MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 14, 1991

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:12 p.m.

1.2 ROLL CALL

Members present:

   Dr. Joe Dobbs
   Mr. Sidney Frank
   Mr. Len Jarrott
   Mr. Eli Luria, President
   Mrs. Joyce Powell
   Mr. John Brunello, Student Member

Members absent:

   Dr. Kathryn Alexander
   Mr. Ed Santodomingo, Vice President

Others present for all or a portion of the meeting:

   Dr. Peter R. MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
   Dr. Martin Bobgan, Vice President, Continuing Education
   Mr. Robert Brown, Assoc. Dir. (21st Century Campaign), Fndn. for SBCC
   Ms. Rita Cameron-Wedding, Acting Dean, Student Affairs
   Dr. Elaine Cohen, Dean, Academic Affairs
   Ms. Jane Craven, Assistant Dean, Student Affairs
   Mr. Mohammad El-Soussi, Instructor, Electronics
   Mr. Gary Fukumoto, President, Associated Student Body
   Mr. George Gregg, Director, Educational Tech. and Microcomputer Services
   Mr. Bill Hamre, Assistant to the Superintendent/President
   Dr. Charles Hanson, Vice President, Business Services
   Dr. John Kay, President, Instructors' Association
   Ms. Kiersten McCutchan, Reporter, THE CHANNELS
   Mr. Jim Minow, Executive Director, Foundation for SBCC
   Mr. Peter Raschke, Chair, Professional Growth Council
Mr. Bill Regis, President, CSEA
Ms. Diana Sloane, Dean, Academic Affairs
Mrs. Dorothy K. Taylor, Volunteer, SBCC Gardens
Mr. Jim Williams, College Information Officer
Ms. Marsha Wright, Personnel Specialist
Mr. Tom Zeiher, Audio-Visual Technician

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF FEBRUARY 14, 1991

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of February 14, 1991.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna - None

b. REPORT BY CLASS. PROF. GROWTH COUNCIL - Mr. Peter Raschke

Mr. Raschke reported that the Classified Professional Growth Council sponsored the Classified Inservice this morning with the largest attendance to date. Mr. Raschke thanked Ms. Marsha Wright, Ms. Pat Birdsell, and members of the Council for their work in making the inservice a success.

Recommendations for changes in duties and responsibilities for the Classified Council have been sent to Dr. MacDougall for Board approval. These changes are being made to broaden the scope of the Classified Council. The Classified Council is also working on submitting a statement of institutional directions for staff development activities, looking at the committee structure of the College for classified staff, involvement in the accountability study of the College, and reviewing increments of staff involved in the Classified Professional Growth Program.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. Fukumoto noted that Ms. Candice Houghton is the latest member of the Student Senate. The Student Senate will be sponsoring a campus car pool on March 18-19 and they are being assisted by the County Ride Share Program. Mr. Fukumoto has given presentations to local high school senior classes regarding student government, the honors program, and SBCC in general. He also discussed his participation in the upcoming College Preview Night and attendance at the Cal-SACC meeting held last week.
d. REPORT ON CURRENT EVENTS

Mr. Williams reported on events scheduled by the College for the period March 15 through March 31, 1991, highlighting the Women's Day Conference, the Track and Field Easter Relays, the Jazz Ensembles Concert II, Preview Night, and numerous Continuing Education offerings.

e. REPORT ON CURRENT ISSUES

Dr. MacDougall highlighted the following:

1. The College’s Faculty Inservice held this date. Day classes were not held and the attendance by Gary Fukumoto and John Brunello at the Board meeting was noted. Dr. MacDougall noted the excellent work done by Mr John Eggler, Dr. Elaine Cohen, and members of the Faculty Enrichment Committee in planning the day.

2. Mr. Peter Raschke, Ms. Marsha Wright, Ms. Pat Birdsell, and members of the Professional Growth Council were thanked for their efforts in planning the Classified Inservice held today. Feedback from staff was very positive.

3. The major activity for the next four-to-five weeks will be the hiring of approximately 18 staff members for the College. The office of Human Resources was commended on the work they performed as there were 97 applications received for each position available. The hiring process was noted as one of the most important functions of the College.

4. A breakfast meeting with State Senator Gart Hart and Assemblyman Jack O’Connell will be held on the SBCC campus on March 26. The coming year will be a difficult one for the State of California due to the budget shortfall, and the community colleges have a responsibility to advance the needs of their institutions with their representatives. Members of the Board of Trustees, faculty, administration, classified staff, and students will participate in this meeting.

5. It was noted that the County Board of Supervisors have before them on their Agenda the issue of implementation of SB 2557 (collection of fees from school districts in the County). Last year, the Supervisors elected not to collect these fees. It is now being reconsidered for the 1991-92 year.

6. Urged all present to see the current SBCC theater production of "Amadeus."

7. The co-chairs for the upcoming Capital Campaign to be conducted by The Foundation for SBCC will be Foundation Board Members, Mr. Wally Drew and Mr. James Scheinfeld.

8. The Community's College: A Mission of Excellence was commended for the very positive examples of good work underway at the College by faculty.
9. Mr. Robert Brown, Associate Director of the upcoming 21st Century Capital Campaign, was introduced to Board Members by Mr. Jim Minow.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMENDED APPROVAL OF CHANGES IN THE CERTIFICATED EMPLOYEE GRIEVANCE POLICY

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the changes in the Certificated Employee Grievance Policy as contained in the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 PRESENTATION OF 1990-91 ROTARY SBCC MENTOR PROGRAM

Ms. Rita Cameron-Wedding, Acting Dean of Student Services, presented the Rotary SBCC Mentor Program which was designed to assist SBCC students in obtaining career information by interacting with Rotary members who are business and professional leaders in Santa Barbara.

The program began in the Fall of 1990 and at present there are currently 21 students who are actively involved and successfully matched. Students are able to participate in site visits, internships, and networking opportunities.

3.2 STUDENT CHARACTERISTICS STATISTICS

Ms. Jane Craven, Assistant Dean, Admissions and Records, highlighted the student characteristics statistics for Fall semesters for the past five years. Some of the statistics noted were an enrollment increase of 12 percent from Fall 1986 to Fall 1990; the student population has been getting younger (63 percent of our students are 25 or younger); close to 4500 students attended full time; a more ethnically diverse population (30 percent of the students were ethnic minority for Fall semester 1990); and, 13 percent hold an associate or higher degree while nine percent are not high school graduates.

The five most popular academic majors were: Business Administration, Liberal Studies, Psychology, Art, and Biology. The five most popular vocational majors were: Nursing, Early Childhood Education, Drafting/CAD, Marine Tech, and Electronics.
3.3 RECOMMEND MODIFICATION OF THE COLLEGE’S PARKING POLICY FOR DISABLED STUDENTS

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the modification to the Parking Policy for disabled students as contained in the Attachment.

3.4 RECOMMEND APPROVAL OF THE POLICY REGARDING HANDLING OF FRAUDULENT DOCUMENTS

This item was withdrawn from the Agenda.

3.5 RECOMMEND APPROVAL OF APPLICATION PERIOD POLICY

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved adoption of the new application deadline for the Application Period Policy as contained in the Attachment.

3.6 RECOMMEND ADOPTION OF THE 1991-92 CALENDAR

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the 1991-92 calendar as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM REVIEW REPORT, ELECTRONICS/COMPUTER TECHNOLOGY DEPARTMENT

Ms. Jodi Simpson, Associate Professor, reported on the activities and future directions of the Electronics/Computer Technology Department. The Department consists of two full-time and eight part-time instructors, and the program offers two certificates (Personal Computer Maintenance and Electronic Engineering Technology) and an AS degree (Electronic Engineering Technology). Ms. Simpson described the general picture of courses students must take. This Department works quite closely with the Educational Technology and Microcomputer Department as students must have an integrated knowledge of the hardware and software in working with computers. More than 30 percent of the students in this Department have AA degrees and four percent have master’s degrees. Efforts will be made to link this Department with the Center for Business, Technology, and Career Planning.

4.2 SABBATICAL LEAVE REPORT

Dr. Judith Meyer, Professor, Biological Sciences, reported on her sabbatical leave projects during the 1988-89 academic year. Dr. Meyer noted that she was able to finish her course work towards her doctorate during this period. Her research project, "Personality and Disease: Psychological Factors as Related to Cancer and Coronary Heart Disease" investigated the relationship between personality and disease with emphasis on cancer and coronary heart disease. A stress management study had been performed on 483 people at a large utility company located in the Southeastern United States. Dr. Meyer interviewed 98 percent of these people and was invited to publish her findings and presented it at the International Society for Behavioral Medicine last April. Since
returning from her sabbatical, Dr. Meyer has become involved in many of the College's committees and is now serving as the Division Chair for the Science Department. Dr. Meyer thanked Board Members for the opportunity they provided her.

4.3 RECOMMENDED APPROVAL OF SPRING 1991 SUPPLEMENTAL FACULTY ENRICHMENT GRANTS

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the funding of the proposed Faculty Enrichment Grants as contained in the Attachment.

4.4 RECOMMENDED APPROVAL FOR DISABLED STUDENTS PROGRAMS AND SERVICES MID-YEAR DIRECT EXCESS COST REPORT

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the submittal of the Disabled Students Programs and Services Mid-Year Excess Cost Report as contained in the Attachment.

4.5 RECOMMENDED APPROVAL OF REVISED CONTINUING EDUCATION CALENDAR -- 1990-1991

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the revised Continuing Education Calendar for the 1990-1991 academic year with a 13-week fall term, a 12-week winter term and an 8-week spring term as contained in the Attachment.

4.6 RECOMMENDED APPROVAL OF NEW COURSES--CONTINUING EDUCATION DIVISION - SPRING TERM 1991

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the new Continuing Education classes effective Spring 1991 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 15 (1990-91) AUTHORIZING INTERNAL TRANSFERS B91-042 THROUGH B91-063

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 15 (1990-91) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Luria
Noes: None
Absent: Dr. Alexander, Mr. Santodomingo
b. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR MODIFIED VAN FOR DSPS, BID NO. 370

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bid and approval to award the order to A-Z Bus Sales, Colton, CA, in the amount of $34,952 plus tax.

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR GYM ACOUSTIC TREATMENT, BID NO. 372

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bid and approval to award the contract for a replacement of gym acoustics to Brunk Industries, Oakdale, CA, in the amount of $57,800.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ENERGY MANAGEMENT SYSTEM, BID NO. 369

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the four bids received for the energy management system and approval to award the contract to Western Power Systems of San Gabriel in the amount of $67,327 as contained in the Attachment.

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR SILKSCREEN CLASSROOM EXHAUST, HUMANITIES BUILDING, BID NO. 371

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the two bids received March 5 and approval to award the contract to Westaire and Dahl Air Conditioning of Goleta in the amount of $15,844 as contained in the Attachment.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR HAZARDOUS WASTE REMOVAL, BID NO. 373

On March 12, 1991, six (6) bids were received on Hazardous Waste Removal. The attached bid summary indicates the low bid by Rollins Environmental for $6,728.00 (excluding the surplus mercury on site). The mercury will be recycled through another vendor.

It was not determined whether all bidders bid on the same items (excluding the surplus mercury on site).

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, that Dr. Hanson pursue this to assure that the bidders have been bidding on the same items and present the authority to the Business Manager to effect a contract with Rollins Environmental in the amount of $6,728.00. once that is verified.

g. ADOPTION OF RESOLUTION NO. 16 (1990-91) TRANSFERRING FUNDS TO THE CENTRAL COAST COMPUTING AUTHORITY

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 16 (1990-91) transferring $166,201
from the Program Improvement Account of the General Fund to the Central Coast Computing Authority (CCCA). The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Luria

Noes: None

Absent: Dr. Alexander, Mr. Santodomingo

h. CHANGE ORDERS NO. 1-4, PERSHING PARK PEDESTRIAN ACCESS, GEORGE W. GIRVIN ASSOCIATES

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Change Orders No. 1-4 as described in the Attachment, for an increase of $10,501.85. Item #2 of Change Order No. 4 requested the establishment of a unit price only with no increase in cost at this time; any additional work will be presented for authorization. The new contract price is $407,527.85; no time extension is requested.

i. LITIGATION SETTLEMENT - R. P. RICHARDS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved payment of $80,000 to R. P. Richards Construction as settlement of the Santa Barbara Superior Court Case #182962, SBCC vs. R. P. Richards, involving the Student Services Center construction project. Payment is to be drawn and made available to counsel for SBCC.

j. APPROVAL TO EXEMPT THE WAKE CONTINUING EDUCATION CENTER FROM CERTAIN SANTA BARBARA COUNTY ORDINANCE AND ZONING REQUIREMENTS

A correction to the Agenda was noted. The second paragraph should read, "stockpiling can then be allowed with a minimum of approvals from the County." Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved exempting the Wake Continuing Education Center from certain county zoning ordinances as provided for in Government Code Section 53094 and Section 53097 as contained in the Attachment.

5.3 BUSINESS INFORMATION ITEMS

a. 1989-90 ANNUAL FINANCIAL DATA REPORT, SANTA BARBARA COUNTY SCHOOLS

Dr. Hanson commented on the 1989-90 report noting comparisons of Santa Barbara City College and Allan Hancock College in areas of teaching, capital projects and the Gann limit.

6. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:09 p.m., setting the next regular meeting of the Board of Trustees on April 11, 1991, at 4:00 p.m.
SBCCD Board of Trustees  

Minutes  

October 11, 1990

APPROVED BY THE BOARD OF TRUSTEES ON  

April 11, 1991

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board