MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 11, 1991

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander (Left at 4:20 p.m. - ill)
Dr. Joe Dobbs (Arrived at 4:55 p.m.)
Mr. Sidney Frank
Mr. Len Jarrott (Arrived at 4:10 p.m.)
Mr. Eli Luria, President
Mrs. Joyce Powell
Mr. John Brunello, Student Member

Members absent:

Mr. Ed Santodomingo, Vice President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. Pablo Buckelew, Acting Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Gary Fukumoto, President, Associated Student Body
Mr. Jason George, SBCC Student
Dr. Charles Hanson, Vice President, Business Services
Ms. Candice Houghton, Student Senate
Ms. Nicole Heaston, Student Senate
Dr. John Kay, President, Instructors’ Association
Ms. Jacqueline Lamb, Managing Editor, THE CHANNELS
Ms. Wendy McConnell, SBCC Student
Mr. Jim Minow, Executive Director, Foundation for SBCC
Mr. Robert Rauchhaus, Student Senate
Ms. Louise E. Rosen, Director, Annual Giving, Foundation for SBCC
Ms. Lisa Sanders, Student Senate
Ms. Dorothy K. Taylor, Volunteer, SBCC Gardens
Mr. Jim Williams, College Information Officer
Ms. Marsha Wright, Personnel Specialist

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF APRIL 11, 1991

Upon motion by Mr. Frank, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of April 11, 1991.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna - None
b. REPORT BY CLASS. PROF. GROWTH COUNCIL - Mr. Peter Raschke - None
c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. Fukumoto reported that the Student Senate has been working intensely on a recycling program, conducted a fundraising flower sale, the upcoming Associated Student elections, and introduced the Spring 1991 Student Senators present to members of the Board and Dr. MacDougall.

Spring 1991 Student Senators are: Tisha Duarte, Nicole Heaston, Brad Heising, Candice Houghton, Robert Rauchhaus, Lisa Sanders, and Hillary Yarbrough.

d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period April 11 through April 25, 1991, highlighting the Luria Library Annual Book Sale, ASB elections, Student Services Building Dedication, the SBCC Chamber Singers & Friends Concert, dance program (Dance in the Balance), and the Spring Health Fair.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

Ms. Karolyn Hanna and Dr. Gary Carroll (president-elect of the Academic Senate) were attending the Statewide Academic Senate meeting.

The upcoming Student Services Building Dedication would take place on Friday, April 19, at 3:00 p.m. Dr. MacDougall recognized Vice Presidents Fairly and Hanson for their efforts on this project.
The hiring process for faculty is taking place now. The first group will be recommended to Board Members for approval at today's meeting.

The State budget picture was discussed at a breakfast meeting held on campus with State Senator Gary Hart and Assemblyman Jack O'Connell and members of the College community. News of the budget is negative as the deficit figure continues to inflate. The College is trying to be as well prepared as it can for the outcome.

Dr. Jack Friedlander, Mr. Pablo Buckelew, and Mr. Keith McLellan were acknowledged for their work on the Center for Business, Technologies, and Career Center (Item 4.3 on today's Agenda).

AT THIS POINT, ITEM 4.2 WAS TAKEN OUT OF ORDER.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following additional Certificated appointments:

Ms. Joan Gladbach - Instructor, Computer Science
Ms. Maritza Hamann - Instructor, English Composition & Literature

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMENDED APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1991-92 COLLEGE YEAR

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved the working schedules for certificated personnel for the 1991-92 college year as contained in the Attachment.

b. RECOMMENDED APPROVAL OF CHANGES TO PROFESSIONAL GROWTH PROGRAM

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved the proposed changes to the Professional Growth Program as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF POLICIES REGARDING HANDLING OF FRAUDULENT DOCUMENTS

This item was withdrawn for further clarification.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSE, CONTINUING EDUCATION DIVISION - SPRING TERM 1991

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the additional new course, for Continuing Education Division, Spring Term 1991 as contained in the Agenda.

4.2 PROGRAM REVIEW REPORT, ART DEPARTMENT (This item was taken out of order)

Ms. Linda Benet, Chairperson of the Art Department, presented the Program Review of the Art Department which took place in Spring 1990. The four primary components of the review were the completion of a comprehensive self-study by the Art Department, an in-depth examination of the Department by Paul Prince, Coordinator of UCSBs Art Gallery, students’ assessment of the Art Department’s programs, and, a meeting of the validation team to review findings and recommendations. Ms. Benet also presented slides from instructors, Ed Inks, Diana Handloser, and Pamela Zwehl-Burke. Present, also, was art student, Dominique Miller, and samples from Ms. Miller’s portfolio of drawing, watercolor, printmaking, drawing, pastel, and nude were shown.

4.3 RECOMMENDED APPROVAL OF THE BUSINESS, TECHNOLOGIES, AND CAREER SERVICES CENTER

Dr. Friedlander was present to speak to this item. The Center is being established to provide direct access to the College’s comprehensive business, occupational, and career development programs and services. The staff will address a student’s unique career goals and aspirations through: Up-to-date information on the College’s diverse array of programs/services; comprehensive job placement assistance for students who complete occupational education certificate or degree programs; practical occupational program advising, counseling/guidance; latest information on business/industry internships and local, part-time job opportunities related to the student’s field of study; computerized career guidance system that allows a student to determine job interests/aptitudes and develop decision-making and job search strategies; career-planning classes, workshops, and seminars; SBCC Contract Education which provides on-site occupational training for local business/industry employees; the Business Development Center, offering small businesses ongoing pre-venture counseling, business start-up seminars, and special-interest workshops.

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved establishing the Center.

4.4 SUBMITTAL OF APPLICATION FOR APPROVAL OF NEW EDUCATIONAL PROGRAM

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved the submittal of the Graphics Business Management Program to the Chancellor’s Office as contained in the Attachment.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Dr. Hanson noted that Item 5.1-a, Purchase Order #912457 on today’s Agenda, authorizing approval to Environmental Dynamics for hazardous waste removal as per Bid #373 (March 14, 1991, Board meeting), was the second low bid and included removal for all hazardous waste in the amount of $9500.

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 17 (1990-91) AUTHORIZING INTERNAL TRANSFERS B91-064 THROUGH B91-075

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 17 (1990-91) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Luria
Noes: None
Absent: Dr. Alexander, Mr. Santodomingo

b. ADOPTION OF RESOLUTION NO. 18 (1990-91) PROVIDING FOR 1990-91 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 18 (1990-91) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Luria
Noes: None
Absent: Dr. Alexander, Mr. Santodomingo

c. ADOPTION OF RESOLUTION NO. 19 (1990-91) AUTHORIZING TRANSFER OF FUNDS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 19 (1990-91) authorizing the transfer of funds from the General Fund to the Construction Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Luria
Noes: None
Absent: Dr. Alexander, Mr. Santodomingo
d. CHANGE ORDER NO. 5 - PERSHING PARK PEDESTRIAN ACCESS, KARLESKINT-CRUM

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 5 as described in the Attachment, for an increase of $1,478.23. The new contract price is $409,006.08; no time extension is requested.

e. CHANGE ORDERS NO. 20, 21 - STUDENT SERVICES CENTER

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 20 and 21 as described in the Attachment increasing the contract price by $46,468.41 to $2,653,125.98.

f. RECOMMENDED ACCEPTANCE OF THE STUDENT SERVICES CENTER AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the Student Services Center project as contained in the Agenda and Attachment to the Agenda and authorization to file Notice of Completion.

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE REMODEL OF THE HUMANITIES BUILDING, THIRD FLOOR, BID NO. 374

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and approval to award the contract to Romasanta Construction of Santa Barbara in the amount of $198,998 as contained in the Attachment.

h. AUTHORIZATION TO ACCEPT BIDS AND AWARD CONTRACT FOR THE EAST CAMPUS PARKING LOT AND ENTRY ROAD, BID NO. 375

Upon motion by Mr. Jarrott, seconded by Mrs. Powell, the Board unanimously approved authority be provided to the Superintendent/President to award the contract for the East Campus Parking Lot and Entry Road Bid No. 375. The action will be presented to the Board for retroactive approval at the May 9, 1991, Board Meeting.

i. APPROVAL OF PAUL B. MOE, CPA, AS DISTRICT AUDITOR

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved acceptance of the proposal from Paul B. Moe, CPA, as auditor for 1990-91, 1991-92, 1992-93 as contained in the Agenda and Attachment to the Agenda.

6. GENERAL INFORMATION

6.1 PRESENTATION OF STUDENT RECRUITMENT VIDEO

Associate Vice President James Minow, presented a video which was produced as a result of a grant received from Cox Cable Santa Barbara for approximately $16,000. The video will be used principally for student recruitment. It is anticipated that large local high school student audiences will view the video.
regularly. In addition, it will be utilized to provide additional information to out-of-district students who write in for application information.

The video was developed by Mr. Minow and Ms. Louise Rosen, who is the Director of Annual Giving at the Foundation. Mr. Minow and Ms. Rosen were responsible for the video's conceptualization and writing. The technical production of the video was directed by Ms. Kerry Graffy at Cox Cable.

6.2 CCCT 1991 BOARD OF DIRECTORS

The Board acknowledged their support for a slate of candidates for the CCCT 1991 Board of Directors.

7. ADJOURNMENT

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved adjournment at 6:15 p.m., setting the next regular meeting of the Board of Trustees on May 9, 1991, at 4:00 p.m.
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APPROVED BY THE BOARD OF TRUSTEES ON May 9, 1991

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board