MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 7, 1991
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs (arrived at 4:19 p.m.)
Mr. Sidney Frank
Mr. Len Jarrott
Mr. Eli Luria, President (left ill at 4:30 p.m.)
Mrs. Joyce Powell
Mr. Ed Santodomingo, Vice President
Ms. Krista Livermore, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary Clerk to the Board of Trustees

Mr. Ron Adler, Associate Professor, Communication
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Patricia Canning, Special Program Advisor, EOPS
Dr. Gary Carroll, President, Academic Senate
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Rusty Fairly, Councilman, City of Santa Barbara
Mr. George Gregg, Director, ET & MS
Dr. Charles Hanson, Vice President, Business Services
Mr. Kevin Jeter, EOPS Specialist
Dr. John Kay, President, Instructors' Association
Ms. Amy Miller, Reporter, The Channels,
Dr. Fernando Padilla, Dean, Academic Affairs
Mr. Peter Raschke, Chair, Classified Council
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Jim Williams, College Information Officer
1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF OCTOBER 17, 1991

Upon motion by Mr. Santodomingo, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of October 17, 1991.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Dr. Gary Carroll

Dr. Carroll noted his attendance at the State Academic Senate Conference in Los Angeles. He highlighted the many sessions he attended and the benefits reaped from his attendance.

On October 30, Rep. Council held a plenary session for faculty to have input in the alternate calendar. The consensus was to implement a system that allowed the semester to finish before the traditional Christmas break.

Dr. Carroll described two documents that the Academic Senate has worked on and are on today’s Agenda for approval by the Board of Trustees. One was the policy on the faculty role in College governance and the second document was the policy on the organizational structure of faculty. He urged the Board’s approval on each of these policies.

b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke

Mr. Raschke reported that members of the Classified Council are working with the Faculty Enrichment Committee in regard to a possible joint inservice to be held in the spring. The Classified Council will hold elections in December for a few openings. An employee suggestion program is still being worked on by the Council, and Mr. Raschke handed out copies of the latest CLASSIFIED CURRENTS NEWSLETTER to Board Members.

c. REPORT BY ASSOCIATED STUDENTS - Mr. John Brunello

Mr. Brunello announced that a political candidates’ forum for City Council seats was held on October 31 and was very successful in terms of student turnout and interest. Other items Mr. Brunello highlighted were: the attendance by three Student Senate members at the most recent Cal-SACC Conference held in Irvine; Club Day is scheduled for November 20; Arts and Crafts Days will be held on December 12 and 13; Victoria Rice (Student Senate member) is forming a new club, Nontraditional Students Association (students with children, re-entry students, minority students, etc.); Christmas Unity letters will be sent to faculty and staff seeking donations for needy in the community.
d. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College and the Continuing Education Division for the period November 8 through November 21, 1991.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The early calendar issue will be coming before the Board during 1991-92.

2. The deep sorrow felt on campus last week upon the death of Mr. Fred de Leon was expressed by Dr. MacDougall. Dr. MacDougall noted the great loss to Santa Barbara City College as a result of Mr. de Leon's sudden and unexpected death. Mr. de Leon was described as a very gentle and caring person who served the College very well.

3. Expressed positive comments to Krista Livermore and John Brunello in regard to the political forum held on campus which encouraged participation by students in the political process. He also noted the importance of community involvement (Christmas Unity) by students.

4. There will be a hearing on November 19 regarding the permit parking being instituted by the City Council in the vicinity of the campus. Dr. Hanson will represent the College at this hearing.

5. Mr. Ron Robinson, an SBCC communications major, is one of 10 California Community College disabled students who has been selected by the Community College Foundation to receive the 1991 High Tech Center Student Achievement Award sponsored by IBM. He will receive a complete computer system.

6. A discussion was held on UC and CSU admission declines due to the state budget crisis, and the impact this will have upon the transfer of community college students to four-year colleges and universities.

7. The Hart/O'Connell Breakfast will be held on campus November 22, 7:30 a.m.

8. Acknowledged the retirement of Dr. Robert Casier which would be acted upon on today's Agenda. Dr. Casier has served Santa Barbara City College for 37 years. Dr. MacDougall expressed, on behalf of the Board of Trustees, the respect for Dr. Casier's outstanding service to the College and the sense of loss the College will feel upon his retirement.
1.7 GOVERNING BOARD

a. RECOMMENDED APPROVAL OF POLICY ON THE FACULTY ROLE IN COLLEGE GOVERNANCE

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved the Faculty Role in College Governance Policy as contained in the Attachment.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified Appointment:

Ms. Ann McGorty, Personnel Specialist, 40E, 11/25/91

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

(At this point, Item 4.1 was taken out of order)

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMENDED ACCEPTANCE OF 1991-92 FUNDING FOR EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROGRAM

The College has received notification of 1991-92 EOPS funding in the amount of $391,382 which is an 11 percent increase over 1990-91. Mr. Kevin Jeter, EOPS Specialist, presented the project plan for 1991-92 highlighting the task to be taken on this year of recruiting more students to take advantage of the wide array of services offered in the EOPS area. This is being coordinated through the Cal-SOAP program and recruitment of junior high school students is taking place with campus visitations. The goal of EOPS this year is to serve between 670-680 students (a 10 percent increase over last year).

Mr. Jeter then described the efforts taking place in the CARE (Cooperative Agencies Resources for Education) program. The direction and goal of this program are to serve single-parent students, recruit them to the College, retain them, and get them into programs that will allow them to become independent once they obtain their educational degree or objective. Through The Foundation for SBCC, a special component has been established entitled, The Friends of CARE.

Upon motion by Dr. Dobbs, seconded by Mr. Jarrott, the Board unanimously approved the acceptance of the 1991-92 EOPS allocation as contained in the Attachment.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 ESSENTIAL SKILLS DEPARTMENT PROGRAM REVIEW REPORT (Taken Out of order)

Ms. Kathy Molloy, Department Chair, presented the program evaluation for the Essential Skills Department. Ms. Molloy focused on the commendations and recommendations of the validation team which were enumerated in the Attachment to the Agenda. She also noted the student population in Essential Skills as being reentry students, learning disabled, 50 percent are underrepresented, 40 percent take ESL, 30-35 percent are vocational students, and 57 percent are employed (45 percent of those employed work over 15 hours per week). Concern was expressed that the students in the Essential Skills classes working this many hours need to spend more time on class work.

Dr. MacDougall expressed his appreciation to Ms. Molloy and other faculty members in the Essential Skills Department noting the challenging job they undertake in working with students who come to SBCC not fully prepared for college-level work. He further noted the deep commitment of these instructors to the success of the students.

4.2 SABBATICAL LEAVE REPORT

Mr. Ron Adler, Associate Professor, Communication, reported on his sabbatical leave opportunity during 1990-91 and thanked Board Members and Dr. MacDougall for the opportunity of the sabbatical leave which enabled Mr. Adler and the Communication Department to improve their instruction methods and allowed them to share the results of this project with educators around the country. Mr. Adler’s goal of his sabbatical was to use feature films to improve instruction in the Communication Department’s course offerings. The project resulted in three products:

(1) A series of videotapes illustrating principles taught in the Interpersonal Communication Course;

(2) A computerized database of films illustrating communication principles;

(3) A print bibliography of all films in the computerized database.

Mr. Adler noted that films do not replace lecture—they supplement lectures; they do not replace written text. Material from the sabbatical project was recently published in the national journal Communication Education (Vol. 40, October 1991: "Teaching Interpersonal Communication with Feature Films.").

4.3 APPROVAL OF DIVISION/DEPARTMENT STIPENDS

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved the stipend to the faculty as listed in the Attachment.

4.4 RECOMMENDED APPROVAL OF POLICY ON THE ORGANIZATIONAL STRUCTURE OF FACULTY

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved the revised Organizational Structure of Faculty Policy noting that
the "DSPS Department Chair" had been inadvertently omitted from "1311.6 Administrative Appointments."

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items with the deletion of 5.1-e (1) Humanities Building - Third Floor Remodel.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF AMENDMENT TO AGREEMENT WITH ENVIRONMENTAL AND ENERGY SERVICES COMPANY FOR ARCHAEOLOGICAL SERVICES - PHASE III STUDY, BOOKSTORE PROJECT

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Amendment to the Agreement for Archaeological Services authorizing additional work required for environmental analysis at the site of the new Bookstore, the amount of the amended Agreement not to exceed $30,952, as indicated in the Attachment.

b. APPROVAL OF AMENDED PROPOSAL FROM GRANT PEDERSEN PHILLIPS ARCHITECTS FOR REMODEL OF CAMPUS CENTER

Upon motion by Dr. Alexander "to approve the item as stated, with the understanding that a meeting will be held with the architect and with the Board Facilities Committee and, assuming there is a satisfactory resolution at that meeting (a satisfactory resolution being determined by the members of the Facilities Committee endorsing going ahead), we would then proceed," seconded by Mr. Jarrott, the Board unanimously approved the amended proposal from Grant Pedersen Phillips Architects for an additional amount (architectural fees for the total project will not exceed $112,000).

c. WEST CAMPUS PARKING STRUCTURE, CHANGE ORDERS NO. 4 AND 5, CONTRACTOR - J. W. BAILEY CONSTRUCTION CO., ARCHITECT - ARCHITECTS WEST

Upon motion by Mr. Jarrott, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 4 and 5, West Campus Parking Structure, as outlined in the Attachment, for a net increase of $37,001.60, bringing the total contract price to $5,234,536.30. Completion date of April 12, 1992, remains the same.

6. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 5:47 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 12, 1991, at 4:00 p.m.
APPROVED BY THE BOARD OF TRUSTEES ON December 12, 1991

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board