AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
January 23, 1992
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 MINUTES OF REGULAR MEETING OF DECEMBER 12, 1991
   1.5 HEARING OF CITIZENS
   1.6 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll
      b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke
      c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello
      d. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL - Mr. Dan Oroz
   2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

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<td>Asst. Coach,</td>
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<td>2/1/92-</td>
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PIPERSBURG, Phil  
Asst. Coach, Track  
$2000  
2/1/92-5/22/92  
R. Dinaberg

CERTIFICATED POST-RETIREMENT AGREEMENT

COX, Frank  
Prof., Psychology  
$1100/TLU  
6 TLU's/Spring ’92

CERTIFICATED HOURLY APPOINTMENTS *

EBENSTEIN, Alan  
GUSMAN, Frances  
MAGUIRE, Irwin

* Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION *

ANDERSON, Aleta  
HERON, H. Edward  
ROSASCO, Catherine
BARAHONA, Rafael  
LAULA, Otto  
SOLTER, Aletha
CULLER, Susanne  
LEVINE, Ruth  
STEVENS, Christine
GUSMAN, Frances  
MCGUIRE, John
GUTIERREZ, Maclovio  
MERRITT, Phil

* Not to exceed 60% including any Credit Division assignments

CLASSIFIED RETIREMENT

WILDEN, Helen  
Bookstore Cashier  
17E  
12/31/91  
FT/12 Mo.
Bookstore

CLASSIFIED PROMOTION

RAMIREZ, Carlos  
Suprv., Security  
31A  
1/24/92  
FT/12 Mo.  
New position
Security  
MSC Salary Schedule

CLASSIFIED HEALTH LEAVE OF ABSENCE

WOODCOCK, Simone  
Lab.Teach.Ass’t.  
37E  
12/16/91
Writing/English

CLASSIFIED INCREASE IN ASSIGNMENT

FRICKE, Eric  
Security Officer  
21A  
1/24/92  
From 1/2 T-11 Mo.  
To FT/12 Mo.  
Re: C. Ramirez
Security

CLASSIFIED APPOINTMENTS

BADGETT, Sharman  
Special Program Advisor  
35C  
1/2T-10 Mo.  
High Sch.Relations
New position
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**PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION**

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PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

WHEATLEY, Pat

TUTORIAL & COLLEGE WORK STUDY - Attachment 2.1-b

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF 1992 SALARY SCHEDULES

The salary schedules have been increased to reflect the salary increase agreed upon in salary negotiations with various employee groups. The schedules have been increased by two percent.

The Superintendent/President recommends approval of the 1992 Salary Schedules.

Enclosure 1

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

The Superintendent/President recommends that the Board confer upon each of the 107 candidates for the Associate in Arts Degree and 44 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements.

Included as informational items are the list of the 54 students who have earned the Certificate of Completion, the list of the 10 students who will be recipients of the Transfer Achievement Certificate, and the degree comparison report.

Attachment 3.1

3.2 STUDENT CHARACTERISTIC STATISTICS, FALL 1987-1991

Jane Craven, Assistant Dean, Admissions and Records will highlight the student characteristics for Fall semesters for the past five years. She will also profile the students attending this Fall 1991 semester.

Enclosure 2

3.3 COLLEGE CALENDAR 1992-93

The Superintendent/President recommends approval of the college calendar for the 1992-93 academic year. The calendar is an early start calendar which allows classes to end prior to the Winter Break. There is a three-week break between semesters. Spring semester ends June 4, a week earlier than usual. The calendar has undergone extensive review college-wide.

Attachment 3.3
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM EVALUATION REPORT BY THE FINANCE/INVESTING/REAL ESTATE DEPARTMENT

Mr. Peter Naylor will present an overview of the Finance/Investing/Real Estate Department and review student input, the Validation Team’s evaluation, and the future directions of the department.

Attachment 4.1

4.2 SABBATICAL LEAVE REPORT

Mr. Oscar Bucher, Assistant Professor, Fine Arts, will report on his sabbatical leave activities during 1989-90.

Attachment 4.2

4.3 RECOMMENDED APPROVAL OF SABBATICAL LEAVES, 1992-93

The Superintendent/President recommends approval of sabbatical leaves for the 1992-93 college year. The recipients are:

- Gerald Clouser 1992-93
- Margaret Eejima 1992-93
- Debbie Mackie 1992-93
- Mervin Lane 1992-93
- Marjorie Reinhart 1992-93
- Conrad Weiler 1992-93

Enclosure 3

4.4 RECOMMENDED APPROVAL OF THE 2+2+2 PRIORITY ENROLLMENT POLICY FOR NURSING PROGRAM

Priority enrollment slots will be made available to 2+2+2 program participants in the Registered Nursing Program. The policy has been recommended by the 2+2+2 Advisory Committee.

The Superintendent/President recommends approval of the 2+2+2 Priority Enrollment Policy delineated in the Attachment.

Attachment 4.4

4.5 RECOMMENDED APPROVAL OF PART-TIME LECTURERS SPRING 1992

The Superintendent/President recommends approval of the part-time lecturers, Spring 1992, listed on the Attachment.

Attachment 4.5

4.6 CURRICULUM ADVISORY COMMITTEE ACTIONS, FALL 1991

The following new courses were approved by the Curriculum Advisory Committee during the Fall 1991 semester:
4.7 RECOMMENDED APPROVAL OF THE REVISION TO THE MICROCOMPUTER SOFTWARE COPYRIGHT POLICY

The College Computer Coordinating Committee has revised a Software Copyright Policy delineating rules and regulations for all District personnel. The Department of Educational Technology and Microcomputer Services will have the responsibility for registering software and for maintaining college-owned software licenses on file. The Policy has been reviewed by the Division Chair Council and endorsed by the College Planning Council.

The Superintendent/President recommends approval of the Microcomputer Software Copyright Policy as delineated in the Attachment.

Attachment 4.7

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any item, a request can be made to remove the item from the Consent List.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

d. DENIAL OF CLAIM: THERESA BUSSMAN, DATE OF ALLEGED INJURY - 5/18/91

e. AGREEMENT WITH WORK TRAINING PROGRAMS, INC., FOR ON-CAMPUS AND OFF-CAMPUS CLEANUP, Attachment 5.1-e

f. APPROVAL OF 2.0% INCREASE IN STUDENT EMPLOYEE HOURLY RATE FROM $5.44 TO $5.55 (ON-CAMPUS WORK) AND FROM $6.30 TO $6.43 (OFF-CAMPUS WORK), EFFECTIVE 1/4/92

g. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) HVAC - ADMINISTRATION BUILDING, ROOM A-209
   2) HVAC - HUMANITIES BUILDING
h. RETROACTIVE APPROVAL TO PARTICIPATE IN FUNDING FOR DEFERRED MAINTENANCE PROJECTS:

1) REPLACE LIFE SCIENCE/GEOLOGY ROOF $99,600  
2) REPLACE WATER AND GAS VALVES CAMPUS-WIDE 54,800

i. RETROACTIVE APPROVAL OF AGREEMENT WITH THE COUNTY OF SANTA BARBARA FOR ON-THE-JOB TRAINING, ATHLETIC EQUIPMENT ATTENDANT, EFFECTIVE 12/3/91 - 6/5/92, Attachment 5.1-i

j. RETROACTIVE APPROVAL OF INSTRUCTIONAL AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT FOR CHILD DEVELOPMENT CONSORTIUM, EFFECTIVE 8/1/91 - 6/30/92, Attachment 5.1-j

5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR 1990-91 FISCAL YEAR

Education Code Section 84040 requires the governing board of the college to provide for a fiscal audit of all funds and the filing of the report with the County Clerk, County Superintendent of Schools, Chancellor’s Office and State Department of Finance. The Robert M. Moss Accountancy Corporation has completed the audit, and the report is hereby submitted to the Board of Trustees for review, as required, at a regularly scheduled public meeting (EC 84040.3).

The Superintendent/President recommends acceptance of the 1990-91 Audit Report of District funds as contained in the Enclosure.

Enclosure 4

b. APPROVAL OF CONTRACTS FOR DISTRICT’S MEMBERSHIP IN THE REGIONAL ENERGY MANAGEMENT COALITION (REMAC)

1) CORE Aggregation Service Agreement with SunPacific Energy Management for supply and transportation of natural gas.

2) Natural Gas Sales and CORE Aggregation Agreement with SunPacific Energy Management for supply, transportation, and coordination directed by SPURR (School Project for Utility Rate Reduction) and REMAC (Regional Energy Management Coalition).

The Superintendent/President recommends approval of the contracts as delineated in the Enclosure.

Enclosure 5
c. RESOLUTION NO. 12 (1991-92) AUTHORIZING APPROVAL OF AMENDMENT TO THE SCHOOLS EXCESS LIABILITY FUND (SELF) JOINT POWERS AGREEMENT

The Superintendent/President recommends adoption of Resolution No. 12 (1991-92) authorizing approval of Amendment to the SELF Joint Powers Agreement as described in the Attachment.

Attachment 5.2-c


Education Code Section 76140 requires the Board to establish a non-resident tuition fee for the ensuing academic year by February 1.

The Superintendent/President recommends adoption of Resolution No. 13 (1991-92) establishing the non-resident tuition fee for the 1992-93 academic year at the statewide average current expense of education rate of $104.00 per unit.

Attachment 5.2-d

e. ADOPTION OF RESOLUTION NO. 14 (1991-92) ESTABLISHMENT OF NON-RESIDENT STUDENT FEE FOR NON-RESIDENT STUDENTS WHO ARE BOTH CITIZENS AND RESIDENTS OF A FOREIGN COUNTRY

The passage of Assembly Bill 2055 provides community college districts with the authority under Educational Code Section 76141 to charge non-resident students who are both citizens and residents of a foreign country an amount not to exceed a sum determined by formulas and based upon district expenditures for capital outlay. Specifics on how to proceed on this were not received from the Chancellor’s Office until December 20, 1991.

There has not been sufficient time to consider all program and policy issues. Because of the February 1 deadline for setting the rate and the unmet condition of a full review with campus groups and the Board of Trustees, a maximum rate of $130 is recommended. This rate is established with the stipulation that the Board may reduce that amount. County Counsel has recommended this approach.

The Superintendent/President recommends approval of Resolution No. 14 (1991-92) establishing the non-resident student fee for non-resident students who are both citizens and residents of a foreign country at $130 with the understanding that the Board may reduce this amount at a later date.

Attachment 5.2-e

f. ADOPTION OF RESOLUTION NO. 15 (1991-92)

Adoption of Resolution No. 15 authorizing the State Office of Procurement to purchase certain materials, supplies, and equipment for and on behalf of the District.

Attachment 5.2-f
g. CHANGE ORDERS 3-6 - ADMINISTRATION BUILDING FIRST FLOOR REMODEL

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Change Order Total: $16,482
Revised Contract Price: $245,427
Additional Contract Days: 7
New Completion Date: February 26, 1992

The Superintendent/President recommends retroactive approval of Change Orders 3-6, Administration Building First Floor Remodel, as described in the Attachment.

Attachment 5.2-g

h. APPROVAL OF SUBCONTRACTOR SUBSTITUTION - BOOKSTORE

J. W. Bailey Construction Co., contractor for the Campus Bookstore, has requested a substitution as indicated in the Attachment. Section 4107 of the Government Code allows a substitution if a subcontractor is unable or unwilling to perform the work. The District has completed the legal procedures necessary to substitute a contractor and is in agreement with the substitute, Hutch's Custom Iron, Inc., of Gonzalez, for structural steel/metal fabrication.

The Superintendent/President recommends approval of the substitution of Hutch's Custom Iron as requested.

i. CHANGE ORDERS 6 - PARKING STRUCTURE

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<th>CO #</th>
<th>Amount</th>
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<td>6</td>
<td>$18,601.00</td>
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Change Order Total: $18,601.00
Revised Contract Price: $5,253,137.89
Additional Contract Days: Ø
New Completion Date: May 1, 1992

The Superintendent/President recommends approval of Change Orders 6, Parking Structure, as described in the Attachment.

Attachment 5.2-i
j. CHANGE ORDER NO. 1 - CAMPUS BOOKSTORE

The Superintendent/President recommends approval of Change Order No. 1 in the amount of $842.24 increasing the contract price to $2,380,192.74 and extending the completion date by 11 days to December 31, 1992.

Attachment 5.2-j

k. APPROVAL OF REPLACEMENT EQUIPMENT ALLOCATION FROM EQUIPMENT REPLACEMENT FUND

In 1989-90 the District established an Equipment Replacement Fund (Fund 28) with the objective of providing an annual and proportional replacement of the College’s $10-12 million equipment inventory. The fund has an uncommitted balance of $1,138,345.

The President’s Cabinet and College Planning Council have agreed on the following percentage distribution for replacement equipment. Thus for 1991-92, funds will be distributed as follows:

- Computers: 40%
- Collegewide: 10%
- 5 Divisions (major units):
  - Instruction: 25%
  - Continuing Education: 6%
  - Student Services: 3%
  - President’s Area: 2%
  - Business Services: 14%

The Superintendent/President recommends allocation of $400,000 from the Equipment Replacement Fund for the repair, replacement, and purchase of College equipment.

l. APPROVAL TO SUBMIT PRELIMINARY PLANNING GUIDES FOR AN ADDITION TO THE GYMNASIUM AND THE RENOVATION OF THE ADMINISTRATION BUILDING RESULTING FROM THE CONSTRUCTION OF THE BUSINESS/COMMUNICATIONS BUILDING

Significant planning has been taking place to plan for a Gymnasium addition to meet the needs of the Physical Education and Athletic Departments and for new uses of the Administration Building resulting from the construction of the Business/Communications Building.

Staff members from all departments involved have been consulted regarding the changes. Architects have worked very closely with the staff on the development of the plans, and these plans have been reviewed at various meetings of the Board and, most recently, at a January 16, 1992, Facilities Committee meeting. The Committee endorsed the approval of submitting Preliminary Planning Guides for these two projects.

The Superintendent/President recommends approval of the submission of two Preliminary Planning Guides to the Chancellor’s Office (one Preliminary Planning Guide for the addition to the Gymnasium, and a second for the renovation of the Administration Building).
6. ADJOURNMENT

It is recommended that the next Regular Meeting of the Board of Trustees be held on Thursday, February 13, 1992, at 4:00 p.m.