, Michael
SKYLAR, Peter
SLONIKER, William
SMITH, Libby
STARK, Anne
STARK, Lynne
STREIFF, Jane
TARQUINIO, Amadio
THIELMANN, Janice
TRENT, Paul
TREVINO, Salvador
TUCKER, Janice
UNZIETA, Manuel
VILLA, Ted
WAKITA, Takako
WALL, Edmond
WEAVER, David
WEAVER, John
WEISS, Elizabeth
WEISSENBURG, Catherine
WELLMAN, Ann
WHITE, Deborah
WHITLOW, Jeffrey
WIESSNER, Curtis
WOLF, Margie
WOOD, Elizabeth
WOTRUBA, Patricia
ZIMMERMAN, Connie
ZIMMERMAN-BOSTWICK, Alyson
ZONEN, Ronald

*Not to exceed 9 TLU'S including Continuing Education assignments.

12/2/92
SP923FAC
NEW COURSES
CONTINUING EDUCATION DIVISION
WINTER TERM, 1993

ARTS (7)

Art Talks: The History of Art and Ideas
Beginning Figure Drawing
Beginning Stone Carving
Colored Pencil: New Directions for Artistic Expression
Introduction to Watercolor
Santa Barbara Architecture Series: Women Designers
Sketching Saturdays
The Painters Alphabet: A Crash Course in Expressive Design
Watercolor Workshop

BUSINESS

Fashion Sketching (Beginning) (6)
Socially Responsible Investing (7)
Stock Selection Guidelines from NAIC (Part II) (7)
Upbeat Business Strategies for Recessionary Times (6)
Update on Regional Economies:
The European Community and the North American Free Trade Agreement (6)

COMMUNICATIONS*

From Conflict to Resolution: Overcoming Prejudice

COMPUTERS (6)

Creating Charts and Graphs with EXCEL (on MAC)
Excel for Windows Level II
Introduction to WordPerfect for Seniors
Windows Level II: Tables, Graphics and Artwork
WordPerfect for ESL Students
WordPerfect Merge and Sort

CRAFTS (7)

Amish Quilts
Fiber: A Creative Approach
Looking Again at the Quilts of the '30s
Tole/Decorative Painting

CURRENT EVENTS & WORLD AFFAIRS*

Creating a Sustainable Global Community
Is Security Possible in the Nuclear Age?
Vision and Hope for the 21st Century
ENGLISH, LITERATURE & WRITING (7)

10th Annual Writer's Workshop
From "Readiness" to "Ripeness": Hamlet and King Lear
Writing the Mainstream Novel and Short Story

THE ENVIRONMENT*

Economics for a Sustainable Environment
Population, Resources, Environment: Where We Stand Now

HEALTH & SAFETY (9)

An Alliance of Taste and Health
Body Esteem: Positive Thinking-Positive Change
Community Health Forum (New Speakers)
Coping Creatively with Chronic and Progressive Illness
Encouraging Medical Self-Care for Older Adults (6)
Family Health (New Speakers)
Fiding the Right Caregiver: Hiring Help in the Home
Fit Check: Developing a Personal Exercise Program
Learning to Care: Recognizing the Needs of the Elderly
New Approaches to Health (New Speakers)
Nutrition for Sports
Pregnancy: A Medical Update (6)
Sleep, Health and Healing: Exploring the Connections

HOME & FAMILY

Basic Fitness for Older Adults*
Beginning Dance For Fun and Fitness*
Cooking for Company: A Brunch Workshop (8)
Cooking for Company: Creative Pizza and Calzone (8)
Easy Appetizers (8)
Italian Renaissance Supper (8)
Stretch and Strengthen*
Vegetarian Cooking: A Spring Garden Feast (8)

LANGUAGE*

Intensive Spanish: Intermediate Level

MUSIC (7)

Big Band Jazz Performance
Extraordinary Music
Introduction to Music Fundamentals
Jazz/Pop Piano
Learn to Sing II
Symphony Orchestra
Vocal Jazz Ensemble
PARENT EDUCATION (1)
Comunidades Seguras - Jovenes Seguras (Bilingual)
Family Life Enrichment (Bilingual)
Safe Communities - Secure Children

PSYCHOLOGY & PERSONAL DEVELOPMENT (7)
Beyond Co-Dependence: Looking Within for the Answers
Coming to Know Our Spiritual Selves
Communicating From the Heart
Communication Skills for Personal Transformation
Experience Your Body's Consciousness with the Feldenkrais Method
Friday Night Live (New Speakers)
Growing Pains and Growing Up
Life, Liberty, and the Discovery of Happiness: A Salon Workshop for Seniors
Living with Loss: The Healing Journey
Mind/Supermind (New Speakers)
Skill Building Steps Toward Self-Esteem
Sound Awareness: Awakening Our Intuition

SEWING (8)
Finishing Touches: Puttin' on the Glitz
Wearable Art: Fabric Collage with Wovens and Knits

TECHNICAL/VOCATIONAL EDUCATION (6)
Auto Mechanics for Women
Home Improvements and Repairs for Women
Shiers Memorial Lecture Series: The Search for Extraterrestrial Intelligence
Transition House Remodeling
Understanding Latino Culture in the Educational Setting

ADAPTIVE PROGRAM (7)
Caring and Sharing Group

Funding Categories:

* - Not funded by State monies

1 - Parenting
2 - Elementary and Secondary Basic Skills
3 - English as a Second Language
6 - Short-Term Vocational Programs
7 - Education programs for Older Adults
8 - Education programs in Home Economics
9 - Health and Safety Education
<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>General District Funds</th>
<th>Other District Funds</th>
<th>Description</th>
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<tr>
<td>931469 Craviotto Electric Srv Co</td>
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<td>Athletics Weld Pipes</td>
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<td>931470 Coastal Copy</td>
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<td>Ge-Admin Open PO for Maintenance on Mita/Schott Ctr</td>
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<td>Transfer Ctr Tables &amp; Chairs</td>
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<td>Fac Dev Bulletin Boards</td>
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<td>Telephone/Mail Svcs Implement Telephone Trucking Plan</td>
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<td>Personnel Printing Production</td>
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<td>Facilities Dev Consultant Fees</td>
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<td>931476 Sharp Signs</td>
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<td>VP Student Affairs Custom Engraved Signs</td>
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<td>Admissions &amp; Records Brown Rosters</td>
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<td>Athletic Admin Charter Busses to Bakersfield</td>
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<td>931481 Maurillo Escamilla</td>
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<td>Prepare &amp; Paint Windows/A160 &amp; A162</td>
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<td>Info Resources Cartridges</td>
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<td>931485 VWR Scientific</td>
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<td>931486 Sound Advice</td>
<td>818.90</td>
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<td>Music/Drama Speaker Replacement Elements</td>
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<td>1,015.00</td>
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<td>931498 Pioneer Comm of America</td>
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<td>931500 Safeguard Business System</td>
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<td>Purchasing Requisition Forms</td>
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<td>298.49</td>
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<td>Career Adv Ctr Binder Supplies</td>
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<td>931512 Moore Medical Corp</td>
<td>341.12</td>
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<td>Health Svcs Supplies</td>
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<td>931513 Guardian X-Ray Equip Svrcs</td>
<td>963.78</td>
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<td>Radiologic Tech Film</td>
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<td>931515 Kurt Rhody Photographer</td>
<td>598.02</td>
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<td>Publications Photographic Shooting &amp; Processing</td>
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<td>931516 SBCC Cafeteria Account</td>
<td>385.00</td>
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<td>Personnel Classified In-Service Lunch</td>
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<td>Fac Dev Paint Admin Bldg Tower</td>
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<td>Purchase Order Number</td>
<td>General District Funds</td>
<td>Other Funds Noted</td>
<td>Description</td>
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<td>708.33</td>
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<td>Info Resources, Lifetime Membership</td>
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<td>931521 Health Sciences Consortium</td>
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<td>Info Resources, Videodisk</td>
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<td>931526 Haagen Printing</td>
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<td>VP Student Affairs, Printing of Custom Envelopes</td>
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<td>931528 Carolina Biological</td>
<td>540.15</td>
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<td>Bio-Medical, Test Booklets</td>
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<td>931529 Foster &amp; Horton Graphic Svc</td>
<td>2,287.53</td>
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<td>Publications, Typesetting of Spring '93 Schedules</td>
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<td>931530 Busy Bee Instant Printing</td>
<td>750.00</td>
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<td>Publications, Open PO for Printing Production/Instr Prgm</td>
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<td>931531 Castle Music of Santa Barbara</td>
<td>2,400.00</td>
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<td>Ce-Admin, Musical Equipment</td>
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<td>931542 Marvac Dow Electronics</td>
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<td>Instr Support, Electrical Supplies</td>
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<td>931543 Fuld Inst For Technology</td>
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<td>Info Resources, Computer Peripherals</td>
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<td>931544 Professional Computer Service</td>
<td>533.36</td>
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<td>Info Resources, Computer Equipment</td>
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<td>Nursing (Vocational), Videotapes</td>
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<td>931546 Community Playthings</td>
<td>920.00</td>
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<td>Childrens Ctr, Equipment</td>
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<td>931547 The Office Mart</td>
<td>1,264.34</td>
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<td>Ce-Admin, File Cabinets/Chott Center</td>
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<td>931550 Federal Express Corp</td>
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<td>Career Adv Open PO for Mailing Services Eff: 10/1-6/30/93</td>
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<td>931551 Ms Carita Screen</td>
<td>312.99</td>
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<td>Transportation-Bus Svcs, 24 Car Decals</td>
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<td>931555 Industrial Pipe &amp; Steel</td>
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<td>Machine Shop/Welding, Equipment</td>
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<td>931558 CUCK Career Materials</td>
<td>280.03</td>
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<td>VATEA Grant, Supplies</td>
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<td>931560 Cognos Corporation</td>
<td>49,672.75</td>
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<td>931561 Gateway 2000</td>
<td>40,990.00</td>
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<tr>
<td>931565 Tony Rose Camera</td>
<td>410.66</td>
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<td>Physics, Camera Equipment</td>
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<td>931566 The Office Mart</td>
<td>329.07</td>
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<td>Ce-Admin, Chairs/Chott Center</td>
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<tr>
<td>931571 Senior Magazine</td>
<td>379.00</td>
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<td>931572 Lobero Theatre Foundation</td>
<td>3,960.00</td>
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<td>Ce-Bus Ed Psy Child Sewing, Rental of Lobero Theatre</td>
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<tr>
<td>931573 Calif State Univ Of Chancellor</td>
<td>300.00</td>
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<td>Admin Svcs, Subscription</td>
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<td>931574 Anne Aziz</td>
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<td>Ce-Admin, Reimbursement/Materials for Storage Bldg/Chott</td>
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<tr>
<td>931575 Dal Pozzo Tire Corp</td>
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<td>Security, 4 Tires for the Security Vehicle</td>
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<td>931576 Marty Gilman Inc</td>
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Additional entries include:
- 931654: Western Athletics
- 931656: SBCC Cafeteria Account
- 931657: AAA Appliance
- 931659: Wards Natural Science
- 931662: Elf Software
- 931663: Mchaster
- 931664: Maurillo Escamilla
- 931665: CE-Admin Co
- 931668: SBCC Campus Bkstore
- 931669: Adidas USA Inc
- 931671: John R Shamel
- 931672: Cable Rep
- 931680: Thomas Dain General Contractor
- 931681: Microsoft Corporation
- 931685: Kapco Library Products
- 931693: The Office Mart
- 931694: The Office Mart
- 931695: The Office Mart
- 931696: Drive Savers
- 931700: Professional Computer Srvcs
- 931702: Borden Co
- 931706: Carolina Biological Supply
- 931708: Highsmith Co Inc
- 931711: Valley Dental Supply
- 931712: Tri Co Blue Print & Supply
- 931713: Valley Dental Supply
- 931715: Laser Cartridge Company
- 931717: Daniel Smith
- 931718: Insight Media
- 931721: McCoy Electric
- 931722: Alltel Supply Inc
- 931724: McCoy Electric
- 931726: Swank Motion Pictures Inc
- 931727: AB Dick Company
- 931728: Melni Bus Service

The description includes various items purchased, such as athletics supplies, course support materials, and educational technology upgrades.
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And those Purchase Orders meeting definition of routine orders (Per Board Policy) numbers 931469-931739.
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
DECEMBER 10, 1992

GENERAL FUND

-----------
Amount Due on Purchase Orders $307,365.58

Amount for Approval and/or
Ratification

ADVERTISING

-----------
Santa Barbara News Press $390.00

CITATION FEE

-----------
Richard Golden 204.00
Santa Barbara Municipal Court 1,582.10

CONSULTANT

-----------
Joseph Areno 75.00
Association of Forest Service 75.00
Priscilla Bender-Shore 75.00
Josephine Black 340.00
Pheobe Brunner 75.00
Thomas Cassidy Inc. 1,100.00
Marc Chytilo 75.00
Cyrus Clarke 150.00
John Crosse 75.00
Delos Inc. 1,800.00
Tom Ferguson 1,200.00
Manny Fernandez 3,584.00
Joan Ganapes 500.00
G. R. Gibson & Associates 5,656.00
Dane Goodman 75.00
Jim Graves 75.00
Glenna Hartmann 75.00
Michele Hay 25.00
Patty Herrera 75.00
Shirley Lemmex 2,500.00
Bobbie Lindstrom 450.00
Laura Lippincott 721.50
Cathy Lunberg 50.00
Michael Mendelsonn 75.00
Shirley Murray 75.00
Ed D. Padden 750.00
Carole Paul 150.00
Persidio Security 1,500.00
Lois Phillips 2,500.00
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
DECEMBER 10, 1992

Harry Reese $75.00
Marshall Rosenberg 1,050.00
James Scala 1,000.00
Harlene Schwaratz 75.00
Karen Sinsheimer 75.00
Jill Vanderhoff 75.00

CONTRACTS
---------
AFSA Data Corporation 620.82
Citywide Personnel Service 4,603.20
Gold Coast Education Inc. 295.20
Kristofer's School of Beauty 3,694.32
McCoy Electric 2,076.80

EMPLOYEE WELLNESS
-------------------
Colleen Dennis 100.00

ENROLLMENT FEE
--------------
Student Refund 3,562.50

EQUIPMENT
---------
Novell 1,425.26

FINGERPRINTING
--------------
Jose Gomez 32.75
Erin Johnson 40.00
Shelly Kantor 37.75

INSURANCE
---------
Rogers & Sheffield 212.00

MEMBERSHIP FEE
---------------
American Association of Community Colleges 2,730.00
Santa Barbara Industry Education Council 250.00
MILEAGE

Sheila Cull $12.04
Randy Elder 29.00
Larry Friesen 42.28
Nancy Frost 19.04
Yoko Fujita 15.68
Jose L. Gomez 83.16
Lori Hinman 38.36
Krista Livermore 11.48
Richard Macario 14.56
Ronald Mailloux 93.24
Jane Marsh 29.12
John Mogensen 38.36
Judith Nason 29.96
Margaret Okinaka 7.84
Kent Richards 73.64
Rosita Tower 25.48
Jose A. Toyqui 118.16

PHYSICALS

-------------
Goleta Valley Occupational Center 952.00

POSTAGE

-------------
Postage by Phone 10,000.00
Postmaster 10,000.00

REIMBURSEMENT

-------------
S.B.C.C Revolving Fund #1 4,025.50
S.B.C.C Revolving Fund #3 3,603.42

RENTALS

-------------
Bud-North Shore Inc. 52.00
City of Santa Barbara, pool use 5,400.00
Coast Mobilphone 20.00
The County Lumber Company 16.17
Culligan 170.00
Liquid Air 268.50
Mountain Spring Water 50.31
Rayne Water Systems 270.91

TRANSPORTATION REIMBURSEMENT

-------------
S.B.C.C Student Finance 5,931.68
## SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
### PAYMENT OF GENERAL CLAIMS  
#### DECEMBER 10, 1992

### TRAVEL & CONFERENCE

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**Total Column II** $307,365.58  
**Total Column I** $196,282.50  
**TOTAL GENERAL FUND** $503,648.08
**CHILD DEVELOPMENT FUND**

**EQUIPMENT**

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**TOTAL CHILD DEVELOPMENT FUND**

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CONSTRUCTION FUND

ASBESTOS REMOVAL

S.B.C.C Revolving Fund #3 $112.50
Sentinel Insulation Inc. 18,081.69

BOOKSTORE

J. W. Bailey Construction 184,757.24
Kruger Benson Ziemer Architect 3,404.35
Pacific Materials Laboratory 13,659.90
David Weniger 3,080.00

BOOKSTORE LANDSCAPE / HARDSCAPE

Geo W. Girvin Associates 165.00

BUSINESS / COMMUNICATION CENTER

Dillingham Construction 253,708.00
K-C Geotechnical Associates 6,162.50
Kruger Benson Ziemer Architect 5,054.05
Pacific Materials Laboratory 1,011.00
Rudolph Puentes 2,238.56

CAMPUS CENTER REMODEL

California Community Colleges 675.00
Dodge Construction News 256.00
PCD Construction 3,316.32

CHUMASH POINT

The County Lumber Company 131.25
Fruit Growers Laboratory Inc. 143.00
Smarden-Hatcher Co. 436.08

COASTAL BLUFF IMPROVEMENTS

Geo W. Girvin Associates 570.00

CONSTRUCTION INSPECTION

Alexander Pittmon 2,238.74

EAST CAMPUS ENTRANCE MODIFICATION

Dodge Construction News 256.00
Santa Maria Times 34.72 Item 5.1b
Star-Free Press 36.80 12/10/92
Page 6 of 12
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
DECEMBER 10, 1992

EAST CAMPUS PKG. LOT / TEMP. ROAD
-------------------------------------
Geo W. Girvin Associates $939.52

FACILITIES BUILDING
---------------------
Maurilio Escamilla 200.00
Kirkham Constructors 49,170.60
Marborg Disposal Company 285.00
Milpas Rental Inc. 80.14
Pacific Materials Laboratory 396.00
Rudolph Puentes 419.73
Scotsman Group 145.47

GYM LIGHTING
-----------
Big O Enterprises Inc. 3,280.00

IDC - CONSTRUCTION & EQUIPMENT
--------------------------------
Cipher Systems 23.00
Digital Technology Service 273.69

LIFE SCIENCE / GEOLOGY
----------------------
Kruger Benson Ziemer Architect 3,845.61
Tri-Co Blueprint & Supply Inc. 132.96

OAK WOODLAND RESTORATION PLAN
-------------------------------
Geo W. Girvin Associates 622.83

PALM COURT & BUS. / COMM. CTR. LANDSCAPE
------------------------------------------
Geo W. Girvin Associates 520.00

SLOPE PLANTING - CLIFF DRIVE
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Geo W. Girvin Associates 866.81

TOTAL CONSTRUCTION FUND $560,730.06

Item 5.1b
12/10/92
Page 7 of 12
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**TOTAL EQUIPMENT REPLACEMENT FUND**

$99,899.76
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
DECEMBER 10, 1992

PARKING FACILITIES FUND
------------------------
WEST CAMPUS PARKING STRUCTURE
-----------------------------

J. W. Bailey Construction
Rudolph Puentes

$23,420.72
139.91

TOTAL PARKING FACILITIES FUND

$23,560.63

-----------------------------
NOVEMBER 25, 1992  
SANTA BARBARA COMMUNITY COLLEGE  
CAFETERIA ACCOUNT  

AMOUNT FOR APPROVAL AND/OR  
RATIFICATION  

SBCC PAYROLL  

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NOVEMBER 25, 1992
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR
RATIFICATION

FOOD

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REV: 11/16/92
SBCCLSTWK#1
The Foundation for SBCC  
GIFT, PLEDGE and PLANNED GIFT TOTALS October 1992

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$76,179.26  1025

Item 5.1-c
12/10/92
Santa Barbara Community College District  
Business Services  
CONSTRUCTION INSPECTOR SERVICE AGREEMENT

The Santa Barbara Community College District, herein referred to as the District, and David B. Weniger, herein referred to as the Inspector, hereby agree as follows:

1. The Inspector will personally provide competent, adequate and continuous inspection of construction and alterations for the Santa Barbara Community College District in compliance with Title 21, California Administrative Code. Upon approval of the Architect, the Office of the State Architect, and the District, the Inspector will commence and the contract will become effective.

2. In consideration of services of the Inspector, the District shall compensate the Inspector as an independent contractor at the rate of $5,190 per month plus mileage at 28 cents per mile. An invoice will be submitted to the Vice President of Business Services every two weeks with appropriate detail which will be paid by the District within ten (10) days of receipt.

3. The Inspector will act under the direction of the Architect and will be responsible to the District. The work schedule shall be prescribed by the Vice President of Business Services, based on the needs of the District.

4. The Inspector, in addition to performing such work as described herein, will keep records, make reports, perform inspections, investigations and observations, take or arrange for tests and other work as directed by the District.

5. The Inspector will not be considered a regular or permanent employee of the District, and shall be entitled to only those benefits and considerations provided for hereunder. It is agreed that under the terms of this contract, the Inspector shall serve in the capacity of a consultant, and his services shall be as independent contractor under the authority of Government Code Section 53060.

6. Either party to this contract reserves the right to cancel this contract for any reason upon written notice of ten (10) working days.

7. All benefits to the Inspector listed herein shall be forfeited by him if this contract is terminated by either party.

8. This contract may be amended or renewed by mutual agreement of both parties.

9. Requests for payments for services shall be submitted twice a month on a standard invoice form specifying dates and hours worked. The invoice will be submitted to Granville Knox, Director of Facilities, and approved by Charles Hanson, Vice President of Business Services.

10. The term of this agreement shall be for the period from January 1, 1993, through July 31, 1993, unless sooner terminated as indicated in Section 6 above, for the following projects: Bookstore and Campus Center Remodel.

SANTA BARBARA COMMUNITY COLLEGE DISTRICT  

Charles L. Hanson  
Vice President, Business Services

CONSTRUCTION INSPECTOR

David B. Weniger  
5394 Star Pine Road  
Carpinteria, CA 93013  

Date

Item 5.1-f  
12/10/92
November 2, 1992

Note: This letter provides information about grant funds; your response is required by November 23, 1992 to prevent cancellation of your application and opportunity for funding.

Funding Period: July 1, 1992 - June 30, 1993
Grant Amount: $37,715.00

Ms. Janet Hake
Santa Barbara CCD
310 W. Padre Street
Santa Barbara, CA 93105-4366

Dear Ms. Hake:

We have received approval to allocate $8 million for FY 1992-93 that was accumulated from unspent funds of prior years. Efforts also continue to obtain additional federal funds; however, there are no assurances that SLIAG monies will be made available for education in California.

Your application to continue to receive SLIAG funds as an educational provider for FY 1992-93 has been approved. You will note that your grant is much smaller than previous years and that your agency will have to serve considerably fewer students. Because of the continued uncertainty of funding, costs incurred beyond June 30, 1993 or beyond your grant amount are not reimbursable.

If your agency is a community-based organization, this grant award does not become effective until we receive acceptable documentation of the required insurance and fidelity bonds in the appropriate amounts. The certificate must reflect coverage at least through March 31, 1993.

All of the regulations and conditions of prior years remain in effect; in addition the following stipulations also apply:

1. Reimbursement will be based on actual costs or an assigned hourly rate, whichever is less. Rates will be assigned using as a base rates approved for FY 1990-91; however, the combined rates cannot exceed an average of $5.50 statewide. Because there are fewer participants than in FY 1990-91, if you had been approved a rate that was more than $5 an hour, it will be less this year. As soon as all grant awards are finalized, agencies will be advised of the approved hourly rate for FY 1992-93. Regardless of the rate which may be assigned, reimbursements cannot exceed either the average of $500 per student or the grant award.

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Page 1 of 3
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2. No expenditures will be reimbursed for equipment purchases or capital outlay expenditures unless written approval is obtained from CDE in advance of the expenditure.

3. Individuals still needing their "Certificate of Satisfactory Pursuit" must be given immediate priority of service.

4. Services provided to a student after the expiration of their eligibility (5 years after applying for amnesty and lawful permanent residency) are not reimbursable.

5. Community-based organizations that receive $25,000 or more federal funds, from any combination of sources during the year must submit an audit report from an independent auditor. For any agency whose grant award is $25,000 or more, ten percent of your grant award will be set aside and withheld until the required audit reports are received and approved. The FY 1991-92 audit is to be submitted prior to December 31, 1992. If it has not been received by March 15, 1993, reimbursement payments will be suspended until it is received and deemed acceptable. The 1992-93 audit report is due within 90 days after the end of the agency’s fiscal year. Agencies failing to submit an acceptable audit report of FY 1992-93 by March 15, 1994, will forfeit the 10% withheld from the grant. The cost for the audit is a reimbursable expense from your grant for the year being audited.

All operations and expenditures must be in compliance with federal and state laws and regulations, the California School Accounting Manual and administrative directives provided by the state. Audit exceptions and expenditures beyond grant amounts or allowable reimbursement are the grant recipient's responsibility.

Agencies who desire a cash advance may submit the enclosed cash advance request form. Up to 40% of the grant amount can be advanced. No payments will be made to community-based organizations (CBO’s) that have not submitted proof of bonding and insurance as required. Quarterly claim forms are enclosed. DO NOT include expenses or student hours for I-688A students on these forms. Year-end claim forms (including forms for the I-688A students) and instructions will be submitted under separate cover.

Enclosed is a form which must be returned by all agencies to confirm acceptance of the grant and related conditions or to withdraw their grant application. Until we have received this, the grant award process will not be completed. The forms must be returned to this office no later than November 23, 1992.

Thank you for your continued support and involvement. If you have questions, you may call Bruce Bird at (916) 324-3839 or Miguel Muto at (916) 327-4998 of the Amnesty Education Office for assistance.

Sincerely,

Sally Mentor, Deputy Superintendent
Curriculum & Instructional Leadership Branch
(916) 657-3043

SM:eh

Enclosures: Cash advance form
Grant acceptance form
Certification of Acceptance of Grant Conditions for 1992-93 SLIAG Education Funds

I hereby re-certify that I have read the conditions and provisions originally mailed with the 1992-93 grant application forms and agree that our agency will abide by them and all state and federal requirements.

I also certify to reading and agreeing to the following conditions which were specified in the grant award letter:

1. Reimbursement will be based on actual costs or an assigned hourly rate, whichever is less. Rates will be assigned using as a base rates approved for FY 1990-91; however, the combined rates cannot exceed an average of $5.50 statewide. Because there are fewer participants than in FY 1990-91, if you had been approved a rate that was more than $5 an hour, it will be less this year. As soon as all grant awards are finalized, agencies will be advised of the approved hourly rate for FY 1992-93. Regardless of the rate which may be assigned, reimbursements cannot exceed either the average of $500 per student or the grant award.

2. No expenditures will be reimbursed for equipment purchases or capital outlay expenditures unless written approval is obtained from CDE in advance of the expenditure.

3. Individuals still needing their "Certificate of Satisfactory Pursuit" must be given immediate priority of service.

4. Services provided to a student after the expiration of their eligibility (5 years after applying for amnesty and lawful permanent residency) are not reimbursable.

5. Community-based organizations that receive $25,000 or more federal funds, from any combination of sources during the year must submit an audit report from an independent auditor. For any agency whose grant award is $25,000 or more, ten percent of your grant award will be set aside and withheld until the required audit reports are received and approved. The FY 1991-92 audit report is to be submitted prior to December 31, 1992. If it has not been received by March 15, 1993, reimbursement payments will be suspended until it is received and deemed acceptable. The 1992-93 audit report is due within 90 days after the end of the agency's fiscal year. Agencies failing to submit an acceptable audit report of FY 1992-93 by March 15, 1994, will forfeit the 10% withheld from the grant. The cost for the audit is a reimbursable expense from your grant for the year being audited.

6. Costs incurred prior to July 1, 1992, or after June 30, 1993 or beyond your grant amount are not reimbursable.

Santa Barbara Community College District

Legal Name of Grantee Agency

310 W. Padre St.

Address

Santa Barbara, CA 93105

City Zip

Signature of Authorized Official

Peter R. MacDougall

Printed Name

Superintendent/President

Title

November 18, 1992

Date of Signature

APPLICATION WITHDRAWAL

I hereby withdraw the application of ________________________________ for 1992-93 SLIAG grant funds.

(Name of Agency)

Signature of Authorized Official

Agency Name

Printed Name & Title

Address

Date of Signature

City Zip

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12/10/92
CALIFORNIA COMMUNITY COLLEGES
AGREEMENT FOR THE
FOSTER CARE EDUCATION PROGRAM
Grant Agreement No. 92-0449

This Agreement is made and entered into this first day of July 1992 between the Chancellor's Office of the California Community Colleges, hereafter called the "State," and, on behalf of SANTA BARBARA CITY COLLEGE, the public educational agency SANTA BARBARA CCD, hereafter called the "Grantee." The parties hereto mutually agree that:

ARTICLE I - RESPONSIBILITIES OF THE GRANTEE

1. The Grantee shall provide foster care education in accordance with plans outlined in the proposal submitted to the State by the College for the 1992-93 fiscal year.

2. Any changes or modifications to said proposal require advance written approval by the State's Project Monitor.

3. The State reserves the right to withhold funding from any college whose performance does not comply with the terms of this Agreement.


   a. The total amount payable under this Agreement shall not exceed the sum of $7700.00.

   b. Payment will be made by allocation as follows:

   Initial - estimated time of payment is October 1992
     20% $1540.00

   Second - December 1992
     30% $2310.00

   Third - estimated time of payment is May 1993
     40% $3080.00

   Final - paid upon satisfactory completion of the entire project
     10% $770.00
5. **Fiscal Responsibilities**

a. **Records and Record Retention**

Maintain necessary program records documenting services and fiscal records showing expenditures made under this Agreement.

The State and Federal governments, including but not limited to the State Auditor General and the United States Comptroller General, have the right to audit this Agreement. Therefore, Grantee agrees to retain all books, documents, papers, and records which are pertinent to this Agreement for a period of three (3) years after final payment or until any State or Federal audits started prior to the close of the three-year period are resolved, whichever comes later.

b. **Program and Fiscal Reports**

Prepare and submit to the State's Project Monitor a Mid-Year Program status and Fiscal Report due no later than February 28, 1993; Final Program Report due no later than June 30, 1993; and a Final Fiscal Report due no later than July 31, 1993. These reports shall become the property of the Board of Governors of the California Community Colleges. Final Fiscal Reports satisfactory to the Chancellor must be received prior to the allocation of the final 10%.

c. **Budget Modifications**

The Grantee may make changes in any major category in the budget (Academic Salaries, Classified Salaries, Total Employee Benefits, Total Supplies and Materials, Other Operating Expenses, and Other Outgo), provided such changes in the aggregate as to any major category shall not exceed ten percent of that major category. Budget changes exceeding ten percent must be requested in writing and approved in writing by the State's Project Monitor. The Chancellor's Office reserves the right to review service levels and billing procedures as they relate to this Agreement.

d. **Audit Exceptions**

It is understood that the Grantee agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions by appropriate audit agencies, directly related to the provisions of this Agreement.

6. The contracting parties agree to be subject to the examination and audit of the State Auditor General for a period of three years after final payment under the Agreement.
7. In the event of a dispute, Grantee agrees to file a "Notice of Dispute" with the Chancellor's Office, within ten (10) days of discovery of the problem. Within ten (10) days, the Chancellor or his designee shall meet with the Grantee and Project Monitor for the purpose of resolving the dispute. The position of the Chancellor shall be final. (S.A.M. Section 1225)

8. The copyright to all materials produced as a result of this Agreement shall belong to the State of California. Grantee assigns all rights, title, and interest, including the copyright to any works created pursuant to this Agreement, on all publications of such work. The State may license Grantee to reproduce and disseminate copies of such work.

ARTICLE II - GENERAL PROVISIONS

1. This Agreement supersedes and makes null any prior agreements between the parties which conflict with the terms of this agreement. To the extent that either the State's Request for Proposal, or the Grantee's Proposal conflicts with the terms of this Agreement, the terms of this Agreement shall control.

2. Term of Agreement

   a. The term of this Agreement shall be from July 1, 1992 to and including July 31, 1993. All performance under this agreement shall be completed on or before June 30, 1993, except that the Final Fiscal Report shall be submitted no later than July 31, 1993.

   b. This Agreement may be cancelled by either party upon providing written notice to the other party 30 days before the termination date.

3. All written notices, reports, and other written communications under this Agreement shall be addressed to:

   Lucy Berger, Project Monitor
   Foster Care Education Program
   California Community Colleges
   1107 Ninth Street, 2nd Floor
   Sacramento, CA 95814

4. Cecelia Alvarado Kuster is designated the Project Director on behalf of the Grantee. The State reserves the right to approve any substitution or replacement of the Project Director.

5. Lucy Berger is designated the Project Monitor on behalf of the State. The Project Monitor is responsible for overseeing the project as a whole, and any questions or problems relating to the project should be directed toward the Project Monitor. Grantee's key personnel, as indicated in their proposal, may not be substituted without the State Project Monitor's prior written approval.

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6. Virginia Bussard is designated the State’s Contract/Grant Manager. The Contract/Grant Manager is responsible for monitoring and reviewing the contract. Any questions relating to the terms or conditions of the Grant Agreement document should be addressed to her.

7. **Nondiscrimination.** During the performance of this Agreement, Grantee and its subcontractors shall not deny the Agreement’s benefits to any person on the basis of religion, color, ethnic group identification, sex, age, physical or mental disability, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, mental disability, medical condition, marital status, age or sex. Grantee shall insure that the evaluation and treatment of employees and applicants for employment are free of such discrimination.

Grantee shall comply with the provisions of the Fair Employment and Housing Act (Government Code, Section 12900 et. seq.), the regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285.0 et seq.), the provisions of Article 9.5, Chapter 1, Part 1, Division 3, Title 2 of the Government Code (Government Code, Sections 11135-11139.5) and the regulation or standards adopted by the awarding State agency to implement such article.

Grantee shall also comply with Titles VI and VII, Civil Rights Act of 1964 (42 U.S.C. 2000 et seq); Sections 503 and 504 of the Rehabilitation Act of 1973 (29 U.S.C. 793-794); Title IX, Education Amendments of 1972 (20 U.S.C. 1618 et seq); Chapter 4 (beginning with Section 30), Division 1, Title 5, California Code of Regulations; State Plan for Vocational Education; and Section 613(a), Education of the Handicapped Act of 1975.

Grantee and its subcontractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.

The Grantee shall include the nondiscrimination and compliance provision of this clause in all subcontracts to perform work under the Agreement.

8. Understood and agreed that this Agreement shall be governed by the laws of the State of California both as to interpretation and performance.

9. **Drug-Free Workplace Certification,** Government Code Section 8355. Grantee, by signing this Agreement, does swear under penalty of perjury under the laws of the State of California that Grantee is in compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace (see attached copy of SB 1120). The Grantee shall:
a. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying action to be taken against employees for violations, as required by Government Code Section 8355(a).

b. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:

(1) The dangers of drug abuse in the workplace.

(2) The person's or organization's policy of maintaining a drug-free workplace.

(3) Any available counseling, rehabilitation and employee assistance program, and

(4) Penalties that may be imposed upon employees for drug abuse violations.

c. Provide as required by Government Code Section 8355(c) that every employee who works on the proposed contract or grant:

(1) Will receive a copy of the company's drug-free policy statement, and

(2) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

10. The Grantee shall comply with the provisions of Section 10850 of the Welfare and Institutions Code to ensure that all information concerning applicants and recipients is kept confidential.

11. The Grantee shall comply with the provisions of Title 45, Code of Federal Regulations, Part 205.50 which requires that information regarding applicants for and recipients of financial assistance programs be safeguarded against unlawful use or disclosure.

12. It is mutually understood between the parties that this contract may have been written before ascertaining the availability of congressional appropriation of funds, for the mutual benefit of both parties in order to avoid program and fiscal delays which would occur if the contract were executed after that determination was made.

This contract is valid and enforceable only if sufficient funds are made available to the State by the United States Federal Government for the current fiscal year for the purposes of this program. In addition, this contract is subject to any additional restriction, limitations or conditions enacted by Congress which may affect the provisions, terms or funding of this contract in any manner.
It is mutually agreed that if the Congress does not appropriate sufficient funds for the program, this contract shall be amended to reflect any reduction in funds.

The State has the option to void the contract under the thirty-day cancellation clause or to amend the contract to reflect any reduction of funds.

13. The Grantee shall obtain a financial, program compliance and internal control structure audit of its organization in accordance with the Federal Office of Management and Budget (OMB) Circular A-128.

14. The Grantee shall assume the financial responsibility and accountability for all funds transferred and shall accept responsibility for receiving, replying to, and/or complying with any audit exception that may arise from the activities identified in Article I of this Agreement. The Grantee will return any money necessary to repay the disallowance of Federal Financial Participation (FFP) in which the Grantee has not complied with the requirements of this Agreement and applicable Federal regulations.
EXHIBIT "A"

I. PROJECT:
The COUNTY shall provide funds to Santa Barbara City College Theatre Group in the amount of $6,175 to partially fund costs of a series of workshops held January through March 1993 from which a performance group will be trained to tour and perform throughout the community and school-based venues in Santa Barbara County. In conjunction with Cinco de Mayo, a guest artist residency will be held at SBCC and La Casa de la Raza.

BUDGET:

- Project Coordinator--Luis Moreno $500 x 4 months $2,000
- Local artists - teachers: $75 x 10 workshops 750
- Workshop supplies 425
- Printing & Publicity for program 500
- Tour expenses: Vehicles & gas 750
- Guest Artists for Cinco de Mayo -- Flat Fee 1,750

Grant total: $6,175

PAYMENTS:
Payments for the above budget items will be made in arrears upon the submission of an invoice according to the following schedule:

- February 28, 1993 $1,200
  - Project Coordinator (January) 500
  - Local artists 500
  - Publicity 200

- April 15, 1993 2,200
  - Project coordinator (1.5 months) 750
  - Local artists 250
  - Supplies 150
  - Publicity 300
  - Tour expenses 750

- May 15, 1993 2,775
  - Project Coordinator (1.5 months) 750
  - Guest Artists 1,750
  - Supplies 275

Grant total: $6,175

In the event that any of the services identified here cannot be met, the amount due on this grant will be reduced by a prorated amount, or the Executive Director of the Arts Commission may designate alternative dates for the completion of the project and adjust the schedule accordingly as long as the contract does not run for more than one year from the date of execution.

The final invoice will be accompanied by a final evaluation report to conclude this project or as much as ten percent ($617) will be withheld until the evaluation report is received.

II. CREDIT LINE:
The following credit line shall be used on all printed materials regarding the project:

"This project is funded in part by the ARTS PARTNERSHIP Grants Program, a program of the Santa Barbara County Arts Commission using funds provided by the County of Santa Barbara, California Art Council State/Local Partnership Program, the Cities of Santa Barbara, Lompoc, Solvang and CoSBA Fund."
EXHIBIT "A-1"

I. PROJECT:
The COUNTY shall provide funds to Santa Barbara City College Theatre Group in the amount of $1,382 to provide partial support of out-of-area and tourist oriented advertising for the Garvin Theatre productions in March and July of 1993.

BUDGET:
Print advertising:               $1,382
  Ventura Star Free Press: @ $616 per ad  $ 1,232
  This Week in Santa Barbara: @ $75 per ad  150

Grant total:                     $ 1,382

PAYMENTS:
Payments for the above budget items will be made in arrears upon the submission of an invoice according to the following schedule:

March 31, 1993                  $ 691
  1 ad in each of the publications
July 31, 1993                   691
  1 ad in each of the publications

Grant total:                     $ 1,382

In the event that any of the services identified here cannot be met, the amount due on this grant will be reduced by a prorated amount, or the Executive Director of the Arts Commission may designate alternative dates for the completion of the project and adjust the schedule accordingly as long as the contract does not run for more than one year from the date of execution.

The final invoice will be accompanied by a final evaluation report to conclude this project or as much as ten percent ($138) will be withheld until the evaluation report is received.

II. CREDIT LINE:
The following credit line shall be used on all printed materials regarding the project:
  "This project is funded in part by the Community Events & Festivals Grants Program using funds provided by the City of Santa Barbara."
SANTA BARBARA COUNTY HEALTH CARE SERVICES
CONTRACT FOR PROFESSIONAL SERVICES

The County of Santa Barbara, a political subdivision of the State of California, hereinafter called "COUNTY" does hereby agree with SANTA BARBARA CITY COLLEGE, a non-profit organization hereinafter called "SUBCONTRACTOR(S)", as follows:

WHEREAS, COUNTY, through its Health Care Services Department, hereinafter referred to as a "DEPARTMENT" has pursuant to law agreed to accept state funds for the purpose of providing tobacco use prevention education programs, community awareness activities, and policy development to current smokers (students and staff), school-aged youth, and Hispanics.

WHEREAS, SUBCONTRACTOR(S), through its facilities, Santa Barbara City College, is able to provide suitable tobacco use prevention education programs, community awareness activities, and policy development to current smokers; school-aged youth; and Hispanics, so certified by the SUBCONTRACTOR(S).

WHEREAS, COUNTY, finds in order to provide suitable tobacco use prevention, community awareness activities, and policy development current smokers; school-aged youth; and Hispanics, SUBCONTRACTOR(S) is in the public interest and subject to receipt of the satisfactory continuance of funding from the State Tobacco Control Section to COUNTY for the purpose of providing tobacco use prevention, community awareness activities, and policy development to current smokers; school-aged youth; and Hispanics.

1. SUBCONTRACTORS' DUTIES: SUBCONTRACTOR(S) will, through their staff, will provide culturally sensitive tobacco education (prevention and cessation referrals) to ESL students on campus. The SUBCONTRACTOR(S) will develop an advisory group of faculty and staff to develop and implement smoking restriction policies for the campus. The SUBCONTRACTOR(S) will recruit and train Student athletes to act as role models and participate in youth sporting events to be held on campus. These programs will be coordinated in conjunction with the other agencies funded through the grant as specified in the attached Memorandum(s) of Understanding (See Exhibit E). Promotional efforts will be conducted for all appropriate activities and will be coordinated with Zona Seca and the COUNTY.

(See Scope of Work Part I & II, Exhibit A).

2. DIRECTION AND SUPERVISION: The services herein described to be provided by SUBCONTRACTOR(S) shall be under the general supervision of the County Tobacco Control Program's Program Manager. Periodic review meetings between SUBCONTRACTOR(S)' Administrators and the Program Manager shall be held in order to...
effect and maintain a satisfactory level of performance in all areas of the program. This will include the satisfactory maintenance of necessary records as specified in this contract. SUBCONTRACTORS' facilities will be open to inspection by official representatives of COUNTY at mutually agreeable times during normal business hours.

3. INDEMNIFICATION AND INSURANCE:

A. SUBCONTRACTOR(S) shall defend, indemnify and save harmless the COUNTY, its officers, agents and employees from any and all claims, demands, damages, costs, expenses (including attorney's fees), judgments of liabilities arising out of this contract or occasioned by the performance or attempted performance of the provisions hereof; including, but not limited to, any act or omission to act on the part of the SUBCONTRACTOR(S) or his agents or employees or other independent contractors directly responsible to him; except those claims, demand, damages, costs, expenses (including attorney's fees), judgments or liabilities resulting solely from the negligence or willful misconduct of the COUNTY.

B. Without limiting SUBCONTRACTOR(S)' indemnification, it is agreed that SUBCONTRACTOR(S) shall procure the following required insurance coverage at its sole cost and expense. SUBCONTRACTOR(S) shall submit to the COUNTY Certificate(s) of Insurance documenting the required insurance coverage prior to this contract becoming effective. Such insurance coverage shall be maintained during the term of this contract. Failure to comply with the insurance requirements shall place SUBCONTRACTOR(S) in default. Upon request by COUNTY, SUBCONTRACTOR(S) shall provide a certified copy of any insurance policy to the COUNTY within ten (10) working days after written request.

1. Worker's Compensation Insurance with an insurance company acceptable to the COUNTY. Statutory Worker's Compensation and Employers Liability Insurance with limits of at least $1,000,000 shall cover all SUBCONTRACTOR(S) staff while performing any work incidental to the performance of this contract. The policy shall provide that no cancellation, major change in coverage, or expiration shall be effective or occur until at least thirty (30) days after receipt of such notice by COUNTY.

2. General and Automobile Liability Insurance with company insurance or companies acceptable to the COUNTY. The general liability insurance shall include personal injury liability coverage for perils A, B, and C, shall afford coverage for all premises and operations of the SUBCONTRACTOR(S) and shall include contractual liability for the contract between the COUNTY and SUBCONTRACTOR(S). The automobile liability insurance shall cover all owned, non-owned and hired motor vehicles which are operated on behalf of the SUBCONTRACTOR(S) pursuant to SUBCONTRACTOR(S)' activities.

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hereunder. COUNTY, its officers, employees and agents shall be named as additional insurers on any policy. The limit of liability of said policy or policies for general and automobile liability insurance shall not be less than $1,000,000 per occurrence combined single limit for bodily injury and property damage. Personal injury liability coverage shall be in the amount of not less than $1,000,000 per occurrence and aggregate. Said policy or policies shall contain a provision in the following form: "Such insurance as is afforded by this policy shall be primary and contributory to the full limits stated in the declarations and if the COUNTY has other valid and collectible insurance shall be excess only." Said policy or policies shall provide that COUNTY shall be given thirty (30) days written notice prior to cancellation or expiration of the policy or reduction in coverage.

3. Professional Liability Insurance with insurance companies acceptable to the COUNTY. The professional liability insurance shall include coverage for the activities to SUBCONTRACTOR(S) professional staff with a combined single limit of at least $1,000,000 per occurrence for bodily injury and property damage. Said policy of policies shall provide that COUNTY shall be given thirty (30) days written notice prior to cancellation, expiration of the policy, or reduction in coverage.

4. ASSIGNMENT: Without prior written consent of the Board of Supervisors of the County of Santa Barbara, this contract is not assignable by SUBCONTRACTOR(S) in whole or in part.

5. STATUS OF SUBCONTRACTOR(S): SUBCONTRACTOR(S) agree that its employees, agents and representatives engaged in the performance of this contract, shall act in an independent capacity and not as officers, employees or agents of the COUNTY. The SUBCONTRACTOR(S) shall furnish all personnel, supplies, equipment, furniture, insurance, utilities, telephone and quarters, except as noted necessary for the performance of the services to be provided by said SUBCONTRACTOR(S) pursuant to this contract.

6. TERM: The term of this contract shall be for the period September 1, 1992 to and including April 30, 1994 unless terminated sooner as hereinafter provided.

7. TERMINATION: Either of the parties hereto may, for any reason prior to the expiration date of this contract, have the right to cancel and terminate this contract upon thirty (30) days notice in writing to the other. Upon a material breach of the terms and conditions of this contract by on of the parties, this contract may be terminated upon the mailing of a written notice of termination by the other party. Written notification as required under this paragraph shall be given by SUBCONTRACTOR(S) to the Director of Health Care Services, the County Auditor-Controller or the Board of Supervisors. Written notification by COUNTY may be
given by the Director of Health Care Services or designee upon authorization of the Board of Supervisors except in the case of material breach, in which case such prior authorization shall not be required.

8. RECORDS:

A. FINANCIAL RECORDS: SUBCONTRACTOR(S) shall maintain complete financial records that clearly reflect the cost of service in accordance with generally accepted accounting principles that evidence proper audit trails reflecting the true cost of the services rendered and costs incurred, including monthly invoices (Exhibit B). Statistical data shall be kept and standardized reports (Exhibit D) shall be made as required. All reports are due to the Tobacco Control Programs Program Manager by the 7th of the month. Records shall be maintained on a basis for inspection by the designated auditors of COUNTY or Federal government at mutually agreeable times during normal business hours.

B. PROGRAM EVALUATION: SUBCONTRACTOR(S) agree that COUNTY'S designee may at mutually agreeable times review and investigate records, manuals or procedures regarding performance of this contract. SUBCONTRACTOR(S) will be subject to Health Care Services utilization review system for all related services. Evaluation of SUBCONTRACTOR(S) program will be conducted by COUNTY on a regular ongoing basis and SUBCONTRACTOR(S) agree to participate fully in the evaluation procedure.

9. PAYMENTS: In consideration of the services provided by SUBCONTRACTOR(S) pursuant to this contract, COUNTY shall pay SUBCONTRACTOR at the rate(s) specified in Exhibit C in the manner provided by Exhibit B, attached hereto and by this reference made a part hereof. Payment to SUBCONTRACTOR(S) by COUNTY shall be made monthly upon submission of an appropriate certified claim to Health Care Services Tobacco Control Program. In no event shall the fees payable hereunder exceed the total sum of $20,089 for the term of this agreement. The COUNTY will review the reimbursement allocations on a monthly basis and may, with the SUBCONTRACTOR(S)' concurrence, make quarterly adjustments based on each SUBCONTRACTOR(S) utilization. This maximum reimbursement under this contract shall not be exceeded during the term of this contract, by any one or all SUBCONTRACTOR(S) collectively, without written amendment between the parties. Funding for this contract is included in Health Care Services, through Proposition 99 monies, FY 92-93 and FY 93-94 budget; Fund 0001; Department 5230; Division 4000; Account 7460.

10. ACKNOWLEDGMENT AND PUBLICITY RELEASES:

A. The SUBCONTRACTOR(S) shall acknowledge the financial support of Proposition 99 funds whenever any findings, data, and materials development pursuant to this grant award are used in any publications and/or whenever the SUBCONTRACTOR(S) creates a product (e.g., publications and/or videotape, manual, book, pamphlet, etc.)
during the course of this grant, in the following manner: "This was made possible by funds received from Proposition 99, the 1988 Tax Initiative, under Grant Number\[\ldots\]."

B. The SUBCONTRACTOR(S) shall also submit to the COUNTY prior to release, copies of any proposed publicity pertaining to this grant award. The COUNTY has the right to modify or withdraw said publicity.

11. COUNTY USE AND REPRODUCTION OF MATERIALS: The COUNTY reserves the right to use and reproduce any and all materials produced pursuant to this grant award and reserves the right to authorize others to use and reproduce such materials.

12. NON-DISCRIMINATION: SUBCONTRACTOR(S) shall comply with all laws and ordinances prohibiting unlawful discrimination in providing services pursuant to this contract.

13. AMENDMENTS: This contract may be amended only by written agreements of the parties hereto.

14. PRIOR CONTRACTS: This contract upon execution cancels and nullifies all prior contracts between COUNTY and SUBCONTRACTOR(S) concerning the same subject matter.
A. **PERSONNEL EXPENSES**

<table>
<thead>
<tr>
<th>Position</th>
<th>Salary Range</th>
<th>Percent of Time</th>
<th>Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Project Coordinator</td>
<td>M 1,800 - 2,000</td>
<td>25</td>
<td>$8,800</td>
</tr>
<tr>
<td>2. _______________</td>
<td>M __________</td>
<td>_______</td>
<td>$_________</td>
</tr>
<tr>
<td>3. _______________</td>
<td>B __________</td>
<td>_______</td>
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<tr>
<td>4. _______________</td>
<td>B __________</td>
<td>_______</td>
<td>$_________</td>
</tr>
<tr>
<td>5. _______________</td>
<td>H __________</td>
<td>_______ hrs</td>
<td>$_________</td>
</tr>
</tbody>
</table>

Total Salaries: $8,800

Fringe Benefits at approximately 18.5-20% of Total Salaries: $2,200

**TOTAL PERSONNEL EXPENSES**: $11,000

B. **INDIRECT EXPENSES** at approximately 0% of Total Personnel Expenses: $0

C. **OPERATING EXPENSES**

1. General Expenses: Postage, Duplicating: $839
2. Space Rent/ Lease: $_________
3. Printing: $250
4. Training and Travel: $500
5. Equipment Rental: $_________
6. Consultant Services: $_________
7. Contractual Services: $_________
8. Educational Materials: $1,500
9. Audit Expenses: $_________
10. Incentives: $1,000
11. Promotions and Advertising: $5,000
12. Additional Expenses: $_________

**TOTAL OPERATING EXPENSES**: $9,089

**TOTAL BUDGET AMOUNT**: $20,089

Item 5.1-k
Page 6 of 6
12/10/92
THIS AGREEMENT is entered into this 23rd day of November, 1992 by and between Santa Barbara Community College District, hereinafter referred to as "District" and Pacific Scientific, Electro-Kinetics Division, referred to as "ETP Contractor".

WHEREAS, ETP Contractor desires to engage the District to render educational services in conjunction with ETP Contractor’s contract with the Employment Training Panel (ETP):

THEREFORE THE PARTIES AGREE AS FOLLOWS:

A. The District shall provide the following on a non-contingency fee basis:

1. The Classroom Instruction to be delivered will include up to 344 sessions at 4 hours per session for a total of 1376 hours.

   Training will be in Statistical Process Control (SPC), Teamwork, Leadership & Communication (TLC), Office Automation, Materials Resource Planning (MRP), Basic Math Skills (BMS) and Vocational English as a Second Language (VESL).

2. Assist in the Administration of the Contract between ETP Contractor and the ETP. District will schedule trainers, set up systems for scheduling class instruction, provide data entry and accounting, generate reports for monitoring, and assist with certification and enrollment activities for $1,466.70 per month for 12 months.

3. This contract shall begin on November 23, 1992 and shall be completed by September 30, 1993.

4. It is understood that academic credit shall not be provided to participants and ADA funds are not available for this educational service.

B. The staff assigned to develop, coordinate and conduct the training and service as stated in section A1, shall be qualified in accordance with the standards on file with the District and/or by documented experience and credentials that will be acceptable to the ETP Contractor.

C. ETP Contractor shall provide up to 190 trainees for classroom training and 190 trainees for Administration.
AGREEMENT FOR CONTRACTED SERVICES

D. 1. The District shall be compensated for all services rendered and expenses incurred to conduct the educational service(s) in the amount not to exceed two-hundred seventy-two thousand one hundred sixty dollars ($272,160.00). Services include classroom instruction and project administration as follows:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Sessions</th>
<th>$/Session</th>
<th>Total $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>344 session</td>
<td>$740/session</td>
<td>$254,560.00</td>
</tr>
<tr>
<td>Administration</td>
<td>12 months</td>
<td>$1466.70/month</td>
<td>$17,600.00</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$272,160.00</td>
</tr>
</tbody>
</table>

2. Should the ETP Contractor terminate its contract with the ETP for any reason, ETP Contractor is liable for actual services rendered by District through the effective termination date as established through written notification (see J).

3. Additional fees for services performed by the District outside the scope of this Agreement must be approved in advance in writing by ETP Contractor and District.

4. ETP Contractor and District will be responsible for the administration of this project as follows: ETP contractor will be responsible for the overall management of the project’s administration, approval of all documents submitted to the ETP, long term maintenance of records, and all other administrative tasks that are not provided by the District. District’s responsibilities are limited to providing 20 hours per month of staff time for administration to achieve the following tasks:

   a. providing materials and staff needed for instruction and administration tasks require by this Agreement;
   b. providing appropriate training methods and instructor scheduling;
   c. maintaining instructor documentation of classroom and SOST training records;
   d. preparing forms and reports associated with this Agreement and assisting with certification and enrollment activities.

5. All training and make-up sessions will be conducted at ETP Contractor’s facilities. Make-up sessions will be provided by the District at ETP Contractor’s expense at the rate shown in D1.
6. Classroom training will be provided by SBCCD. Each group will be 15 to 25 trainees. The classroom training will range from 0 to 6 hours per week. The total class hours will be 140 hours for Group I; 104 for Groups IIa, IIb, and IIC; 136 for Group IIIa and IIIb; 164 for Groups IVa and IVb; 140 for Group V; and 80 for Groups VIa and VIb. The objective of the classroom training is to provide the trainee with the basic fundamentals in SPC, Office Automation, TLC, MRP, and, as applicable, Basic Math Skills and VESL training. The competency of the trainee is to be monitored by the successful completion of all class training, materials and exercises. Competencies are measured by the trainee’s ability to understand and apply the fundamentals of the training program as verified by proficiency tests. The duration of the classroom training will be 38 weeks per group plus 3 weeks of make-up classes. The total duration of the training in this project, including make-up classes, is 41 weeks.

7. The ETP Contractor will provide SOST training and scheduling.

8. District and ETP Contractor agree that ETP or its duly authorized representative, upon reasonable notice, shall have the right, during regular business hours, to examine and audit records, books, papers, and documents related to administration of the proposed project to the extent necessary to insure compliance with this agreement.

9. Subcontractor agrees that the Employment Training Panel (ETP) or its duly authorized representatives shall have the right, during normal business hours, to openly observe and monitor all performance under this Agreement without the presence or oversight of the subcontractor.

E. ETP Contractor shall indemnify and hold harmless the ETP, District, its officers, agents and employees from and against any and all claims, demands, losses, or liabilities of any kind or nature for injury, death, or property damage sustained by participants learning experiences, or any person employed by District in connection with the services or learning experiences called for in this Agreement, except for liability resulting from the negligence of willful misconduct of the District, its officers, agents, employees or independent contractors.

F. District shall indemnify and hold harmless the ETP Contractor, its officers, agents and employees from and against any and all claims, demands, losses, or liabilities of any kind or nature which the ETP Contractor, its officers, agents and employees may sustain or incur in which may be imposed upon any of them for
AGREEMENT FOR CONTRACTED SERVICES

injury to or death of persons, or damage to property as a result of, or arising out of actions of the District, its officers, agents, employees and students except when such actions were undertaken at the instruction or with the guidance of the ETP Contractor, its officers, agents and employees.

G. ETP Contractor and subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age (over 40) or sex.

H. The District shall invoice the ETP Contractor monthly for the services rendered and expenses incurred. Payment is due and payable within 15 days from the date of invoice regardless of the amount and timing of payments from ETP to ETP Contractor for the following:

1. Instructional services are invoiced at the rates shown in Section D1 of this agreement for instructional services as outlined in Section A1 of this agreement.

2. Administrative services are invoiced at the rate shown in Section D1 of this agreement for services as outlined in Section A2 of this agreement.

3. A retainer of $5000.00 which is to be applied to the final payment is due and payable upon signing of this agreement.

J. Either party may terminate this Agreement by giving written notice to the other party at least thirty (30) days prior to the effective termination date.
K. Notices and Invoices

1. All notices to the District concerning this project shall be sent to:

   Shirley Lemmex, Project Manager
   Career Advancement Center
   Santa Barbara City College
   721 Cliff Drive
   Santa Barbara, CA 93109

2. All notices and invoices to ETP Contractor concerning this project shall be sent to:

   Richard G. Knoblock, President
   Pacific Scientific Electro-Kinetics Division
   402 E. Gutierrez Street
   Santa Barbara, CA 93102

This agreement sets forth the entire agreement between District and ETP Contractor, and any modifications must be in the form of a written amendment.
THIS AGREEMENT is entered into this 24th day of November 1992, by and between Santa Barbara Community College District, hereinafter referred to as "District" and Air Conditioning Contractors Association of California - Tri Counties Chapter, referred to as "ETP Contractor".

WHEREAS, ETP Contractor desires to engage the District to render educational services in conjunction with ETP Contractor's contract with the Employment Training Panel (ETP):

THEREFORE THE PARTIES AGREE AS FOLLOWS:

A. The District shall provide the following on a non-contingency fee basis:

1. The Classroom Instruction to be delivered will include up to thirty-six sessions at four hours per session. Training will be in Principles of Airflow, Sheet Metal Fabrication, Welding, Brazing and Cutting Techniques, Principles of Refrigeration and related topics.

2. Assist in the Administration of the Contract between ETP Contractor and the ETP. District will schedule trainers, set up systems for scheduling class instruction, provide data entry and accounting, generate reports for monitoring, and assist with certification and enrollment activities for 3 hours per month for 11 months. Payment schedule is reflected in Section I2.

3. This contract shall begin in November, 1992 and shall be completed by June 30, 1993.

4. It is understood that academic credit shall not be provided to participants and ADA funds are not available for this educational service.

B. The staff assigned to develop, coordinate and conduct the training and service as stated in section A1, shall be qualified in accordance with the standards on file with the District and/or by documented experience and credentials that will be acceptable to the ETP Contractor.

C. ETP Contractor shall provide up to 24 trainees for classroom training and 24 trainees for Administration.

D. ETP Contractor may arrange only with the assigned District administrator to hold or not to hold a portion of the educational service(s) at the particular time(s) mutually arranged by the parties.
AGREEMENT FOR CONTRACTED SERVICES

E. 1. The District shall be compensated for all services rendered and expenses incurred to conduct the educational service(s) in the amount not to exceed Twenty-nine thousand four hundred thirty-three and no/100 Dollars ($29,433.00). Services include classroom instruction and project administration as follows:

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>Sessions</th>
<th>$/Session</th>
<th>Total $</th>
</tr>
</thead>
<tbody>
<tr>
<td>Class Instruction</td>
<td>36</td>
<td>$760.00</td>
<td>$27,360</td>
</tr>
<tr>
<td>Administration</td>
<td>11 mo.</td>
<td>$188.50</td>
<td>$2,073</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td>$29,433</td>
</tr>
</tbody>
</table>

2. Should the ETP Contractor terminate its contract with the ETP for any reason, ETP Contractor is liable for actual services rendered by District through the effective termination date as established through written notification (see J).

3. Additional fees for services performed by the District outside the scope of this Agreement must be approved in advance in writing by ETP Contractor and District.

4. ETP Contractor and District will be responsible for the administration of this project as follows: ETP contractor will be responsible for the overall management of the project’s administration, approval of all documents submitted to the ETP, long term maintenance of records, and all other administrative tasks that are not provided by the District. District’s responsibilities are limited to providing three (3) hours per month of staff time for administration to achieve the following tasks:

   a. providing materials and staff needed for instruction and administration tasks required by this Agreement;
   
   b. providing appropriate training methods and instructor scheduling;
   
   c. maintaining instructor documentation of classroom and SOST training records;
   
   d. preparing forms and reports associated with this Agreement and assisting with certification and enrollment activities.

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12/10/92
5. All training and make-up sessions will be conducted at a site identified and provided by the District. Make-up sessions will be provided by the District at ETP Contractor’s expense at the hourly rate shown in E1.

6. District will provide the classroom instruction according to the following Classroom Training Plan. The classroom training will be given to one group of employees for a maximum of 24 trainees. The total class hours provided by District will be 144 hours.

7. The ETP Contractor will provide SOST training and scheduling.

8. District and ETP Contractor agree that ETP or its duly authorized representative, upon reasonable notice, shall have the right, during regular business hours, to examine and audit records, books, papers, and documents related to administration of the proposed project to the extent necessary to insure compliance with this agreement.

9. Subcontractor agrees that the Employment Training Panel (ETP) or its duly authorized representatives shall have the right, during normal business hours, to openly observe and monitor all performance under this Agreement without the presence or oversight of the subcontractor.

F. ETP Contractor shall indemnify and hold harmless the ETP, District, its officers, agents and employees from and against any and all claims, demands, losses, or liabilities of any kind or nature for injury, death, or property damage sustained by participants learning experiences, or any person employed by District in connection with the services or learning experiences called for in this Agreement, except for liability resulting from the negligence of willful misconduct of the District, its officers, agents, employees or independent contractors.
G. District shall indemnify and hold harmless the ETP Contractor, its officers, agents and employees from and against any and all claims, demands, losses, or liabilities of any kind or nature which the ETP Contractor, its officers, agents and employees may sustain or incur in which may be imposed upon any of them for injury to or death of persons, or damage to property as a result of, or arising out of actions of the District, its officers, agents, employees and students except when such actions were undertaken at the instruction or with the guidance of the ETP Contractor, its officers, agents and employees.

H. ETP Contractor and subcontractors shall not unlawfully discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, physical handicap, medical condition, marital status, age (over 40) or sex.

I. The District shall invoice the ETP Contractor monthly for the services rendered and expenses incurred. Payment is due and payable within 30 days from the date of invoice regardless of the amount and timing of payments from ETP to ETP Contractor for the following:

1. Instructional services are invoiced at the rates shown in Section E1 of this agreement for instructional services as outlined in Section A1 of this agreement.

2. Administrative services are invoiced at the rate shown in Section E1 of this agreement for services as outlined in Section A2 of this agreement. The total cost for administrative services to be paid by the ETP Contractor to the DISTRICT shall be $2073.00 as earned at the monthly rate shown in Section E1 of this agreement.

J. Either party may terminate this Agreement by giving written notice to the other party at least thirty (30) days prior to the effective termination date.
AGREEMENT FOR CONTRACTED SERVICES

K. Notices and Invoices

1. All notices to the District concerning this project shall be sent to:

   Shirley A. Lemmex, Project Manager
   Career Advancement Center
   Santa Barbara City College
   721 Cliff Drive
   Santa Barbara, CA  93109

2. All notices and invoices to ETP Contractor concerning this project shall be sent to:

   Air Conditioning Contractors Assoc. of California
   900 Fulton Avenue, Suite 103
   Sacramento, CA  95825
   ATTN: Robert H. Nambo, Managing Director

This agreement sets forth the entire agreement between District and ETP Contractor, and any modifications must be in the form of a written amendment.

AIR CONDITIONING CONTRACTORS  SANTA BARBARA COMMUNITY COLLEGE
ASSOCIATION OF CALIFORNIA  DISTRICT
900 Fulton Ave., Ste. 103  721 Cliff Drive
SACRAMENTO, CA  95825  SANTA BARBARA, CA  93109

By__________  By__________
Robert H. Nambo  Title________________
Managing Director  ____________________

Date__________________  Date__________________

Item 5.1-1
PERSONAL SERVICES – INDEPENDENT CONTRACTOR

AGREEMENT

THIS AGREEMENT, entered into by and between LITERACY CONSULTANTS, hereinafter referred to as INDEPENDENT CONTRACTOR, and SANTA BARBARA CITY COLLEGE DISTRICT, hereinafter referred to as DISTRICT.

WITNESSETH

WHEREAS the DISTRICT is authorized by Section 78022 of the California Education Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified and available to perform specific services at Joslyn Electronic System Corporation, as a subcontractor to the District for Joslyn Electronic System Corporation’s ETP Training Project. Independent Contractor shall provide the following services:

To provide Vocational English as a Second Language (VESL) training at Joslyn Electronic System Corporation; assist in related program and curriculum Skills; assist in related program and curriculum development efforts; assist in program marketing; provide direct consulting.
on-site, as requested; participate in in-service training and staff development.

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract, and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT; and

WHEREAS the INDEPENDENT CONTRACTOR shall provide workers’ compensation insurance or self-insure his/her services. The INDEPENDENT CONTRACTOR shall also hold and keep harmless the DISTRICT and all officers and agents thereof from damages, cost or expenses in law or equity that may at any time arise or be set up because of injuries to persons or property arising by reason of, or in the course of, the performance of this agreement; nor shall the DISTRICT be liable or responsible for any accident, loss or damage.

WHEREAS the INDEPENDENT CONTRACTOR at his/her own expense, cost, or risk shall defend any and all actions, suits, or other legal proceedings that may be brought or instituted against the DISTRICT or officers or agents thereof on any claim or demand, and
pay or satisfy any judgment that may be rendered against the
DISTRICT or officers or agents thereof in any action suit or legal
proceedings; and

WHEREAS upon mutual agreement in writing of the parties
hereto, this agreement may be terminated for any reason; and

NOW THEREFORE BE IT RESOLVED that the DISTRICT under the terms
of this agreement shall pay the INDEPENDENT CONTRACTOR for his/her
services for 4 groups of students for 40 classroom sessions per
group at $41.40 a session, 16 SOST sessions at $41.40 per session,
total contract price not to exceed Seven Thousand Two Hundred and
Eighty-Six Dollars and Forty Cents ($7,286.40). The contracted
services are to commence on or about January 1993, and be completed
on or about, but not later than June 1993. If Independent
Contractor does not provide all sessions of services, the total
contract amount will be reduced according to the amount of sessions
provided.
IN WITNESS WHEREOF, said parties have executed this agreement as of the date written below.

INDEPENDENT CONTRACTOR:
Name: Jan Yourek Title: Owner
Address: LITERACY CONSULTANTS
6661 Berkshire Terrace
Goleta, California 93117

Date: December 10, 1992

(Name)
Independent Contractor

SANTA BARBARA CITY COLLEGE DISTRICT:

By: ___________________________ Date: ___________________________
President/Secretary, Board of Trustees
SANTA BARBARA CITY COLLEGE
721 Cliff Drive
Santa Barbara, CA 93109

Personal Services
Independent Contractor 4
PERSONAL SERVICES - INDEPENDENT CONTRACTOR

AGREEMENT

THIS AGREEMENT, entered into by and between MARILYNN SCHENK & ASSOCIATES, hereinafter referred to as INDEPENDENT CONTRACTOR, and SANTA BARBARA CITY COLLEGE DISTRICT, hereinafter referred to as DISTRICT.

WITNESSETH

WHEREAS the DISTRICT is authorized by Section 78022 of the California Education Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified and available to perform specific services at Pacific Scientific - Electro Kinetics Division (Pacific Scientific), as a subcontractor to the District for Pacific Scientific's ETP Training Project. Independent Contractor shall provide the following services:

To provide training in Vocational English as a Second Language (VESL) and Basic Math Skills (BMS); assist in related program and curriculum Skills; assist in related program and curriculum development efforts; assist in
program marketing; provide direct consulting on-site, as requested; participate in in-service training and staff development.

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract, and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT; and

WHEREAS the INDEPENDENT CONTRACTOR shall provide workers' compensation insurance or self-insure his/her services. The INDEPENDENT CONTRACTOR shall also hold and keep harmless the DISTRICT and all officers and agents thereof from damages, cost or expenses in law or equity that may at any time arise or be set up because of injuries to persons or property arising by reason of, or in the course of, the performance of this agreement; nor shall the DISTRICT be liable or responsible for any accident, loss or damage.

WHEREAS the INDEPENDENT CONTRACTOR at his/her own expense, cost, or risk shall defend any and all actions, suits, or other legal proceedings that may be brought or instituted against the

<table>
<thead>
<tr>
<th>Personal Services</th>
<th>Independent Contractor</th>
<th>2</th>
</tr>
</thead>
</table>

Item 5.1-m
Page 6 of 16
12/10/92
DISTRICT or officers or agents thereof on any claim or demand, and pay or satisfy any judgment that may be rendered against the DISTRICT or officers or agents thereof in any action suit or legal proceedings; and

WHEREAS upon mutual agreement in writing of the parties hereto, this agreement may be terminated for any reason; and

NOW THEREFORE BE IT RESOLVED that the DISTRICT under the terms of this agreement shall pay the INDEPENDENT CONTRACTOR for his/her services at $165.60 per session as identified in the training schedule for 32 sessions, for a total contract amount not to exceed Five thousand two-hundred ninety-nine Dollars and twenty Cents ($5,299.20). The contracted services are to commence on or about January 4, 1993, and be completed on or about, but not later than June 30, 1993. If Independent Contractor does not provide all sessions of services, the total contract amount will be reduced according to the amount of sessions provided.
IN WITNESS WHEREOF, said parties have executed this agreement as of the date written below.

INDEPENDENT CONTRACTOR:

Name: Marilynn Schenk

Title: Owner

Address: Marilynn Schenk
Marilyn Schenk & Associates
644 Wakefield Road
Goleta, CA 93117

Date: December 10, 1992

Tax or SS# 548-82-9678

(Name)
Independent Contractor

SANTA BARBARA CITY COLLEGE DISTRICT:

By: ______________________________ Date: __________________

President/Secretary, Board of Trustees
SANTA BARBARA CITY COLLEGE
721 Cliff Drive
Santa Barbara, CA 93109
PERSONAL SERVICES - INDEPENDENT CONTRACTOR

AGREEMENT

THIS AGREEMENT, entered into by and between, M.F.I., hereinafter referred to as INDEPENDENT CONTRACTOR, and SANTA BARBARA CITY COLLEGE DISTRICT, hereinafter referred to as DISTRICT.

WITNESSETH

WHEREAS the DISTRICT is authorized by Section 78022 of the California Education Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified and available to perform specific services at Pacific Scientific - Electro Kinetics Division (Pacific Scientific), as a subcontractor to the District for Pacific Scientific’s ETP Training Project. Independent Contractor shall provide the following services:

To provide training in Statistical Process Control (SPC), and Teamwork, Leadership and Communication (TLC); assist in related program and curriculum Skills; assist in related program and curriculum development efforts; assist in program marketing; provide direct consulting
on-site, as requested; participate in in-service training and staff development.

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract, and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT; and

WHEREAS the INDEPENDENT CONTRACTOR shall provide workers' compensation insurance or self-insure his/her services. The INDEPENDENT CONTRACTOR shall also hold and keep harmless the DISTRICT and all officers and agents thereof from damages, cost or expenses in law or equity that may at any time arise or be set up because of injuries to persons or property arising by reason of, or in the course of, the performance of this agreement; nor shall the DISTRICT be liable or responsible for any accident, loss or damage.

WHEREAS the INDEPENDENT CONTRACTOR at his/her own expense, cost, or risk shall defend any and all actions, suits, or other legal proceedings that may be brought or instituted against the DISTRICT or officers or agents thereof on any claim or demand, and
pay or satisfy any judgment that may be rendered against the DISTRICT or officers or agents thereof in any action suit or legal proceedings; and

WHEREAS upon mutual agreement in writing of the parties hereto, this agreement may be terminated for any reason; and

NOW THEREFORE BE IT RESOLVED that the DISTRICT under the terms of this agreement shall pay the INDEPENDENT CONTRACTOR for his/her services at $224.00 per classroom session as identified in the training schedule for 98 classroom sessions, for a total contract amount not to exceed Twenty-one thousand nine hundred fifty-two Dollars ($21,952.00). The contracted services are to commence on or about December 7, 1992, and be completed on or about, but not later than June 30, 1993. If Independent Contractor does not provide all sessions of services, the total contract amount will be reduced according to the amount of sessions provided.
IN WITNESS WHEREOF, said parties have executed this agreement as of the date written below.

INDEPENDENT CONTRACTOR:

Name: Manny Fernandez, Jr.  
Title: Owner

Address: Manny Fernandez, Jr.  
M.F.I.  
330 Calle Elegante  
Santa Barbara, CA 93105

Date: December 10, 1992  
Tax or SS# 567-68-3980

(Name)  
Independent Contractor

SANTA BARBARA CITY COLLEGE DISTRICT:

By: ________________________________ Date: __________________

President/Secretary, Board of Trustees  
SANTA BARBARA CITY COLLEGE  
721 Cliff Drive  
Santa Barbara, CA 93109
PERSONAL SERVICES - INDEPENDENT CONTRACTOR

AGREEMENT

THIS AGREEMENT, entered into by and between Synthesis Concepts, hereinafter referred to as INDEPENDENT CONTRACTOR, and SANTA BARBARA CITY COLLEGE DISTRICT, hereinafter referred to as DISTRICT.

WITNESSETH

WHEREAS the DISTRICT is authorized by Section 78022 of the California Education Code to contract with and employ an INDEPENDENT CONTRACTOR specially trained to perform special services; and

WHEREAS the DISTRICT and INDEPENDENT CONTRACTOR mutually agree that the INDEPENDENT CONTRACTOR is specially qualified for and shall provide special services to the DISTRICT that no employee of the DISTRICT is qualified and available to perform specific services at Pacific-Scientific-Electro Kinetics Division, as a subcontractor to the District for Pacific Scientific's ETP Training Project. Independent Contractor shall provide the following services:

To provide training in Teamwork, Leadership and Communications; assist in related program and curriculum Skills; assist in related program and curriculum development efforts; assist in program marketing; provide direct consulting on-site, as requested; participate in
in-service training and staff development.

WHEREAS the INDEPENDENT CONTRACTOR shall assume all other expenses incurred in connection with the performance of this contract, and the DISTRICT shall not be responsible for payment of any other expenses. The fees specified, unless otherwise indicated and agreed to, shall be the only obligation of the DISTRICT. While engaged in carrying out and complying with any of the terms and conditions of this agreement, the INDEPENDENT CONTRACTOR is not an officer, agent or employee of the DISTRICT; and

WHEREAS the INDEPENDENT CONTRACTOR shall provide workers' compensation insurance or self-insure his/her services. The INDEPENDENT CONTRACTOR shall also hold and keep harmless the DISTRICT and all officers and agents thereof from damages, cost or expenses in law or equity that may at any time arise or be set up because of injuries to persons or property arising by reason of, or in the course of, the performance of this agreement; nor shall the DISTRICT be liable or responsible for any accident, loss or damage.

WHEREAS the INDEPENDENT CONTRACTOR at his/her own expense, cost, or risk shall defend any and all actions, suits, or other legal proceedings that may be brought or instituted against the DISTRICT or officers or agents thereof on any claim or demand, and pay or satisfy any judgment that may be rendered against the
DISTRICT or officers or agents thereof in any action suit or legal proceedings; and

WHEREAS upon mutual agreement in writing of the parties hereto, this agreement may be terminated for any reason; and

NOW THEREFORE BE IT RESOLVED that the DISTRICT under the terms of this agreement shall pay the INDEPENDENT CONTRACTOR for his/her services at $244 per classroom session as identified in the training schedule for 42 classroom sessions, for a total contract amount not to exceed Ten Thousand two hundred forty-eight Dollars ($10,248.00.00). The contracted services are to commence on or about December 7, 1992, and be completed on or about, but not later than September 1993. If Independent Contractor does not provide all sessions of services, the total contract amount will be reduced according to the amount of sessions provided.
IN WITNESS WHEREOF, said parties have executed this agreement as of the date written below.

INDEPENDENT CONTRACTOR:
Name: J. Scott Burd    Title: Sole Proprietor

Address: Synthesis Concepts
         464 Deerhurst Avenue, Suite 102
         Camarillo, CA 93012

Date: __________________________ Tax or SS# 159-38-0450

(Name)
Independent Contractor

SANTA BARBARA CITY COLLEGE DISTRICT:

By: __________________________ Date: __________________

President/Secretary, Board of Trustees
SANTA BARBARA CITY COLLEGE
721 Cliff Drive
Santa Barbara, CA 93109
Consortium for International Education

AGREEMENT WITH
SANTA BARBARA CITY COLLEGE

SPRING 1993 SEMESTER IN CAMBRIDGE, ENGLAND

Prepared 9/29/92

DATES:
Depart from Los Angeles to London: February 11 (Thursday), 1993
Spring Break: April 9 to April 16, 1993
Return from London to Los Angeles: May 10 (Monday), 1993

AIR TRANSPORTATION:
Round-trip air transportation: Los Angeles/London/Los Angeles. There must be a minimum
of 10 air tickets on the program dates. Students deviating from the group must submit their
return date information by January 28, 1993.
All travel must be completed by August 5, 1993.
Those returning after June 15, will pay an additional $25.00

TRANSFERS:
Airport group transfers in England by private motorcoach.
Field trips via motorcoach equipped with microphones.

HOUSING:
Each student will have a private room in a British home and will share bath facilities with the
family. Every effort will be made to locate housing within a three mile radius of the study
center. Students will fill out a personal profile to be used by the local organizer in Cambridge
to assist in placing students in a British home.

MEALS
Daily continental breakfast and dinner with the British family. Lunch is their own
responsibility.

CLASSROOMS:
Rental of 1 classroom, 4 days per week, Monday - Thursday 0830 to 1330 at the Cambridge
University Center. Rental of audio-visual equipment as needed.

LOCAL ORGANIZER
The local organizer in Cambridge will locate and interview suitable British families according
to the profiles submitted. She will deal with the British families/students, and assist the
students/professors as needed to ensure the success of the program. She will be available to
meet with the faculty and students at a mutually convenient time once a week.

FAMILY HOST PARTY
The families in Cambridge will have an orientation to prepare for the coming of their American
students. To help all the families and all the students to become better acquainted, CIE will
host a wine and cheese party. Date of party TBD.
SPRING BREAK:
No meals or housing will be provided from breakfast on April 9 through dinner on April 16, 1993.

FIELD TRIPS:
On full day trips, a coach/driver will be provided.

LONDON: Full day with coach/driver. Half day city tour with a guide. Entrance fees to Westminster Abbey.

LONDON: Full day with coach/driver. Entrances to the British Museum and National Gallery. Evening theatre performance (budget of 15 UKL pp.)


INSURANCE:

WORLD STUDENT INSURANCE POLICY: Includes the following coverage:
1) Trip cancellation due to illness. Upon verification, gives the students a refund of their monies.
2) Lost or stolen baggage coverage. When verified, reimbursed up to $500.00
3) Accident (up to $2,000.00 per accident) and sickness (up to $500.00 per sickness). Both types of coverage require bills as proof before payment. There is a $10.00 deductible.
4) Accidental death and dismemberment ten thousand dollars ($10,000.00).
5) Preparation and transportation of the remains. In the event that a student dies while overseas, this policy will pay up to five thousand dollars ($5,000.00) for the return of the body to the USA.

EXCLUSIONS: Valid only for the program dates. Not covered: operation of motorized vehicles. All accompanying instructors are included on this coverage, but family members not enrolled on the program are not covered.

The following information is confidential and should not be announced to the students.

FOREIGN GENERAL LIABILITY INSURANCE:
In the amount of $1,000,000.00 (one million dollars), this liability policy is through CIGNA Property and Casualty Insurance Company. SBCC will be named as additional insured on CIE's Foreign General Liability Policy.

PERFORMANCE BOND:
In the amount of $100,000.00 (one hundred thousand dollars), this is held by Home Bank in Irvine, California. In the event that CIE does not or cannot provide a designated service and does not provide either a substitute of equal monetary value or a cash refund, the money in the performance bond will be available for the required refund.
Insurance continued:

ERRORS AND OMISSIONS INSURANCE:
In the amount of $1,000,000.00 (one million dollars). This policy is held by Homestead Insurance Company. Both of the above policies are through our insurance broker, Sedwick James of California.

INSTRUCTORS: Each of the two instructors will receive the following:

AIR: Round-trip air ticket Los Angeles/London/Los Angeles. Must travel in the outbound direction with the group.

HOUSING: One three-bedroom furnished flat to be shared for the program dates. Utilities (electricity, gas, water), are not included. A housing deposit of $400.00, payable to CIE Trust Account, is required 60 days prior to departure. Substitutions or changes are to be made by written agreement directly between the instructor and CIE.

FIELD TRIPS: Accommodations on field trips, transportation, entry fees, and housing will be the same as for the students, except that instructors are to have their own rooms on field trips.

INSURANCE: World Student Insurance Policy. (Same as students.)

Not Included: Utilities, food, any transportation when not traveling with the group.

DEADLINE DATES:

Cancel or reduce seats with the airlines by December 11, 1992
All written requests for air deviations must be received by December 28, 1992

TERMS AND CONDITIONS:

PAYMENT SCHEDULE:
Deposit of $400 with application
November 11, 1992 - 1780.00
December 11, 1992 - 1780.00

In the event that CIE is forced to cancel a program, a full refund will be given to those enrolled on that program.

CANCELLATION FEES AND REFUNDS:
If a participant must cancel his enrollment, notification must be sent in writing to CIE, P. O. Box 18882, Irvine, Ca. 92713, and is effective as of the postmark on the envelope. A refund check, less the cancellation fee, will be mailed to the participant within 45 days.
Terms and Conditions continued:

The amounts below are in addition to any cancellation charges imposed by the airlines or ground operators.

<table>
<thead>
<tr>
<th>Days prior to departure</th>
<th>Cancellation fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum cancellation fee</td>
<td>$ 75. withheld</td>
</tr>
<tr>
<td>60 to 89 days</td>
<td>$100. withheld</td>
</tr>
<tr>
<td>30 to 59 days</td>
<td>$150. withheld</td>
</tr>
<tr>
<td>7 to 29 days</td>
<td>$400. withheld</td>
</tr>
<tr>
<td>Less than 7 days</td>
<td>NO REFUND</td>
</tr>
</tbody>
</table>

WORLD STUDENT INSURANCE:
This policy, developed specifically for travelers, includes the following coverage: cancellation refund prior to departure for medical reasons only, medical expenses for accidents and sickness abroad, accidental death and dismemberment, and $500 baggage coverage abroad. Valid only for the duration of the CIE program.

RESPONSIBILITY: The Consortium for International Education (CIE) and the tour operators act as agents only for the passenger, in regard to travel, whether by railroad, motor vehicle, coach, boat, ship, or airplane and assume no liability for injury, damage, loss, accident, in any vehicle or through the acts of default of any company or person engaged in conveying the passenger or in carrying out the arrangements of the tour.

CIE is not responsible for delays of any kind by airlines, and is not liable for expenses or loss whatsoever related to missed connections. Once the program has started, no refunds will be given for any sightseeing, hotels, meals or excursions that the participant misses or decides not to take. CIE is not responsible for the academic portion of the program.

PASSPORTS, VISA AND VACCINATIONS: CIE participants are responsible for obtaining their own passports and vaccinations if required. Non-U.S. citizens should contact their own consulates regarding their visa requirements.

CHANGES OF ITINERARY AND SCHEDULES: CIE reserves the right to make changes in the program or the sequence in which cities are visited, substitutions or alterations and to cancel any arrangements previously made for the program. Participants will be notified of any major changes. CIE will attempt to provide comparable services in which case there will be no refund.

AIR TICKETS: The fare being used for this program requires participants to travel with the group. Air travel must be completed by August 6, 1993.

Air transportation will be provided by the listed airline and/or other scheduled IATA carriers. The airlines, steamship lines, and/or other transportation lines are not to be held responsible for any act, omission, or event during the time the passengers are not on board planes, ships or conveyances. The passenger contracts in use by the airlines and steamship lines involved, when issued, shall constitute the sole contract between the airline, shipline, and the passenger or purchaser of these tours and/or passage.
PRICES FOR THIS PROGRAM are guaranteed based on the listed number of participants. US Transportation Tax; Customs and Immigration Fee, and any other government-mandated fees are valid as of September 1, 1992.

SBCC Selling price based on 30 participants and 2 faculty: $3960
LAND ONLY: $3442

NOT INCLUDED: Passport fees, porterage, lunches, personal expenses, transportation to/from the Study Center, services during the Spring Break, books, instructors' salaries, SBCC student fees, utilities for faculty flats, English guest lecturers or faculty, anything not specified.

Please indicate acceptance of this proposal by signing and returning one copy of this document to CIE. Upon receipt, CIE will confirm all reservations.

SBCC

Consortium for International Education

Title:
Date:

Catherine A. Pagan
Executive Director
Date: 9/30/92

12/10/92
ADDENDUM TO CONTRACT WITH CONSORTIUM FOR INTERNATIONAL EDUCATION, HEREIN AFTER REFERRED TO AS "C.I.E." FOR CAMBRIDGE, ENGLAND SPRING 1993 STUDY ABROAD PROGRAM:

a. **Scope of the Agreement.** This agreement shall be interpreted under the laws of the State of California, United States of America, and shall inure to the benefit of the parties hereto, their successors, or assigns. Time shall be of the essence in each term and provision of the Agreement. Any changes, additions, or deletions must be in writing and signed by all the parties hereto or their respective successors in interest.

b. **No Assignment/Time or Essence/Heirs and Assigns.** This Agreement is for the particular services of C.I.E. and shall not be assignable by C.I.E. in whole or in part without the prior written consent of District. Time is of the essence on the performance of each and every provision of this Agreement. The provisions of this Agreement shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, successors, and assigns of the respective parties hereto or of any third party beneficiaries of this agreement.

c. **Indemnification.** C.I.E. shall protect, hold harmless, indemnify, and defend District (including its trustees, officers, and employees) from any and all liability as defined in this Paragraph. For purposes of this Agreement, liability means any and all claims, demands, losses, causes of action, suits or judgments of any and every kind (including reasonable attorneys' fees), ("Claims") that any person (including Cambridge Semester Abroad participants or C.I.E.'s employees), or such person's heirs, executors, administrators or assigns may have against the District, or that any entity may have against the District, arising out of or in connection with C.I.E.'s activities under this Agreement which give rise to personal injury, accident, illness or death, or any loss or damage to property, or any other claim by any program participant including but not limited to Claims based on C.I.E.'s failure or refusal to perform in accordance with this Agreement that results from any cause other than the sole negligence of the District.

d. **No Modification of Agreement.** This Agreement constitutes the full and complete understanding of the parties on the subject, hereof, and supersedes all prior understanding or agreements on that subject. No oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. No prior or contemporaneous agreements representation or understanding between C.I.E. and any Travel Instructor/Presenter/Guide for any Education Tour/Field Studies trip that are not set forth herein shall be binding upon the District. No waiver, modification or amendment of any provision of this Agreement shall be effective unless it is in writing and signed by a person duly authorized to so sign by the party against whom enforcement of such waiver, amendment or modification is sought in a document that specifically refers to this Agreement.

e. **Controlling Law.** This agreement is made in California and its terms and conditions shall be construed in accordance with the laws of the State of California, excluding that body of law applicable to conflicts of law. C.I.E.warrants and agrees that any suit brought by District or any program participant against C.I.E. based upon this Agreement may be brought in any California court of competent jurisdiction as to the amount of such claim.

f. **Notices.** All notices required to served upon C.I.E. shall be served by registered or certified mail, return receipt requested, to:

C.I.E.
P. O. Box 18882
Irvine, CA 92713
All notices to be served upon SBCC shall be served by registered or certified mail, return receipt requested, to:

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

IN WITNESS WHEREOF, the parties listed below have executed this amendment to Cambridge, Spring 93 Program Contract Agreement:

SANTA BARBARA CITY COLLEGE

Dr. Charles Hanson
Vice President, Business Services

Date: 

C.I.E.

Cathy Fagan
Executive Director

Date: 11/11/92

Item 5.1-p
Page 7 of 7
12/10/92
**1992-93 Deferred Maintenance Project Funding Proposal**

**District:** Santa Barbara Community College District  
**College:** Santa Barbara City College  
**Project Title:** HVAC Replacement - Music Drama Building

**Briefly Describe the Proposed Project’s Intent and Scope**

The HVAC Equipment on the Music Drama Building is 15 years old and failing. This project is on our 5 year plan. The units are roof mounted and are leaking water into the building. The controls, compressors, heat exchangers and rusted ducts need to be replaced.

**Program Discipline(s) or Activity(ies) Affected:**

Music, Drama, Communications, Lecture series

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**Project Type:**

- Roof  
- Utility  
- Mechanical ✗  
- Exterior  
- Other  

**Facility Type(s) Involved:**

- Classroom/Laboratory ✗  
- Library/LRC  
- Physical Education  
- Support Services  
- Warehouse/Maintenance  
- Child Care  
- Other:  
- Cafeteria  

**How Long Has Problem Existed?**

- 0 yrs.  
- 6 mo.-1 yr.  
- 1-2 yrs.  
- 2-5 yrs. ✗  
- Always  

**Adverse Immediate Effect(s) if Uncorrected:**

- Campus/Facility Closure  
- Safety Hazard  
- Code Violation  
- Greater Future Damage/Costs ✗  
- Inconvenience ☑  
- Disruption of Program(s) ✗  
- Potential Future Damage/Costs  

**Corrective Method:**

- Repair/Refinish Existing  
- Replace w/Comparable Unit ✗  
- Upgrade ✗

---

**Budget Summary**

1. Permits and Fees (Architect/Engineer, Plan Check Fees, Misc. -11% max.) $25,000.00  
2. Maintenance Costs (@ ENR 5000) $355,000.00  
3. Inspection $12,000.00  
4. Contingency (7% maximum) $18,000.00  
5. Total Project Cost (Sum of items 1 through 4) $410,000.00

---

**District Certification**

[Signature]

**Return to:**

California Community Colleges  
Facilities Planning and Utilization  
1107 Ninth Street, Suite 500  
Sacramento, CA 95814-3607

---

**Business Manager:** Dr. Charles Hanson  
**Contact Name:** Granville S. Knox, Jr.  
**Telephone Number:** (805) 965-0581 ext. 2295

---

Item 5.1-r  
Page 1 of 5  
12/10/92
District: Santa Barbara Community College District
College: Santa Barbara City College
Project Title: Replace Galvanized Pipes with Copper P.E. Complex

Briefly Describe the Proposed Project's Intent and Scope:
Replace galvanized pipes with copper in P.E. Complex. The original water lines have corroded to 10% to 20% capacity and need replacing. This affects showers, drinking fountains, HVAC, and custodial care of complex. Listed on 5 year Deferred Maintenance Plan.

Program Discipline(s) or Activity(ies) Affected:
Classroom instruction, Faculty/Staff offices, Physical Educaitonal Program

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Roof</th>
<th>Utility</th>
<th>Mechanical</th>
<th>Exterior</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Type(s) Involved</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty/Administration Offices</td>
<td>Classroom/Laboratory</td>
<td>Library/LRC</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Theater/Performing Arts</td>
<td>Physical Education</td>
<td>Support Services</td>
<td></td>
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</tr>
<tr>
<td>Campuswide</td>
<td>Warehouse/Maintenance</td>
<td>Child Care</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other:</td>
<td>Cafeteria</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

How Long Has Problem Existed?
0 yrs. | 6 mo.-1 yr. | 1-2 yrs. | 2-5 yrs. | Always

Adverse Immediate Effect(s) if Uncorrected:
Safety Hazard | Code Violation | Disruption of Program(s) |
Inconvenience | Greater Future Damage/Costs | Potential Future Damage/Costs

Corrective Method:
Repair/Refinish Existing | Replace w/Comparable Unit | Upgrade

Budget Summary
1. Permits and Fees (Architect/Engineer, Plan Check Fees, Misc.-11% max.) $2,750.00
2. Maintenance Costs (@ ENR 5000) $25,000.00
3. Inspection $1,500.00
4. Contingency (7% maximum) $1,750.00
5. Total Project Cost (Sum of items 1 through 4) $31,000.00

District Certification

Business Manager: Dr. Charles Hanson
Contact Name: Granville S. Knox, Jr.
Telephone Number: (805) 965-0581 ext. 2295

Return to: California Community Colleges
Facilities Planning and Utilization
1107 Ninth Street, Suite 500
Sacramento, CA 95814-3607

Item 5.1-r
Page 2 of 5
12/10/92
District: Santa Barbara Community College District
College: Santa Barbara City College
Project Title: Replace Steam and Water Lines Administration Building

Briefly Describe the Proposed Project's Intent and Scope
The steam and water lines are corroding and leaking. We have been patching for several years, now they need replacing. Some of the steam lines are 50 years old.
This has been on the 5 year Deferred Maintenance Report. We have removed the asbestos lagging to prepare for this project.

Program Discipline(s) or Activity(ies) Affected:
Administration Offices: Classrooms for Business, Computer, Auto, Horticulture, and Accounting; Faculty Offices

Project Type: □ Roof □ Utility □ Mechanical ☑ Exterior □ Other □

Facility Type(s) Involved:
Facility/Administration Offices ☑ Classroom/Laboratory ☑ Library/LRC ☐
Physical Education ☐ Support Services ☐
Theater/Performing Arts ☐ Warehouse/Maintenance ☐ Child Care ☐
Campuswide ☐ Other: ☐ Cafeteria ☐

How Long Has Problem Existed? 0 yrs. ☐ 6 mo.-1 yr. ☐ 1-2 yrs. ☐ 2-5 yrs. ☑ Always ☐

Adverse Immediate Effect(s) if Uncorrected:
Safety Hazard ☑ Code Violation ☐ Campus/Facility Closure ☐
Inconvenience ☑ Disruption of Program(s) ☑ Greater Future Damage/Costs ☑
Potential Future Damage/Costs ☑

Corrective Method: Repair/Refinish Existing ☐ Replace w/Comparable Unit ☑ Upgrade ☑

Budget Summary
1. Permits and Fees (Architect/Engineer, Plan Check Fees, Misc.–11% max.) $ 9,350.00
2. Maintenance Costs (@ ENR 5000) $ 85,000.00
3. Inspection $ 2,500.00
4. Contingency (7% maximum) $ 5,950.00
5. Total Project Cost (Sum of items 1 through 4) $ 102,800.00

District Certification

Return to: California Community Colleges Facilities Planning and Utilization 1107 Ninth Street, Suite 500 Sacramento, CA 95814-3607

Business Manager: Dr. Charles Hanson
Contact Name: Granville S. Knox, Jr.
Telephone Number: (805) 965-0581 ext. 2295

Item 5.1-r
Page 3 of 5
12/10/92
Chancellor's Office
California Community Colleges

1992-93 Deferred Maintenance Project Funding Proposal

District: Santa Barbara Community College District
College: Santa Barbara City College

Project Title: Repair/Replace Heat/Vent Controls LSC Building

Briefly Describe the Proposed Project's Intent and Scope
The Heating/Ventilating system in the Life Science/Geology Building is 22 years old. The salt air and age has caused deterioration of the three systems in the Building which include neumatic thermostats, forced air heaters, mixing boxes, and ducts. Some newer actuators can be repaired but most equipment needs replacement.

Program Discipline(s) or Activity(ies) Affected:
Biology, Botany, and Geology; Faculty Offices; Laboratories

Project Type:

- Roof [ ]
- Utility [ ]
- Mechanical [x]
- Exterior [x]
- Other [ ]

Facility Type(s) Involved:
- Classroom/Laboratory [x]
- Physical Education [ ]
- Warehouse/Maintenance [ ]
- Other: Cafeteria [ ]

How Long Has Problem Existed?
- 0 yrs. [ ]
- 6 mo.-1 yr. [ ]
- 1-2 yrs. [ ]
- 2-5 yrs. [x]
- Always [x]

Adverse Immediate Effect(s) if Uncorrected:
- Campus/Facility Closure [ ]
- Greater Future Damage/Costs [ ]
- Potential Future Damage/Costs [ ]

Corrective Method:
- Repair/Refinish Existing [x]
- Replace w/Comparable Unit [ ]
- Upgrade [ ]

Budget Summary
1. Permits and Fees (Architect/Engineer, Plan Check Fees, Misc.-11% max.) $ 16,500.00
2. Maintenance Costs (@ ENR 5000) $ 150,000.00
3. Inspection $ 5,500.00
4. Contingency (7% maximum) $ 10,500.00
5. Total Project Cost (Sum of items 1 through 4) $ 182,500.00

District Certification

Business Manager: Dr. Charles Hanson
Contact Name: Granville S. Knot, Jr.
Telephone Number: (805) 965-0581 ext. 2295

Return to: California Community Colleges
Facilities Planning and Utilization
1107 Ninth Street, Suite 500
Sacramento, CA 95814-3607

Item 5.2-r
Page 4 of 5
12/10/92
Chancellor's Office
California Community Colleges

1992-93 Deferred Maintenance Project Funding Proposal

District: Santa Barbara Community College District
College: Santa Barbara City College
Project Title: Replace East Campus Primary Switch

Briefly Describe the Proposed Project's Intent and Scope
The Primary switch failed 3 years ago resulting in Campus shut for 2 days. Square D made repairs and recommended replacement within the next 5 years. Due to code changes Southern California Edison may require an upgrade to protect their equipment from faults in our system.

Program Discipline(s) or Activity(ies) Affected: Total Campus

<table>
<thead>
<tr>
<th>Project Type</th>
<th>Roof</th>
<th>Utility</th>
<th>Mechanical</th>
<th>Exterior</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Facility Type(s) Involved:</td>
<td></td>
<td>Classroom/Laboratory</td>
<td></td>
<td>Library/LRC</td>
<td></td>
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<td>Faculty/Administration Offices</td>
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<td>Physical Education</td>
<td></td>
<td>Support Services</td>
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<tr>
<td>Theater/Performing Arts</td>
<td></td>
<td>Warehouse/Maintenance</td>
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</tr>
<tr>
<td>Campuswide</td>
<td></td>
<td>Other:</td>
<td></td>
<td>Cafeteria</td>
<td></td>
</tr>
</tbody>
</table>

How Long Has Problem Existed? 0 yrs. 6 mo.-1 yr. 1-2 yrs. 2-5 yrs. Always

Adverse Immediate Effect(s) if Uncorrected:
Safety Hazard Code Violation
Inconvenience Disruption of Program(s)
Campus/Facility Closure Greater Future Damage/Costs
Potential Future Damage/Costs

Corrective Method: Repair/Refinish Existing Replace w/Comparable Unit Upgrade

Budget Summary

1. Permits and Fees (Architect/Engineer, Plan Check Fees, Misc.–11% max.) $9,350.00
2. Maintenance Costs (@ ENR 5000) $85,000.00
3. Inspection $1,000.00
4. Contingency (7% maximum) $6,000.00
5. Total Project Cost (Sum of items 1 through 4) $101,350.00

District Certification

Business Manager: Dr. Charles Hanson Contact Name: Granville S. Knox, Jr. Telephone Number: (805) 965-0581 ext. 2295

Return to: California Community Colleges Facilities Planning and Utilization 1107 Ninth Street, Suite 500 Sacramento, CA 95814-3607

241/DM-PFP92/93 (10/92, jac)

Item 5.2-r
Page 5 of 5
12/10/92
<table>
<thead>
<tr>
<th>Contractor</th>
<th>Bond Amount</th>
<th>License No.</th>
<th>Signature</th>
<th>Sub List</th>
<th>Experience Statement</th>
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</thead>
<tbody>
<tr>
<td>J. W. Bailey Construction</td>
<td>855,416</td>
<td>858,000</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
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<tr>
<td>Kirkham Constructors, Inc.</td>
<td>890,000</td>
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<td>Stevens Construction, Inc.</td>
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<tr>
<td>Dillingham Construction</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

BIDS OPENED BY: Betty Barville
BID OPENING ATTENDED BY: Dr. Hanson, Lynn Spencer, Granville Knox, Alex Pittman, Bob Grant, Grant Petersen Phillips, John Carroll, Carroll
Construction, Guy Moberly, Kirkham, construction, Ron Weinkamer, Dillingham, Construction, Kristi Stevens, Stevens, Construction

COPY SENT TO: Purchasing, Accounting, Dr. Hanson

Item 5.2-a
12/10/92
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Appropriation Transfer B93-046

WHEREAS, additional International Student non-resident fee revenue totalling $130,411 not included in the 1992-93 Adopted General Fund budget is anticipated, and

WHEREAS, this revenue is to be distributed to the International Student Program and International Education Program budgets to bring the funding levels to that previously authorized by the Board of Trustees, and

WHEREAS, under the provisions of Education Code Sections 85200 and 85210 such action may be taken by written resolution of the governing board;

NOW, THEREFORE, BE IT RESOLVED that the County Superintendent of Schools and County Auditor be authorized and directed to increase the revenue and budget as indicated below

<table>
<thead>
<tr>
<th>FUND</th>
<th>OBJECT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>9601</td>
<td>8872-01</td>
<td>$130,411</td>
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</tbody>
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<table>
<thead>
<tr>
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<tr>
<td>9601</td>
<td>6000</td>
<td>95,000</td>
</tr>
</tbody>
</table>

$130,411

PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College District this 10th day of December, 1992, by the following vote:

AYES: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Luria, Mrs. Powell, Mr. Santodomingo
NOES: None
ABSENT: Mr. Jarrott
CONCUR: Mr. Frank

Dr. Peter R. MacDougall
Superintendent/ President
and Secretary/Clerk to the Board of Trustees

Item 5.2-b
12/10/92
SANTA BARBARA CITY COLLEGE

TO: Dr. Peter R. MacDougall
FROM: Charles L. Hanson
DATE: November 25, 1992
RE: PARKING STRUCTURE - ARCHITECTURAL/ENGINEERING FEES

In 1988 the Facilities Subcommittee reviewed five proposals and interviewed the architects for the Parking Structure on West Campus. The design fees ranged from 6.3% to 8.0% of the construction costs. Architects West team was awarded the contract based upon their proposed fee of 6.3% and prior experience with parking structures in downtown Santa Barbara, Lake Tahoe, and Vail, Colorado.

During the design development stages, the project scope was changed and the Board amended the architect’s fees on March 8, 1990 by $60,675. A year later the fees were amended again due to survey/soils problems, OSA redesign requirements and crib wall problems by an additional $28,560.

Below are shown the history of the fees on this project:

<table>
<thead>
<tr>
<th></th>
<th>6/6/88 ORIGINAL</th>
<th>3/8/90 AMENDED(1)</th>
<th>6/27/91 AMENDED(2)</th>
<th>11/18/92 REQUESTED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architect</td>
<td>$124,700</td>
<td>$5,050</td>
<td>$21,960</td>
<td>$16,899(3)</td>
</tr>
<tr>
<td>Structural</td>
<td>73,700(1)</td>
<td>9,575</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electrical</td>
<td>10,934(1)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Landscape</td>
<td>20,680</td>
<td>38,900</td>
<td></td>
<td>8,108</td>
</tr>
<tr>
<td>Civil</td>
<td>15,950</td>
<td>7,150</td>
<td>6,600</td>
<td>3,669</td>
</tr>
<tr>
<td>Signage</td>
<td>6,600</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>3,520</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Estimates</strong></td>
<td><strong>7,700</strong></td>
<td></td>
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</tr>
<tr>
<td><strong>Total Fee:</strong></td>
<td><strong>$263,784</strong></td>
<td><strong>324,459</strong></td>
<td><strong>353,019</strong></td>
<td><strong>381,695</strong></td>
</tr>
<tr>
<td><strong>% Construction:</strong></td>
<td><strong>6.3%</strong></td>
<td><strong>7.2%</strong></td>
<td><strong>7.0%</strong></td>
<td><strong>7.03%</strong></td>
</tr>
<tr>
<td><strong>Construction Budget:</strong></td>
<td><strong>$4,200,000</strong></td>
<td><strong>$4,500,000</strong></td>
<td><strong>$5,065,704</strong></td>
<td><strong>$5,432,080</strong></td>
</tr>
</tbody>
</table>

(1) Design changes, Scope Change, Kiosk/Turnout.
(2) Crib Wall, Survey/Soils problems, Redesign/OSA.
(3) Includes retainer of $7,370.

Item 5.2-c
Page 1 of 3
12/10/92
Since the above amendments to the Architect’s Agreement, the project scope has again changed as $366,375 was added in approved change orders. There has been no modification in any architectural fees since June 27, 1991.

The Architect’s letter (attached) delineates his request for additional fees and itemizes the extra work of the Architect, Civil Engineer, and Landscape Architect. In all of our architect’s agreements there is a clause for extra work (beyond original scope) which allows the architect to claim extra fees. This agreement was one of the first where we settled on a fixed fee rather than an agreed percentage of construction, (e.g, Business/Communication architectural fee is 8% of "total construction cost" which means the architect’s fee goes up as the contract for construction increases).

Upon reviewing the documentation furnished by the architects, there is ample justification for additional fees. Each time a bulletin is issued, there is extra work, whether or not the District elects to implement the proposal. Architects West fee of $381,695 (7.0%) is a very fair fee because of the complexity of this project. Had we selected two other architects, the fee would have been 8.0% or $434,566.

I recommend we pay the extra architectural fees as legitimate "extras" under the contract.

CLH:mr

Attachment: Architects West letter, November 18, 1992

Copies: Gran Knox
         Lynn Spicer
         Dave Pickering
         Architects West
         George Girvin
         Architects West file
November 18, 1992

Dr. Charles Hanson  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA 93109

Re: Santa Barbara City College - West Campus Parking Structure

Dr. Hanson:

On August 16, 1992 we submitted a letter requesting additional fees to finalize the parking structure project. The following outline was prepared to clarify our request.

The total contract for architectural and engineering fees currently stands at $353,019.00. We are requesting that additional monies be approved in the amount of $28,674.85, to bring the contract amount to $381,693.85. This amount is distributed as follows:

- Flowers & Associates: $3,668.60
- Architects West: $16,898.75
- George W. Girvin: $8,107.50

We feel that these amounts are justified by the increase in the scope of work over the course of construction. Attached is a copy of the Bulletin Log which gives an itemized breakdown of the changes in the contract and a dollar amount for each item. In summary:

- $193,718 was spent for miscellaneous "Requested Costs" items requested by the college (moving soil to the Wake Center, increasing the roadway paving section, compliance with ADA requirements, revisions to signs, etc.).

- $153,789 was spent for "unknown costs" (additional grading for the structure, roadway sub-grade replacement, etc).

- $162,505 was spent for items which the college requested that Architects West research but ultimately decided not to include in the contract (sidewalk at Cliff Dr., graffiti protection, temporary entrance to the Garvin Theatre, etc.).

Architects West also was involved in efforts to reduce the bid cost of the structure by over $52,000 (omission of concrete deck stain, reducing french drains, etc.).

The total cost of these additional items is $562,012.

Applying a 7% A&E to this amount would justify a fee of over $39,000.00, well in excess of the additional fee of $28,674.85 that we are requesting. Dividing the total requested fee of $381,693.85 by the total final construction cost of $5,432,079.79 brings the final architectural and engineering fee to 7.02%. In view of the complexity and uniqueness of the project, this fee is still well below the standard allowable fee for state projects.

It is for the above reasons that we believe the additional fee requested is justified. I hope the above is clear and that you can make a positive recommendation for approval to the Board.

We have enjoyed working with you, your staff and the Board on this project and take great pride in the new structure which has resulted from the efforts of all those associated.

Sincerely,

[Signature]

Jerr A. Zimmer, AIA  
Architects West  
8823 n132.doc 8f