MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 24, 1991

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:05 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria, President
Mr. Len Jarrott
Mrs. Joyce Powell
Mr. Ed Santodomingo, Vice President
Mr. John Brunello, Student Member

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees

Ms. Liz Auchincloss, Computer Support Technician
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Leilani Browne, Senior Secretary, Personnel
Ms. Stella Castellanos, Classified Personnel Clerk
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Rusty Fairly, Associate Professor, Physical Education/Recreation
Ms. Erica Glessing, Reporter, Santa Barbara News-Press
Mr. George Gregg, Director, Educ. Technology and Microcomputer Services
Mr. Bill Hamre, Assistant to the President
Ms. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Dr. F. Mike Kauffman, Director, Business Development, Continuing Educ.
Ms. Rachel McKeone, Senior Typist Clerk, Business Services
Mr. Jim Minow, Executive Director, Foundation for SBCC
Mr. Dan Oroz, Vice President, Human Resources
Mr. Mace Perona, Associate Professor, Essential Skills/English
Mr. Peter Raschke, Chair, Professional Growth Council
Ms. Luz Rocha, College Work Study Student, Personnel
Mr. John Romo, Vice President, Academic Affairs
Mr. Jose Salcedo, Maintenance Worker II, Facilities & Operations
Ms. Diana Sloane, Dean, Academic Affairs
Ms. Dorothy K. Taylor, Volunteer, SBCC Gardens
Ms. Karin Traber, Network Support Technician/Administrator
Mr. Jim Williams, College Information Officer
Ms. Marsha Wright, Personnel Specialist

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Luria announced "In a personnel matter involving Ms. Barbara Crawford, the District and Ms. Crawford reached an agreement. Ms. Crawford will continue as a full-time employee until approximately June 15, 1992."

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 13, 1990

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of December 13, 1990.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna - None

b. REPORT BY CLASS. PROF. GROWTH COUNCIL - Mr. Peter Raschke

Mr. Raschke introduced the 1991 Professional Growth Council members to the Board. Three new members on the Council were Ms. Liz Auchincloss, Ms. Lucy Prieto, and Ms. Rosie Tower. Others members who are serving for another year are Ms. Leilani Browne, Ms. Charlotte Connell, Mr. Bill Hull, Dr. Mike Kauffman, and Mr. Jose Salcedo. Mr. Raschke has again been reelected as Chair of the Professional Growth Council. Mr. Raschke spoke briefly on the roles and responsibilities of the Council.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. John Brunello reported on the activities of the Associated Students in Mr. Fukumoto’s absence. Their main focus has been recruiting students for the Student Senate for this semester.
d. REPORT ON CURRENT EVENTS

- Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period January 25 through February 14, 1991, highlighting numerous Continuing Education offerings, the new student orientation for the Spring 1991 semester, the Noon-Hour Lecture, and the Twelfth Annual Faculty Lecture with Dr. Curtis Solberg on February 14.

e. REPORT ON CURRENT ISSUES

- Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The crisis in the State Budget and its effect on the College. Dr. MacDougall explained that the Governor is recommending waiving Proposition 98 which provided an assurance of funding for K-12 and California community colleges. A lengthy discussion was held on this item.

2. The Federal government determined that non-high school graduates would be required to take a federally approved, independently administered examination and demonstrate "an ability to benefit" from higher education. If the exam score indicated an ability to benefit from higher education, students would be allowed to attend, and they would be eligible for financial aid. If an institution admitted students who did not take or pass that exam and allowed the student to have access to college programs, that institution could jeopardize federal funds they are receiving. The California community colleges have entered into a suit in federal court and a two-week injunction was provided. At this time, the College can continue with its admissions policies.

3. A decision has been reached to cancel the Cambridge program for the 1991 spring semester due to the war and the threat of terrorism with travel into London.

4. Shared with the Board and College community the team report that has been received and the action by the Accrediting Commission at their January 7-8, 1991, meeting. Accreditation has been reaffirmed for Santa Barbara City College without reservation. The next accreditation evaluation will be in 1996-97.

5. The College has applied for a FIPSE three-year grant to support its TAP program and the grant application has made it to the second level.

6. Dr. Elaine Cohen was a leader in a statewide conference in Minnesota for community colleges on student success and represented our College and the California community colleges in a most commendable way.

7. At the end of this meeting, the Board will convene as a committee-of-the-whole to discuss facilities items. No action will be taken.
8. Mr. George Gregg, Director of the Educational Technologies Microcomputer Program was introduced to Board Members.

Board members acknowledged Dr. MacDougall’s positive leadership in the community as noted in the Cottage Hospital Magazine as a member of their Board and as a member of the Chamber of Commerce’s 1991 12 Most Influential People in Santa Barbara.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Ms. Rachel McKeone (20 years) and Ms. Stella Castellanos (15 years) were present at the Board meeting and recognized for their dedicated service to the District. Dr. MacDougall presented Ms. McKeone with a Certificate of Recognition and Ms. Castellanos with a Certificate of Appreciation on behalf of Board Members. Mr. Richard Clemons was unable to attend the Board meeting but was acknowledged for his 20 years of service to the District.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and Attachments to the Agenda.

(ITEMS 4.1, 4.2, AND 4.3 WERE TAKEN OUT OF ORDER AT THIS TIME)

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 107 candidates for the Associate in Arts Degree and 52 candidates for the Associate in Science Degree as contained in the Attachment the appropriate degrees subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM EVALUATION REPORT BY THE ADMINISTRATION OF JUSTICE DEPARTMENT (Taken out of order)

Mr. Don Seaver, Professor, presented the program review of the Administration of Justice Department stating that it had been an excellent one. Mr. Seaver stated that the evaluation team focused on two main goals: 1) to provide a balanced and quality curriculum for the students seeking careers in law enforcement and corrections, and 2) to provide inservice training for the local law enforcement and correctional agencies. Two courses that were needed will be added to the 1991 curriculum.
4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Mace Perona, Associate Professor, Essential Skills, reported on his Sabbatical Leave, 1988-89, activities. Mr. Perona researched the latest findings in language acquisition in areas of reading and writing by taking a class at UCSB and visiting other campuses with good programs. He also set up pedagogical guidelines and teaching methodologies for these approaches. Mr. Perona thanked Board Members and the administration for allowing him the sabbatical leave.

4.3 AB 1725 MODEL ACCOUNTABILITY SYSTEM (Taken out of order)

Mr. Bill Hamre presented an overview of the pilot project to develop a comprehensive community college accountability system for the California community colleges. The Santa Barbara Community College District is one of four districts statewide to be participating in this project which was a requirement of AB 1725, the community college reform legislation.

The proposed Santa Barbara City College model will identify measures of institutional effectiveness in the following five areas: 1) Student Access, 2) Student Success, 3) Student Satisfaction, 4) Staff Composition, and 5) Fiscal Condition.

4.4 RECOMMENDED APPROVAL OF SABBATICAL LEAVES, 1991-92

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved sabbatical leaves for the 1991-92 college year. The recipients are:

Jane Brody 1991-92
Suzanne Culler 1991-92
Jim Edmondson Fall 91
John Eggler 1991-92
M'Lisa Garza Spring 92
Peggy Kearns 1991-92

4.5 RECOMMENDED RETROACTIVE APPROVAL OF SUBMITTAL OF THE CARL D. PERKINS VOCATIONAL EDUCATION ACT (VEA) APPLICATION FOR 1990-91 FUNDING

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the VEA grant application, 1990-91, requesting $260,474 to maintain, improve, and expand occupational and support service programs serving the disadvantaged, handicapped, displaced homemaker, and consumer and homemaking instruction as contained in the Attachment.

4.6 APPROVAL OF PART-TIME LECTURERS, SPRING 1991 SEMESTER

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the part-time lecturers, Spring 1991, as listed in the Attachment.
4.7 RECOMMENDED APPROVAL OF ADVISORY COMMITTEES FOR THE MACHINE SHOP, WELDING, ASSOCIATE DEGREE NURSING AND LICENSED VOCATIONAL NURSING, AND EARLY CHILDHOOD EDUCATION PROGRAMS

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the Advisory Committees as listed in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments to the Agenda with a correction to Item 5.1-k. The item should have read, "...$5.87 to $6.26 (Off-Campus Work)."

5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR 1989-90 FISCAL YEAR

Upon motion by Mr. Santodomingo, seconded by Mr. Frank, the Board unanimously approved acceptance of the 1989-90 Audit Report of District funds as contained in the Enclosure.

b. ADOPTION OF RESOLUTION NO. 8 (1990-91)

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 8 (1990-91) delegating the ability to make budget revisions to expenses subject to the stated restriction as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: None

c. RESOLUTION NO. 9 (1990-91) ESTABLISHING NON-RESIDENT TUITION FEE FOR 1991-92

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 9 (1990-91) establishing the non-resident tuition fee for the 1991-92 academic year at the statewide average current expense of education rate of $102.00 per unit as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: None
d. RESOLUTION NO. 10 (1990-91) PROVIDING FOR 1990-91 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 10 (1990-91) authorizing the 1990-91 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: None

e. RESOLUTION NO. 11 (1990-91) AUTHORIZING ROUTINE INTERNAL TRANSFERS B91-046 THROUGH B91-058

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 11 (1990-91) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: None

f. CHANGE ORDER NO. 18 - STUDENT SERVICES CENTER

Upon motion by Mr. Santodomingo, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 18 increasing the contract price to $2,589,158.20 as contained in the Attachment.

g. STUDENT SERVICES CENTER COMMUNICATIONS SYSTEM PROPOSAL

Santa Barbara City College requested competitive proposals under the new regulations effective January 1, 1991, for communications equipment and cabling for the Student Services Center. Requirements for proposals included the provision of telephone, mainframe computer access, and microcomputer local area network access for each of the 159 work stations in the building as well as high speed (fiber optic) voice and data communications between the Student Services Center and the Administration Building.

Seven proposals were received by the due date. Upon receipt, the cost portion of each proposal was removed and retained by the Purchasing Office. Each of the technical proposals was then reviewed by a five member evaluation team and a communications consultant retained by the District, using evaluation criteria contained in the Attachment. During this technical review, three vendors were determined to be substantively non-responsive to proposal requirements. Four vendors continued into the evaluation phase of demonstrated performance in related projects.
Analysis of previous experience of proposed project staff in related projects was combined with specific reference checks in this phase of the review. Two vendors received the required 80 percent ranking to proceed into the cost analysis phase of proposal evaluation. A summary of proposal scoring and costs is provided below.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Ranking/Score</th>
<th>Proposal Cost</th>
</tr>
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<tbody>
<tr>
<td>Pacific Coast Cabling, Inc.</td>
<td>(91 + 20)</td>
<td>$ 84,828.95</td>
</tr>
<tr>
<td>Professional Computer Services</td>
<td>(81 + 16.5)</td>
<td>$ 94,246.00</td>
</tr>
<tr>
<td>REP-SAC</td>
<td>(72)</td>
<td>116,994.77</td>
</tr>
<tr>
<td>Evernet</td>
<td>(71)</td>
<td>73,193.96</td>
</tr>
<tr>
<td>Digital Networks</td>
<td></td>
<td></td>
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<tr>
<td>Digital Technology Service</td>
<td></td>
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</tbody>
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Upon motion by Mr. Jarrott, seconded by Mr. Santodomingo, the Board unanimously approved authorization of a contract for communications cabling and equipment in the Student Services Center and Administration Building in the amount of $84,828.95 to Pacific Coast Cabling, Inc.

6. GENERAL ITEMS

6.1 APPROVAL OF RESOLUTION NO. 12 (1990-91) RECOGNIZING FEBRUARY AS NATIONAL COMMUNITY COLLEGE MONTH

Upon motion by Mrs. Powell, seconded by Mr. Jarrott, the Board unanimously approved Resolution No. 12 (1990-91) recognizing February 1991 as National Community College Month. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mrs. Powell, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: None

6.2 COMMITTEE OF THE WHOLE

Upon motion by Mr. Santodomingo, seconded by Dr. Dobbs, the Board recessed and reconvened as a committee-of-the-whole for the purpose of discussing facilities matters.

This allowed all Board members to view plans for the Wake Center, Conceptual Plan, and the La Playa Stadium Press Box/Conference Room.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved reconvening the meeting.
7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved adjournment at 6:15 p.m., setting the next regular meeting of the Board of Trustees on February 14, 1991, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ________________________, 1991

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board