MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 14, 1990

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Luria at 4:10 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria, Vice President
Mr. Len Jarrott
Mr. Ed Santodomingo

Members absent:

Mrs. Joyce Powell, President
Ms. Joanne Gruber, Student Member

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Barbara Armstrong, Administrative Secretary, Business Services
Ms. Elizabeth Aucinloss, LTA, Business Education
Ms. Ann Ayres, President, Continuing Education Instructors' Association
Ms. Betty Bartels, Certificated Personnel Technician
Dr. Martin Bobgan, Vice President, Continuing Education Division
Ms. Leilani Browne, Secretary, Senior/Confidential, Personnel
Ms. Irene Butler, Member, Continuing Education Instructors' Association
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Gary Fukumoto, 1990-91 ASB President-Elect
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, President, CSEA  
Dr. Peter Haslund, Professor, Social Science  
Dr. Elizabeth Hodes, Professor, Mathematics/Computer Science  
Ms. Mary James, Principal Word Processor, Academic Affairs  
Mr. Filiberto Lomeli, Bookstore Supply Buyer  
Ms. Jane Marsh, Account Clerk, Senior, Payroll  
Ms. Rachel McKeone, Typist Clerk, Senior, Business Services  
Mr. Jim Minow, Executive Director, Foundation for SBCC  
Ms. Diana Sloane, Dean, Academic Affairs  
Ms. Dorothy K. Taylor, SBCC Volunteer  
Ms. Karin Traber, Computer/Telephone Technician  
Miss Hilary Traber-Brown, Guest  
Dr. Jack Ullom, Professor, Music  
Ms. Helen Wilden, Bookstore Cashier  
Mr. Jim Williams, College Information Officer  
Ms. Marsha Wright, Personnel Specialist  
Mr. Mark Zacovic, Director, Administrative Services

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Luria announced that the Superintendent/President's performance and salary for 1990-91 had been discussed in Closed Session. The Superintendent/President's contract has been maintained and extended to June 30, 1993.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved increasing the Superintendent/President's salary by the same percentage as that of the faculty and administrative staff retroactive to January 1, 1990, increasing the life insurance policy up to $350,000 the type of policy to be determined by the Superintendent/President and the Board and allowing the Superintendent/President to receive payment for up to fifteen days of earned vacation at his daily rate of pay.

1.5 MINUTES OF SPECIAL MEETING OF MAY 22, 1990

Upon motion by Mr. Frank, seconded by Mr. Jarrott, the Board unanimously approved the Minutes of the Special Meeting of May 22, 1990.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna

Ms. Hanna updated Board Members on AB 1725, revisions to the hiring policy, the evaluation policy for probationary and tenured faculty,
FSAs, and assigning all courses to disciplines. A number of the policies will be finalized and brought to the Board for action in the fall.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Nathaniel Palmer

Mr. Gary Fukumoto, President-elect of the Associated Students, stated that he is looking forward to next year.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period June 15 through June 28, 1990, highlighting commencement and the commencement breakfast, EOPS graduation, and registration and beginning date for Summer intersession.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Congratulated Gary Fukumoto on his election as ASB President.

2) Acknowledged Ms. Hanna’s leadership role in Rep. Council in conscientiously proceeding with equivalencies and FSAs.

3) Lobby Day in Sacramento held on June 13. Dr. MacDougall detailed bills pending that will affect California community colleges.

4) Acknowledged the fine work of Dr. Elaine Cohen, Ms. Betty Bartels, and their committee on the Staff Luncheon held today.

5) Anticipated commencement exercises on Friday, June 15, to be held for the first time on the West Campus.

(AT THIS POINT, ITEMS 4.1 AND 4.2 WERE TAKEN OUT OF ORDER)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Dr. Hanson acknowledged Barbara Armstrong’s 15 years of service to the District stating that she personifies competence and intelligence, exemplifies integrity and honesty, dignifies loyalty, support, dedication, and confidentiality, and glorifies commitment and excellence. Dr. MacDougall presented Ms. Armstrong with a Certificate of Recognition on behalf of Board Members.

Mr. Oroz announced the following Certificated appointments:

Ms. Patricia Daigle - Journalism Instructor
Ms. Kathleen McGuire - Matriculation Counselor/Articulation Officer
Mr. Armando Segura - Transfer Center Director
Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JANUARY 1, 1990

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the agreement between the California School Employees Association, Chapter 289, and the District effective January 1, 1990, as contained in the Enclosure, and as required by Rule 32120, the District filed a copy of the written agreement with the Public Employment Relation Board.

b. RECOGNITION OF 1989-90 OUTSTANDING CLASSIFIED EMPLOYEE


Upon motion by Mr. Santodomingo, seconded by Dr. Alexander, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Ms. Helen Wilden, Outstanding Classified Employee of the Year, and the plaque bearing the names of each year’s honoree be engraved with her name.

A special Certificate of Recognition and an honorarium of $50.00 each were presented to the four Honorable Mention Classified Employees:

Ms. Betty Bartels - Certificated Personnel Technician
Ms. Stella Castellanos - Classified Personnel Clerk
Ms. Rachel McKeone - Typist Clerk, Sr., Business Services
Ms. Karin Traber - Computer/Telephone Technician

c. APPROVAL OF POSITION CHANGE

This item was deleted from the Agenda.

d. APPROVAL OF POSITION TITLE CHANGE

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved a position title change to the following position to better reflect the level of functions within the college environment. This change does not result in a salary adjustment.

<table>
<thead>
<tr>
<th>Current</th>
<th>Recommended</th>
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<tbody>
<tr>
<td>Business Manager</td>
<td>Vice President for Business Services</td>
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f. RECOMMENDED APPROVAL OF CONTINUING EDUCATION INSTRUCTORS' ASSOCIATION (CEIA) MEDIATION PROCEDURE

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved the proposed CEIA Mediation Procedure which replaces the current Grievance Procedures as contained in the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. Santodomingo, seconded by Mr. Jarrott, the Board unanimously approved conferring upon each of the 271 candidates for the Associate in Arts Degree and 144 candidates for the Associate in Science Degree as contained in the Attachment the appropriate degrees subject to completion of the State and local requirements.

3.2 RATIFICATION OF $3,000 GRANT PROPOSAL TO THE ADVANCING CAREERS IN ENGINEERING ORGANIZATION

Upon motion by Mr. Santodomingo, seconded by Mr. Jarrott, the Board unanimously approved ratification of the $3,000 grant proposal to the Advancing Careers in Engineering Organization for the Santa Barbara City College Minority Engineering Club as contained in the Attachment.

3.3 REQUEST SUBMISSION OF $20,000 REGIONAL TRANSFER CENTER GRANT PROPOSAL TO THE CALIFORNIA COMMUNITY COLLEGE CHANCELLOR'S OFFICE

Upon motion by Mr. Santodomingo, seconded by Mr. Jarrott, the Board unanimously approved submission of the $20,000 Regional Transfer Center grant proposal to the California Community College Chancellor's Office for a cooperative Central Coast Transfer Consortium Project as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 NATIONAL INSTITUTE FOR STAFF AND ORGANIZATIONAL DEVELOPMENT CONFERENCE (This item was taken out of order)

Faculty members Bonnie Chavez, Jerry Clouser, Elizabeth Hodes, Don Seaver, Jack Ulilom and Diana Sloane, Dean of Academic Affairs, attended the National Institute for Staff and Organizational Development (NISOD) "International Conference of Teaching Excellence and Conference of Administrators" on May 22-26, 1990, in Austin, Texas.

Dr. Hodes described teaching sessions and workshops she attended while at NISOD, and the highlight of the Conference for her was the keynote speaker, Patricia Cross’ address.
Dr. Ullom thanked the College for allowing him to attend and he, too, was inspired by Patricia Cross’ address. Dr. Ullom also detailed sessions he attended along with the session he presented, "Interactive Video Really Works."

Ms. Sloane reported the implementation of new ideas into the classes of Mr. Chavez, Mr. Clouser, and Mr. Seaver as a result of their attendance at the Conference. Ms. Sloane described a session she attended on interviewing faculty.

4.2 REPORT ON FACULTY VISIT TO THE SOVIET UNION (This item was taken out of order)

Dr. Peter Haslund thanked Board Members and the administration for allowing a dream to be realized—the Fall Study Abroad Program to Kiev State University in the Soviet Union. Dr. Haslund presented a video of sights students would see and homes where they would be staying. Thirty students are scheduled to participate, and each student will be staying in a separate home where there is at least one person who speaks English. SBCC students will be spending two hours each day learning Russian in class sizes of six.

4.3 RECOMMENDED APPROVAL OF THE POLICY STATEMENT DENTAL ASSISTING RADIATION SAFETY REQUIREMENTS

Upon motion by Dr. Alexander, seconded by Mr. Jarrodt, the Board unanimously approved the Dental Assisting Radiation Safety Policy as contained in the Attachment.

4.4 RECOMMENDED APPROVAL OF THE REGISTRATION PRIORITIES POLICY

Upon motion by Dr. Alexander, seconded by Mr. Jarrodt, the Board unanimously approved the changes in the Priority and Arena Registration Policy as contained in the Attachment.

4.5 RECOMMENDED APPROVAL OF THE MULTICULTURAL/GENDER STUDIES GRADUATION REQUIREMENT

Upon motion by Dr. Alexander, seconded by Mr. Jarrodt, the Board unanimously approved the Multicultural/Gender Graduation Requirement as contained in the Attachment.

4.6 RECOMMENDED APPROVAL OF THE MATH PROFICIENCY FOR ASSOCIATE OF ARTS DEGREE

Upon motion by Dr. Alexander, seconded by Mr. Jarrodt, the Board unanimously approved the Math Proficiency for Associate of Arts Degree as contained in the Attachment.

4.7 RECOMMENDED APPROVAL OF THE FACULTY ENRICHMENT GRANTS, Summer 90, Fall/Spring 90-91

Upon motion by Dr. Alexander, seconded by Mr. Jarrodt, the Board unanimously approved the 1990-91 Faculty Enrichment Grants as contained in the Attachment.
4.8 RECOMMENDED APPROVAL OF THE CHILDREN’S CENTER SUMMER CHILD CARE PROGRAM

The Children’s Center Summer Care Program will be a six-week, self-supporting session from June 25 through August 3, 1990, at a tuition charge of $55.00 per child per week to cover direct costs.

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Children’s Center Summer Child Care Program as contained in the Attachment.

4.9 RECOMMENDED APPROVAL OF THE SUMMER SESSION 1990 INSTRUCTORS

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the Summer Session 1990 instructors as contained in the Attachment.

4.10 RECOMMENDED APPROVAL OF A DIVISION CHAIR APPOINTMENT

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Ms. Cecelia Alvarado Kuster as the Health and Human Services Division Chairperson effective Fall 1990.

4.11 RECOMMENDED APPROVAL OF GAIN PROGRAM APPLICATION FOR FUNDING

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the application for funding of the 1990-91 GAIN Program administered by the Continuing Education Division as contained in the Attachment.

4.12 RECOMMENDED APPROVAL OF ADULT BASIC EDUCATION (ABE) PROGRAM APPLICATION FOR FUNDING

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the application for funding of the 1990-91 ABE Program administered by the Continuing Education Division as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved the Business Consent Items as listed in the Agenda, the Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. RESOLUTION NO. 26 (1989-90) APPROVING 1990-91 CHILD DEVELOPMENT PROGRAM CONTRACT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 26 (1989-90) authorizing the contract with the State Department of Education for child care and development programs and participation in the funding, $104,656 as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Mrs. Powell

b. ACCEPTANCE OF BIDS AND AUTHORIZATION TO PURCHASE TABLET ARMCHAIRS AND CHAIRS, BID #353A

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the bids and authorization to purchase tablet armchairs and chairs from the Virco Manufacturing Corporation in the amount of $32,860 as contained in the Attachment.

c. ACCEPTANCE OF BID AND AWARD OF CONTRACT - PHYSICALLY HANDICAPPED TRANSITION PLAN, SCHOTT CENTER, BID #355

This item was deleted from the Agenda.

d. CHANGE ORDERS NO. 24-27 - INTERDISCIPLINARY CENTER, CATES CONSTRUCTION, INC.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 24-27, Interdisciplinary Center, as described in the Attachments, for an increase of $31,780.70 and eleven additional calendar days. The new contract price is $4,044,881.30; the new completion date is August 8, 1990.

e. CHANGE ORDERS NO. 10-12 - STUDENT SERVICES CENTER, R. P. RICHARDS CONSTRUCTION, INC.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 10-12, Student Services Center, as described in the Attachments, for an increase of $7,581.18; no additional calendar days. The new contract price is $2,417,429.53; the completion date is August 24, 1990.

f. CHANGE ORDER NO. 15 - STUDENT SERVICES CENTER, R. P. RICHARDS CONSTRUCTION, INC.

On June 12, 1990, the Board Facilities Committee reviewed proposed changes to the Student Services Center (old Library remodel) to better accommodate the needs of the District in the remodeled facility. Due to the complexity of the changes, the need for a timely decision, and the sensitivity of negotiations with the contractor, it is recommended that the Superintendent/President be empowered to authorize the change order. The full details will be presented for retroactive approval at the next public Board meeting.

Upon motion by Mr. Jarrott, seconded by Mr. Frank, the Board unanimously approved authorization be given to approve Change Order No. 15, Student Services Center, R. P. Richards Construction Co.
g. ADOPTION OF RESOLUTION NO. 27 (1989-90) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS B90-146 THROUGH B90-184

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 27 (1989-90) authorizing budget transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Mrs. Powell

h. ADOPTION OF RESOLUTION NO. 28 (1989-90) TRANSFERRING FUNDS TO THE CENTRAL COAST COMPUTING AUTHORITY

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 28 (1989-90) transferring $45,000 from the Elections Account of the General Fund to the Central Coast Computing Authority as contained in the Attachment. The funds will be used for equipment purchases, the hiring of a consultant to conduct an assessment of CCCAs effectiveness, and to support additional programming time for the College. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Mrs. Powell

i. ADOPTION OF RESOLUTION NO. 29 (1989-90) AND APPROVAL OF APPROPRIATION TRANSFERS B90-185 THROUGH B90-190

Upon motion by Dr. Dobbs, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 29 (1989-90) approving the additional revenue and appropriation adjustments to the General Fund and the Children's Center Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mr. Jarrott, Mr. Santodomingo, Mr. Luria

Noes: None

Absent: Mrs. Powell
6. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 5:25 p.m., setting the next Regular Meeting of the Board of Trustees on June 28, 1990, at 4:00 p.m.

7. GENERAL

Mr. George Girvin presented drawings of the new access from Pershing Park to the main campus and the turn around point and the kiosk for the West Campus to members of the public who wished to stay.

APPROVED BY THE BOARD OF TRUSTEES ON June 28, 1990

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board