MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 15, 1989

4:00 p.m. - CLOSED SESSION
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:38 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Mr. Sidney Frank
Mr. Eli Luria
Mr. Tom Stringer, Student Member

Members absent:

Mrs. Joyce Powell, Vice President
Mr. Gary Ricks
Mr. Ed Santodomingo

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Superintendent/President and Secretary to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. C. Tom Garey, President, Academic Senate
Dr. Charles Hanson, Business Manager
Dr. Peter Haslund, Professor, Social Science
Mr. David Kiley, Librarian
Mr. James Minow, Executive Director, The Foundation for SBCC
Mr. Dan Oroz, Personnel Director
Mr. Nathaniel Palmer, President-Elect, Associated Students
Mr. Bill Regis, Vice President, CSEA
Ms. Dorothy Taylor, Volunteer, SBCC Gardens
Dr. Jack Ullom, President, Instructors' Association
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION

Dr. Dobbs announced that personnel matters were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF MAY 25, 1989

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of May 25, 1989.

1.6 HEARING OF CITIZENS

Dr. Jack Ullom, in his last official function as President of the Instructors' Association, presented the results of the Instructors' Association election. Elected to two-year terms were: John Kay, Bill Miller, Margarete Reinhart, and Kathryn Joyce. Faculty serving for one more year: Margaret Eejima, Janice Hamilton, and Barbara Lindemann.

Dr. Ullom spoke about his tenure as President of the Instructors' Association and noted that the SBCC faculty collective bargaining unit had been experimental—the first in California, and other colleges are now looking at this model. He told of attending SBCCD Board of Trustees' subcommittee meetings and found the working knowledge of what Board Members need to do to plan for the future of the College and noted that Board Members are outstanding, hard-working citizens. Dr. Ullom thanked Board Members and stated that their efforts on behalf of the faculty were appreciated.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE — Mr. Tom Garey

Mr. Garey reflected on his two years as President of the Academic Senate, what he has learned, what has been done, and challenges that we face in coming years. When Mr. Garey assumed office, the faculty was embroiled in collective bargaining negotiations. Issues were resolved. Since then, the College has embarked on an ambitious development program; committed faculty to find more effective ways to teach in classrooms that are occupied by more culturally and ethnically diverse students; extensive work has been done by the Academic Freedom/Professional Standards Committee on the proposed new evaluation policy for tenured faculty; there has been continued support for sabbatical leaves and professional development projects to support professional growth for colleagues; excellence is recognized by acknowledgement of faculty lecturers; six colleagues were recognized by National Institute for Staff and Organizational Development (NISOD); the College is actively involved in statewide
trustees' organizations through Dr. Dobbs' efforts; the College maintains a leadership role in a number of statewide organizations through Dr. MacDougall; and the Academic Senate role in the Statewide Academic Senate to be able to help shape, influence, and inform the process of community college reform and reorganization that will help make California community colleges one of the premiere institutions of its kind.

Mr. Garey further stated that the College community has energetically pursued our most important goal—the education of students in unique, innovative, and effective ways.

On the community college reform issue, Mr. Garey hopes these changes can be implemented at the local and statewide level without overcomplicating them. "Let us renew our dedication to diversifying our faculty and staff and fostering and encouraging excellence in all our students."

Mr. Garey thanked Board Members, Dr. MacDougall, Cabinet, and Dr. Friedlander for all the support provided him.

Mr. Garey then read a resolution adopted by Representative Council directed to Mr. Gary Ricks for his 10 years of selfless and supportive service to the Santa Barbara Community College District and wished him well in his future endeavors.

Dr. Alexander thanked Mr. Garey for symbolizing the excellence of the faculty at this College and stated that it was a pleasure to work with faculty of this caliber.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank

Mr. Tom Stringer presented Mr. Frank's final report to the Board. He highlighted the $250 donation to the ESL/EOPS Departments for their graduation dinner/dance, stated that the Associated Students would be publishing a newsletter next year, introduced the 1989-90 President of the Associated Students, Mr. Nathaniel Palmer, and the Vice President, Mr. Mark Nichols. Mr. Stringer thanked Board Members and staff for all the support provided to the Associated Students.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period June 16 through July 20, 1989, highlighting the commencement breakfast, commencement, registration for Summer Session, African Dance classes conducted by Kay Fulton, Jazz Combo Workshop, the SBCC Theatre Group fund-raiser on July 4, and the production of *George M* to be held at the Garvin Theatre.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall thanked and commended Dr. Ullom and Mr. Garey for the professionalism they have displayed over the past few years as collective bargaining was instituted at the College and for the teaching excellence by which our students are served.
Dr. MacDougall highlighted the following:

1. The State situation where the budget is proceeding. With AB 1725 we can be assured a good base of support for 1989-90. There may be possible additional funds, but the amount is uncertain because of AB 98 distribution.

2. AB 462 (Hayden) omnibus bill. This is a two-year bill which will not be acted upon until 1990. It is the bill that will translate the results of the Joint Legislative Committee report, California Faces...California's Future into law.

3. Applications for summer session are again showing an increase over the last three years running seven percent ahead of last year.

4. Staff and Faculty Luncheon and the EOPS Awards Banquet were occasions for pride in our College and programs.

5. Acknowledged a final statement from Mr. Gary Ricks requesting his termination from the Board of Trustees effective June 30, 1989. He will be leaving the Santa Barbara area for three years.

Board Members stated that Mr. Ricks made a real commitment to this College and thanked him for his ten years of dedicated service.

Upon motion by Mr. Frank, seconded by Mr. Luria, the Board unanimously approved acceptance of the resignation of Gary Ricks from the Santa Barbara Community College District effective June 30, 1989.

1.8 APPOINTMENT OF NEW BOARD MEMBER TO FILL UNEXPIRED TERM OF MR. GARY RICKS

A three-member committee consisting of Mrs. Powell (Chair), Mr. Luria, and Mr. Santodomingo interviewed a number of the 13 applicants for the position.

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the selection of Mr. Leonard Jarrott to fill the vacancy of Mr. Gary Ricks, District No. 3. Mr. Jarrott will be sworn in at the July 20 Board Meeting.

Mr. Luria stated that Mr. Jarrott has given outstanding service to the College, holding positions on The Foundation Board and is past president of the Continuing Education Advisory Council.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. David Pickering, Controller, was presented with a Certificate of Recognition for his 20 years of service to the District. Dr. Hanson
thanked Mr. Pickering for his years of service and described him as dedicated, honest, hard working, kind, and caring.

Mr. Oroz announced the following Certificated appointments:

Mr. Richard Mokler - Instructor, Theatre Arts (Temporary)
Dr. Donna Crabtree - Instructor, Theatre Arts (Temporary)

Mr. Oroz announced the following Classified appointments:

Ms. Judith Burgett - Secretary, Sr., Theatre Arts
Ms. Dorothy Steinert - Lab Tech, Sr., Biological Sciences

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 AUDIT FEES

Upon motion by Mr. Frank, seconded by Dr. Alexander, the Board unanimously approved the change in the College’s policy to reflect the new guidelines as contained in the Attachment.

3.2 ANNUAL CAL-SOAP REPORT

Ms. Frances Gusman presented the annual report for the Cal-SOAP program. The Cal-SOAP program is committed to serving the minority and low-income youth within the Santa Barbara High School and Carpinteria Unified School Districts. Cal-SOAP’s goal is to increase the accessibility of postsecondary opportunities to low-income high school and junior high school students. The 1988-89 Consortium was comprised of: Santa Barbara City College, Westmont College, University of California at Santa Barbara, Carpinteria Unified School District, Santa Barbara High School District, Santa Barbara Scholarship Foundation and the Endowment for Youth Committee. A core set of services is offered to all students in grades 7 through 12 which include tutorial, college advisement, college information, and career education.

For the 1988-89 academic year, Carpinteria Junior High School was selected to be a new service school because of its significant minority and combined economically disadvantaged enrollment.

Santa Barbara, San Marcos, Dos Pueblos, and Carpinteria High Schools receive tutorial support, career advising, campus visits to postsecondary institutions within the Consortium, peer advising, and college information. Senior packets are distributed to all minority students in the area, and applications and scholarship information are mailed to them.

Parents attend workshops on financial aid, college admissions’ process, and completing of the Student Aid Application for California.
Dr. MacDougall commended Frances Gusman, Bill Cordero, and Lynda Fairly for their efforts on Cal-SOAP and in all other financial aid areas whereby students on our campus have access to programs that allow them to take advantage of higher education. He noted that there were 51 EOPS students this year getting a degree or certificate and transferring to 4-year schools.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 CHINA STUDY ABROAD PROGRAM, SPRING 1989 SEMESTER

Dr. Peter Haslund gave a brief presentation on the Spring 1989 China Study Abroad Program. He stated that there were no nervous moments for them as they had left China before the outbreak of violence. He described their final week in Beijing and the excitement at Tian An Men Square. Dr. Haslund focused on the overall project where they traveled to Seoul, South Korea, Kyoto, Japan, Hong Kong, Republic of China, and Shandong University where most of their time was spent. The University staff presented students with t-shirts embossed with emblems of Santa Barbara City College and Shandong University. The university designed and built a classroom for use by our students. Seventeen Russian students and other foreign students were invited to sit in on classes and participate in discussions.

Dr. Haslund presented Board Members with pictures of China Study Abroad Program participants visiting Seoul, South Korea, and at the Great Wall. He presented the College with a wall hanging with the Chinese inscription of Shandong University. He thanked Board members for allowing this trip and stated that 40 students are permanently changed because of that decision.

4.2 LIBRARY TECHNOLOGY AT SBCC

Mr. David Kiley described the technological improvements in Library services at the College stating we have been on a technological race track since the 1970s. He described OCLC (On-Line Computer Library Center) which uses a single computer system to catalog books and can easily share cataloging data and even holdings information. This system is also used for interlibrary loans. He described MELVYL, the University of California’s on-line catalog. This is used to determine what books they have before a patron is sent there for items we don’t have. The public library catalog is not accessible as yet due to its cost, but that is a long-term goal. Recently introduced was Infotrack CD-ROM system which allows a student to easily search the last three years of most of 375 magazines plus the last six months of the New York Times.

The new library building is designed for today’s library technology and technology for the future as well. A grid system of ducts underneath the floor allows electric lines, telephone lines, and computer cables run there as well as in the walls. This allows equipment to be placed almost anywhere in the middle of room rather than against walls only. Starting in January 1990 installation of the Virginia Tech Library System will begin. This is a total integrated on-line library system which will run off the mainframe computer at CCCA and will automate the card catalog, cataloging, acquisitions, check-ins, and circulation. Faculty and staff
will be able to access the E-Mail system from their offices to query the catalog, have books delivered to them, etc.

Mr. Kiley stated that with all of this technology, the Library is prepared to provide excellent service to its patrons. With guidance and training, library technology will be a wonderful tool. The library staff is ready for future challenges.

4.3 PROGRAM EVALUATION POLICY

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Program Evaluation Policy as contained in the Attachment.

4.4 ARTS PARTNERSHIP GRANT PROPOSAL APPLICATION

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the submittal of the grant application through the County of Santa Barbara as contained in the Attachment.

4.5 APPROVAL OF ADVISORY BOARDS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the proposed Advisory Boards as contained in the Attachment.

4.6 SUMMER SESSION SCHEDULE OF CLASSES

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Summer Intersession 1989 Program and the Schedule of Classes as contained in the Enclosure.

4.7 CREDIT COURSES APPROVED BY THE CURRICULUM ADVISORY COMMITTEE, SPRING 1989

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the new credit courses, programs, and articulation agreements for the Spring 1989 semester as listed in the Attachment.

4.8. LIBRARY BOOK SELECTION POLICY

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Library Book Selection Policy as contained in Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Correction to Item 5.1-j - The heading was inadvertently left off. Should have read:

"5.1-j - APPROVAL OF TELEPHONE MAINTENANCE AGREEMENTS WITH G-TEL FOR A TOTAL AMOUNT OF $17,059.20, EFFECTIVE 7/1/89-6/30/89"

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the Business Consent Items as listed in the Agenda and the Attachments to the Agenda.
5.2 BUSINESS ACTION ITEMS

a. 1989-90 TENTATIVE BUDGET

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the 1989-90 Tentative Budget as contained in the Enclosure.

b. APPROVAL OF CHANGE ORDER 42 - LRC/LIBRARY

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved Change Order No. 42 as contained in the Attachment increasing the LRC/Library contract by $11,264.00 with no change in the completion date. The revised contract price is $5,888,172.74 and the completion date July 2, 1989.

c. RESOLUTION NO. 33 (1988-89) APPROVING 1989-90 CHILD DEVELOPMENT PROGRAM CONTRACT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved Resolution No. 33 (1988-89) authorizing the contract with the State Department of Education for child care and development programs and participation in the funding as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs

Noes: None

Absent: Mrs. Powell, Mr. Ricks, Mr. Santodomingo

d. PROPOSED FIRE PREVENTION PLAN

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of the Fire Prevention Plan for the District as contained in the Attachment.

e. APPROVAL OF ARCHITECT FOR BOOKSTORE REMODEL

Upon motion by Mr. Frank, seconded by Mr. Luria, the Board unanimously approved Kruger, Bensen, Ziemer, Inc., as the architect for the Bookstore remodel at a fee of 8.0 percent of the project cost.

f. APPROVAL OF LANDSCAPE ARCHITECT FOR CONCEPTUAL LANDSCAPE MASTER PLAN DEVELOPMENT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved George W. Girvin Associates, Inc., for Landscape Master Plan Design, Phase I, as contained in the Attachment for a fee not to exceed $5,600.
g. ADOPTION OF RESOLUTION NO. 34 (1988-89) TRANSFERRING THE MARINE TECHNOLOGY FUND BALANCE TO THE SBCC MARINE TECHNOLOGY TRUST ACCOUNT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 34 (1988-89) authorizing the transfer of the balance from the Marine Technology Special Reserve Fund to the SBCC Marine Technology Trust Account and County Treasurer notification to close the Marine Technology Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs

Noes: None

Absent: Mrs. Powell, Mr. Ricks, Mr. Santodomingo

h. RESOLUTION NO. 35 (1988-89) APPROPRIATING THE 1988-89 ENDING BALANCE

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 35 (1988-89) appropriating the ending balance to a reserve to cover 1989-90 expenditures as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs

Noes: None

Absent: Mrs. Powell, Mr. Ricks, Mr. Santodomingo

i. RESOLUTION NO. 36 (1988-89) ESTABLISHING THE 1989-90 APPROPRIATION LIMIT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 36 (1988-89) establishing an appropriation limit for the 1989-90 fiscal year as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs

Noes: None

Absent: Mrs. Powell, Mr. Ricks, Mr. Santodomingo

j. ADOPTION OF RESOLUTION NO. 37 (1988-89) AUTHORIZING ROUTINE INTERNAL TRANSFERS B89-173 THROUGH B89-239, B89-245, 246, 247

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 37 (1988-89) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs

Noes: None

Absent: Mrs. Powell, Mr. Ricks, Mr. Santodomingo
k. ADOPTION OF RESOLUTION NO. 38 (1988-89) AND APPROVAL OF APPROPRIATION TRANSFERS NO. B89-240 THROUGH B89-244

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 38 (1988-89) approving the additional revenue and adjustments to the programs in the General Fund as contained in the Attachment. The vote follows:

Ayes:    Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs
Noes:    None
Absent:  Mrs. Powell, Mr. Ricks, Mr. Santodomingo

l. ADOPTION OF RESOLUTION NO. 39 (1988-89) AUTHORIZING TRANSFER OF FUNDS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 39 authorizing the redistribution of General Fund appropriations and interfund transfers as contained in the Attachment. The vote follows:

Ayes:    Dr. Alexander, Mr. Frank, Mr. Luria, Dr. Dobbs
Noes:    None
Absent:  Mrs. Powell, Mr. Ricks, Mr. Santodomingo

ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adjournment at 6:18 p.m., setting the next Regular Meeting of the Board of Trustees for July 20, 1989, at 4:30 p.m. A Board Retreat will follow the Regular Meeting.

APPROVED BY THE BOARD OF TRUSTEES ON July 20, 1989

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board