AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 9, 1991

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 MINUTES OF REGULAR MEETING OF APRIL 11, 1991
   1.5 HEARING OF CITIZENS
   1.6 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna
      b. REPORT BY CLASSIFIED COUNCIL - Mr. Peter Raschke
      c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto
      d. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAKE, Janet</td>
<td>Dean, Cont. Ed.</td>
<td>III-4</td>
<td>7/1/91</td>
<td>2-Year Contract</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>6/30/93</td>
<td></td>
</tr>
<tr>
<td>LOUIS, Barbra</td>
<td>Dean, Cont. Ed.</td>
<td>III-2</td>
<td>7/1/91</td>
<td>1-Year Contract</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>6/30/92</td>
<td></td>
</tr>
<tr>
<td>Name</td>
<td>Assignment</td>
<td>Rate</td>
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<td>Comments</td>
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<tr>
<td>CHERISH, James</td>
<td>Philosophy Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
<tr>
<td>INOUYE, Karen</td>
<td>Communication Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
<tr>
<td>LEE, Jeffrey</td>
<td>Psychology Instructor</td>
<td>TBD</td>
<td>9/3/91-6/12/92</td>
<td>Temporary 100% AB1725</td>
</tr>
<tr>
<td>MILLWARD, Jody</td>
<td>English Comp.&amp; Lit. Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary Re: H. Hale</td>
</tr>
<tr>
<td>MELENDEZ, Chuck</td>
<td>PE/Baseball Coach</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary Re: H. Fairly</td>
</tr>
<tr>
<td>MORLAN, Nina</td>
<td>Art Instructor (Two Dimensional)</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
<tr>
<td>PIKE, Gerald</td>
<td>English Comp.&amp; Lit. Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
<tr>
<td>ROJAS, Peter**</td>
<td>Mathematics Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
<tr>
<td>WOPAT, Ronald</td>
<td>Mathematics Instructor</td>
<td>TBD</td>
<td>9/3/91</td>
<td>Probationary New Position AB1725</td>
</tr>
</tbody>
</table>

* Candidates recommended for other faculty positions may also be announced at the meeting.

** Appointment subject to receipt of official transcript confirming MA Degree.

CERTIFICATED HOURLY APPOINTMENTS *

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABREU, Jose</td>
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<td>KUEHNLE, Dyna</td>
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<td>MAGUIRE, Irwin</td>
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<tr>
<td>MARSHALL, Brian</td>
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<td>SCHENK, Marilynny</td>
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<tr>
<td>WILSON, Paige</td>
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</table>

* Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION *

BARATIAK, John

* Not to exceed 60% including any Credit Division assignments
<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>BISHOP, D. Mike</td>
<td>Grounds Supervisor M/S/C Salary Sch.</td>
<td>38D</td>
<td>5/20/91</td>
<td>FT/12 Mo.</td>
</tr>
<tr>
<td>GRAY, Carol</td>
<td>Secretary</td>
<td>24B</td>
<td>5/10/91</td>
<td>FT/12 Mo. RE: S.Stallard</td>
</tr>
<tr>
<td>JOHNSON, Mark</td>
<td>Ath.Equip.Att.</td>
<td>23A</td>
<td>5/10/91</td>
<td>FT/12 Mo. RE: P.Menchaca</td>
</tr>
<tr>
<td>SWEET, Eric</td>
<td>Network Admin.</td>
<td>42A</td>
<td>5/10/91</td>
<td>FT/12 Mo. RE: K.Traber</td>
</tr>
</tbody>
</table>

**CLASSIFIED RESIGNATIONS**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>GERAOKOS, Linda</td>
<td>Typist Clerk, Int.</td>
<td>21B</td>
<td>4/30/91</td>
</tr>
<tr>
<td>Cal-SOAP</td>
<td></td>
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**CLASSIFIED TEMPORARY CHANGE IN ASSIGNMENT**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>From FT/11 Mo. To 1/2 -11 Mos.</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUDDOUTH, Barbara</td>
<td>Typist Clerk, Int. Cont. Ed.</td>
<td>21C</td>
<td>3/1/91-4/1/92</td>
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**CLASSIFIED MILITARY LEAVE OF ABSENCE**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Per Veterans Code 389 and 395</th>
</tr>
</thead>
<tbody>
<tr>
<td>HAWLEY, Robert</td>
<td>Security Officer</td>
<td>21B</td>
<td>5/11/91-5/23/91</td>
<td></td>
</tr>
</tbody>
</table>

**CLASSIFIED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION**

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>DI GUILLIO, Ray</td>
<td>Consultant Financial Aid</td>
<td>$400</td>
<td>1/3-4/91</td>
<td>R. Cameron-Wedding</td>
</tr>
<tr>
<td>LEAL, Luis</td>
<td>Lecturer Spanish</td>
<td>$50</td>
<td>3/15/91</td>
<td>P. Buckelew</td>
</tr>
<tr>
<td>MACIEL, David</td>
<td>Lecturer Chicano Studies</td>
<td>$100</td>
<td>11/29/90</td>
<td>P. Buckelew</td>
</tr>
<tr>
<td>MOLSBY, Richard</td>
<td>Grant Proposals Asst.in Writing (Not to exceed $5,400)</td>
<td>TBD</td>
<td>3/11-6/11/91</td>
<td>P. Buckelew</td>
</tr>
<tr>
<td>RABY, Rosalind</td>
<td>Grant Consultant International Ed.</td>
<td>$4,900</td>
<td>1/91-4/91</td>
<td>P. Buckelew</td>
</tr>
<tr>
<td>WALSH, Joe</td>
<td>Lecturer Noon-Hour Series</td>
<td>$100</td>
<td>5/1/91</td>
<td>E. Cohen</td>
</tr>
</tbody>
</table>
SBCCD Board of Trustees

Name Assignment Rate Date Comments
PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION
AURISCH, Klaus Cont. Ed. $100.00 5/9/91 Tension Areas
BROWN, Susan Cont. Ed. $50.00 2/13/91 Dyslexia
HAY, Michele Cont. Ed. $25.00 4/18/91 Open Your Home & Your Heart
IVERSON, Zoe Cont. Ed. $25.00 4/25/91 Open Your Home & Your Heart
LENNY, Henry Cont. Ed. $50.00 4/13/91 Architectural Tour
MEISEL, Daniel Cont. Ed. $50.00 4/18/91 Walking Lightly on the Earth
PAUKER, Guy Cont. Ed. $100.00 4/18/91 Tension Areas
REIFF, Marianne Cont. Ed. $25.00 4/11/91 Open Your Home & Your Heart
SANCHEZ, Joe Cont. Ed. $50.00 4/25/91 Black & White Photo Lab
SIMMONS, Keith Cont. Ed. $50.00 4/20/91 Architectural Tour

PROFESSIONAL VOLUNTEER

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION
HOOPER, Robert
SAWYER, Benjamin

TUTORIAL & COLLEGE WORK STUDY - Attachment 2.1-a

2.2 PERSONNEL ACTION ITEMS
a. ELIMINATION OF THE POSITION OF DIRECTOR, BUSINESS DEVELOPMENT CENTER

At the April 11, 1991 Board meeting, the Trustees approved the establishment of the Center for Business, Technologies, and Career Services. This new Center will incorporate many of the services now offered by the Business Development Center.

Effective July 1, 1991, the Business Development Center will no longer exist. The half-time intermediate typist clerk will be transferred to the new Center on campus. However, because the new Center requires an
Educational Administrator, it is necessary to eliminate the classified manager's position, Director of the Business Development Center, as of June 30, 1991.

In accordance with District Policy Section 1524.10 the Superintendent/President recommends the layoff of Mr. Michael Kauffman, Director, Business Development Center, effective June 30, 1991.


The Superintendent/President recommends the adoption of Resolution No. 20 (1990-91) to declare May 19-25, 1991, Classified School Employees Week.

Attachment 2.2-b

c. APPROVAL OF STAFF PARTICIPATION IN GOVERNANCE POLICY

AB 1725 and Title 5 regulations require that the District adopt a policy and procedures which provides for the participation of college staff in college governance.

In accordance with this requirement, a Staff Participation In Governance Policy has been developed. The proposed policy has been reviewed by the Affirmative Action Committee, the Classified Council, and the Board of Trustees Educational Policies Committee.

The Superintendent/President recommends approval of this new policy.

Attachment 2.2-c

d. RECOMMENDED ADDITIONAL FACULTY SERVICE AREAS

In accordance with the District Faculty Service Area Policy, the Representative Council has recommended that the following SBCC faculty be approved for additional FSA's:

<table>
<thead>
<tr>
<th>Name</th>
<th>Faculty Service Area</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Edmondson</td>
<td>Computer Science</td>
</tr>
<tr>
<td>George Frakes</td>
<td>Geography</td>
</tr>
<tr>
<td>Dina Gutierrez-Castillo</td>
<td>Ethnic Studies</td>
</tr>
<tr>
<td>John Mead</td>
<td>Computer Science</td>
</tr>
<tr>
<td>Paul Molloy</td>
<td>Reading</td>
</tr>
<tr>
<td>Darryl Morrison</td>
<td>Physical Education &amp; Recreation</td>
</tr>
<tr>
<td>Winford Naylor</td>
<td>Economics</td>
</tr>
<tr>
<td>Dennis Ringer</td>
<td>Ethnic Studies</td>
</tr>
<tr>
<td>Merle Taylor</td>
<td>Business, Management</td>
</tr>
</tbody>
</table>

In addition, the Representative Council is recommending a change to the initial FSA assignment for the following faculty members:
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF THE POLICY REGARDING HANDLING OF FRAUDULENT DOCUMENTS

The submission of fraudulent documents has become an on-going concern during the past few semesters. This policy provides a consistent and fair procedure for all students. It also clarifies the consequences of submission of fraudulent documents.

The Student Services Advisory Committee and the Board's Educational Policy Committee have reviewed and recommend this policy.

The Superintendent/President recommends approval of the policy regarding fraudulent documents.

Attachment 3.1

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED APPROVAL OF SUMMER INTERSESSION 1991

The Superintendent/President recommends approval of the Summer Intersession 1991 Schedule of Classes as delineated in the Enclosure.

Enclosure 1

4.2 RECOMMENDED APPROVAL OF THE SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1991

The proposed six-week Continuing Education Division Summer Session 1991 will begin June 3 and end on July 13. Late-starting computer and office skills courses will run from June 17 through July 27 to permit installation of upgraded computers at the Wake Center labs. Summer courses will be selected from the more popular ones offered during the regular school year.

The Superintendent/President recommends approval of the Continuing Education Summer Session 1991 as described above.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any Item, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. RETROACTIVE APPROVAL TO DECLARE SURPLUS AND AUTHORIZATION TO DISPOSE OF OFFICE FURNITURE/EQUIPMENT

e. RETROACTIVE APPROVAL TO SUBMIT FIVE-YEAR DEFERRED MAINTENANCE PLAN (1991-92 - 1996-97), Attachment 5.1-e

f. RETROACTIVE APPROVAL TO SUBMIT 1991-95 FIVE-YEAR CONSTRUCTION PLAN TO THE CHANCELLOR'S OFFICE, Attachment 5.1-f

g. APPROVAL OF FIVE-YEAR AGREEMENT WITH THE SANTA BARBARA MEDICAL FOUNDATION CLINIC FOR CLINICAL FACILITIES USE BY HEALTH TECHNOLOGIES, Attachment 5.1-g

h. APPROVAL OF 1991-92 VIDEO FILM CONTRACT WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION, Attachment 5.1-h

i. APPROVAL OF AGREEMENT OF EDUCATIONAL SERVICE AGREEMENT WITH THE ARMY, EFFECTIVE FALL 1991, Attachment 5.1-i

j. ACCEPTANCE OF SUPPLEMENT FOR COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (C.A.R.E.), $238

k. ACCEPTANCE OF FUNDING FOR MODEL SERVICE DELIVERY SITE FOR STUDENTS WITH PSYCHOLOGICAL DISABILITIES, DISABLED STUDENTS PROGRAMS AND SERVICES, $50,000, Attachment 5.1-k

l. ACCEPTANCE OF SUPPLEMENTAL ALLOCATION FOR HIGH TECH CENTER FOR DISABLED STUDENTS PROGRAMS AND SERVICES, $1,386

m. ACCEPTANCE OF 1990-91 SUPPLEMENTAL FUNDING FOR GREATER AVENUES FOR INDEPENDENCE (G.A.I.N.), $101,999, Attachment 5.1-m
n. AGREEMENT WITH GEORGE W. GIRVIN ASSOCIATES FOR LANDSCAPE DESIGN SERVICES, BUSINESS/COMMUNICATIONS CENTER, Attachment 5.1-n

On November 8, 1990, George W. Girvin Associates was selected as the landscape architect for the Business Communications Center and adjacent areas on the West Campus. The scope of the agreement has now been fixed, and the architect has been directed to proceed with working drawings for plan Sections A, B, and C. The estimated fee is $108,640.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 21 (1990-91) AUTHORIZING TRANSFER OF FUNDS

The Superintendent/President recommends adoption of Resolution No. 21 (1990-91) authorizing the transfer of funds from the General Fund to the Replacement of Equipment and Construction Funds.

Attachment 5.2-a

b. ADOPTION OF RESOLUTION NO. 22 (1990-91) AUTHORIZING INTERNAL TRANSFERS B91-064 THROUGH B91-107

The Superintendent/President recommends adoption of Resolution No. 22 (1990-91) authorizing the transfers as contained in the Attachment.

Attachment 5.2-b

c. APPROVAL OF RESOLUTION NO. 23 (1990-91) AUTHORIZING YEAR-END TRANSFERS

Each year in the past the County Education Office has requested and received authorization to transfer sufficient funds between expense categories and the reserve for contingencies, if necessary, to cover current year expenses. This year the request is that designated District officers be given this authority.

The Superintendent/President recommends approval of Resolution No. 23 (1990-91) authorizing year-end transfers by the designated District officers.

Attachment 5.2-c

d. ACCEPTANCE OF BIDS AND RETROACTIVE APPROVAL TO AWARD CONTRACT FOR THE EAST CAMPUS PARKING LOT AND ENTRY ROAD, BID NO. 375

On April 9 five bids were received and deemed acceptable. There was not enough time to review all the bids and make a recommendation to the Board of Trustees for the April 11 meeting, but it was necessary to award the contract in order to have the project completed by the Fall 1991 semester. The Superintendent/President was, therefore, authorized to award the contract for the East Campus Parking Lot and Entry Road.
The Superintendent/President recommends ratification of the contract award to Nye & Nelson, Inc., in the amount of $446,955.

Attachment 5.2-d

e. AUTHORIZATION TO AWARD CONTRACT FOR NEW TELEPHONE SWITCH

On May 3 the District reviewed competitive proposals for the supply and installation of a new telephone switch from qualified vendors.

The Superintendent/President will present a recommendation at the Board Meeting.

f. REJECTION OF ALL BIDS - HUMANITIES BUILDING, THIRD FLOOR REMODEL, BID NO. 374

On April 11, 1991, the Board approved awarding the contract for the Humanities Building, Third Floor Remodel, to Romasanta Construction of Santa Barbara in the amount of $198,998. Due to a procedural error, the Department of Finance required the District to reject all bids and rebid the project. As stated in our Instructions to Bidders the District may "reject any or all bids."

The Superintendent/President recommends all bids considered at the April 11, 1991, Board Meeting for the Humanities Building, Third Floor Remodel, be rejected.

Attachment 5.2-f

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR HUMANITIES BUILDING, THIRD FLOOR REMODEL, BID NO. 374A

On May 7 bids were opened for the referenced project. Due to time constraints the Superintendent/President will recommend the winning bid at the Board Meeting.

h. PUBLIC HEARING ON NEGATIVE DECLARATION FOR THE CAMPUS BOOKSTORE

As required by CEQA Guidelines, the College is holding a Public Hearing to receive comments from the community on the proposed developments for the College Bookstore. Any written comments have been submitted to the Board of Trustees. A brief presentation of the Negative Declaration will be made after which public comments are invited.

The Superintendent/President recommends the Board of Trustees convene as a Committee-of-the Whole for the purpose of hearing comments from the public on the proposed developments.

Enclosure 2
i. APPROVAL AND CERTIFICATION OF NEGATIVE DECLARATION FOR THE CAMPUS BOOKSTORE

If after the public testimony and review of the written comments the Board of Trustees finds that on the basis of the Initial Study and comments received there is no substantial evidence that the proposed developments (Campus Bookstore) will have a significant effect on the environment (Section 15074 - CEQA Guidelines), the following recommendation will be proposed:

The Superintendent/President recommends approval and certification of the Negative Declaration on the Campus Bookstore.

Enclosure 2

j. PROJECT APPROVAL/PERMITTING - CAMPUS BOOKSTORE

All necessary environmental review and analysis have been conducted on the Campus Bookstore. These studies have found the project to be consistent with the 1985/1988 Long-Range Development Plan policies and that there are no significant environmental impacts; therefore, staff recommends the project be permitted.

The Superintendent/President recommends the Campus Bookstore be approved and permitted.

k. CHANGE ORDER NO. 1 - PARKING STRUCTURE

Due to elevation variances defined in the topographic survey, several areas of the cribwall must be redesigned.

The Superintendent/President will provide a recommendation for the required changes at the meeting.

6. ADJOURNMENT

The next regular meeting of the Board of Trustees will be held on May 23, 1991, at 4:00 p.m.