MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
March 23, 1989
4:30 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:38 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Mr. Sidney Frank
Mrs. Joyce Powell (left at 6:15 p.m.)
Mr. Ed Santodomingo

Members absent:

Mr. Eli Luria
Mr. Gary Ricks

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Jane Craven, Assistant Dean, Student Affairs
Mr. Robert Davis, Department Chair, Music
Mr. Chris Frank, President, Associated Students
Mr. C. Tom Garey, President, Academic Senate
Dr. Joan Grumman, Professor, English/Essential Skills/Journalism
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, President, CSEA
Ms. Sunny Laub, Dean, Continuing Education
Mr. Jim Minow, Executive Director, The Foundation for SBCC
Mr. Dan Oroz, Personnel Director
Mr. Greg Sarasin, Former Student Trustee
Mr. Don Seaver, Associate Professor, Technologies
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF FEBRUARY 23, 1989

Upon motion by Mr. Santodomingo, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of February 23, 1989.

1.5 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey reported that Rep. Council has reviewed and endorsed the Staff Development Plan on today's Agenda, has made several proposed revisions to the library book policies, and has reviewed and endorsed the Associated Students' notetaking program.

A lengthy discussion was held on defining the disciplines as required by AB 1725--the replacing of credentials by a set of minimum standards--a master's degree in the discipline being taught or a bachelor's degree in the discipline and a master's degree in a related discipline.

Mr. Garey announced that a new Academic Senate President will be elected next week.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank

Mr. Frank reported on the following: The Student Senate’s appreciation of final approval for the Associated Students recommendations on a campus AIDS-prevention program; the Cal-SACC meeting where student committee structures were established; commended the SBCCD Board of Trustees and administration for the fine work being done at the College and for listening to student’s input; two new clubs are being considered for chartering--Amnesty International (international and American students discuss different cultural ideas), and International Nexus (the first ESL club on campus); Women's Day event on March 10; reimbursement of $250 to Newton Chelette for basketball players to attend a tournament; and commended Greg Sarasin on his achievements while a member of the Student Senate stating that Greg has been an excellent catalyst and that he would be missed.
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period March 23 through April 13, 1989, highlighting the 51st Annual Santa Barbara Easter Relays, Spring Jazz Night at SBCC, the Noon-Hour Lecture Series, "Our SBCC and Its Poets," and numerous sports events.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

Verification had been received from the Facilities Division of the Chancellor’s Office that the Preliminary Planning Package for the Business/Communications Center had passed the initial step to qualify for placement on the priority list. The PPP had to pass stringent State standards for allowable assignable square feet to qualify for this list and compete against 106 other California community colleges. Priorities will be developed by the Chancellor’s staff in June but will not be acted upon until November by the Board of Governors. Dr. MacDougall feels confident that we will be successful in building the Center. What is variable is the time factor.

The 1987-88 CHANNELS staff and adviser, Wendy Shelton, were awarded the Gold Crown from the Columbia Scholastic Press Association.

Preview Night had the best turn out by faculty and staff of the College. Dr. MacDougall commended Ms. Debbie Mackie-Burke, Vice President Fairly and her staff for an excellent job, and Dr. George Frakes, who was an effective and humorous emcee.

The Faculty Inservice held on March 14, 1989, demonstrated a sense of optimism, excitement, and professional commitment by the faculty.

A press conference was held announcing that the three local hospitals have sponsored a faculty position in nursing, and a grant from the Chancellor’s Office will enable students to obtain a Bachelor of Science degree program in nursing.

The Women’s Day Conference held on campus brought together 350-400 participants and was very well received. Vice President Fairly was acknowledged for coordinating this College’s involvement in the program.

The Foundation placed in the Santa Barbara News-Press acknowledging the number of contributions to the College from the community. Community reaction has been positive.

Greg Sarasin was presented with a Board Certificate of Recognition "for outstanding service and contributions to Santa Barbara City College and to the community which it serves." Mr. Sarasin thanked Board members and Dr. MacDougall for the excellent experience he has gained from his work as Student Trustee. He noted he will miss working with Board Members and students.
1.7 BALLOTING FOR 1989 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Dr. Dobbs' recommendation for the vacancies on the Board of Directors of the CCCTs, of which he is a past president, was presented at the Meeting.

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the ballot (eight names) for the CCCT Board of Directors for 1989. These names will be forwarded to the CCCT office in Sacramento.

1.8 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD (REPLACING GREGORY SARASIN)

The Oath of Office was administered to Mr. Tom Stringer by Dr. MacDougall, Secretary/Clerk. Mr. Stringer will complete the term of Gregory Sarasin who resigned effective February 23, 1989. He will serve as a non-voting student member of the Board until the end of the 1988-89 school year.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Dr. Henry Pugh acknowledged the retirement of Mr. Jack Brashears, Associate Professor, Graphics/Photography, by stating that Mr. Brashears would be retiring after 18 years of providing high quality learning experience to students in the Graphics/Photography Department.

Mr. Brashears expressed his appreciation to Dr. MacDougall for always taking the time to speak to him and his wife, Yvonne (Child Care Center secretary), stating that this personalized attention meant a lot to him. He thanked Mr. John Romo for always being fair and Dr. Henry Pugh for his enthusiasm and interest in everyone in the department. He thanked Board members and stated it was a pleasure to serve the College which he will miss. Board members wished Mr. Brashears well in his retirement.

Upon motion by Mr. Frank, seconded by Mr. Ricks, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. PRESENTATION OF FACULTY & STAFF DEVELOPMENT PLAN (AB 1725)

Upon motion by Mr. Santodomingo, seconded by Mr. Frank, the Board unanimously approved the Faculty and Staff Development Plan as contained in the Enclosure.

b. CLASSIFIED PROFESSIONAL GROWTH PROGRAM

Upon motion by Mr. Frank, seconded by Dr. Alexander, the Board unanimously approved the changes to the Professional Growth Program as contained in the Agenda and the Enclosure.
(AT THIS POINT, ITEM 4.2 WAS TAKEN OUT OF ORDER)

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 1989-90 COLLEGE CALENDAR

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the modified 1989-90 calendar shortening the registration period for Fall and Spring semesters by one day as contained in the Attachment.

3.2 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW - CAMPUS SECURITY OFFICE

Mr. Don Seaver highlighted the Security Office Program Review. He noted accomplishments that have occurred over the past ten years such as the number of security officers that have been hired, a communication system which allows SBCC direct contact with the Santa Barbara Police Department in case of emergencies, a lighting survey and improved lighting on campus for students and staff, brush removal in the Pershing Park area for safety, an escort service has been established, a new emergency phone system has been installed, and alarm systems have been installed in high-tech areas. He emphasized that parking is the biggest concern for the Security Office at this time. He further stated that students and staff need to be educated in how to prevent crime. ID cards are now issued to students with security and escort information printed on the back. Posters on campus also make people aware of escort service available. Brochures on parking and traffic information have been printed in Spanish.

(AT THIS POINT, ITEM 4.3 WAS TAKEN OUT OF ORDER)

3.3 RECOMMEND APPROVAL OF CHANGES IN COLLEGE "STANDARDS OF STUDENT CONDUCT" POLICY

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the changes in the College "Standards of Student Conduct" Policy as contained in the Enclosure.

3.4 RECOMMEND APPROVAL OF CHANGES IN THE "STUDENT GRIEVANCE POLICY"

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved the changes in the Student Grievance Policy as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMENDED COURSES TO SATISFY THE UNIVERSITY OF CALIFORNIA TRANSFER CORE CURRICULUM REQUIREMENTS

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the list of college courses as listed in the Enclosure that will satisfy the University of California transfer core curriculum requirements.
4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Dr. Joan Grumman, English Department, highlighted her sabbatical leave taken during the 1986-87 academic year, stating that it was based on improving the Cambridge Study Abroad Program and doing research in international education. She visited ten other campuses in England, wrote a 50-page textbook for students preparing for Cambridge program, developed a re-entry instrument for students to share regarding culture shock--adjusting to culture in England and adjusting to coming back, continued assessment follow up after students return from semester abroad program, attended lectures and courses at Cambridge, went to workshops and plays related to teaching, and developed a global awareness unit for use in freshman composition courses with an emphasis on peace.

Dr. Grumman thanked the Board of Trustees and the College for her sabbatical and stated she is now implementing all of the above into her Cambridge program. Dr. MacDougall acknowledged Dr. Grumman and Vice President John Romo for their leadership for the first semester abroad program which set up the prototype followed since by our College and in other community colleges.

4.3 PROGRAM EVALUATION AND REVIEW (Taken out of order)

Mr. Robert Davis, Chair, Music Department, presented the Music Department’s Program Review. Mr. Davis introduced members of the Department and stated that the evaluation committee was very impressed with the quality and comprehensive program offered. He stated that this program meets the need of the general student and may be the only musical experience a student may have in his/her life.

The Music Department’s main offerings consist of band, orchestra, and chorus. Dr. Jack Ullom uses an innovative laser disk module. Computer-based instruction is also used for many classes. This encourages students to be creative listeners and thinkers. There are day and night jazz bands, and the orchestra is a strong force in the community with a Hospice program and youth concerts.

Mr. Davis spoke of upcoming events--Jazz festival on April 28 and 29 where bands from junior high to university level have entered; Dunn and Dunn Dinner Shows on May 12 and 13 will combine efforts of Art, Theater, HRC, and Music Departments.

Articulation with high schools is very good right now, because Dr. Charles Wood meets with high school and Junior high instructors and helps them with any problems they may have.

The feasibility of an advisory board to enhance community support will be examined.

Mr. Davis thanked the Board and administration for the support they have given to the Music Department to make their efforts easier.
4.4 RECOMMENDED APPROVAL OF COURSES, CONTINUING EDUCATION DIVISION - SPRING TERM 1989

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved the proposed new courses offered through the Continuing Education Division for Spring 1989.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as listed in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDERS NO. 24, 25, 26, 27, 28 - LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved Change Orders No. 24 - 28 as contained in the Agenda and Attachment to the Agenda increasing the LRC/Library contract by $23,085. The revised contract price is $5,820,724.10 and the completion date June 30,

b. ADOPTION OF RESOLUTION NO. 22 (1988-89) PROVIDING FOR 1988-89 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 22 (1988-89) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Santodomingo, Dr. Dobbs
Noes: None
Absent: Mr. Luria, Mrs. Powell, Mr. Ricks

c. ADOPTION OF RESOLUTION NO. 23 (1988-89) AUTHORIZING ROUTINE INTERNAL TRANSFERS B89-073 THROUGH B89-101

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board unanimously approved adoption of Resolution No. 23 (1988-89) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Santodomingo, Dr. Dobbs
Noes: None
Absent: Mr. Luria, Mrs. Powell, Mr. Ricks
5.3 BUSINESS INFORMATION ITEMS

a. FINANCIAL DATA REPORT - SANTA BARBARA COUNTY SCHOOLS

The Santa Barbara County Schools Financial Data Report was enclosed as an information item only.

ADJOURNMENT

Upon motion by Mr. Frank, seconded by Mr. Santodomingo, the Board adjourned the meeting at 6:20 p.m. canceling the meeting on April 13, 1989, and setting the next Regular Meeting of the Board of Trustees on April 27, 1989, at 4:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON April 27, 1989

[Signatures]
President, Board of Trustees

[Signatures]
Superintendent/President
Secretary/Clerk of the Board