MINUTES

SPECIAL MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 12, 1989

4:00 p.m. - SPECIAL MEETING
Room A-218-C
Administration Building
Santa Barbara City College

GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Mr. Sidney Frank
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Greg Sarasin, Student Member

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary Clerk to
the Board of Trustees
Mr. Ron Adler, Associate Professor, Fine Arts and Communication
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Chris Frank, President, Associated Students
Dr. Jack Friedlander, Dean, Academic Affairs
Mr. C. Tom Garey, Assoc. Prof./Director, Fine Arts and Communication
Dr. Charles Hanson, Business Manager
Mr. Mike Kauffman, Director, Business Development Center
Mr. Jim Minow, Executive Director, The Foundation for SBCC
Ms. Janice Peterson, Instructor, Fine Arts and Communication
Dr. Henry Pugh, Dean, Technologies
Mr. John Romo, Vice President, Academic Affairs
Ms. Diana Sloane, Dean, Academic Affairs
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
Dr. Jack Ullom, President, Instructors' Association
Mr. Bill Vincent, Assistant Professor, Business Education
Ms. Mary Wiemann, Assistant Professor, Fine Arts and Communication
Mr. Jim Williams, College Information Officer
Mr. Don Ziemer, Architect
1.3 BUSINESS/COMMUNICATION CENTER

Functions of the Business/Communication Center

Dr. MacDougall stated the single purpose of the Special Board Meeting was to provide the full Board of Trustees with the opportunity to review the planning for the Business/Communication Center and act on the Superintendent/President’s recommendation to approve the concept and direct him to proceed with its implementation.

In providing background, the Superintendent/President noted that the proposal to retain an architect to prepare a preliminary planning package was discussed at the Board Retreat on October 27, 1988. The need for the building and positive secondary effects were also noted at that time. Since October 27, considerable planning and review have taken place by College staff, the architect, and the Board’s Facilities Committee.

Dr. MacDougall noted that, if the Board approves the concept of the Business/Communication Center, he will proceed by forwarding the preliminary planning package to the State Chancellor’s Office by February 1, 1989, seek State funding for the project, and take other actions that will result in the project’s implementation.

The previous time schedule called for a review of the preliminary planning package at the January 26, 1989, meeting. Because of the increased size of the building, the costs, and the secondary effects, it was concluded that a focused and comprehensive review by the full Board was needed prior to January 26. The necessity of spending time to fully explore all aspects of the project and with time to consider alternatives was emphasized. Thus, the Special Board Meeting was called.

The meeting focused on three areas: Functions of the Business/Communication Center, the secondary effects, and the short- and long-term cost implications.

Mr. John Romo, Mr. Bill Vincent, and Mr. Ron Adler presented Board Members with an understanding of the function for the Business/Communication Center. They outlined the reason for locating the Communication Department in the facility and detailed the physical requirements of the building: It will contain classrooms, three computer facilities, tutorial lab, a 150-station performance, classroom and community room, faculty offices, and AV equipment storage and repair area.

Secondary Effects

The secondary effects of the relocation of the Business Education and Communication Departments into the Business/Conference Center were highlighted by Vice President Fairly, Dr. Hanson, and Mr. Tom Garey. Ms. Fairly outlined the increased needs of the Disabled Students Services’ High-Tech Center, the Placement and Cooperative Education Programs, and expanded needs from the College’s matriculation program. If the Business/Communication Center was built, it would enable the personnel and payroll/accounting functions to relocate in the Administration Building, thus freeing space to meet the expanded Student Services needs.
Dr. Hanson detailed the warehouse storage needs and the need for additional space for Facilities & Operations. Dr. Hanson presented a handout showing the past space for warehousing and how that need could be met in the Administration Building if the Business/Communication Center was built.

Mr. Garey described the lack of space in the Theatre Arts and Music Departments and how immediate departmental needs could be met by relocating the Communication Department.

Short- and Long-Term Costs

Dr. MacDougall stated that the short-term cost requirements are those of the District match. Three considerations related to this match: 1) The Board of Governors would be acting the next day to eliminate the requirement of a district match for funding capital projects; 2) The Joint Legislative Committee's Report (second draft) proposes to eliminate the matching requirement for districts; 3) The proposed Capital Construction Bond scheduled for a vote in 1990 calls for the elimination of the matching requirement. Dr. MacDougall concluded that the highest match would be 10 percent (estimated to be $400,000 to $450,000 based on an estimated cost of $4 to $4.5 million) and the minimum zero. If there was a match, it would be determined by the District's capacity to pay it. The Superintendent/President offered the opinion that the District would not have to provide a match if the building was recommended for State funding.

In response to discussion on the number of campus projects, Dr. MacDougall noted that all major construction on campus, when completed, will be in the range of $20-25 million. It is expected that all District expenses will be met from fund-raising and District construction accounts.

Dr. Hanson presented a fiscal summary of the long-term costs pertaining to ongoing expenses—utilities, maintenance, custodial and gardening staff needs, and instructional support. These costs totaled approximately $383,000. Thirty thousand dollars ($30,000) is already budgeted, and $300,000 will be taken from the income from out-of-state tuition to meet remaining expenses. If additional income is needed, charge backs to the Cafeteria and Bookstore budgets will be considered.

Dr. MacDougall stated that he wanted the Board to be aware that there are many areas of the College budget that are in need of augmentation. However, the need for the College to have adequate facilities and properly maintain them was a basic need and, thus, he recommended the expenditure.

Dr. Ullom, President of the SBCC Instructors' Association, stated that he appreciated the thoroughness of planning for the building, and he supported the proposed action.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the concept of the Business/Communication Center and directed the Superintendent/President to proceed by forwarding the preliminary planning package to the State Chancellor's Office seeking State funding for the project and taking other actions that will result in the project's implementation.
The Board proceeded to review the conceptual drawings for the building with Mr. Don Ziemer, architect. The plans were endorsed.

The meeting was adjourned at 6:10 p.m.
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The meeting was adjourned at 6:10 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON January 26, 1988

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board