MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 27, 1989

4:00 p.m. - CLOSED SESSION
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 5:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Mr. Eli Luria (Left at 5:55 p.m.)
Mrs. Joyce Powell
Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Tom Stringer, Student Member

Members absent:

Mr. Sidney Frank

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Susan Broderick, College Nurse
Mr. Fred de Leon, Financial Aid Specialist
Mr. Chris Frank, President, Associated Students
Mr. C. Tom Garey, President, Academic Senate
Ms. Rita Harrington, President, CSEA
Mr. Mike Kauffman, Director, Business Development Center
Mr. Gran Knox, Director, Facilities & Operations
Ms. Sunny Laub, Dean, Continuing Education
Ms. Romina Mashhoon, Student Senator
Mr. James Minow, Executive Director, The Foundation for SBCC
Mr. David Pickering, Controller
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
Mr. Jim Williams, College Information Officer
Mr. Mark Zacovic, Director, Administrative Services

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION

Dr. Dobbs announced that personnel items were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF MARCH 23, 1989

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of March 23, 1989, with the correction in Mr. Garey’s report to read, "has reviewed several proposed revisions to the library book policies."

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey announced that Ms. Karolyn Hanna was elected as the next Academic Senate President and will assume that position on May 22, 1989. Ms. Kathleen Gebhardt is the new Academic Senate secretary. Rep. Council is currently preparing a slate of nominees for the election of seven new members for two-year terms (1989-91), accepted the nomination of Dr. Jack Ullom as the faculty lecturer for 1989, endorsed the proposed "Drug-Free Workplace" policy on today’s Agenda, and is currently reviewing the Chancellor’s Office proposed Affirmative Action Guidelines.

Mr. Garey reported on activities at the Spring conference of the Academic Senate for California Community Colleges (ASCCC) in San Francisco on April 7-9, 1989: 1) Principle focus: "Disciplines List" pursuant to the faculty minimum standards’ requirements of AB 1725; 2) Affirmative Action/Faculty diversity goals; and, 3) General Education Transfer Core Curriculum.

Mr. Garey announced the delegates of new statewide officers of ASCCC elected to one-year terms: Phil Hartley (Chaffey College), President-elect; Mike Anker (Contra Costa College), Vice President-elect; Anita Martinez (City College of San Francisco), Secretary-elect; and, Jim Locke (Marin Community College), Treasurer-elect.
b. REPORT BY ASSOCIATED STUDENTS  - Mr. Chris Frank

Mr. Frank introduced Ms. Romina Mashhoon as the chairperson for the Associated Students Scholarship Committee and announced that 18 scholarships will be awarded this semester for a total of $3600. The Associated Students have donated $500 to Cinco de Mayo with EOPS. The Student Senate will be holding elections on May 22-23, 1989, and there will be a candidate's forum held on May 17. A barbeque will be held on the first day of elections. Five Student Senators will be attending the Cal-SACC meeting in Sacramento next week.

Mr. Frank congratulated Ms. Karolyn Hanna on her election as President of the Academic Senate and acknowledged Mr. Garey's efforts of the past two years.

c. REPORT ON CURRENT EVENTS  - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period April 28 through May 11, 1989, highlighting the '89 Santa Barbara Jazz Festival, the Job Fair, Kay Fulton's Noon-Hour Lecture, the Cinco de Mayo celebration, The Last Meeting of the Knights of the White Magnolia, Annual Student Art Show, and Arts and Crafts Day.

d. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall acknowledged the work of Vice President Fairly and her staff on the President's Honor Roll Reception held April 21, 1989. He congratulated the men's tennis team and coach, Mr. Jack Sanford, on their successful Western State Conference win this season. He announced that the first SBCC Jazz Festival will be held on April 28-29 on campus. He noted the exceptional work in planning for this festival by Dr. Chuck Wood.

The Superintendent/President congratulated Ms. Kathy Molloy, who was selected by the Faculty Enrichment Committee to attend the Great Teacher's Seminar.

Dr. MacDougall spoke of the faculty disciplines and service areas whereby the local Board of Trustees, along with the Academic Senate, determine what the minimum standards should be for faculty selection. The qualifications should be judged by local Boards, staff, and administration.

Dr. MacDougall reported that five new faculty members will be recommended for approval at today's meeting. He noted that this is a major financial investment for the College and stated that he was pleased with the quality of the candidates and the work of the staff in their selection process.

Dr. MacDougall stated that there had been a $500 million increase in State income taxes received than was forecast. More review will be needed to determine the implications for the K-12 and community colleges.

(At this point, items 3.1, 3.2, and 4.1 were taken out of order.)
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following appointments:

Mr. Alfonso Vera-Graziano - Instructor, Accounting
Ms. Pamela Zwehl-Burke - Instructor, Art
Ms. Julie Alpert - Instructor, E.S.L.
Ms. Susan Mantyla - Instructor, Psychology

A correction was made to the Agenda: Classified Promotions, Lilliana Cuellar, "Rate" should read "35A."

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. DRUG-FREE WORKPLACE POLICY

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved the Drug-Free Workplace Policy as contained in the Attachment.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW - HEALTH SERVICES
(Taken out of order)

Ms. Susan Broderick, College Nurse, presented the Health Services Program Review. This program review was developed as an opportunity for self study as well as a prelude to accreditation. She stated that the Health and Wellness Program is divided into four components to meet the total psycho-physical needs of the students at SBCC: Wellness Education and Awareness, Illness Assessment and Referral, Fitness Appraisal and Planning, and Mental Health Counseling and Mental Wellness Promotion.

Students were surveyed and a comparative study of other community college's health service programs was conducted. A validation team evaluated the program to see if goals and guidelines were being met.

The overall responses were favorable. Areas in need of consideration were as follows: Additional publicity and awareness, new avenues of health care delivery (possible reinstatement of limited physician hours to service a large percentage of minor illness referrals), better utilization of the Fitness Lab, current facility limitations, and budget considerations (the current student health fee is imperative to the continuing budget of this program).

Ms. Broderick concluded by saying that the Health Services and Wellness Program will continue to seek out the needs of the student and provide stimulus to help them make healthy lifestyle choices.
3.2 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Jerry Korfas, Professor/Counselor, reported on his sabbatical leave taken during Spring 1987. Mr. Korfas is the counselor in the disciplines with the largest enrollment in the College (Business Administration, Economics, and Hotel/Restaurant/Culinary). His one-semester sabbatical was spent meeting with representatives of approximately 15 four-year colleges to formulate articulation agreements in the disciplines mentioned above. Having met with the representatives and doing extensive follow up, Mr. Korfas catalogued the information and wrote a 25-page booklet which is used in the Career Center, Business Division, Transfer Center, etc.

Mr. Korfas thanked Board Members and Dr. MacDougall for this opportunity.

3.3 RETROACTIVE APPROVAL OF INSTRUCTIONAL IMPROVEMENT GRANT - A COLLABORATION FOR UNDERREPRESENTED STUDENT SUCCESS: A "CO-CURRICULUM MODEL" (TRANSFER ACHIEVEMENT PROGRAM), $20,654

Upon motion by Mrs. Powell, seconded by Mr. Ricks, the Board unanimously retroactively approved the submission of the Instructional Improvement Grant to the Chancellor’s Office as contained in the Agenda.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Dr. Barbara Lindemann, Professor, Social Sciences, reported on her sabbatical leave taken during the 1987-88 academic year. She highlighted the amount of reading she completed on women’s history which enabled her to revise her lectures for History 24. The history of Santa Barbara was studied doing extensive research at City and County offices, and a packet of material was prepared and can be purchased in the SBCC Bookstore for History 10. Dr. Lindemann attended a conference on teaching critical thinking and read many books in order to find suitable material to teach particular analytical skills while at the same time providing insight into American History. Dr. Lindemann concluded her presentation with a slide show where audio tapes containing music from the period of the slides were synchronized and are used in her History 5 lectures as students file into class. Most of her music selection was done at the UCSB Music Library, and she spent six weeks selecting 2300 slides to cue to the music tapes.

Dr. Lindemann thanked Board Members and Dr. MacDougall for the year which allowed her the time to put together these workings.

4.2 RETROACTIVE APPROVAL OF 1989-90 FUND FOR INSTRUCTIONAL IMPROVEMENT GRANT PROPOSALS

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board unanimously retroactively approved the submission of the grants as contained in the Attachment.
4.3 NEW PROGRAM PROPOSAL

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board unanimously approved the new certificated program in Business Education.

4.4 MARINE TECHNOLOGY CERTIFICATE PROGRAM

Upon motion by Mrs. Powell, seconded by Mr. Ricks, the Board unanimously approved the Curriculum Advisory Committee's recommendation to delete Machine Shop as a requirement for the Marine Technology certificate program.

4.5 SABBATICAL LEAVE 1989-90

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved the sabbatical leave for Ms. Janice Bahler Fitzgibbons for the 1989-90 academic year as contained in the Attachment.


Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved the co-sponsorship of a "Women and Minority Business Owner's Seminar" with the Chamber of Commerce on June 20, 1989, as contained in the Attachment.

4.7 RETROACTIVE APPROVAL OF GRANT APPLICATION, EMPLOYER-BASED TRAINING FUNDS, CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE, $83,638

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously retroactively approved the grant application for employer-based training funds through the California Community Colleges Chancellor's Office for $83,638.

4.8 APPROVAL OF SUBMITTAL OF PROPOSAL FOR STATE LEGALIZATION ASSISTANCE GRANTS PROPOSAL FOR IRCA (IMMIGRATION REFORM AND CONTROL ACT): $1,000,000, 7/89-6/90

Upon motion by Dr. Alexander, seconded by Mr. Santodomingo, the Board unanimously approved the submittal of a proposal for State Legalization Assistance Grants Proposal for IRCA as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as listed in the Agenda, Attachments, and the Enclosure.
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 24 (1988-89) AND APPROVAL OF APPROPRIATION TRANSFERS NO. B89-118 THROUGH B89-120

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 24 (1988-89) approving the additional revenue and adjustments to the programs in the General Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Dr. Dobbs

Noes: None

Absent: Mr. Frank, Mr. Luria

b. ADOPTION OF RESOLUTION NO. 25 (1988-89) AUTHORIZING ROUTINE INTERNAL TRANSFERS B89-102 THROUGH B89-117

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 25 (1988-89) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Dr. Dobbs

Noes: None

Absent: Mr. Frank, Mr. Luria

c. APPROVAL OF CHANGE ORDERS 29 AND 30 - LRC/LIBRARY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Change Orders No. 29 and 30 as contained in the Attachment increasing the LRC/Library contract by $4,202. The revised contract price is $5,824,926.10 and the completion date June 30, 1989.

d. APPROVAL OF CHANGE ORDER 1 - INTERDISCIPLINARY CENTER

Upon motion by Mr. Santodomingo, seconded by Dr. Alexander, the Board unanimously approved Change Order No. 1 for the Interdisciplinary Center with no change in the contract price of $3,843,700 or completion date of June 24, 1989, as contained in the Attachment.

e. APPROVAL OF SUBCONTRACT SUBSTITUTIONS - INTERDISCIPLINARY CENTER

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board unanimously approved the substitutions as listed in the Agenda and Attachment to the Agenda.
f. ACCEPTANCE OF BIDS AND APPROVAL TO PURCHASE LEARNING RESOURCE CENTER AUDIO/VISUAL EQUIPMENT (BID #340)

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved acceptance of the bids and authorization to purchase the LRC audio/visual equipment as contained in the Agenda and Attachment to the Agenda.

g. ACCEPTANCE OF BIDS AND APPROVAL TO AWARD CONTRACT FOR ASBESTOS REMOVAL FROM LIBRARY CEILINGS (BID #339)

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and authorization to award the contract to P. W. Stephens Contractors of Industry, California, in the amount of $95,116 as contained in the Attachment.

h. ACCEPTANCE OF BIDS AND APPROVAL TO PURCHASE LEARNING RESOURCE CENTER/LIBRARY FURNITURE (BID #337)

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and authorization to purchase the LRC/Library furniture as contained in the Agenda and Attachment to the Agenda.

i. ACCEPTANCE OF BIDS AND APPROVAL TO PURCHASE RELOCATABLE CLASSROOMS (BID #341)

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved acceptance of the bids and authorization to purchase three relocatables from Mod Tech, Inc., in the amount of $97,730 with a confirmed delivery date of August 28, 1989.

j. ACCEPTANCE OF BIDS AND APPROVAL TO PURCHASE ON-LINE INTEGRATED LIBRARY SYSTEM (BID #342)

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved acceptance of bids and authorization to purchase the On-Line Integrated Library System from the following companies in the amounts indicated:

<table>
<thead>
<tr>
<th>Company</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td>VTLS, Blacksburg VA</td>
<td>$76,700.00</td>
</tr>
<tr>
<td>(Virginia Tech Library Systems)</td>
<td></td>
</tr>
<tr>
<td>Datalink Associates, Mission Hills CA</td>
<td>17,192.00</td>
</tr>
<tr>
<td>Hewlett Packard, Calabasas CA</td>
<td>13,032.40</td>
</tr>
<tr>
<td>Professional Computer Services</td>
<td>4,077.00</td>
</tr>
<tr>
<td>Santa Barbara CA</td>
<td></td>
</tr>
<tr>
<td>ProBar, Inc., Westlake Village CA</td>
<td>1,330.00</td>
</tr>
<tr>
<td>Walker, Richer and Quinn, Seattle WA</td>
<td>600.00</td>
</tr>
<tr>
<td>Zoom Telephonics, Inc., Boston MA</td>
<td>278.00</td>
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</tbody>
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Sales Tax: $6,792.56

Total: $120,001.96
OTHER BUSINESS

6.1 STATEMENT OF INSTITUTIONAL DIRECTIONS

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board unanimously approved the Statement of Institutional Directions as contained in the Enclosure.

ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board adjourned the meeting at 6:18 p.m., setting the next Regular Meeting of the Board of Trustees on May 11, 1989, at 4:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON ________________, 1989

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board