MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 13, 1990

3:30 p.m. - CLOSED SESSION
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Powell at 4:15 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Sidney Frank
Mr. Eli Luria, Vice President
Mrs. Joyce Powell, President
Mr. John Brunello, Student Member

Members absent:

Mr. Len Jarrott
Mr. Ed Santodomingo

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Staci Alziebler, SBCC Student (Kiev Study Abroad Program)
Ms. Jane Brody, Professor, Essential Skills-English
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Mark E. Fisher, CSEA Field Representative
Mr. Doug Fossek, Professor, English
Mr. Tony Gillerman, Professor, English
Ms. Erica Glessing, Reporter, Santa Barbara News-Press
Ms. Helena Hale, Professor, English
Mr. Bill Hamre, Assistant to the President
1.3 WELCOME

Mrs. Powell extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mrs. Powell reported that personnel items were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 8, 1990

Upon motion by Mr. Frank, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of November 8, 1990.

1.6 HEARING OF CITIZENS

Ms. Rita Harrington, CSEA President, addressed the Board regarding Item 1.8-a on today’s Agenda (Allowable Compensation for Board of Trustees).

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna

Ms. Hanna reported that the Academic Senate has worked on two of the items on today’s Agenda: Faculty Enrichment Grants for the Spring Semester and the FSA Policy, which relates to developing a systematic process should a need for reduction in force take place. The FSA Policy (which went through 12 drafts) has been reviewed and endorsed by the Instructors’ Association, DCC, and the Academic Senate.

b. REPORT BY CLASS. PROF. GROWTH COUNCIL - Mr. Peter Raschke - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. Fukumoto highlighted the work being done by the Associated Students with the Christmas Unity program; the Arts and Crafts Days held on
campus December 5 and 6; the December 7 Cal-SACC meeting; the re-vote being held on the MTD bus pass issue; and the Public Forum on Racism and Hate Crimes held on campus in response to the death of an SBCC student. Mr. Fukumoto commended the student senators on accomplishing the projects they set about to do.

d. REPORT ON CURRENT EVENTS

- Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period December 14, 1990, through January 24, 1991, highlighting RECKLESS held at the Studio Theatre, Health Services & Wellness Program: Stress Management, the Noon-Hour Lecture Series, Vocal Jazz Concert, and "A Royal English Christmas" sponsored by the Continuing Education Division.

e. REPORT ON CURRENT ISSUES

- Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged the fine work being done by the Associated Students and the issues they have been confronted with this year.

2. SBCC has received notice from the Chancellor's Office that it is one of four institutions to receive a grant on accountability; specifically, how at the local college level, institutions can assess their effectiveness. SBCC's grant is $125,950.

3. The Parking Structure has completed its journey through the Office of State Architecture. The College will receive the bid document by the Christmas break, and the hope is to have the bid awarded at the February 14, 1991, Board meeting.

4. Construction has begun on the Gertrude Calden Overlook.

5. Acknowledged the response from community members for the Leonardo Dorantes Memorial Lectureship that has been established.

6. The hiring process for eighteen new faculty will take place this spring and will consume a great deal of time for College staff.

7. Acknowledged that the SBCCD Board of Trustees has always had a strong position for professional development for all segments of the College and the classified staff in particular. SBCC far surpasses what is being done at other colleges in the State in this regard and always with the knowledge and support of its Board members.

8. Thanked the staff of the Foundation for SBCC for the exceptional work on the President's Holiday Reception held on December 7. Also noted was the outstanding support provided by the HRC Department for this event.

9. Acknowledged the donation of a collection of prints by Mr. Garner Tullis and his wife, Pamela Auchincloss, and Mr. & Mrs. Richard Tullis. The prints will be formally dedicated to the College on
January 2, 1991. These prints enhance the environment of the Library and are a valuable addition to this community.

10. Recognized and thanked Mrs. Powell for her leadership as Board President this past year.

11. Dr. MacDougall presented Dr. Jack Ullom with a bound copy of his faculty lecture, "Inner Tension in the Music of Bach, Mozart, and Beethoven."

(Out of order)

Ms. Helena Hale, Professor, English, was recognized for her 26 years of dedicated service to SBCC by Dr. Jinny Webber who noted that Ms. Hale’s tenure at SBCC epitomized the criteria for excellence for faculty expected at SBCC. Ms. Hale’s retirement was accepted by Board members effective June 1991 at a previous Board meeting.

(ITEMS 4.1, 4.2, AND 4.3 WERE TAKEN OUT OF ORDER AT THIS TIME)

1.8 GOVERNING BOARD

a. RECOMMENDED APPROVAL FOR ALLOWABLE COMPENSATION FOR THE BOARD OF TRUSTEES

Upon motion by Dr. Dobbs, "I move that we approve the item in addition to the benefits that the Board members are presently receiving," seconded by Mr. Luria, the Board approved the Compensation for Board Meetings Policy to be effective January 1, 1991, as contained in the Attachment (4-1, Alexander).

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mr. Frank, seconded by Dr. Dobbs, Mr. Luria was unanimously elected President of the Board of Trustees for 1991.

Upon motion by Dr. Alexander, seconded by Mr. Frank, Mr. Santodomingo was unanimously elected Vice President of the Board of Trustees for 1991.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board established the second and fourth Thursdays of each month as meeting dates, starting time at 4:00 p.m., to be held in Room A-211 of the Administration Building of Santa Barbara City College.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1990-91

Proposed memberships for the subcommittees for the coming year are as follows:
Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the proposed memberships for the subcommittees for the Board of Trustees for 1990-91.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Under "Classified Appointments," Roberta Mitchell was deleted from the Agenda.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF FACULTY SERVICE AREA POLICY (FSA)

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Faculty Service Area Policy and the list of initial FSA assignments as contained in the Enclosure.

b. APPROVAL OF 1991 SALARY SCHEDULES

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the 1991 Salary Schedules as contained in the Enclosure.

c. 1991 SALARY INCREASE FOR SUPERINTENDENT/PRESIDENT

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the increase in the Superintendent/President's salary and benefits by the same percentage as that of the faculty and administrative staff.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMEND ADOPTION OF THE REVISED "GUIDELINES FOR THE IMPLEMENTATION OF THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT OF 1974"

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the revised SBCC Family Educational Rights and Privacy Act as contained in the Enclosure.
3.2 RECOMMEND RATIFICATION FOR SUBMISSION OF 1990-91 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROGRAM PLAN

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved ratification of the 1990-91 EOPS program plan and allocation as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PROGRAM EVALUATION REPORT BY THE LICENSED VOCATIONAL NURSING DEPARTMENT (This item was taken out of order)

Ms. Jacqueline Huth, Associate Professor, summarized the LVN Program Evaluation Validation Team Report noting that the program is a quite structured, three semester, 50-unit program. Most of the teaching is done off campus in local hospitals in order for students to apply the hands on theory. The Validation Team found that students were satisfied with the faculty support given them, but some students felt they needed more than the three semesters in order to complete the work. Updating/enhancing the learning lab and the hiring of one full-time clinical instructor to share with the ADN program were some of the recommendations noted by the Validation Team.

4.2 RECOMMENDED APPROVAL OF SABBATICAL LEAVE REPORT (This item was taken out of order)

Dr. Myrene Smith, Associate Professor, Associate Degree Nursing, reported on her sabbatical (spring semester 1988). The purpose of Dr. Smith’s sabbatical was to explore resources that focused on the emotional needs of children with life-threatening illnesses. Since the population of children with chronic and debilitating illnesses has increased, pediatric nurses are frequently faced with coordinating care for these children. Dr. Smith noted that during her sabbatical, she compiled the Community Resource Manual listing service for children with life-threatening illness, developed a self-study for ADN students to accompany the Pediatric Nursing Module, and developed the course outline for a continuing education course for nurses.

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved Dr. Smith’s Sabbatical Leave Report.

4.3 REPORT ON THE KIEV STUDY ABROAD PROGRAM (This item was taken out of order)

Dr. Peter Haslund, Ms. Nina Morlan, Staci Alziebler, and Walter Stephenson Wood were present to speak on their trip to Kiev, USSR, Study Abroad Program, Fall 1990. They briefly described their experiences and thanked Board members for allowing them this opportunity. Dr. MacDougall also expressed his appreciation to Vice President Romo and Mr. Pablo Buckelew for the work done in developing this program. Board members invited Dr. Haslund, Ms. Morlan, and the students back when more time could be devoted to this item.
4.4 RECOMMENDED APPROVAL OF ASSESSMENT/ORIENTATION/ADVISEMENT WAIVER POLICY

Upon motion by Mr. Frank, seconded by Dr. Alexander the Board unanimously approved the Assessment/Orientation/Advisement Waiver Policy as contained in the Attachment.

4.5 RECOMMENDED APPROVAL OF ADVISORY COMMITTEE FOR RADIOLOGIC TECHNOLOGY

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the Radiologic Department Advisory Committee membership as contained in the Attachment.

4.6 RECOMMENDED APPROVAL OF SPRING 1991 FACULTY ENRICHMENT GRANTS

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the Spring 1991 Faculty Enrichment Grants as contained in the Enclosure.

4.7 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - WINTER TERM 1991

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved the new courses, Continuing Education Division, Winter term 1991, as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. CHANGE ORDERS NO. 16 AND 17 - STUDENT SERVICES CENTER

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Orders No. 16 and 17 as described in the Attachment. The new contract price is $2,569,977.68. Completion date remains the same at February 1, 1991.

b. ACCEPTANCE OF BIDS AND APPROVAL TO AWARD ORDER FOR STUDENT SERVICES CENTER FURNITURE, BID NO. 365

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of bids and award of orders to Tri-County Office Furniture for chairs, tables, bookcases, and storage ($112,270.35), and Office Mart for desks, file cabinets, and system furniture ($46,235.36) as contained in the Attachment.
c. ACCEPTANCE OF BIDS AND AWARD OF PURCHASE ORDER FOR PRINTING PRODUCTION OF CREDIT SCHEDULE OF CLASSES, BID NO. 366

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously recommended retroactive approval for award of purchase order for four-color process to Robert John Industries in Huntington Beach, California, in the amount of $15,982 for Item 1) and $4,038 for Item 2) as contained in the Attachment.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR REPAIR/RESURFACING TENNIS COURTS, BID NO. 364

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously recommended acceptance of bids and retroactive approval to award contract to Atlas Track and Tennis Courts in Lake Oswego, Oregon, in the amount of $24,900 as contained in the Attachment.

e. CHANGE ORDER NO. 1 - TENNIS COURTS RESURFACING

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Order No. 1 as outlined in the Attachment, with no increase in contract price and no extension of completion date.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR PERSHING PARK PEDESTRIAN ACCESS, BID NO. 367

On December 5, 1990, two bids were received on Pershing Park Pedestrian Access. The low base bid of $351,446 was received from Karleskint-Crum, Inc., of Thousand Oaks. There were several additive alternates requested as part of the bid package. The architect recommended that Alternate #1 (seating, Ring A), Alternate #2 (seating, Ring B), and Alternate #3 (up-sizing 20 trees) also be accepted. The total contract price would be $397,026.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and a contract with Karleskint-Crum in the amount of $397,026 for the Pershing Park Pedestrian Access.

g. ADOPTION OF RESOLUTION NO. 6 (1990-91) PROVIDING FOR 1990-91 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 6 (1990-91) authorizing 1990-91 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Luria

Noes: None

Absent: Mr. Jarrott, Mr. Santodomingo
h. ADOPTION OF RESOLUTION NO. 7 (1990-91) AUTHORIZING ROUTINE INTERNAL TRANSFERS B91-032 THROUGH B91-041

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 7 (1990-91) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Luria

Noes: None

Absent: Mr. Jarrott, Mr. Santodomingo

i. ACCEPTANCE OF SUPPLEMENTAL (I.R.C.A.) FUNDS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of $306,005 for IRCA reimbursements and allocation to the activities indicated in the Attachment.

6. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment at 6:07 p.m., setting the next Regular Meeting of the Board of Trustees on January 24, 1991, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ______________________, 1991

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board