MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 22, 1991

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Mr. Sidney Frank
Mr. Eli Luria, President
Mrs. Joyce Powell
Mr. Ed Santodomingo, Vice President

Members absent:

Dr. Joe Dobbs
Mr. Leonard Jarrott
Ms. Krista Livermore, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Mr. Tom Anderle, Attorney At Law
Mr. Houston Blair, Stevens Construction, Inc.
Dr. Gary Carroll, President, Academic Senate
Ms. Patricia Daigle, Adviser, The Channels
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. George Gregg, Director, ET & MS
Ms. Janet Hake, Dean, Continuing Education
Dr. Charles Hanson, Vice President, Business Services
Mr. Dale Kirkham, Kirkham Constructors, Inc.
Mr. Pat McBride, Stevens Construction, Inc.
Mr. Richard McKenzi, Kruger Bensen Ziemer Architects, Inc.
Ms. Helen Meyer, Guest
Dr. Fernando Padilla, Dean, Academic Affairs
Mr. Pete Richards, Kirkham Constructors, Inc.
Mr. Steven Stanley, Spectra
Ms. Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Jim Williams, College Information Officer
Ms. Marsha Wright, Personnel Specialist

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 MINUTES OF SPECIAL MEETING OF JULY 17, 1991

Upon motion by Mr. Santodomingo, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Special Meeting of July 17, 1991.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Mr. Carroll reported on two documents he and Ms. Karolyn Hanna have been working on this summer--the revision of the Faculty Manual and writing a manual for the four-year tenure review process.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello - None

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period August 23 through September 26, 1991.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

Expressed his appreciation to Dr. Carroll and Ms. Hanna for their work over the summer on the manuals for the faculty.

Summer session ADA has increased by 5 percent. Fall applications have increased by 15 percent over last year. Over 6000 students have preregistered at this time for the fall semester.

The Metropolitan Transit District will be providing increased bus service to and from SBCC and Isla Vista at peak hours which should encourage students to use the bus.

The many construction projects taking place on campus this summer. Acknowledged the work of Dr. Hanson and Mr. Knox and their staff in the overseeing of these projects.
Board members were invited to attend the reception at Mr. Romo’s home on August 28 for the 18 faculty members, three deans, and one assistant dean hired by the College this year.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Changes were noted under the Personnel Consent Items. The "Certificated Change of Assignment" item was deleted from the Agenda.

Classified Appointments

Wanda Jacobs  Typ. Clk., Sr.  25A  9/1/91
Kenneth Krutenat  Acct. Clk., Sr.  27A  9/3/91

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items with the above noted changes as contained in the Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. SUPERINTENDENT/PRESIDENT’S CONTRACT

Mr. Luria announced that the Superintendent/President’s contract has been extended through June 1994. The Board has directed the Superintendent/President to make leasing arrangements for an automobile, and a longevity increase will be implemented with the amount to be decided later.

Upon motion by Mr. Frank, seconded by Dr. Alexander, the Board unanimously approved the above adjustments to the contract for the Superintendent/President.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved conferring upon each of the 72 candidates for the Associate in Arts Degree and the 8 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES, CONTINUING EDUCATION DIVISION - FALL TERM 1991

Upon motion by Mr. Santodomingo, seconded by Dr. Alexander, the Board unanimously approved the new courses for the Continuing Education Division for the Fall term 1991 as contained in the Attachment.
4.2 RECOMMENDED APPROVAL OF PART-TIME LECTURERS, FALL 1991

Upon motion by Mrs. Powell, seconded by Dr. Alexander the Board unanimously approved the part-time lecturers for Fall 1991 as contained in the Attachment.

4.3 RECOMMENDED APPROVAL OF DIVISION/DEPARTMENT CHAIRPERSONS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the following faculty to represent their divisions and departments:

Division Chairs:

Peter Naylor - Business
Tom Garey - Fine Arts
Helen McCarthy - English/Communication

New Department Chairs for 1991-92 are:

Tim Gillis - Automotive Services
Carol Diamond - Office Information Systems
Sylvie Rebel - European and Asian Languages
Dina Gutierrez-Castillo - Spanish
George Frakes - History/Geography
Susan Mantyla - Psychology
Ann Wilkinson - English Composition & Literature
Kathleen Molloy - Essential Skills
Federico Peinado - English as a Second Language

4.4 RECOMMENDED APPROVAL OF DISTRICT'S VATEA PLAN

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the District's Vocational and Applied Technologies Education Act Plan for 1991-92 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1991-92 BUDGET

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1991-92 budget.

No citizens expressed a wish to address the Board.
Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board approved closing the Public Hearing.

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved adoption of the 1991-92 Budget as contained in the Enclosure and authorization of its transmittal to Santa Barbara County Schools.

b. HUMANITIES BUILDING, 3RD FLOOR REMODEL, CHANGE ORDER NO. 1, CONTRACTOR - CARROLL CONSTRUCTION, ARCHITECT - KRUGER BENSEN ZIEMER

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved Change Order No. 1, Humanities Building, 3rd Floor Remodel, as outlined in the Attachment, in the amount of $4,946, bringing the total contract price to $198,696.00. Completion date of 9/4/91 remains the same.

c. WEST CAMPUS PARKING STRUCTURE, CHANGE ORDER NO. 3, CONTRACTOR - J. W. BAILEY CONSTRUCTION CO., ARCHITECT - ARCHITECTS WEST

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved Change Order No. 3, West Campus Parking Structure, as outlined in the Attachment, for a net increase of $4,323, bringing the total contract price to $5,197,534.70. Completion date of April 12, 1992, remains the same.

d. PERSHING PARK PEDESTRIAN ACCESS, CHANGE ORDER NO. 9, CONTRACTOR - KARLESKINT-CRUM, INC., ARCHITECT - GEORGE W. GIRVIN ASSOCIATES, INC.

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved ratification of Change Order No. 9, Pershing Park Pedestrian Access, for a net increase of $3,037, as outlined in the Attachment.

e. APPROVAL OF AGREEMENTS WITH GEORGE W. GIRVIN ASSOCIATES, INC.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the following agreements with Landscape Architect, George W. Girvin Associates, Inc.:

1) Extra landscape design services - East Campus Entrance/Parking Lot, $14,950;

2) Landscape design services of East Campus Irrigation Master Plan, in an amount not to exceed $10,500;

3) East Campus Concept Plan, in an amount not to exceed $24,500;

4) Landscape design services, Castillo Point, $21,344
f. APPROVAL TO APPOINT ARCHITECT FOR DEVELOPMENT OF PRELIMINARY PLANNING GUIDE

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the appointment of Grant Pedersen Phillips Architects to develop the Preliminary Planning Guide (PPG) for the Gymnasium addition in an amount not to exceed $25,000.

g. ADOPTION OF RESOLUTION NO. 2 (1991-92) ESTABLISHING POLICY FOR USE OF ENDING BALANCES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 2 (1991-92) establishing policy for use of end-of-year balances as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Dr. Dobbs, Mr. Jarrott

h. ADOPTION OF RESOLUTION NO. 3 (1991-92) ESTABLISHING POLICY FOR USE OF LOTTERY FUNDS NOT ALLOCATED FOR SALARIES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 3 (1991-92) establishing policy for use of lottery funds not allocated for salaries as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Dr. Dobbs, Mr. Jarrott

i. PUBLIC HEARING ON ENVIRONMENTAL IMPACT REPORT ON THE BUSINESS/COMMUNICATIONS CENTER AND ARCHAEOLOGICAL ELEMENT AND AMENDMENTS TO THE LONG-RANGE DEVELOPMENT PLAN

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved convening as a Committee-of-the-Whole for the purpose of hearing comments from the public on the proposed development.

No written comments were received and no citizens expressed a wish to address the Board.

Upon motion by Mr. Frank, seconded by Mr. Santodomingo, the Board unanimously approved closing the Public Hearing.
j. APPROVAL AND CERTIFICATION OF ENVIRONMENTAL IMPACT REPORT ON THE BUSINESS/COMMUNICATIONS CENTER AND ARCHAEOLOGICAL ELEMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved certification of the Environmental Impact Report on the Business/Communications Center and Archaeological Element.

k. APPROVAL OF AMENDMENTS TO THE LONG-RANGE DEVELOPMENT PLAN FOR BUSINESS/COMMUNICATIONS CENTER AND ARCHAEOLOGICAL ELEMENT

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved certification of the proposed LRDP Amendments for the Business/Communications Center and Archaeological Element, and recommends forwarding of the Amendments to the Coastal Commission for review and approval.

1. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT - BOOKSTORE PROJECT

On August 20, 1991, six bids were received and opened for the Bookstore Project.

After discussion with legal counsel, it was determined that the two lowest bidders were not responsive to the bidding instructions/requirements. Therefore, the bids from Stevens Construction, Inc., and Kirkham Constructors, Inc., are considered non-responsive bids and are not being considered.

The lowest responsive bid was J. W. Bailey Construction Co., Inc., of Santa Barbara, with a total base bid of $2,305,000.

Mr. Houston Blair from Stevens Construction, Inc., addressed the Board stating that his company’s bid did not include an experience statement, but this was a non-substantive issue and the Board should consider the Stevens Construction bid.

Mr. Dale Kirkham, Kirkham Constructors, Inc., addressed the Board stating that his company did not include an experience statement with their bid. Mr. Kirkham further stated that there was an irregularity in all bids for the Bookstore project.

Dr. MacDougall asked that the Board adjourn into Closed Session in order to confer with Mr. Anderle regarding Mr. Kirkham’s statement on the irregularity in all the bids.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board approved recessing and reconvening into a Closed Session at 5:20 p.m. with Dr. MacDougall, Dr. Hanson, and Mr. Anderle for the purpose of discussing potential litigation.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board reconvened at 5:37 p.m.
Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board, after excluding the bids of Stevens Construction, Inc. and Kirkham Constructors, Inc., unanimously approved acceptance of the remaining bids and authorization to award the construction contract to the low bidder, J. W. Bailey Construction Co., Inc., in the amount of $2,305,000.

6. ADJOURNMENT

Upon motion by Mr. Frank, seconded by Mr. Santodomingo, the Board reconvened to a Closed Session at 5:40 p.m. for the purpose of discussing a personnel matter.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:27 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, September 26, 1991, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON September 26, 1991

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board