M I N U T E S
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 9, 1991

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:06 p.m.

1.2 ROLL CALL

Members present:

Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Leonard Jarrott
Mr. Eli Luria, President
Mrs. Joyce Powell
Mr. Ed Santodomingo, Vice President
Mr. John Brunello, Student Member

Members absent:

Dr. Kathryn Alexander

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the
Board of Trustees

Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, President-Elect, Academic Senate
Mr. Eric Flavell, Civil Engineer, Flowers and Associates
Mr. Gary Fukumoto, President, Associated Student Body
Ms. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Jacqueline Lamb, Managing Editor, THE CHANNELS
Mr. Steven Lewis, Administrative Services Manager
Mr. Jim Minow, Executive Director, Foundation for SBCC
Mr. David Oldfield, SBCC Student
Mr. Dan Oroz, Vice President, Human Resources
Mr. Stephen Stanley, Spectra Incorporated
Mr. Jim Williams, College Information Officer
Mr. Tom Zehrer, Audio-Visual Technician
Mr. Jerry Zimmer, Architect West

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF APRIL 11, 1991

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of April 11, 1991.

1.5 HEARING OF CITIZENS

Mr. David Oldfield, an SBCC student, addressed the Board on the advantages of instituting the early calendar.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna

Ms. Hanna introduced Academic Senate president-elect, Gary Carroll, to Board members. She also reported that the Academic Senate has almost completed the tenure policy, has worked on the faculty service areas addressing requests for additional FSAs, drafted a policy on academic honesty, worked on the reorganization of the Academic Senate, and reported on the faculty retreat held last week. Ms. Hanna also noted the work being done by the standing committees of the Academic Senate, and announced that Diane Handloser was selected as next year’s faculty lecturer.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. Fukumoto announced the results of the Associated Student elections: John Brunello, president; Candice Houghton, vice president; Krista Livermore, student trustee; Brad Heising, treasurer; and Brian Taylor, senator. Other activities the Associated Students have been involved in include the Health & Wellness Fair (educating students on environmental issues), the Cal-SACC Conference held April 26-28, a phone lobby day for students to phone legislators regarding not suspending Proposition 98, Arts & Crafts Days, a video tape directed at high school students encouraging their attendance at SBCC and their participation in student government, and student participation in the College’s governance process.

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period May 10 through May 23, 1991, highlighting Arts & Crafts Day, the Annual SBCC Student Art Exhibition, "Taste of the Arts" (art exhibit, reception, and dinner show), Second Annual Staff Picnic, the 7th Annual
Lancaster Speech Tournament, TAP Achievement Award Reception, and numerous musical concerts and Continuing Education offerings.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

The budget situation in Sacramento is not improving, and the deficit continues to be a major concern. Substantial cuts will be made, and the May revise regarding State income should be provided within the next week.

SBCC's campus entrance project has had opposition by the Legislative Analyst in Sacramento. This project will be taken up at Senate and Assembly hearings this coming week, and State Senator Hart's and Assemblyman O'Connell's offices will speak positively to this item at the hearings.

A resolution honoring Classified Employees Week will be presented at the Board meeting today. A reception will be held in the President’s Office on Monday, May 20, from 7:30 - 8:30 a.m.

The Summer Study Abroad Program in Spain has been canceled, and the Fall Costa Rica Program is going to be canceled due to a lack of response. The Summer Cuernevaca Program is a "go."

The Jazz Concert held last weekend included participation by 51 schools and a Billy Mitchell concert. Dr. MacDougall acknowledged the work of Dr. Chuck Wood in bringing this event to the campus.

The Health Fair held on campus drew a large number of community participants from the medical area and the Job Fair brought approximately 40 employers on campus letting students know of jobs available. Dr. MacDougall acknowledged the extra efforts of the College staff for coordinating these events.

The College was notified that two Fund for Instructional Improvement Grants were awarded to Santa Barbara City College. Also received was a grant for the Computer Science Department.

SBCC's TAP Program was selected to receive honorable mention of the Board of Governors' Exemplary Program Award.

(AT THIS POINT, ITEM 5.2-h WAS TAKEN OUT OF ORDER)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following additional Certificated appointments:

Francois Bakhouch - Instructor, French
Elizabeth Chovick - Temporary Contract, Mathematics
Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. ELIMINATION OF THE POSITION OF DIRECTOR, BUSINESS DEVELOPMENT CENTER

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the layoff of Mr. Michael Kauffman, Director of the noncredit program's Business Development Center, effective June 30, 1991. The layoff is due to the elimination of the Business Development Center and the establishment of a Business, Technologies, and Career Center to serve the credit program.


Upon motion by Mr. Frank, seconded by Mr. Jarrott, the Board unanimously approved adoption of Resolution No. 20 (1990-91) to declaring May 19-25, 1991, Classified School Employees Week. The vote follows:

Ayes:    Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes:    None

Absent:  Dr. Alexander

c. APPROVAL OF STAFF PARTICIPATION IN GOVERNANCE POLICY

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Staff Participation in Governance Policy as contained in the Attachment.

d. RECOMMENDED ADDITIONAL FACULTY SERVICE AREAS

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved the additional faculty FSAs and changes to initial FSA assignment for faculty members as contained in the Agenda.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF THE POLICY REGARDING HANDLING OF FRAUDULENT DOCUMENTS

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the policy regarding fraudulent documents as contained in the Attachment.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1991

Upon motion by Mr. Frank, seconded by Mr. Santodomingo, the Board unanimously approved the Summer Intersession 1991 Schedule of Classes as delineated in the Enclosure.

4.2 RECOMMENDED APPROVAL OF THE SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1991

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the Continuing Education Summer Session 1991 as described in the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 21 (1990-91) AUTHORIZING TRANSFER OF FUNDS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 21 (1990-91) authorizing the transfer of funds from the General Fund to the Replacement of Equipment and Construction Funds as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Dr. Alexander

b. ADOPTION OF RESOLUTION NO. 22 (1990-91) AUTHORIZING INTERNAL TRANSFERS B91-064 THROUGH B91-107

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 22 (1990-91) authorizing the transfers as contained in the Attachment. The vote follows:
SBCCD Board of Trustees

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Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Dr. Alexander

c. APPROVAL OF RESOLUTION NO. 23 (1990-91) AUTHORIZING YEAR-END TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 23 (1990-91) authorizing year-end transfers by the designated District officers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Dr. Alexander

d. ACCEPTANCE OF BIDS AND RETROACTIVE APPROVAL TO AWARD CONTRACT FOR THE EAST CAMPUS PARKING LOT AND ENTRY ROAD, BID NO. 375

Upon motion by Mr. Santodomingo, seconded by Mr. Jarrott, the Board unanimously approved ratification of the contract award to Nye & Nelson, Inc., in the amount of $446,955 as contained in the Attachment.

e. AUTHORIZATION TO AWARD CONTRACT FOR NEW TELEPHONE SWITCH

On May 6, 1991, four proposals were received for replacement of the existing phone switch (Omni III) and to upgrade our telephone service to include: voice mail, auto attendant, call management, call distribution and to expand the present extension capacity (max’d out).

Utilizing the procedures allowed under Education Code Section 81641 and 81645, the District evaluated the competitive proposals utilizing pre-defined technical evolution procedures. A team of four District personnel and one telecommunications consultant have determined the superior proposal was submitted by Standard Tel of Long Beach. A summary of the proposal costs is provided below:

<table>
<thead>
<tr>
<th>Company</th>
<th>Switch</th>
<th>Cost + Tax</th>
</tr>
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<tbody>
<tr>
<td>GTEL GTE</td>
<td>NEC NEAX 2400 IMS</td>
<td>294,978</td>
</tr>
<tr>
<td>Evans - Executone</td>
<td>NEC NEAX 2400 IMS</td>
<td>289,796</td>
</tr>
<tr>
<td>NEC Business Comm. System</td>
<td>NEC NEAX 2400 IMS</td>
<td>258,824</td>
</tr>
<tr>
<td>Standard Tel</td>
<td>Mitel SX 2000 SG</td>
<td>244,243</td>
</tr>
</tbody>
</table>

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved awarding of the contract for the telephone switch replacement to Standard Tel of Long Beach in the Amount of $244,243.
f. REJECTION OF ALL BIDS - HUMANITIES BUILDING, THIRD FLOOR REMODEL, BID NO. 374

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved all bids considered at the April 11, 1991, Board Meeting for the Humanities Building, Third Floor Remodel, be rejected.

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR HUMANITIES BUILDING, THIRD FLOOR REMODEL, BID NO. 374A

On May 7, 1991, six bids were received on the remodel of the third floor of the Humanities Building. The attached bid summary indicates the lowest bidder is Carroll Construction Co. of Santa Barbara in the amount of $193,750. Five bidders were below the construction budget figure.

Approval has been received from the Department of Finance to award the contract.

Upon motion by Mr. Santodomingo, seconded by Mr. Frank, the Board unanimously approved awarding of the contract for the Humanities Building, Third Floor Remodel, in the amount of $193,750 to Carroll Construction Co. of Santa Barbara.

h. PUBLIC HEARING ON NEGATIVE DECLARATION FOR THE CAMPUS BOOKSTORE (This item was taken out of order)

Upon motion by Mr. Frank, seconded by Mr. Jarrott, the Board recessed and reconvened as a committee-of-the-whole for the purpose of hearing comments from the public on the proposed developments.

No citizens wished to addressed the Board.

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved closing the public hearing.

i. APPROVAL AND CERTIFICATION OF NEGATIVE DECLARATION FOR THE CAMPUS BOOKSTORE

Upon motion by Mr. Santodomingo, seconded by Mr. Jarrott, the Board unanimously approved certification of the Negative Declaration on the Campus Bookstore as contained in the Enclosure.

j. PROJECT APPROVAL/PERMITTING - CAMPUS BOOKSTORE

Upon motion by Mr. Santodomingo, seconded by Mrs. Powell, the Board unanimously approved the Campus Bookstore be approved and permitted.

k. CHANGE ORDER NO. 1 - PARKING STRUCTURE

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 1 in the amount of $60,969.29 and 39 additional days as described in the Attachment. The new contract price is $5,126,673.29 with a new completion date of April 7, 1991.
6. **ADJOURNMENT**

Upon motion by Mr. Jarrott, seconded by Mr. Santodomingo, the Board unanimously approved adjournment at 5:45 p.m. setting the next regular meeting of the Board of Trustees on May 23, 1991, at 4:00 p.m.

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\text{APPROVED BY THE BOARD OF TRUSTEES ON } \underline{\text{May 23}}, \ 1991
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\underline{\text{President, Board of Trustees}}
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\underline{\text{Superintendent/President}}
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\underline{\text{Secretary/Clerk of the Board}}
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