MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 26, 1989

4:00 p.m. - CLOSED SESSION
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:36 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Mr. Sidney Frank
Mr. Eli Luria
Mrs. Joyce Powell

Members absent:

Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Greg Sarasin, Student Member

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Ms. Chrys Chaparro, Principal Clerk, Counseling
Mr. Chris Frank, President, Associated Students
Mr. C. Tom Garay, President, Academic Senate
Mr. Tony Gilleran, Professor, English/Essential Skills
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, President, CSEA
Ms. Henryette Howes, Manager, Harbor Heights Manor
Mr. William Hull, Reporter, CSEA
Ms. Rachel McKeone, Secretary, CSEA
Mr. Keith McLellan, Director, Transfer Center
Mr. James Minow, Executive Director, The Foundation for SBCC
Mr. Dan Oroz, Personnel Director
Dr. Henry Pugh, Dean, Technologies
Mr. William Regis, Vice President, CSEA
Mr. Tom Stringer, Senator, Associated Students
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
Mr. Merle Taylor, Professor, Business Education
Mr. Alfonso Vera-Graziano, Instructor, Business Education
Dr. Richard Wotruba, Dean, Student Affairs

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION

Dr. Dobbs announced that "the Board has met in Closed Session and has approved a schedule of payment for accrued overtime by current and former HRC employees who worked during the period April 15, 1986, through December 15, 1987.

A satisfactory sum of money has been agreed upon between the District and CSEA."

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 8, 1988

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of December 8, 1988, and the Minutes of the Special Meeting of January 12, 1989.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey updated Board members on current activities. The Academic Senate and Representative Council have urged endorsement of the six sabbatical leaves on this Agenda. He stated that faculty members return from sabbatical leaves enthused and invigorated teachers. Mr. Garey told of the progress of the subcommittee of the Rep. Council's draft proposal regarding operationalizing the statement on under-represented students. They are looking into a series of proposals that embody concepts of in-service training for faculty in areas of cross-cultural communication and cultural sensitivities, closer ties with the Student Senate in developing mechanisms by which students would get assistance in solving problems in the classroom, try to have a better relationship with faculty, and try to bring faculty and students closer together.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank - None
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams - None

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported on the following:

1. Acknowledged the work being done by the Academic Senate on the Statement of Underrepresented Students. He stated that he would like to move beyond that and see it applied in classroom activities to effectively assure all students’ success.

2. The Capital Campaign has reached its goal with pledges from Mr. & Mrs. Richard Berti of $25,000, and a $100,000 pledge as yet needing to be put into writing. Dr. MacDougall thanked the Board for their support and Jim Minow and his staff for their work in reaching its goal.

3. The three local hospitals will provide $40,000 a year for three years in order to fund an additional faculty position in nursing. This will allow SBCC to offer the program to 15 additional students. The program will begin in Fall 1989.

4. The Board will take action today to accept $31,000 for a 2+2+2 program coordinated by high schools and CSU. They will assist SBCC in getting information to the young people on the nursing program at SBCC. He commended Ms. Diana Sloane and her staff for their work on this program.

5. The Department of finance has completed its audit on their concern over ADA. After the audit, it was found that only 24 units of ADA were not properly accounted for. Because the ADA was in excess of our CAP, there will be no financial consequence to the District.

6. The Joint Legislative Committee Report presently being considered by the Legislature will be finalized on February 15. It has significant implications for SBCC. Dr. MacDougall stated that he will represent the interest of our District and will continue to work for more changes in the report. The Master Plan will represent the template for higher education policy over the next decade. It is important to have it reflect the proper role of community colleges.

7. Six faculty members of SBCC, Mr. Henry Bagish, Dr. Robert Casier, Dr. George Frakes, Dr. John Kay, Dr. Barbara Lindemann, and Dr. Elwood Schapansky, have been selected by the University of Texas for Teaching Excellence.

Dr. MacDougall introduced Rita Harrington, 1989 CSEA President, who introduced her Board for the year: Mr. William Regis, Vice President; Ms. Rachel McKeone, Secretary; Mr. Bernie Sayers, Treasurer, and Mr. William Hull, Reporter.

Board members commended the staff of The Foundation for SBCC for their excellent work on the Capital Campaign.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following appointments:

Ms. Kathleen McGuire - Counselor - Temporary, New Position - effective 2/6/89-6/16/89

Ms. Carole Purdie - Counselor - Temporary, Replacing C. Pagliaro, effective 2/6/89-6/16/89

Dr. Wotruba commended Mr. Ray Rosales on the occasion of his retirement this June after 17 years of service to the College noting that Dr. Rosales has demonstrated stability, reliability, has been a student advocate, and definitely committed and loyal to the College. He noted that Dr. Rosales had been a high-school dropout, and had gone on to receive three bachelor’s degrees, his master’s degree in Counseling, and a doctorate in Educational Administration. Dr. Wotruba wished Dr. Rosales, on behalf of the College, the very best in his retirement and thanked him for serving SBCC in a most positive and worthwhile manner.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEM

a. RECOMMENDED APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1989-90 COLLEGE YEAR

Annually, the Board establishes the number of required working days for each category of Certificated Personnel. The Attachment in the Agenda delineated the recommended regular working schedules for 10-month Certificated Personnel, 12-month Administrative Personnel, and Children’s Center Personnel.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the working schedules for certificated personnel for the 1989-90 college year.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board approved the 60 candidates for the Associate of Arts Degree and 37 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements as contained in the Attachment.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVES 1989-90

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved sabbatical leaves for the 1989-90 college year. The recipients are:

Ron Adler - 1989-90  
Oscar Bucher - 1989-90  
Pope Freeman - 1989-90

Helena Hale - Fall 1989  
Elwood Schapansky - 1989-90  
Paige Yuhn - 1989-90

4.2 FACULTY ENRICHMENT GRANTS

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved funding the proposed grants as contained in the Attachment.

4.3 NEW CREDIT COURSES AND PROGRAMS, FALL 1988

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the new credit courses and programs approved by the Curriculum Advisory Committee, Fall 1988, as contained in the Attachment with the correction that Art 177 should read "Intermediate Aluminum Sculpture."

4.4 DEPARTMENT PROGRAM REVIEW

Dr. Jack Friedlander, Mr. Al Vera-Graziano, and Mr. Merle Taylor presented the Business Administration/Accounting Departments’ program evaluation report. They spoke to the curriculum, meeting student needs, staffing, facilities, articulation of high schools and universities, community involvement, and College support. A validation team from outside the College reviews the report and shapes the recommendations, which are then reviewed by the Vice President. He then decides what is to be accomplished over the next few years.

Mr. Tony Gilleran highlighted the English Composition and Literature evaluation report stating there was a very significant growth in 1988-89 with 3142 students enrolled in English classes. They are conducted between 8:00 a.m. and 10:00 p.m. each day with the only hours of the day not holding classes being 4:15 p.m. to 5:30 p.m. Ninety-two sections were offered this past semester from pre-freshmen courses through sophomore courses with the needs of the students being met. A technical writing program will be reinstated. Labs are under the direction of Mr. Art Albanese. Experimentation is underway whereby students will be getting a more intensive literature training in the two-semester sequence. Mr. Gilleran stated that they were enjoying an incredible increase in enrollment because more majors are requiring specific English requirements.

4.5 PART-TIME LECTURERS, SPRING 1989

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the part-time lecturers, Spring 1989, as listed in the Attachment.
4.6 RECOMMENDED APPROVAL OF ADDITIONAL COURSE, CONTINUING EDUCATION DIVISION-WINTER TERM 1989

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the proposed new short term vocational course, "Understanding the Budgeting Process (6)," offered through the Business Development Center for Winter 1989.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved all Business Consent Items as listed in the Agenda, Attachments to the Agenda, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE AUDIT REPORT FOR SANTA BARBARA COMMUNITY COLLEGE DISTRICT FOR 1987-88 FISCAL YEAR

Education Code Section 84040 requires the governing board of the College to provide for a fiscal audit of all funds and the filing of the report with the County Clerk, County Superintendent of Schools, Chancellor's Office and State Department of Finance. The Robert M. Moss Accountancy Corporation has completed the audit, and the report is hereby submitted to the Board of Trustees for review as required at a regularly scheduled public meeting (E.C. 84040.3).

After discussion, it was decided that land values will be included in the audit next year.

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved acceptance of the 1987-88 Audit Report of District funds as contained in the Enclosure.

b. ADOPTION OF RESOLUTION NO. 13 (1988-89) TRANSFERRING FUNDS TO THE PARKING FACILITIES FUND

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 13 (1988-89) authorizing the transfer of funds to the Parking Facilities Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo
c. RESOLUTION NO. 14 (1988-89) ESTABLISHING NON-RESIDENT TUITION FEES FOR 1989-90

Education Code Section 76140 requires the Board to establish a non-resident tuition fee for the ensuing academic year by February 1.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 14 (1988-89) establishing the non-resident tuition fee for the 1989-90 academic year at $94.00 per unit as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo

d. RESOLUTION NO. 15 (1988-89) INCREASING REVOLVING CASH FUND 3 TO $10,000

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 15 (1988-89) increasing the Revolving Cash Fund to $10,000 as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo

e. APPROVAL OF APPROPRIATION TRANSFER NO. B89-044 AND ADOPTION OF RESOLUTION NO. 16 (1988-89)

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 16 (1988-89) approving the additional revenue and adjustments to the Matriculation Grant in the General Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo

f. ADOPTION OF RESOLUTION NO. 17 (1988-89) TRANSFERRING FOUNDATION TRUST FUND MONIES TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 17 (1988-89) authorizing the transfer of monies from the Foundation Trust Fund to The Foundation for Santa Barbara City College and County Treasurer notification to close the Foundation Trust Fund as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo

g. RESOLUTION NO. 18 (1988-89) AND APPROVAL OF INFLATION AMENDMENT TO THE AGREEMENT FOR 1988-89 CHILD CARE AND DEVELOPMENT PROGRAM, $5,244,

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 18 (1988-89) and the inflation amendment to the agreement for child care and development services as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs
Noes: None
Absent: Mr. Ricks, Mr. Santodomingo

h. ACCEPTANCE OF BIDS AND RETROACTIVE APPROVAL TO PURCHASE C.A.D. LAB COMPUTER EQUIPMENT - BID #334

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and ratification of purchase of the CAD Lab computer equipment from Compucad Corporation in the amount of $46,401 as contained in the Attachment.

i. APPROVAL OF CHANGE ORDER NO. 18: LEARNING RESOURCES CENTER/LIBRARY, J. R. ROBERTS CORP., CONTRACTOR

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved Change Order No. 18 crediting the District $1,424 as contained in the Attachment.

j. APPROVAL OF ADDENDUM TO 1985/1988 PROGRAM ENVIRONMENTAL IMPACT REPORT/NEGATIVE DECLARATION FOR THE INTERDISCIPLINARY CENTER

The 1985/1988 Program Environmental Impact Report/Negative Declaration (EIR/ND) for the Interdisciplinary Center included in the Long-Range Development Plan had a policy requiring water conservation on new projects. This addendum addresses the water demand of the new building and finds the project will result in no net increase of potable water. Therefore, there is no cumulative impact on the water resources of the City of Santa Barbara.

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously adopted a negative declaration pertaining to impacts from the construction of the Interdisciplinary Building as contained in the Attachment.

k. PROJECT APPROVAL/PERMITTING - INTERDISCIPLINARY CENTER

All necessary environmental review and analysis have been conducted on the Interdisciplinary Center project. These studies have found
the project to be consistent with the 1985/1988 Long-Range Development Plan policies and that there are no significant environmental impacts; therefore, staff recommends the Interdisciplinary Center be permitted.

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously recommended the Interdisciplinary Center be approved and permitted.

1. ACCEPTANCE OF BIDS AND APPROVAL OF CONTRACT AWARD - INTERDISCIPLINARY CENTER

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved acceptance of bids and approved the contract in the amount of $3,843,700 with Cates Construction, Inc., of Lancaster for construction of the Interdisciplinary Center following approval by the Department of Finance.

6. OTHER BUSINESS

6.1 APPROVAL OF RESOLUTION NO. 19 (1988-89) RECOGNIZING FEBRUARY AS NATIONAL COMMUNITY COLLEGE MONTH

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 19 (1988-89) recognizing February 1989 as National Community College Month. The vote follows:

Ayes: Dr. Alexander, Mr. Frank, Mr. Luria, Mrs. Powell, Dr. Dobbs

Noes: None

Absent: Mr. Ricks, Mr. Santodomingo

7. ADJOURNMENT

Upon motion by Mr. Luria, seconded by Mr. Frank, the Board adjourned the meeting at 6:09 p.m., setting a Special Board Retreat on February 9, 1989, at 4:00 p.m., and the next Regular Meeting of the Board of Trustees on February 23, 1989, at 4:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON February 23, 1989

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board