MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 25, 1990

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Powell at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs (arrived at 4:30 p.m.)
Mr. Sidney Frank
Mr. Len Jarrott
Mrs. Joyce Powell President
Mr. John Brunello, Student Member

Members absent:

Mr. Eli Luria
Mr. Ed Santodomingo

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Abelino Bailon, Acting Dean, Continuing Education
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Carol Diamond, Instructor, Business Office Education
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Gary Fukumoto, President, Associated Students
Ms. Erica Glossing, Reporter, SANTA BARBARA NEWS-PRESS
Ms. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Myrna Harker, Professor, Business Office Education
Ms. Rita Harrington, President, CSEA
Dr. John Kay, President, Instructors' Association
Mr. Gran Knox, Director, Facilities & Operations
Ms. Debbie Mackie-Burke, Instructor/Counselor, High School Relations
Mr. Keith McLellan, Dean, Student Affairs  
Ms. Jane Metiu, Associate Professor, Nursing (ADN)  
Mr. Dan Oroz, Vice President, Human Resources  
Ms. Jennie Reich, SBCC Student  
Mr. John Romo, Vice President, Academic Affairs  
Ms. Diana Sloane, Dean, Academic Affairs  
Ms. Dorothy Taylor, Volunteer, SBCC Gardens  
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF OCTOBER 11, 1990

Upon motion by Mr. Jarrott, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of October 11, 1990.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna

Ms. Hanna reported that the Rep. Council and its subcommittees are working on the following: FSAs, Draft #10, has gone to Rep. Council for the first time; the Sabbatical Leave Committee has begun looking at sabbatical leave proposals for 1991-92; the Academic Freedom/Professional Standards Committee is working on the hourly faculty evaluation procedure and other issues; a rough draft of the tenure policy has been submitted to Rep. Council; and Ms. Hanna will be attending the State Academic Senate meeting November 1-3.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Gary Fukumoto

Mr. Fukumoto reported that the Associated Students has established a Code of Ethics (1. That it be legal; 2. That it be balanced; 3. Student representatives shall not under any circumstance compromise position of the students for personal gain; 4. That we are able to ask ourselves this question: How does it make us feel about ourselves?). He also noted voter registration days held October 1-5; a candidate’s forum had been presented on campus; Club Days on September 26 and 27 had been very successful; three members of the Student Senate (Mr. Fukumoto, Mr. John Brunello, and Ms. Rhonda Humphreys) will be attending the upcoming Cal-SACC meeting; Ms. Danielle Clayton, Mr. Rob Mello, and Mr. Tony Timmons are new Senate members; and recognized Ms. Jennie Reich, who has a GPA of 3.7, is a member of the President’s Honor Roll, works in the Honors Program, is a member of the Honors Advisory Committee, and participated in TGIF.
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period October 26 through November 8, 1990, highlighting Red Ribbon Week, the SBCC/Ventura football game, the Faculty Chamber Concert, The Memorandum presented by the SBCC Theater Group, the United Way Ice Cream Social, and a number of Continuing Education offerings.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Congratulated the Associated Students on adopting the Code of Ethics and on the voter registration noting that is important to promote student participation.

2. The next Board meeting will be held two days after the election. On the ballot will be Proposition 143, Higher Education Bond Act, which, if passed, will mean $4.6 million for the Business/Communication Building, $900,000 to assist for the new entrance to the East Campus, and the rest of money would be used for instructional equipment.

3. His visit to the Study Abroad Program in the Soviet Union in Yalta and Kiev noting that educational benefits are being reaped by students and faculty members in this program.

4. Noted that the Foundation Retreat had representation from many community members and acknowledged their support and dedication to the College through their involvement in Foundation activities. Also noted was the Foundation fundraiser featuring the Beach Boys and held at the County Bowl. Proceeds from this event will help the Tomorrow’s Teachers Program and Project Teach.

5. Reported on the evaluation by a consultant of CCCA and noted that some modification to the way we have been carrying out administrative data processing may be needed in the future.

6. The upcoming accreditation visit will take place October 29 through November 1.

7. Praised the staff under the leadership of Mr. Gran Knox for the outstanding job they did in responding to the difficult situation posed by the power outage the week of October 9-12.

Mr. Gran Knox reported on the power outage and noted some preventive measures that should be taken in the future.

1.7 APPOINTMENT OF GOVERNING BOARD MEMBERS

The oath of office was administered to Dr. Joe Dobbs, Trustee Area #3, by Dr. Peter MacDougall, Secretary/Clerk to the Board of Trustees.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz noted the retirement of Mr. Jerry Floyd after 32 years of service to the District. Mr. Floyd was unable to attend the Board meeting.

A discussion was held on minimum qualification equivalencies.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as listed in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. SALARY FOR NEW CLASSIFIED EMPLOYEES

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved the new hire salary step placement policy effective November 1, 1990.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 SUBMISSION OF A GRANT PROPOSAL FOR THE IMPROVEMENT OF POSTSECONDARY EDUCATION (FIPSE)

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved submission of a grant proposal for three-year funding in the amount of $270,000 to the Fund for the Improvement of Postsecondary Education (FIPSE) for the expansion of the Transfer Achievement Program (TAP) as contained in the Attachment.

3.2 PRESENTATION OF THE ADVANCED STUDENT PROGRAM

Ms. Debbie Mackie-Burke, High School Relations Coordinator, presented the Advanced Student Program noting the enrollment patterns for the past three years. She further noted that the student population in this program comprises approximately three percent of the student population, and the retention rate for these students remains consistently high at approximately 85-90 percent. These students must receive permission from their high school to attend, they must see a counselor, and they are very motivated. Background on the program, changes in policy, strategies to promote enrollment, procedures to retain students, and a profile of the advanced student were addressed.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 APPROVAL OF GRANT PROPOSAL TO THE FUND FOR IMPROVEMENT OF POSTSECONDARY EDUCATION

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the grant proposal for two-year funding in the amount of $271,120 for
the project titled, "Faculty Exchange with the Soviet Union: A Model" which has been submitted to the Fund for Improvement of Postsecondary Education.

4.2 BUSINESS OFFICE EDUCATION DEPARTMENT REPORT (Deferred from 10/11/90 Board Meeting)

Ms. Myrna Harker and Ms. Carol Diamond, presented the Business Office Education Department report and highlighted its current activities and future directions. The Department name will change to Office Information Systems in Fall 1991 to reflect the changes in technology that have taken place in the workplace. It was noted that a four-level certificate program is now in place and that the Advisory Committee for the BOE Department is used extensively in program planning, marketing, making equipment and software decisions, etc.

4.3 SABBATICAL LEAVE REPORT (Deferred from 10/11/90 Board Meeting)

Ms. Jane Metiu, Assistant Professor, Associate Degree Nursing, reported on her sabbatical leave, 1988-89. Ms. Metiu's focus was on the learning laboratory and during her leave she took three courses in management skills and two computer skills courses. Ms. Metiu noted that SBCC does not have computer assisted instruction in the ADN program as yet. Part of her leave was devoted to surveying the ADN programs in the State of California to see which labs offered computer assisted instruction. A grant was submitted to the Helene Fuld Trust Fund and the grant was received in the amount of $39,000. This will allow students to follow through with patient care through videos. The patients on the video will be seen by all students, and students will be able to see changes in the patient, make nursing judgments, and see the consequences of poor or good decisions without risk to the patient.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as listed in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND APPROVAL TO AWARD CONTRACT FOR THE CALDEN OVERLOOK, BID NO. 361

On October 16, 1990, three bids were received for the Calden Overlook project on the West Campus. After further review and discussion with legal counsel, it was determined the low bidder was not responsive to the bid; therefore the second low bidder was recommended.

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved awarding the contract for the landscape project, Calden Overlook, on the West Campus to Parton and Edwards in the amount of $80,398.
b. ACCEPTANCE OF BID AND APPROVAL TO AWARD CONTRACT FOR THE PERSHING PARK PEDESTRIAN ACCESS, BID NO. 362

On October 16, 1990, one bid was received by the time limit of 2:00 p.m. The bid is greater than the budget; therefore, the project will be reviewed by the architect and the District to reduce some costs if possible. The project will then be re-bid.

Upon motion by Mr. Frank, seconded by Mr. Jarrott, the Board unanimously rejected the bid submitted.

c. CHANGE ORDER NO. 33 - INTERDISCIPLINARY CENTER, CATES CONSTRUCTION

Upon motion by Dr. Alexander, seconded by Mr. Jarrott, the Board unanimously approved Change Order No. 33, Interdisciplinary Center, as described in the Attachment for an increase of $144 bringing the contract sum to $4,048,525.

d. RECOMMENDED ACCEPTANCE OF THE INTERDISCIPLINARY CENTER AND AUTHORIZATION TO FILE NOTICE OF COMPLETION

This item was deferred to the November 8, 1990, Board Meeting.

6. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved adjournment at 6:05 p.m., setting the next meeting of the Board of Trustees on November 8, 1990, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ______________________, 1990

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the board