SUPERVISOR, SECURITY

DEFINITION

Under direction, responsible for the supervision of a wide range of specific duties related to parking and security; supervises subordinate personnel; responds to parking complaints and concerns; does related duties as assigned.

EXAMPLES OF DUTIES

Trains, supervises, and coordinates Security Officer positions; coordinates the Federal Crime Reporting regulations; coordinates annual parking survey; resolves staff/student parking concerns, complaints and problems; promotes and coordinates student carpool program; attends district wide departmental meetings to address security and parking issues and determine security and parking needs; conducts inspection of physical sites, including parking lots and bike corrals in order to make appropriate recommendations that would make the areas more secure; provides consultation for departments purchasing security devices; transports injured as necessary; interfaces with Santa Barbara Police Department when necessary; as needed, will direct motor vehicles to appropriate parking lots; issues citations; patrols campus parking lot on foot or in vehicle to maintain safety and security; maintains a patrol or incident log; and other duties assigned.

EMPLOYMENT STANDARDS

Education and Experience: Requires any combination equivalent to an A.A. Degree and two years of progressively responsible security experience.

Knowledge and Abilities: Ability to learn applicable District rules, regulations, policies, and procedures; possesses good communication skills; ability to analyze situations likely to be encountered on patrols; ability to observe and retain names faces, and details of occurrences; ability to follow written and oral instructions; ability to understand and correct emergency alarm systems; ability to work cooperatively with others. Individual must have the ability to work in a supervisory capacity to include directing the work of others, employee evaluations, staff training, and the ability to work independently.

License or Other Requirement: Possession of a valid operator's license issued by the State Department of Motor Vehicles is required. First Aid, CPR, MACE certificates desirable.

11/91
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Item 2.1-b
01/23/92
ASSOCIATE IN ARTS
January 1992

ANTHROPOLOGY
Robin Cathleen Taylor

ART
Jenifer Lani Todd

BIOLOGICAL SCIENCE
Robert F. Fitch
Deborah Goddard Wilkes

BUSINESS ADMINISTRATION
Raymond Bradley Dunne
Laila Majdi Elaref
Jemmi M. Irabon
Sherrill Frances Martinez
John Burton Randolph
Laurence Charles Rollins
Sean Patrick Tobin
Ricardo V. Valenzuela, Jr.
Wojciech Peter von Hohenberg
Christie Ann Wilson

COMMUNICATION
Amber Kim Connelly

ECONOMICS
Gracie Gaytan
Safoya Lekhlit
Kristine Gale Olikkala
Edward Cannon Preston
Samuel Thomas Stangl IV

ENGLISH
Anna Dalessio
Therese Lynne Dury
Karin Marie Maloney

ENVIRONMENTAL HORTICULTURE
Deborah Elizabeth Shaw

LIBERAL STUDIES
Linda Ann Akens
Lisa Elaine Alix
Ruth Folt Ballantyne
Juli Marlene Bellante
Harpreet Bindra
Darnel Joy Bowers
Arturo Cabral
Brandy Dene Card
Janice Elaine Cioppa

LIBERAL STUDIES (Cont.)
Clare LaPuma Corre
Rhonda A. Crowell
Alicia Diaz
Kevin Michael Egan
Ana Rebeca Escobedo
Robert Todd Ewing
Dwight Faulding
Yvette Elisa Ferrari
Wade C. Fisher
Ruth A. Fisher
Bryan Kelly Foy
Sylvia Iyali Fragoso
Marcus Frakes
Kathleen Ann Gebhardt
Melissa Jean Glasser
JoEllen Eloise Gomez
Conception Gonzalez
Nicola Gordon
Michael David Hardwick
Sonya Denise Henderson
Mark David Holbrook
Russell Walter Holguin
Atsushi Honda
Richard Otis Ingle
Gail Ann Jansen
Jennifer Jean LaBarr
Carolyn Ellen Lahargolle
Debra Jeanne Lampell
John G. Larramandy
Lotus Lustig
David Anglin Marks
Jessie Theresa Martin
Tisha Marie McMurry
Marco Manuel Medina
David Victor Michels
Lisa Lorraine Miller
Heather Moriarty
Peggy J. Nelson
Brian Edward Newell
John J. Noon
Jennifer Kathleen Parker
Brian Christian Pearson
Bertha Perez
Leslie Ann Poli
Michael Thomas Postma
Sandra Kristine Reisz
Brooke Alexandra Reyes
Teri K. Rosegard
LIBERAL STUDIES (Cont.)
Robert Roy Ross
Joanie Stewart
Erin Kristine Swink
Angelina Gonzales Torres
Jeffrey A. Uyesaka
Carrie Anne Viall
Irma Mabel Villalobos
Randi J. Walker
Rodney Taylor Walkup
Victoria Whyte
John Erick Willford
Dawn Elizabeth Wilson
Laura Lee Wilson
Steven F. Wunderlich
Scott Christopher Young
Richard Ronald Zakian

MUSIC
Kentaro Ebiko

POLITICAL SCIENCE
Davis M. Busby
Rodrigo H. Gonzalez
Bret Douglas Nighman

PSYCHOLOGY
Mikako Furukawa
Amy Katherine Schuh

SPANISH
Cynthia Rose Eshelman
Victor Flores Santillan

REAL ESTATE
Brent Tyler Ritz

THEATRE ARTS (Design/Lighting)
Lynne Klinkenberg
ASSOCIATE IN SCIENCE DEGREES
January 1992

ADMINISTRATION OF JUSTICE
Christopher Colin Locs

ADMINISTRATIVE SPECIALIST
Jennifer L. Langlo
Kumiko Michishita

BUSINESS ADMINISTRATION
Brooke Cathleen Daniel

BUSINESS MANAGEMENT
Norma Linda Mesa

COMPUTER INFORMATION SYSTEMS
Mark L. Raynor
Ronald B. Yttri

DRAFTING/CAD
James Bedi
Eric Neale Fauskin

EARLY CHILDHOOD EDUCATION
Coralee Ann Beveridge
Natsuki Sasaki

ELECTRONICS/COMPUTER TECHNOLOGY
Douglas J. Foster
Robert W. Stagat
Michale D. Troup

ENGINEERING TECHNOLOGY
Joseph Lawrence Lawrence

GRAPHIC COMMUNICATIONS
Valerie Paige Bridges de Schonholz
Kalon Hans Gronquist

HOTEL, RESTAURANT & CULINARY
Jeffrey Maxwell Torrence

LICENSED VOCATIONAL NURSING
Melissa Beth Halsey
Lyda Diane Martin
Yumiko Nagai

MARINE DIVING TECHNOLOGY
John Cylwik
Robert Heckman

NURSING (ADN)
Serene Leah Benson
Charlotte W. Dean-Gutierrez
David Dorantes
Lynette M. Duvall
Kerri Lynn Fitzpatrick
Maria Francisca Gapinski
Nancy V.S. Gordon
Jeannie Higgerson
Diane Elizabeth Jackson
Gretchen Lauppe-Jones
Tamara Jane Martin
Andrea Margaret Marton
James Christian Miller
Lori A. Morsc
Kimberly Cochrane Noakes
Melissa Marie Nunez
Angela Marie White

RADIOGRAPHY
Patricia Ann Gonzalez

RECREATIONAL DIVING
Michael E. Otte

REAL ESTATE
Kenneth Warfield Sterling III
Pamela Conner Sherman
CERTIFICATES
January 1992

ADMINISTRATIVE CLERK, LEVEL 1
Toby Victoria Anderson
Gayanne Marie Moriarity

ADMINISTRATIVE WORD PROCESSOR, LEVEL 2
Gayanne Marie Moriarity

ADMINISTRATIVE ASSISTANT, LEVEL 3
Gayanne Marie Moriarity

ADMINISTRATIVE SPECIALIST
Jennifer L. Langlo

ADMINISTRATION OF JUSTICE
Jacquelyn Michelle Horton
Anthony Simmons

AUTOMOTIVE SERVICES AND TECHNOLOGY
Natalio Iniguez Carlos
Andrew Steven Filbeck
Juan I. Vazquez, Jr.

COMPUTER SCIENCE
John Henry Scofield

DRAFTING/CAD
Yuh-Ling Han
Evelyn M. Lindic

EARLY CHILDHOOD EDUCATION
Ramona Stallings Burton

ELECTRONICS/COMPUTER TECHNOLOGY
Kevin Victor Curtis
Robert E. Hilty
Dirk Steven Hosmer
Eric A. Kurth
Gary James Zimont

ENVIRONMENTAL HORTICULTURE
Carl Edwin Alvid Anderson
Robin Augustine Daggett
Janet Cline Hunter

GRAPHIC COMMUNICATION, Level II
Valerie Paige Bridges de Schonholz
Anita Marshall Klinger
Robert Jay Klinger

HOTEL, RESTAURANT & CULINARY
Stephanie Kathleen Snow

LICENSED VOCATIONAL NURSING
Alma R. Araiza
Lorraine Ivonne Borrayo-Urquieta
Wilhelmina Johanna Geertruida Burford
Sallie Glass Caldwell
Bonnie Craig
Virginia Irene Davis
Diana Fuentes
Tamara Anne Gonzalez
Melissa Beth Halsey
Anishka Dalisa James
Heidi Anne Lindros
Lyda Diane Martin
Dede Arlene McCoy
Bridget Erin Howe McIlrath
Yumiko Nagai
Donald Ray Neal
Michelle Robertson
Maryanne Elizabeth Scheer
Julia A. Shipp
Paula Davis Taylor
Linda Jean Valenzuela-Hawkins
Shannon L. Weir
Tamara Wright

MACHINE SHOP/WELDING
Orlando P. Bautista

MARINE DIVING TECHNOLOGY
John Cylwik

WASTEWATER COLLECTION
David Edward Thomas

WASTEWATER TREATMENT
David Edward Thomas

WATER DISTRIBUTION
David Edward Thomas

Item 3.1
Page 4 of 6
01/23/92
TRANSFER ACHIEVEMENT CERTIFICATE RECIPIENTS
FALL 1991

Cynthia Dianne Bartley
Rebeckah L. Boyland
Amber Kim Connelley
Charles W. Ebeling
Ruth Fisher
Rodrigo Gonzalez
Russell Walter Holguin
Susanne Marie Natale
Gregory P. Ofner
W. Matthew Watkins
## SANTA BARBARA CITY COLLEGE

### Degree Comparison Report

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| **AUGUST DEGREES** |      |      |      |      |      |      |      |      |      |      |      |
| AA             | 51   | 37   | 43   | 46   | 49   | 41   | 48   | 72   |      |      |      |
| AS             | 19   | 10   | 7    | 17   | 16   | 13   | 11   | 8    |      |      |      |
| Certificates   |      |      |      |      |      |      |      |      |      |      |      |
| **TOTALS**     | 70   | 47   | 50   | 63   | 86   | 81   | 83   | 106  |      |      |      |

*Transfer Achievement Certificates*

Updated January 13, 1992
(DGREECMP.RPT/Commencement Disk)
### College Calendar, 1992-93

#### June
- **15**: HOLIDAYS,
- **22**: HOLIDAYS,
- **29**: HOLIDAYS,
- **16**: FINAL EXAMS,
- **19**: HOLIDAYS,
- **26**: HOLIDAYS

#### July
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS,
- **29**: HOLIDAYS

#### August
- **6**: HOLIDAYS,
- **13**: HOLIDAYS,
- **20**: HOLIDAYS,
- **27**: HOLIDAYS

#### September
- **3**: HOLIDAYS,
- **10**: HOLIDAYS,
- **17**: HOLIDAYS,
- **24**: HOLIDAYS

#### October
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### November
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### December
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### January
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### February
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### March
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### April
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

#### May
- **1**: HOLIDAYS,
- **8**: HOLIDAYS,
- **15**: HOLIDAYS,
- **22**: HOLIDAYS

**INDUSTRIAL DAYS**
- **Fall**: 91
- **Spring**: 91
- **Total**: 177

**Note:**
- "CAL.92"/Calendar Disk
SUMMER INTERSESSION 1992
June 16-18 .................. Registration
June 19 .................. Application Deadline, Summer Intersession
June 22-July 31 ............... Summer Intersession
June 26 .................. Last Day to Submit Add Cards
June 26 .................. Last Day to Petition for Credit/No Credit
July 1 .................. Filing Deadline for Degrees/Certificates
July 2 .................. Last Day to Drop and Receive Enrollment Fee Refund
July 3 .................. Independence Day, Holiday
July 22 .................. Last Day to Withdraw from Classes/College
August 3 .................. Last Day for Disqualified Students to Apply for Readmission

FALL SEMESTER, 1992
August 13-19 .................. Registration for Fall Semester
August 21 .................. Application Deadline, Fall Semester 1992
August 21 .................. Faculty In-Service Day
August 24 .................. Fall Semester Begins
August 31 .................. Late Application Deadline, Fall 1992
September 4 .................. Last Day to Submit Add Cards
September 4 .................. Last Day to Drop and Receive Enrollment Fee Refund
September 7 .................. Labor Day, Holiday
September 25 .................. Last Day to Petition for Credit/No Credit
November 13 .................. Veteran's Day, Holiday
November 18 .................. Filing Deadline for Degrees/Certificates
November 25 .................. Last Day to Withdraw from Classes/College
November 26-27 .................. Thanksgiving Vacation
December 15 .................. Last Day of Instruction
December 16-23 .................. Final Examinations
December 23 .................. Fall Semester Ends
December 24-January 15 .................. Winter Vacation

SPRING SEMESTER 1993
January 7-13 .................. Registration for Spring 1993
January 15 .................. Application Deadline, Spring Semester 1993
January 15 .................. Faculty In-Service
January 18 .................. Martin Luther King Day, Holiday
January 19 .................. Spring Semester Begins
January 26 .................. Late Application Deadline, Spring Semester 1993
January 29 .................. Last Day to Submit Add Cards
January 29 .................. Last Day to Drop and Receive Enrollment Fee Refund
February 12 .................. Lincoln's Birthday, Holiday
February 15 .................. Washington’s Birthday, Holiday
February 19 .................. Last Day to Petition for Credit/No Credit
March 29-April 2 .................. Spring Vacation
April 14 .................. Filing Deadline for Degrees/Certificates
April 30 .................. Last Day to Withdraw from Classes/College
May 26 .................. Last Day of Instruction
May 27-June 4 .................. Final Examinations
May 31 .................. Memorial Day, Holiday
June 4 .................. Commencement
June 4 .................. Spring Semester Ends

SUMMER INTERSESSION 1993 (Tentative)
June 8-10 .................. Registration
June 11 .................. Application Deadline
June 14-July 23 ............... Summer Intersession
June 24 .................. Filing Deadline for Degrees/Certificates
July 23 .................. Summer Intersession Ends

("CAL92-93"/Calendar dsk)
Item 3.3 Page 2 of 2 01/23/92
The Finance, Investment and Real Estate (FIRE) Department offers a comprehensive curriculum for students planning to transfer to a four-year institution and/or enhance their expertise in the areas of finance, investment and real estate. The real estate offerings are designed in coordination with the State Board of Realtors and the Santa Barbara County Board of Realtors and the Santa Barbara County Board of Realtors to assure preparation for professional licensing as a real estate salesperson or broker.

The validation committee for the Finance/Investment/Real Estate Department's program was comprised of Jack Friedlander, Peter Naylor, Bonnie Chavez, Peter Haslund, Joyce Spezman-Margolin, Director of Educational Resources at the Santa Barbara Bank and Trust, Jene Bubriski, Director of Human Resources at Santa Barbara Bank and Trust, Zena Drewisch, Executive Director of the Santa Barbara Board of Realtors, and Ray O'Connor, a realtor and part-time real estate instructor. A total of 24 recommendations for enhancing the FIRE Department were reviewed by the Validation Committee in the areas of curriculum, instruction, student success, faculty, and articulation with high schools, universities and area businesses.

Some of the outcomes of the program review included:

1. It was recommended that the FIRE Department conduct a needs assessment of the training needs of the financial services community to identify those areas in which it can provide training to prepare employees to advance in their careers.

2. Peter Naylor was commended for his method of incorporating guest speakers from the financial service industry into his finance and investment classes. The Committee also acknowledged Mr. Naylor's efforts in arranging class visits to financial firms. The Validation Committee was impressed with the very favorable ratings students in the finance and investment courses assigned to the quality of instruction they were provided.

3. It was recommended that Peter Naylor take job descriptions used by financial services firms and identify which business classes people should take to prepare for those jobs. It was further suggested that Peter Naylor and the Career Advancement Center staff work with personnel directors in developing career path guides. These guides would include the courses that should be taken to prepare people for positions in which they are interested. The preparation of these career path guides will provide employees and employers with a valuable resource and they will serve as an excellent marketing tool for promoting our business program.

4. Counselors have been discouraging students from taking business courses because the courses either don't transfer or they don't meet a lower division business major requirement. It was recommended that counselors inform students that taking a course in business may be an important step in formulating their career objectives and in acquiring knowledge that will help them be more informed consumers.

5. The Validation Committee recommended that the full-time faculty position in real estate that was not replaced several years ago be filled as soon as possible.
faculty member is needed to coordinate the program, provide continuity between courses, and develop contacts with the real estate community. Since Al Silvera’s retirement, enrollments in real estate classes have declined and attrition rates have increased.

6. The Committee was impressed with the Department’s use of well-known business leaders as part-time instructors in finance and real estate.

7. Peter Naylor was commended for his efforts in developing articulation agreements with large financial services employers. These articulation agreements involve having the employer give preference to SBCC degree and certificate completers in hiring and promotion decisions. The agreements may also include provisions for student internships.

A:FIREABST:1
Oscar Bucher, Art department, Sabbatical Leave 1989 - 1990

The stated goals for my sabbatical were:

1. To become computer literate.

2. To use the newly learned skills to produce a computerized data bank of glaze formulas.

3. To study ceramic techniques and saggar-pitfiring methods and produce a one-man exhibition at the S.B.C.C. Atkinson Art Gallery showing a selection of my work created during my sabbatical leave.

1. Computer literacy:

This involved attending many computer courses in various word-processing, spreadsheet and database systems. Ultimately an integrated software system was used to produce the planned project.

2. Glaze data bank:

The main objective of this project was to produce a computerized data bank of glaze formulas, composed of formulas developed by leading ceramists of this time, plus classical formulas of the Far Eastern and European cultures. In addition it contains 14 pages of text consisting of a guide of metallic oxide colorants, a ceramic glossary, a temperature-cone chart and other pertinent information. This data bank and general glaze information became an important part in the glaze chemistry course being offered this Spring semester 1992.

3. Sabbatical Art Exhibition: (Professional Growth)

Much time, effort and energy went into creating 40 works shown in my sabbatical exhibit at the S.B.C.C. Atkinson Art Gallery. The exhibit was open for one month from February 8th through March 8th 1991.

The sabbatical leave allowed the uninterrupted time and concentration that a major exhibit of this size and calibre demands. For the faculty in the art department the professional accomplishments as practicing artists are as important as the teaching experience. For me the time spent studying, planning, and creating major exhibition pieces translates into very important personal growth as a professional artist and teacher. It also is a valuable lesson to the students to be able to witness the commitment and dedication necessary for the completion of a new body of work for a show of this size. The striving for excellence in new forms and new ways of expressing artistic interpretations is a lesson of great benefit to the students.
Santa Barbara City College  
Associated Degree Nursing Program  

2+2+2 Priority Enrollment Policy

SBCC’s ADN Program will make priority enrollment available to qualified high school students who pursue the 2+2+2 Nursing Program.

To qualify for priority enrollment students must satisfy all of the following criteria.

- The student must have successfully completed the ROP CNA Program OR the Summer Nursing Readiness course by the end of the Summer Session following graduation from high school.

- The student must have pursued course work consistent with the high school curriculum Plan 22 and received satisfactory grades in all support course work.

- The student must have completed, signed, and submitted the 2+2+2 Program Participant Form to the Health Technology Office prior to the beginning of his/her final semester in high school.

- The student must have filed an application to the ADN program and met all requirements for entrance to the ADN Program prior to the end of the Summer Session following graduation from high school.

- The student must attend an ADN Program Information meeting prior to the end of his/her senior year.

Students who qualify for priority enrollment in the ADN Program under this policy must begin the Program within three semesters following graduation from high school (not including summer) or their priority placement will be forfeited. Students must therefore file an application to the ADN Program according to the schedule below for admission to the ADN Program during the designated semester.

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<td>FALL (same calendar year)</td>
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<td>September 1st following Senior Year</td>
<td>SPRING (next calendar year)</td>
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<tr>
<td>February 1st following Senior Year</td>
<td>FALL (same calendar year)</td>
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Priority enrollment spaces will increase incrementally and will not exceed 12 percent of the total admission spaces available.

Students will be admitted to the Program under this policy on a first-come, first-serve basis. No names will be held over from one semester to the next.

Students who qualify for priority enrollment in the ADN Program under this policy and who choose to postpone their admission to the program for the period allowed, must pursue course work at SBCC directly related to the nursing major.

DS:jg/9/91  
/222/enroll.pol
CERTIFIED
PART-TIME LECTURERS
SPRING 1992*

ABBIEY, Robert
ABNEY, Richard
ABREU, Jose
ADAME, Jose
ALCORN, Greg
ALEXANDER, Gae
ALEXANDER, Deborah
ANDERSON, Aleta
ARRINGTON, Homer
AUCHINCLOSS, Elizabeth
AVERY, Peter
AVITZUR, Tal
AYLESWORTH, Eileen
BAHURA, John
BAKER, Barbara
BARBER, Robert
BEASLEY, Susan
BEDARD, Jo
BERROTH, Erika
BIESINGER, Kathy
BISKNER, Robert
BLAU, Marjorie
BOTITIANI, Sandra
BOYTON, Geoffrey
BRAINERD, David
BRANDTS, Robert
BRITSCHE, James
BROTHER, Millie
BROWN, Quentin
BRUMMEL, Josephine
BUCKELEY, Luz
BURKHARD, Patricia
CALIP, Jean
CAPPS, Lois
CARDY, Mary Ann
CARROL, Catherine
CASAGRANADA, Andrea
CASTADIO, Mary
CHAVEZ, Mirta
CIABATTONI, Sally
CLEYET, Francesca
CLOUD, Tara
COBB, Joanne
COLE, Carole
COLEMAN, Jacqui
CUNNINGHAM, Lorna
DABBS, Lowell
DATTY, Robin
DEEMS, Lydia
DEEN, Charles
DEMAIO, Maureen
DENKE, Debora
DEWEY, Kathleen
DICKERSON, Judith
DIPALO, Joe
DISPARTE, Charles
DOWNEY, Michael
DUCHEMME, Margaret
DUFFY, Patricia
DUNN, Jeanine
DURHAM, Belinda
EGAN, Linda
EKOLA, Deborah
ELIAS, Fred
ERSKINE, Richard
ESCHEL-HOLMES, Donna
ESKANDARI, Manou
FARRIS, David
FICKEL, Ted
FORTIER, Denise
FOSS, Kristina
FRANK, Patricia
FRANKEL, Esther
FREUND, Kurtis
FUSARO, Craig
GALEN, Dennis
GALBREATH, Laurie
GODAR, Ronald
GOTTLOB, Muriel
GUTMAN, Barbara
HALL, Tim
HALLUM, Marion
HAMILTON, Janice
HAMILTON, Susan
HANSEN, Marlene
HANSETT, Jay
HARTER, Susan
HAWK, Betsy
HAWKINS, Chris
HAWLEY, Betty Jo
HAYES, Marjory
HEARON, Sarah
HERMES, Elizabeth
HIBBITT, Jill
HILL, Marilynn
HILL, Tonie
HOFMANN, Fred
HOLLY, Richard
HOLMES, James
HOWARD, Dolores
HUNT, Ellen
HUNTER, Glenn
HUTH, Vern
INOUE, Keiko
ION, Don
ISHKANIAN, Judith
IYER, Nandini
JACON, TONY
JACOBS, Elaine
JAKUBOWSKI, Dana
JENNINGS, Charlotte
JONES, Joyce
JORGENSEN, Marilyn
KAO, Calvin
KEATINGE, Robert
KEMP, Micael
KIPP, Susan
KRAMER, Mark
KRUEGER, Wayne
LANE, Margaret
LANSING, Melanie
LARSON, Brooks
LARSON, Tom
LASSWELL, Steven
LAWYER, David, Sr.
LEVASSEUR, Elaine
LEWIS, Anne
LUCAS, Karen
MAIZLISH, Morton
MALLEY, Mary Lynn
MARSCHAK, Fred
MATTHEWS, Amy
MATTHEWS, Donna
MCEACHEN, David
MCGARRY, Claudine
MCINTYRE, Martha
MCKNIGHT, Jean
MEARS, Linda
MEDINA-GARCIA, Yolanda
MEISEL, Jacqueline
MELTON, Judy
MILLER, Larry
MOIN, Hossein
MOORE, Marcy
MORENO, Francisco
MORENO, Luis
MORRIS, David
MORRISON, Laura
MUELLER, Shirley
O'CONNOR, Erin
O'CONNOR, Ray
O'DONNEL, Michael
OSBORN, KERRY
PAARMANN, Barbara
PASLEY, HELEN
PAPI, Albert
PARNELL, Shannah
PARSONS, Louella
PAULSEN, Kathleen
PAVLOV, Jelena
PEINADO, Kelley
PERRIN, Kathleen
PETRICH, Paul
PFEIFER, Ken
PHREANER, Jack
PIPERSBURG, Phillip
POMPILIO, Penny
PORTUGES, Paul
PURDIE, Carole
PURDIE, John
RADDITZ, Joan
RANSONE, Nancy
RASCHKE, Peter
RASKIN, Bonnie
REED, Henry
REEFMAN, William
REEG, Thomas
REILLY, Rob
RHOADS, Jeff
RICE, John
RICHARDS, Kent
RICHMOND, Kathryn
RICHTER, Julie
RIDDLE, Valerie
ROBITAILLE, Ray
RODEN, Stanley
ROMINE, Ed
RUSSELL, Edward
RUSSELL-HARDIN, Kathleen
SAITO, Patty
SANDERS, Bert
SCHENK, Marilynn
SCHENKER, Eric
SCHMITZ, Ingrid
SCHWEIGERT, Joan
SCOTT, Julia
SCUDELARI, Charles
SHARPE, Carol
SHERMAN, Spencer
SIMS, James
SJOLLEMA, Michael
SLONIKER, William
SMITH, Libby
STARK, Anne
STARK, Lynne
STREIFF, Jane
TARQUINIO, Amadio
TAYLOR, Marilyn
THIELMANN, Janice
TRENT, Paul
TREVINO, Salvador
TUCKER, Janice
VILLA, Ted
VILLEGAS, Luis
WAKITA, Takako
WANIUK, Emily
WATSON, Richard
WEAVER, David
WEAVER, John
WEISSENBERG, Catherine
WHITE, Deborah
WIESSNER, Curtis
WOLF, Margie
WOOD, Elizabeth
WOTRUBA, Patricia
ZAHARIAS, Tony

*Not to exceed 9 TLUS including Continuing Education assignments.

1/12/92 (Revised 1/14-92)
SP92FAC

Item 4.5
Page 2 of 2
01/23/92
2600 MICROCOMPUTER SOFTWARE COPYRIGHT POLICY

2601 GENERAL POLICY

2601.1 The District licenses the use of computer software from various companies. The District does not own this software or its related documentation. According to U.S. Copyright Law, illegal reproduction of software can be subject to civil damages of $50,000 or more and criminal penalties including fines and imprisonment. It is the intent of the District to adhere to the provisions of software copyright laws. In an effort to discourage violations of copyright laws, the following policies are implemented.

2601.2 All software purchased by the college will be registered in the name of the college. The Department of Educational Technology and Microcomputer Services will have responsibility for registering software and for maintaining college-owned software licenses on file.

2602 RULES AND REGULATIONS FOR ALL DISTRICT PERSONNEL

2602.1 All District employees using computer resources will be made aware of this software copyright policy through appropriate employee orientation programs and manuals.

2602.2 All faculty who use computer software for instructional purposes shall inform students of the District Microcomputer Software Copyright Policy. The policy will be posted in all instructional computer labs. Students who violate any provision of this policy will be denied further use of the District computing resources, pursuant to the District Student Conduct Code.

2602.3 Copyrighted software may be used on District equipment only if the user or the college owns a valid software license agreement and only within the provisions of that agreement.

2602.4 District employees and students are strictly prohibited from making, acquiring, or using unauthorized copies of computer software on District computers.

2602.5 One archival copy of each legally purchased
single-user diskette set may be made; either that copy or the original may then be used, while the other is stored. The software may be installed on a hard disk on a single computer, in which case neither the original or the diskette copy may be used on any other computer.

2602.6 Copyrighted software installed on shared-disk systems ("networks") will be secured from unauthorized copying to the maximum degree possible, and will be licensed for use on each computer that executes the software unless the terms of the licensing agreement provide for alternate arrangements, in which case the terms of that agreement will be binding and will supersede this clause.

2602.7 Multiple backup copies of software may be made as part of a normal backup procedure, but no use may be made of these backup copies other than restoring in the event of damage to the normally used copy.

2602.8 For those software licenses requiring a signed agreement, the Director of Educational Technology and Microcomputer Services will be designated by the District as the individual who may sign software licenses for instructional and administrative use.

2602.9 Persons who violate any provision of this policy will be referred to the appropriate college Vice President for corrective action. The College Computer Coordinating Committee will act as an advisory group to assist the Vice President in helping to rectify the situation.
## SANTA BARBARA COMMUNITY COLLEGE DISTRICT

### PURCHASE ORDER REPORT - JANUARY 23, 1992

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>General District Funds</th>
<th>Other Funds</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>925011 The Office Mart</td>
<td>808.13</td>
<td></td>
<td>Security . . . . . . Desks, Balance Paid on PO #915051</td>
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<tr>
<td>925013 Apple Computer Inc.</td>
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<td>Channel Trust Account . . . . Macintosh HD/Peripherals</td>
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<td>921665 Sierra School Equipment</td>
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<td>Business Svcs . . . . . . . . Chairs</td>
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<tr>
<td>921666 Save On Video</td>
<td>1,042.35</td>
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<td>Theatre Arts . . . . . . VHS Camcorder/Battery</td>
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<td>921669 Professional Computer Srvcs</td>
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<tr>
<td>921670 Geo W Girvin Assoc Inc</td>
<td>5,000.00</td>
<td>49</td>
<td>Coastal Bluff Improv . . . . Landscape Design Services</td>
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<td>921672 One Way Industrial Supply</td>
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<td>Machine Shop Welding . . . . Supplies</td>
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<tr>
<td>921676 Strauss Computing</td>
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<td>CE-Trade Tech Open PO for Comp Maintenance at Wake Center</td>
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<tr>
<td>921678 800 Software</td>
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<tr>
<td>921681 Personal Electronics</td>
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<td>921685 Bell Industries</td>
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<td>Graphic Communications . . . . Supplies</td>
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<td>921690 The Office Mart</td>
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<tr>
<td>921693 Volt Alarm Systems</td>
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<td>Security . . . . . . Srvc Agrmt for IDC</td>
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<tr>
<td>921698 Lyon Moving &amp; Storage</td>
<td>850.00</td>
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<td>Fac Dev . . . . Move of Theatre Scene Furniture to Wake Ctr</td>
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<td>921702 Laser Cartridge Co.</td>
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<td>921703 Lewis &amp; Lewis Enterprises</td>
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<td>Educational Technology . . . HP Network Interface Card</td>
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<td>921705 Midwest Library Service</td>
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<td>Library . . . . . . Open PO for Books</td>
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<td>921706 Arthritis Foundation</td>
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<td>Ce-Lit . . . . . . Fall '91 Lupus Self-Help Course</td>
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<tr>
<td>921707 Power Machinery Center</td>
<td>899.90</td>
<td></td>
<td>CE-Admin . . . . Repairs/Parts for Electric Cart at Wake Ctr</td>
</tr>
<tr>
<td>921708 Schauer Printing Studios</td>
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<td>Trans Prgm . . . . Open PO for Prntg Prdctn/SBCC/UCSB Brochures</td>
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<td>921709 Deluxe Business Systems</td>
<td>576.00</td>
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<td>Financial Aids . . . . Computer Warrants</td>
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<td>921710 Sears Roebuck &amp; Company</td>
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<td>Computer Science . . . Portable Refrigerator/Microwave</td>
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<td>921713 Xerox Corporation</td>
<td>575.06</td>
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<td>Duplicating . . . . . Supplies</td>
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<td>921714 Consolidated Overhead Door</td>
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<td>F&amp;O . . . . . . . Supplies &amp; Services</td>
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<tr>
<td>921715 Eastman Inc.</td>
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<td>Warehouse Supplies . . . Transparency Film</td>
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<td>921717 Highsmith Co Inc.</td>
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<td>DSPS . . . . . Aluminium Framed Cork Board/Pocket Displays</td>
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<tr>
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<td>Other Funds</td>
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<td>921718</td>
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<td>921721 Pacific Material Laboratory</td>
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<td>Cons-Bus Srvc Open PO for Testing &amp; Insp for Bk Store</td>
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<td>921722 Volt Alarm Systems</td>
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<td>Cons-Bus Srvc Install Alarm in IDC</td>
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<td>921726 All Pro Sporting Goods Inc</td>
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<td>Athletics Sporting Apparel</td>
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<td>921727 Eric Greenspan</td>
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<td>Health Tech Software</td>
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<tr>
<td>921729 University of Calif Regents</td>
<td>394.80</td>
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<td>Biology General Collector/Specimen Fees</td>
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<td>921736 Synergistic Solutions</td>
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<td>Data Processing Smalltalk Server Interface</td>
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<td>921738 Dubois Chemicals</td>
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<td>F&amp;O Supplies</td>
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<td>921740 House Paper &amp; Janitorial</td>
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<td>Data Processing 2 Vacuums</td>
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<tr>
<td>921741 William A. Ewing</td>
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<td>Consulting Srvc for CCCA Transition</td>
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<td>921742 Swank Motion Pictures Inc.</td>
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<td>Eng Com Lit Film Rentals</td>
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<td>921746 Eastman Inc.</td>
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<td>921749 Butler Paper Company</td>
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<td>Printing Paper Supplies</td>
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<tr>
<td>921752 Northridge Equipment Rental</td>
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<td>CS-Comm Rec-Gym Equipment Rntls for W Campus</td>
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<td>921754 Electronic Services Company</td>
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<td>921755 PC Connection</td>
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<td>921757 Corona Clay Company</td>
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<td>CS-Comm Rec-Pershing 25 Tons Angel Mix for Pershing</td>
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<td>921758 MacDougall Consulting Srvc</td>
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<td>Cal-Soap Pgm Supplies</td>
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<td>921764 Joint Review Committee</td>
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<td>921767 Dixie USA Inc.</td>
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<td>921768 Douglas E. Wilson Plumbing</td>
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<td>CE-Wake Ctr Plumbing Materials and Labor</td>
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<td>Planning &amp; Research Software</td>
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<td>921779 Carolina Biological Supply</td>
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<td>921781 Apple Computer Inc.</td>
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<td>Instruction Support Apple Scanner W/Kit</td>
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<td>921782 Laguna Clay Company</td>
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<td>921783 Daniel Smith</td>
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<td>921791 Mel Clayton Ford</td>
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<td>Executive Office Open PO for Lease of ‘91 Ford Taurus</td>
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<td>921792 Mino Micrographics</td>
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<td>921793 George Longstreth</td>
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<td>Fac Dev Construction Noise Barrier</td>
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<td>Purchase Order Number</td>
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<td>Other Funds Noted</td>
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<td>Imperial Electric Co.</td>
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<td>Architect Svcs for Admin Remodel</td>
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<td>Lewis &amp; Lewis Enterprises</td>
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<td>Fac Dev</td>
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<td>Safeguard Business Systems</td>
<td>938.48</td>
<td>Electrical Repairs 1st Floor Admin Rmndl</td>
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<td>921809</td>
<td>Ellen Clary</td>
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<td>Zellerbach Paper Co.</td>
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<td>921813</td>
<td>Eastman Inc.</td>
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<td>Purchasing</td>
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<td>921814</td>
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<td>921815</td>
<td>Geo W Girvin Assoc Inc</td>
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<td>921816</td>
<td>MaryEllen Flynn Kelley</td>
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<td>921817</td>
<td>Shirley A. Lemmex</td>
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<td>921818</td>
<td>Milpas Rental Inc.</td>
<td>794.58</td>
<td>Surgery</td>
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<td>921819</td>
<td>OCLC</td>
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<td>921820</td>
<td>Lois Phillips</td>
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<td>Electrical/Irrigational Work</td>
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<tr>
<td>921821</td>
<td>Leonard Pickett Inc</td>
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<td>921823</td>
<td>Spectra Information &amp; Comm</td>
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<td>Consulting Services</td>
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<td>921824</td>
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<td>921825</td>
<td>Quick Tick International</td>
<td>336.12</td>
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<td>Mower Repair</td>
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<td>921829</td>
<td>Hardy Diagnostics</td>
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<td>Music</td>
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<td>800 Software</td>
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<td>Denman Office Equipment</td>
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<td>Archaeology</td>
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- Library
- Business Svcs
- Architect Svcs for Admin Remodel
- Fac Dev
- Electrical Repairs 1st Floor Admin Rmndl
- Business Admin
- Think Jet Paper
- Purchasing
- Requisition Forms
- F&O (Consultant Fees)
- Supplies
- Janitorial Supplies
- Surgery
- Pershing Park Ped
- Electrical/Irrigational Work
- Career Advancement Ctr
- Consulting Services
- Fac Dev
- Emergency Repair for Gas Line/Wake Ctr
- Library
- Deposit for Cataloging Expenditures
- Career Adv Ctr
- Consulting Svcs for Bus Dev Ctr
- CS-Comm Rec
- Parking Prgm-Bus Serv
- Consultant: Parking Issues
- F&O
- Mower Repair
- Music
- Tickets for 91/92 Concert Season
- Library
- Deposit for Dialog Info Service
- Bio-Medical
- Supplies
- Telephone-Mail Srvcs
- Open PO for Rental of Storage
- Duplicating
- Open PO for Rental of Storage Unit
- CE-Trade Tech, Bus Ed
- Repairs for Macintosh Disk Drive
- Archaeology Study
- Archaeological Testing/Bookstore
- Educational Technology
- Software
- Educational Technology
- Wordperfect for Windows
- Counseling & Guidance
- Electric Typewriter
- Communication
- Computer Work Station
- CS-Comm Theatre
- Reimbursement of Guest Artist Expenses
- Castillo Point
- Level out dirt on Castillo Point
- Printing
- Paper Products
- Duplicating
- Cover Sheets
- Business Svcs
- Electrostatic Painting
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And those Purchase Orders meeting definition of routine orders (Per Board Policy) numbers 925011, 925013 and 921665-921984.
GENERAL FUND

Amount Due on Purchase Orders

$285,130.15

Amount for Approval and/or Ratification

ADVERTISING

Santa Barbara News Press

$376.75

CONSULTANTS

Thomas Anderle
Anticouni & Anticouni
Jeff Barnes
Josephine Black
Anthony Dominski
Anita Ferguson
Joan Ganapes
Lidia Garcia-Dunan
Independent Living
Eve Keleman-Lohnas
KEYT/Smith Broadcasting of California
Priseilla Lamore
Shirley Lemmex
Laura Lippincott
Ralph Molina
Lois Phillips
Jeniffer Reich
Rogers & Sheffield
Jim Swihart
Joseph Symth
Deby Tygell

$1,185.00
114.00
1,400.00
630.00
50.00
1,766.68
6,476.66
25.00
35.82
500.00
4,677.40
25.00
2,000.00
150.00
25.00
2,766.68
300.00
302.00
135.00
50.00
475.00

CONTRACTS

AFSA Data Corporation
Gold Coast Education Inc.
Kristofer's School of Beauty
Sesac Inc.

574.29
1,260.72
5,818.32
121.88

EMPLOYEE WELLNESS

Nikki Adams
Tina Villegas

55.00
55.00

FINGERPRINTING

Ann McGorty

40.00
INSURANCE
-----------
John Turmel (claim settlement) 276.19

LEGAL SERVICE
------------
Schramm & Raddue 557.00

MILEAGE
-------
Craig Eastman 18.40
Yoko Fujita 14.85
Jose Luis Gomez 50.05
Richard Macabio 26.75
Ronald Mailloux 18.98
Margaret Okinaka 3.85
Sheri Ray 17.33
Robert Reilly 126.23
Donald Seaver 56.10
Alan Storey 8.53
Robert Znovena 96.26

PHYSICALS
---------
Goleta Valley Occupational Center 136.00

POSTAGE
-------
Postage by Phone 10,000.00
United States Postmaster 75.00

REIMBURSEMENT
--------------
Dorothy Pahos 216.43
Santa Barbara High School District 70.00
S.B.C.C. Bookstore 22.90
S.B.C.C. Revolving Fund #3 1,831.06

RENTALS
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City of Santa Barbara, Pool use 4,050.00
Coast Mobilphone 20.00
Culligan 262.00
Hopper Gas & Welding Supplies 545.00
Mountain Spring Water 26.23
Rayne Water Systems 87.74

STUDENT REFUND
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Enrollment Fees 3,958.50

Item 5.1b
01/23/92
Page 2 of 12
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Item 5.1b
01/23/92
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Item 5.1b
01/23/92
Page 4 of 12
DEFERRED MAINTENANCE

-----------------------------
Coast Village Engineering Corp.  2,400.00

EAST CAMPUS IRRIGATION

------------------------
Geo W. Girvin Associates      410.00

FACILITIES BUILDING

---------------------
Banner Construction          4,563.00
Grant Pedersen Phillips Architect  14,884.49
Scotsman Group               290.94

GYMNASIUM ADDITION

---------------------
Grant Pedersen Phillips Architect  14,862.41

HUMANITIES

----------
BTC Laboratories             191.00
California Electric Supply   1,389.98
Craig Eastman                18.40
Santa Barbara Screen & Shade 1,345.00

HVAC - HUMANITIES BUILDING

------------------------
Craig Eastman                36.79

INTERDISCIPLINARY CENTER

------------------------
Volt Alarm Systems           514.00

PERSHING PARK

----------
Karleskint-Crum Inc.         665.10

TOTAL CONSTRUCTION

---------------------
$67,735.41
PARKING FACILITIES

WEST CAMPUS PARKING STRUCTURE

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SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
JANUARY 23, 1992
JANUARY 23, 1991
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR
RATIFICATION

PAYROLL

S.B.C.C. $50,711.02

SUPPLIES

HRC SOCIETY $169.92
HRC PETTY CASH $259.66
JORDANO'S $48.02
REPUBLIC UNIFORM SALE $397.49
S B C C BOOKSTORE $40.41
S B C C $166.95

$1,082.45

CLEANING SUPPLIES

J W SERVICE CO $222.84
NATIONAL SANITARY SUPPLY $654.42
S E RYCOFF CO $71.01
SYSCO/CONTINENTAL $154.77

$1,103.04

PAPER SUPPLIES

JORDANO'S $2,327.95
PEPSI-COLA BOTTLING $423.81
S E RYCOFF CO $221.77
SYSCO/CONTINENTAL $68.60

$3,042.13

SERVICING SUPPLIES

JORDANO'S $825.11
SYSCO/CONTINENTAL $164.60

$989.71
JANUARY 23, 1991
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR
RATIFICATION

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$55,706.60

Item 5.1b
01/23/92
Page 8 of 12
JANUARY 23, 1991
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR RATIFICATION

EMPLOYMENT AGENCY SERVICE

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LAUNDRY & CLEANING

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REPAIRS

| Crocker Refrigeration     | $915.64  |
| Fire Master               | $219.03  |
| Musgrove's Pest Control   | $164.00  |
| Stewart's De-Rooting      | $87.00   |
| Western Data Systems      | $565.15  |
| Wick Boiler Service       | $14,728.20 |
|                           | $16,679.02 |

TOTAL COLUMN I: $134,499.94
TOTAL COLUMN II: $134,499.94
TOTAL CAFETERIA ACCOUNT: $134,499.94

REV: 12/12/91
SBCCLISTWk#1
FEBRUARY 13, 1992
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR
RATIFICATION

**PAYROLL**

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$381.34
FEBRUARY 13, 1992
SANTA BARBARA COMMUNITY COLLEGE
CAFETERIA ACCOUNT

AMOUNT FOR APPROVAL AND/OR
RATIFICATION

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**Total**                                             $45,167.42
FEbruary 13, 1992
Santa Barbara Community College
Cafeteria Account

Amount for Approval and/or
Ratification

Laundry & Cleaning

| Mission Linen Supply          | $1,044.90 |
| Uniforms Etc Inc              | $8.50     |
| **Total**                     | **$1,053.40** |

Repairs

| Crocker Refrigeration         | $1,518.06 |
| J W Service Co                | $73.93    |
| Musgrove's Pest Control       | $328.00   |
| **Total**                     | **$1,919.99** |

---

Total Column I: $69,549.15
Total Column II: $69,549.15
Total Cafeteria Account: $69,549.15

Rev: 01/14/92
Sbcclistwk#1
This agreement sets forth the terms and conditions under which Work Training Programs, Inc. will provide contract employees to perform work for and on the grounds of Santa Barbara City College.

Work Training Programs, Inc. will provide three client-employees and one Trainer-Supervisor. The standard schedule will be 1:00 PM - 5:00 PM, Monday through Friday, including one 10 minute break.

Work Training Programs, Inc.'s Client-Employees will be assigned the following duties under the direction of Grounds Maintenance supervisory personnel:

**Variable Days/Hours:**

**On Campus:**

Trash pick-up on main campus, i.e. east and west campus, to also include the return of food trays, bowls, plates, silverware etc. to food service cafeteria

**Off Campus:**

Trash pick-up in immediate surrounding community, to include:

- Oceano Avenue
- Barranca Avenue
- Las Olas Avenue
- Del Sol Avenue
- Del Mar Avenue
- Luneta Plaza
- Del Oro
- Arroyo Avenue
- Sleta Avenue
- Coronel Street
- Cliff Drive

(see attached map)

All work will be performed to the quality standard of the Grounds Maintenance Supervisor, with direct supervision and quality assurance provided by Work Training Programs, Inc.'s
Trainer-Supervisor.

The Trainer-Supervisor will communicate with Grounds Maintenance supervisory personnel as needed; exchanging information and negotiating/prioritizing the task schedule.

Vendor will retain all responsibility for payroll, employer taxes, Worker's Compensation, and liability insurance for its clients and supervisor.

Vendor shall provide to SBCC certificates of insurance evidencing coverage as shown below:

a) $1,000,000 comprehensive general liability insurance, combined or single limit, including owned and non-owned automobiles;

OR

b) $500,000/$1,000,000 insurance, and $500,000 property damage insurance, and $500,000/$1,000,000 automobile public liability insurance, and $250,000 automobile property damage insurance.

Vendor and vendor's employees shall adhere to all SBCC policies and established guidelines.

Vendor shall bill SBCC at the rate of $6.50 per client-employee hour worked, not to exceed sixty (60) billable hours per week. This is equal to 3 part-time 20 hour per week employees. Direct training/supervision costs of WTP client-employees provided at no cost to SBCC. (Trainer-Supervisor to fade intervention levels to 20% per client with Grounds Maintenance Supervisor concurrence. Overall intervention level to remain at approximately 50%.)

Billing shall be sent to: SBCC, Attention Dr. Charles Hanson, 721 Cliff Drive, Santa Barbara, CA 93109.

This agreement shall be for the spring semester of 1992, unless a notice of termination is received by one party from the other at least thirty (30) days prior to the termination of this agreement or any extension thereof.

Stephen A. Amodei
Executive Director
Work Training Programs, Inc.

Dated 1/14/92

Vice-President Business Manager

Dated

madelyn/hab:shawsbccc
Title/Funding Source: IIA78\%  Trainee: Kevin Brown

Agreement Number: 

This Agreement is made and entered into this 3rd day of December, 1991 by and between the County of Santa Barbara hereinafter referred to as COUNTY and Santa Barbara City College hereinafter referred to as CONTRACTOR, located at 721 Cliff Drive Santa Barbara, CA. 93109

COUNTY and CONTRACTOR agree that:

1. CONTRACTOR shall hire first, train and retain those participants who fully complete training.

2. CONTRACTOR shall complete its performance no later than

   Month     Day       Year
   June      5th        1992

3. CONTRACTOR shall submit on a monthly basis an employee evaluation that identifies competencies attained by the participant, and an invoice for training services rendered and other reports as may be required by COUNTY. Such forms and reports are to be submitted to:

   Job Training Network
   228 West Carrillo Street, Suite C
   Santa Barbara, CA 93101

4. CONTRACTOR may not subcontract training provided for under this agreement, and any attempt to do so shall render this agreement null and void.

5. CONTRACTOR agrees that the participant is hired as a regular member of the CONTRACTOR's work force and will continue to be employed for at least thirty (30) days upon the completion of the training period.

   CONTRACTOR retains the right to terminate the participant if work performance is unsatisfactory. A written explanation of such termination and a statement regarding conditions under which the participant would be considered for re-employment shall be provided. The participant shall be referred back to COUNTY.
6. During the training period, CONTRACTOR shall provide proof that:

A. The participant is on the payroll of CONTRACTOR and paid full salary through regular pay procedures.

B. The participant receives all the rights and benefits of any other employee in similar position, including access to the grievance procedure.

C. The participant is exposed to all the customary practices of the CONTRACTOR and normal requirements of the job. The parties to this agreement agree that the participant will receive the extraordinary training and assistance required to ensure the ability to acquire the skill, knowledge and abilities to function as a satisfactory employee.

7. CONTRACTOR agrees that it will not discriminate against any employee or applicant for employment in violation of any applicable County, State or Federal laws, rules or regulations which may now or hereafter specifically prohibit such discrimination on the grounds of race, religion, sex, color, national origin, physical handicap when otherwise qualified, Vietnam era veteran/disabled or age, or any other grounds which are hereafter legally prohibited. Participants will be treated without regard to ethnicity, race, color, national origin, religion, sex, age or disability.

8. In consideration of the services to be provided, CONTRACTOR shall be reimbursed at an agreed-upon rate for the extraordinary training costs incurred by the CONTRACTOR during the agreed-upon training period in an amount not to exceed $4,815.20.

9. CONTRACTOR agrees to provide participants with safety and health protection as required under the Occupational Safety and Health Act (OSHA) of 1970 as amended.

10. On-The-Job- Training participants shall not displace any regular (unsubsidized) employees.

11. COUNTY reserves the right to terminate this agreement at any time if CONTRACTOR fails to comply with the specifications of the agreement.

12. COUNTY will not reimburse CONTRACTOR for wages of participant in excess of 40 hours per week or for overtime payments.
13. CONTRACTOR shall verify whether or not the training occupation is subject to a bargaining unit.

Is training occupation subject to a bargaining unit? YES: X NO:

If yes, has there been concurrence by the appropriate bargaining representative as to the On-The-Job Training Program and the rate of pay associated therewith? YES: X NO:

Concurrence by:

Name: Bill Regis Title: President

Union Affiliation: CSEA #289

14. The Participant Training Plan (see attachment A), specifying the number of hours for training, the hourly wage, the reimbursement rate, and the training outline shall be completed prior to participant’s start of training.

15. Participant shall not be an employee of COUNTY, nor shall COUNTY retain the right to direct or control participants’ activities while employed by CONTRACTOR except to the extent necessary to secure training benefits under the JTPA Program.

16. CONTRACTOR agrees to defend, indemnify and hold harmless COUNTY, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, judgments or liabilities arising out of any acts required to be performed under this agreement.

17. CONTRACTOR shall procure the following required insurance coverage and shall submit such proof of insurance along with this agreement. Such insurance coverage shall be maintained during the term of this agreement. Failure to comply with the insurance coverage shall place CONTRACTOR in default. Upon request by COUNTY, CONTRACTOR shall provide certified copies of any insurance policies to COUNTY within ten (10) working days.
A. Worker’s Compensation Insurance with an insurance company acceptable to COUNTY statutory workers compensation and employer’s liability insurance shall cover all CONTRACTOR’S staff and participants while performing any work incidental to the performance of this agreement. The policy shall provide that no cancellation, major change in coverage, or expiration shall be effective or occur until at least thirty (30) days after receipt of such notice by COUNTY.

B. Comprehensive General and Automobile Liability Insurance with insurance company or companies acceptable to COUNTY. The general liability insurance shall afford coverage for all premises and operations of the CONTRACTOR. The automobile liability insurance shall cover all owned, non-owned and hired motor vehicles which are operated on behalf of the CONTRACTOR pursuant to CONTRACTOR’s activities hereunder. The limit of liability of said policy or policies shall not be less than $500,000 per occurrence combined single limit for bodily injury and property damage. Said policy or policies shall provide that COUNTY shall be given thirty (30) days written notice prior to cancellation or expiration of the policy or reduction in coverage.

18. Any employer hiring a JTPA participant, referred for training, prior to execution of the agreement by COUNTY, does so at his/her own risk.

19. CONTRACTOR’s worksite shall be subject to monitoring visitations by County, State, or Federal representative(s) of the JTPA Program as it relates to OJT participants.

20. Contractor agrees to maintain records relating to the OJT Training agreement for a period of three (3) years from the date of hire or until all audits are resolved, which ever is later. Records that, at a minimum, must be maintained are:

A. Participant Time/Attendance records.

B. Record of payment received for reimbursement of training expense.

C. Participant payroll records.
PARTICIPANT TRAINING PLAN OUTLINE

Participant: Kevin Brown

Occupation: Athletic Equipment Room Attendant

DOT Code: 358.677.014  Hourly Starting Wage: $9.23
Anticipated hourly wage upon completing program $9.23-10.00

ELEMENTS AND HOURS OF TRAINING

Dates of Training:

Starting Date: 12/03/91  Completion Date: 6/5/92

Total Number of Training Hours: 1040

Hourly Reimbursement Rate: $4.63

Training Hours X Reimbursement = $ 4,815.20

Elements of Training:

1. Learn to receive, issue and maintain athletic equipment and supplies 300 hrs.

2. Oversee and maintain order in dressing and locker rooms, do related work as required 300 hrs.

3. Learn to set up gymnasium for athletic events and physical education classes. Will use the laundry and dryer equipment.

4. Maintains equipment room area, may perform minor first aid. Maintains inventory records, fills out requisition requests and injury reports. Inputs data on computer to generate hold and release status of student records.

TOTAL: 1040 hrs
On-the-Job Training Agreement between the County of Santa Barbara and, Santa Barbara City College hereinafter known as CONTRACTOR,

DATED: ____________________________

COUNTY OF SANTA BARBARA

By: FRANK BARTILET, DIRECTOR
    JOB TRAINING NETWORK

CONTRACTOR

By: [Signature]

DATED: ____________________________

APPROVED AS TO ACCOUNTING
FORM, ROBERT W. GEIS, CPA
AUDITOR-CONTROLLER

APPROVED AS TO FORM:
CHARLES MITCHELL, RISK
MANAGER

APPROVED AS TO FORM:
DAVID NAWI, COUNTY COUNSEL

By: [Signature]
    Deputy County Counsel

*The Director of Job Training Network Department is authorized to execute contracts of $10,000 or less on behalf of the County of Santa Barbara per action of the Board of Supervisors on April 16, 1991. Current contract format approved by the Board of Supervisors on September 3, 1991.
CHILD DEVELOPMENT TRAINING CONSORTIUM

INSTRUCTIONAL AGREEMENT


This Instructional Agreement, made and entered into as of the dates shown below by and between YOSEMITE COMMUNITY COLLEGE DISTRICT on behalf of MODESTO JUNIOR COLLEGE, with office in Modesto, California, hereinafter referred to as AGENCY and the: SANTA BARBARA CITY COLLEGE of 721 Cliff Drive, Santa Barbara, CA 93109, hereinafter referred to as DISTRICT/UNIVERSITY, is made upon the following considerations:

1) DISTRICT/UNIVERSITY agrees to conduct 12 units of college credit courses needed for licensing of not more than 24 child development personnel or any number of trainees equal to but not more than 72 units of college credit. This activity will occur between August 1, 1991 and June 30, 1992.

2) DISTRICT/UNIVERSITY also agrees to:

   a. Employ qualified instructors to provide 12 units of course work in child development/early childhood education.

   b. Ensure that courses are degree applicable (except remedial courses) and geared to meet requirements for the Children’s Center Instructional or Supervisory Permits.

   c. Provide information about participating trainees to the prime contractor including but not limited to: the number and names of trainees, the unit value of courses and grade received by trainees for each course offered and agencies served.

   d. Ensure that courses are offered for credit with the possible exception of remedial courses.

   e. Work towards offering courses that are transferable.

   f. Appoint a consortium coordinator for the college.

   g. Provide certification that no A.D.A. reimbursement was claimed for courses in which the consortium paid the instructor.
3) In consideration of the services provided by DISTRICT/UNIVERSITY, AGENCY agrees to pay DISTRICT/UNIVERSITY an amount not to exceed $250.00 per student or a maximum award of $1,499.76 to administer the program. Total contract will not exceed $1,499.76.

Each community college shall receive $20.83 per unit or $250.00 per FTE for 12 semester units of community college coursework.

Each four-year institution shall receive $70.00 per unit or $840.00 per FTE for 12 semester units of CSU coursework.

Regardless of the amount cited in the contract each campus reimbursement will be based on the actual system (community college or four-year institution) which provides the units.

Payment will be authorized upon presentation of an invoice and supporting documentation to the Consortium Administrator describing services performed to date of invoice, e.g. (The number and names of trainees, units value of courses and grades awarded to trainees). Invoices shall be prepared in duplicate and include all supporting documents/documentation and will be directed to:

Sharon Hawley, Director
Child Development Training Consortium
Modesto Junior College
435 College Avenue
Modesto, CA 95350

Payment will be withheld until all documentation has been received to substantiate claim.

4) It is understood that this is an Instructional Agreement by and between independent contractors and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or any other relationship.

5) AGENCY shall be responsible for damages caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. DISTRICT shall be responsible for damages caused by the negligence of its officers, agents and employees occurring in the performance of this Agreement. It is the intention of AGENCY and DISTRICT that the provision of this paragraph be interpreted to respective officers, agents and employees.
6) Each party retains the right to terminate this Instructional Agreement by giving no less than fourteen (14) days written notice to the other party before the start of training services.

7) Any notice or correspondence required by this agreement shall be delivered personally or by United States Mail, as follows:

7.1 Correspondence to DISTRICT/UNIVERSITY:

Cecelia Alvarado Kuster  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA  93109  

7.2 Correspondence to AGENCY:

Sharon Hawley, Director  
Child Development Training Consortium  
Modesto Junior College  
435 College Avenue  
Modesto, California  95350

EXECUTED by the parties as of the day and year written below:

YOSEMITE COMMUNITY COLLEGE DISTRICT  SANTA BARBARA CITY COLLEGE

By  
Pamila J. Fisher  
Vice Chancellor

By  
Charles Hansen, Vice President  
Business Services

Date  
Date
January 3, 1992

Superintendent
Santa Barbara Community College
721 Cliff Drive
Santa Barbara, CA 93109-

Subject: Amendment to the SELF Joint Powers Agreement

Dear Superintendent:

At the SELF Board meeting on December 6, 1991, with fifteen of your sixteen Board members in attendance, the Board unanimously approved proposed changes to the Joint Powers Agreement as contained in the attached Exhibit I. The changes only involve Section XIII of the Agreement and are stated with lines through the deleted language and new language shown in bold italics.

The Agreement, as originally written, requires a non-responding member be counted as a "NO" vote to proposed amendments. The last time an attempt to amend the Agreement was made, 500 of the then 1048 members did not respond. Of the 548 responding, only 24 voted to reject the proposed amendment - a mere 4%. It is unknown whether the proposal failed by intention or if the parties simply did not know they needed to respond.

In order for SELF to maintain viability and respond to changes in the legislative and insurance related environment, it must be able and has a duty to effect reasonable changes to its governing documents. The proposed change will require that at least 570 parties must respond of which 380 must be in the affirmative before a proposed amendment can be approved. This remains a substantial requirement considering the fact that only 548 responses were elicited in a previous attempt to amend the Agreement. This change must be approved under the original rule and we must have 758 affirmative responses under the present Agreement provisions prior to the established deadline of May 20, 1992.

The SELF Board believes this change is most vital to the future of your program. The proposal was discussed at recent membership workshops and it was the consensus that a concentrated effort should be made to implement this change.
Subject: Amendment to the SELF Joint Powers Agreement
January 3, 1992
Page two

Your assistance in promptly commencing the process of having your Board consider this issue will be greatly appreciated. Use the enclosed resolution form (Exhibit II) to document your Board's action unless your procedure requires another form. In that event, use your district's accepted form. The deadline for posting your response is May 20, 1992. If approved, the change will become effective on July 1, 1992.

Please direct all responses and any questions to the SELF office.

Sincerely,

R. Vincent Sanguinet
Board Chair

RVS/jlu

Attachments
XIII. AMENDMENTS TO THIS AGREEMENT

A. Any amendments to this Agreement shall require the consent of two-thirds (2/3) of the participating parties hereto, subject to the procedures herein provided.

Any amendment to this Agreement shall require the consent of two-thirds (2/3) of a majority of the parties responding in the affirmative, subject to the procedures herein provided.

B. Proposed Amendments: Any party to this Agreement may at any time propose amendments to this Agreement. Any proposed amendment shall first be submitted to the Board for study and recommendation. The Board shall have a reasonable time within which to make such study and to submit its recommendations to the parties. Recommendation for adoption of an amendment shall occur at a meeting wherein two-thirds (2/3) of the members are present and at least three-fourths (3/4) of such members vote for adoption. A copy of the proposed amendment, together with the Board's report and recommendation, shall be sent to all parties for action by their governing bodies either approving or rejecting the amendment. If the proposed amendment does not receive approval by vote of the Board, no further action is required.

C. Action on a Proposed Amendment: When the Board submits to the parties a proposed amendment for action, the Board shall specify thereon the deadline for action by the party or parties. Within the deadline specified, each party shall consider the proposed amendment and take action, either approving or rejecting it, and a copy of such action shall be filed with the Board. Any party that does not file a copy of such action with the Board within fifteen (15) working days following the specified deadline shall be deemed to have rejected the proposed amendment. Responses must be postmarked on or before the deadline to be counted.

D. Effective date of Amendment: Unless otherwise stated in the amendment, the effective date of any amendment shall be on July 1 following its adoption.
CERTIFICATION OF BOARD MINUTES

This is to certify that on ______________, 1992, the Governing Board of SANTA BARBARA COMMUNITY COLLEGE adopted a formal measure, the content of which is recorded in the official Board minutes of the above school district, to ___ approve ___ disapprove the amendment to the SCHOOLS EXCESS LIABILITY FUND AGREEMENT which was recommended by the SCHOOLS EXCESS LIABILITY FUND BOARD OF DIRECTORS at their meeting of December 6, 1991.

Motion: Dr. Alexander
Second: Mr. Jarrott
Vote: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell, Mr. Santodomingo
Concur: Ms. Livermore

I certify that the foregoing statement is true and correct.

January 23, 1992
Date

Secretary of the Board

4269294
4269294
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: ESTABLISHING A 1992-93 FISCAL YEAR NON-RESIDENT TUITION FEE
PURSUANT TO EDUCATION CODE SECTION 76140

WHEREAS, Education Code Section 76140 states that a non-resident fee shall be set by the governing board of each community college district not later than February first of each year, and

WHEREAS, the unit tuition fee shall be 1/30 of the base year (1990-91) current expense of education per ADA inflated by the projected percent increase in the United States Consumer Price Index as determined by the Department of Finance for the two years immediately succeeding the base year, and

WHEREAS, it is the intent of the Board of Trustees of the Santa Barbara Community College District to require the payment of the prescribed fee for all non-resident students except those who are full-time employees of the Santa Barbara Community College District and for the spouses and children of full-time employees of the District;

NOW, THEREFORE, BE IT RESOLVED that the Santa Barbara Community College District's Board of Trustees, pursuant to Education Code Section 76140, hereby establishes for the 1992-93 fiscal year a per-unit non-resident tuition fee of $104 based upon the statewide average current expense of education per ADA to be charged for each unit for which a student is enrolled.

PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College District this 23rd day of January, 1992, by the following vote:

Ayes:    Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria,
         Mrs. Powell, Mr. Santodomingo
Noes:    None
Absent:  None
Concur:  Ms. Livermore

[Signature]
Dr. Peter R. MacDougall
Superintendent/President and
Secretary/Clerk to the Board of Trustees

Item 5.2-d
1/23/92
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: ESTABLISHING A 1992-93 FISCAL YEAR NON-RESIDENT TUITION FEE PURSUANT TO
EDUCATION CODE SECTION 76141

WHEREAS, Education Code Section 76141 states that a non-resident fee shall be set by the governing
board of each community college district not later than February first of each year, and

WHEREAS, Education Code Section 76141 (effective 1991 statute) now authorizes the Board of
Trustees to establish a separate non-resident fee for non-resident students who are both citizens
and residents of a foreign country, and

WHEREAS, Education Code Section 76141 tuition fees may not exceed 50 percent of the non-resident
tuition set by the District, and

WHEREAS, the calculating determined the District could establish as much as $140 per unit;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Barbara Community College District’s Board
of Trustees, pursuant to Education Code Section 76141, hereby establishes for the 1992-93 fiscal
year a per-unit non-resident tuition fee of up to $130 for non-resident students who are both
citizens and residents of a foreign country.

IT IS ALSO RESOLVED, that this action is taken with the understanding that the rate may be reduced
at a later date.

PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College District
this 23rd day of January 1992, by the following vote:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Luria, Mrs. Powell,
Mr. Santodomingo

Noes: None

Absent: None

Concur: Ms. Livermore

[Signature]
Dr. Peter R. MacDougall
Superintendent/President and
Secretary/Clerk to the Board of Trustees

Item 5.2-e
01/23/92
STATE OF CALIFORNIA
DEPARTMENT OF GENERAL SERVICES

RESOLUTION NO. 15 (1991-92)

Authorizing the Department of General Services of the State of California to purchase certain items.

Be it resolved that the Board of Trustees of 'Santa Barbara Community College District' does hereby authorize the Office of Procurement, Department of General Services of the State of California to purchase Materials, Supplies and Equipment for and on the behalf of Santa Barbara Community College District pursuant to Section 10324, Public Contract Code, and that the Purchasing Manager is hereby authorized and directed to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of Santa Barbara Community College District.

I hereby certify that the foregoing is a true and correct copy of the resolution duly and regularly adopted by the Board of Trustees of the Santa Barbara Community College District at a meeting thereof held on the 23rd day of January, 1992, and that the same now appears of record in my office.

In witness thereof, I have hereunto set my hand and affixed my official seal this 23rd day of January, 1992.

Santa Barbara Community College District
Name of Local Agency

Charles L. Hanson
Name of Custodian of Record

Vice President, Business Services
Title of Custodian of Record

By [Signature]

Peter R. MacDougall, Superintendent/President
Name & Title of Official Signing

Item 5.2-f
01/23/92
CONSTRUCTION CHANGE
DIRECTIVE

AIA DOCUMENT G714

PROJECT: Santa Barbara City College
Admin. Bldg. First Floor Remodel
721 Cliff Drive
Santa Barbara, CA 93109

TO CONTRACTOR: Carroll Construction
P.O. Box 50131
Santa Barbara, CA 93150

DIRECTIVE NO: 3
DATE: 12 December 1991
ARCHITECT'S PROJECT NO: 90-06
CONTRACT DATE:
CONTRACT FOR: General Construction

You are hereby directed to make the following change(s) in this Contract:

RECORDS STORAGE 108 AND STORAGE ROOM 109

$ 5,112.00

Remove existing ceilings and replace with suspended 5/8" firecode gypboard ceiling per detail 4B/A4.

Remove existing light fixtures and install three new surface mounted fluorescent fixtures.

Re: Proposal Request No. 7

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

☐ Lump Sum (increase) $ 5,112.00

☐ Unit Price of $ per


☐ as follows:

2. The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is (an increase of _______ days) (a decrease of _______ days). Project completion date is 19 February 1992.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Signed by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Kruger Benson Ziemer Arch.
ARCHITECT
30 West Arrellaga Street
Santa Barbara, CA 93101

Santa Barbara City College
OWNER
721 Cliff Drive
Santa Barbara, CA 93109

By William G. Leifi
DATE 12 DEC. 1991

Carroll Construction
CONTRACTOR
P.O. Box 50131
Santa Barbara, CA 93150

By Everett Rice
DATE 12/23/91
CONSTRUCTION
CHANGE
DIRECTIVE

AIA DOCUMENT G714

SANTA BARBARA CITY COLLEGE

DEC 23 1991

BUSINESS MANAGER

PROJECT: Santa Barbara City College
Admin. Bldg. First Floor Remodel
721 Cliff Drive
Santa Barbara, CA 93109

TO CONTRACTOR: Carroll Construction
P.O. Box 50131
Santa Barbara, CA 93150

DIRECTIVE NO: 4
DATE: 17 December 1991
ARCHITECT’S PROJECT NO: 90-06
CONTRACT DATE:
CONTRACT FOR: General Construction

You are hereby directed to make the following change(s) in this Contract:

4.1 OPEN OFFICE 107 - EXISTING CONDUITS

Re-route 2 existing conduits to clear duct access. Install 2 new 'J' boxes inside mezzanine to clear new ductwork.
Support existing 2" EMT for clock/alarm system every 10' with threaded rod hanger.
Re: Proposal Request No. 9
Time extension: 7 days

4.2 CLOCK INSTALLATION

Install back to back clocks on common concrete wall between Rooms 107 and 110.
Re: Proposal Request No. 10

N/C

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

☐ Lump Sum (increase) of $ 4,136.00

☐ Unit Price of $ per


☐ as follows:

2. The Contract Time is proposed to be (adjusted) _______________. The proposed adjustment, if any, is (an increase of __________ days). The project completion date is extended to 26 February 1992.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Kruiger Bensenz Ziemer Arch.
ARCHITECT
30 West Arrellaga Street
Address
Santa Barbara, CA 93101

Santa Barbara City College
OWNER
721 Cliff Drive
Address
Santa Barbara, CA 93109

BY William H. Reiff
DATE 12 DEC. 1991

Signature by the Contractor indicates the Contractor’s agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Carroll Construction
CONTRACTOR
P.O. Box 50131
Address
Santa Barbara, CA 93150

BY Everet R. Doe
DATE 12-53-91

G714-1987
Item 5.2-g
Page 2 of 4
01/23/92
CONSTRUCTION CHANGE
DIRECTIVE

AIA DOCUMENT G714

Project: Santa Barbara City College
Admin. Bldg. First Floor Remodel
721 Cliff Drive
Santa Barbara, CA 93109

To Contractor: Carroll Construction
P.O. Box 50131
Santa Barbara, CA 93150

Directive No: 5
Date: 24 December 1991
Architect’s Project No: 90-06
Contract Date:
Contract For: General Construction

You are hereby directed to make the following change(s) in this contract:

5.1 Duplicating Services Lobby
Extend new suspended acoustic tile ceiling and light fixtures southward to the full limits of the room. Re: Proposal Request No. 8
$2,802.00

5.2 Mechanical Mezzanine
Install four (4) single tube strip lights on wall to clear new ductwork. Re: Proposal Request No. 11
$1,269.00

5.3 Open Office No. 107
Install one electric outlet and one telephone outlet on new partitions in Room 107. Re: Proposal Request No. 12
$229.00

5.4 Ceiling Access Doors
Install 24” x 30” metal access door in ceiling of Records Storage Room 108 and Storage Room 109. Re: Proposal Request No. 4
$364.00

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

[X] Lump Sum (increase) $4,664.00

[ ] Unit Price of $ per


[ ] as follows:

2. The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is an increase of ________ days) (a decrease of ________ days).

Contract completion date is 26 February 1992.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Kruger Bensen Ziemer Arch. Santa Barbara City College
Architect Owner
30 West Arrellaga Street 721 Cliff Drive
Santa Barbara, CA 93101 Santa Barbara, CA 93109

By William F. Raffin By

Date 12-24-91 Date 1/3/92

signature

Signature by the Contractor indicates the Contractor’s agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Carroll Construction
P.O. Box 50131
Santa Barbara, CA 93150

By

Date 1/3/92

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Page 3 of 4
01/23/92
CONSTRUCTION
CHANGE
DIRECTIVE

AIA DOCUMENT G714

(Instructions on reverse side. This document replaces AIA Document G713, Construction Change Authorization.)

PROJECT: Santa Barbara City College
(name, address) Admin. Bldg. First Floor Remodel
721 Cliff Drive
Santa Barbara, CA 93109

TO CONTRACTOR: Carroll Construction
(name, address) P.O. Box 50131
Santa Barbara, CA 93150

DIRECTIVE NO: 6
DATE: 6 January 1992
ARCHITECT'S PROJECT NO: 90-06
CONTRACT DATE:
CONTRACT FOR: General Construction

You are hereby directed to make the following change(s) in this Contract:

EXISTING FIRE SPRINKLER SYSTEM
(Emergency Repair and Replacement per OSA Requirements)

$ 2,570.00

1. Complete installation of five (5) missing sprinkler heads.
2. Remove existing heads and install new code approved heads and escutcheons.
3. Drain and flush debris and sediment from existing system.
4. Install and connect two new flow switches.

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:

   (X) Lump Sum (increase) $ 2,570.00
   ☐ Unit Price of $ per
   ☐ as follows:

2. The Contract Time is proposed to remain unchanged. The proposed adjustment, if any, is (an increase of _______ days) (a decrease of _______ days). Contract completion date is 26 February 1992.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Kruger Bensen Ziemer Arch. Santa Barbara City College
ARCHITECT OWNER
30 West Arrellaga Street 721 Cliff Drive
Address Santa Barbara, CA 93101 Santa Barbara, CA 93109

BY William H. Saffin BY
DATE 6 Jan. 1992 DATE 1/3/92

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in this Construction Change Directive.

Carroll Construction
CONTRACTOR
P.O. Box 50131
Address Santa Barbara, CA 93150

BY John M. Carroll
DATE 1-1-92

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Item 5.2-g
Page 4 of 4
01/23/92
Change Order No. 6

10 January, 1992
OSA # A-53402

Contract Title: Santa Barbara City College, West Campus Parking Structure,
721 Cliff Drive, Santa Barbara, CA

The following changes in, additions to, or deletions from the work described
in the plans and specifications are hereby authorized:

Item #1  Add concrete pedestals to the light standards on the upper
decks of the parking structure.

Reason:  To prevent damage to light standards by automobiles.

Back-up:  Bulletin #38.1 dated 8 October 1991, response from JWBC

Change in Contract Sum:  $4,978.55
Change in Contract Time:  None

Item #2  Modify design of the drainage system adjacent to the IDC.

Reason:  To accommodate future drainage from the Business Center
Building.

October 1991.

Change in Contract Sum:  $1,393.80
Change in Contract Time:  None

Item #3  Add color to concrete slab in pedestrian walkway.

Reason:  To conform with the west campus master plan.

Back-up:  Bulletin #40.1 dated 9 October 1991, response from JWBC

Change in Contract Sum:  $4,733.13
Change in Contract Time:  None
Item #4  Add manhole cover to the existing opening adjacent to the IDC.
Reason: For pedestrian safety.
Change in Contract Sum: $345.00
Change in Contract Time: None

Item #5  Add joint caulking over Styrofoam between the end of the spandral panels and the pre-cast shear walls.
Reason: The tolerances needed for the installation of the concrete beams required a wider joint at the beam ends than was anticipated. As a result caulking was necessary for appearance and to allow for flexibility and movement in the joint.
Change in Contract Sum: $6,016.67
Change in Contract Time: None

Item #6  Add drain and gravel to the underside of the structure.
Reason: Required by the Soils Engineer.
Change in Contract Sum: $1,342.03
Change in Contract Time: None

Item #7  Install 24 (15gal.) Live Oak to mitigate the loss of existing oak trees. The cost is offset by eliminating the requirement to relocate existing trees on site which were found to be poor specimens.
Reason: To satisfy the requirements of the project approval imposed by the Coastal conditions.
Change in Contract Sum: (deduct) $(207.49)
Change in Contract Time: None
The above work shall be completed in accordance with the plans and specifications for the SBCC West Campus Parking Structure at 721 Cliff Drive.

Original Contract Amount: $5,065,704.00
Contract Sum Prior to this CO: $5,234,536.30
Contract Sum increased by this CO: $18,601.59
New Contract Sum will be: $5,253,137.89
Original Completion Date: 18 Mar, 1992
Completion Date prior to this CO: 1 May, 1992
Time Extension This CO: 0 days
Completion Date: 1 May, 1992


APPROVED: Santa Barbara City College

Agreed to by: Architects West

Agreed to by: Howard and Van Sande

Agreed to by: Office of the State Architect

Distribution: Pat Collins
Charles Hanson
Granville Knox
Rudy Puentes
Jerry A Zimmer AIA, Architect
OSA, Dimitri Besirof

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job/chrono
CONSTRUCTION
CHANGE
DIRECTIVE
AIA DOCUMENT G714

PROJECT: Santa Barbara City College
          Campus Bookstore
          721 Cliff Drive
          Santa Barbara, CA 93101

TO CONTRACTOR: J.W. Bailey Construction
                P.O. Box 506
                Santa Barbara, CA 93102

DIRECTIVE NO: 4
DATE: 8 January 1992
ARCHITECT'S PROJECT NO: 89-40
CONTRACT DATE: 7 January 1992
CONTRACT FOR: General Construction

You are hereby directed to make the following change(s) in this Contract:

FIELD OVERHEAD FOR ARCHAEOLOGICAL EXPLORATION WORK
$842.24

Additional trailer costs, fence rental and construction Superintendent's time.
Re: J.W. Bailey letter of 18 November 1991

Time extension for above = 5 days
Time extension for rain through 7 January 1992 = 6 days
(30 December 1991 plus 3, 4, 5, 6 and 7 January 1992)

PROPOSED ADJUSTMENTS

1. The proposed basis of adjustment to the Contract Sum or Guaranteed Maximum Price is:
   [X] Lump Sum (increase) $842.24 of
   [ ] Unit Price of ___________________ per ___________________
   [ ] as follows:

2. The Contract Time is proposed to be adjusted
   [ ] 31 days
   The proposed adjustment, if any, is an increase of 11 days
   [X] Project completion date is extended to 31 December 1992.

When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Kruger Bensen Ziemer Arch. Santa Barbara City College
ARCHITECT                  OWNER
30 West Arrellaga Street   721 Cliff Drive
Address                  Address
Santa Barbara, CA 93101    Santa Barbara, CA 93109

[Signature]
DATE     8 Jan. 1992

J.W. Bailey Construction
CONTRACTOR
P.O. Box 506
Address
Santa Barbara, CA 93102

[Signature]
DATE     1/1/92

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