MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 22, 1988

4:30 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:33 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mr. Sidney Frank
Mrs. Joyce Powell
Mr. Gary Ricks
Mr. Greg Sarasin, Student Member

Members absent:

Mr. Eli Luria
Mr. Ed Santodomingo

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. Greg Cain, Associate Professor, Physics and Engineering
Dr. Elaine Cohen, Dean, Academic Affairs
Mr. Bob Dinaberg, Athletic Director
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Christopher Frank, President, Associated Students
Mr. C. Tom Garey, President, Academic Senate
Mr. Tim Gilles, Associate Professor, Technologies
Mr. Mike Guillen, President, CSEA
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, Account Clerk, Senior, Continuing Education
Ms. Henryette Howes, Manager, Harbor Heights Manor
Ms. Mary Lawson, Learning Disabilities Specialist
Mr. James Minow, Executive Director, The Foundation for SBCC
Dr. Henry Pugh, Dean, Technologies  
Ms. Janet Shapiro, Coordinator, Student Services  
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer  
Dr. Richard Wotruba, Dean, Student Affairs  
Mr. Tom Zehrer, Audio-Visual Technician

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF AUGUST 25, 1988

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of August 25, 1988.

1.5 HEARING OF CITIZENS

Ms. Dorothy Taylor, representing the neighbors at Harbor Heights Manor, presented a proposal to Board Members which the residents felt would improve the panorama of the West Campus in its long-range development.

Dr. Alexander thanked Ms. Taylor for her comments and stated that the proposal will be forwarded to the Superintendent/President and that consideration will be given to it.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey reported that Mr. Tony Gilleran was reelected as Vice President of the Representative Council, and Ms. M'Liss Garza was reelected as Secretary.

Mr. Garey presented the Representative Council's final position paper on the commitment to underrepresented students by full- and part-time faculty to make teaching more effective. The major part of this effort this fall will be applying those principles to the classroom. This position paper will be disseminated throughout the State.

Dr. MacDougall commented that this was the most important action taken by the Representative Council during his tenure at Santa Barbara City College. He further stated that this statement signifies a full commitment on the part of this institution to assure that underrepresented students are successful in achieving higher education.

In response to Board Members questions regarding the inability of SBCC students to transfer to the University of California at Santa Barbara in the spring, Dr. MacDougall explained that SBCC students have been guaranteed admission to the University for the Spring 1989 if they meet all transfer requirements (student must have 56 transferrable units, a 2.5 GPA, and apply in a program that is not impacted). Dr. MacDougall stated that there has been an erosion of commitment on the part of UC to the 40 percent lower-division enrollment and 60-percent upper-division enrollment. Latest figures show
that UC campuses have a 51.2 percent lower-division ratio. Community colleges must influence the final report for the Master Plan for Higher Education to assure the viability of the transfer function.

The Board Members instructed the Superintendent/President to significantly pursue this matter at both the State and local levels.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank

Mr. Chris Frank, President of the 1988-89 Associated Students, reported on this year’s proposed agenda. The Student Senate has been registering voters and is working toward bringing State Senator Gary Hart and Congressman Robert Lagomarsino on campus. Gary Hart is scheduled to be on campus on October 3 and will be speaking to Political Science classes and faculty. It is hoped that Congressman Lagomarsino will be available after October 13.

Other items on the Associated Students’ agenda will be campus beautification, weekend study rooms, cultural program awareness, community outreach, Cal-SAC, and political awareness.

Board Members and Dr. MacDougall commended Mr. Frank and the Associated Students on the range of programs planned for this year.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams was not in attendance due to illness, but the College Calendar for events scheduled September 23, 1988, through October 13, 1988, was distributed to Board Members.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall reported that SBCC had one of the smoothest openings of the academic year enrolling 11,270 students for the fall semester in the credit program. This number represents an eight percent increase in minority students. The initial estimates for ADA are very strong. He acknowledged Vice Presidents John Romo, Lynda Fairly, and Martin Bobgan for the smooth start.

Because of the recent immigration laws, the credit program reached its ceiling on the amount of students that could be placed in ESL classes. Continuing Education has provided ESL classes in its non-credit program to try to meet the overflow demand. They, too, have been unable to accommodate all students, because their capacity to get ESL teachers is being exhausted.

The Superintendent/President spoke of the possible involvement of SBCC with the Santa Barbara Jazz Festival in regard to their use of La Playa Stadium on April 29-30, 1989. The issue will be further explored.

Dr. MacDougall noted that AB 1725 had been signed by the Governor, and a discussion of the bill would take place at a future Board Meeting.
Dr. MacDougall stated that the Business Development Center at the Wake Center had been dedicated on September 9, 1988. He noted that the dedication had been excellent and well-represented by the community. Dr. Alexander and Mr. Santodomingo represented the Board of Trustees at the dedication.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the appointment of Ms. Leilani Browne - Secretary, Senior/Confidential in Personnel.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. PRESENTATION OF 1987-88 ANNUAL AFFIRMATIVE ACTION ACTIVITY REPORT

Mr. Dan Oroz presented the 1987-88 Annual Affirmative Action Activity Report (Enclosure 1) highlighting new hires, employee population, recruitment, personnel policies and practices, and their advertising budget.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the 1987-88 Annual Affirmative Action Activity Report.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 STUDENT AFFIRMATIVE ACTION REPORT

Ms. Lynda Fairly presented an overview of the College activities which promoted student affirmative action during 1987-88. She highlighted all areas of Student Affairs working together to help students in all facets of their college life at SBCC.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the Student Affirmative Action Report as contained in Enclosure 2.

3.2 PROPOSED AIDS POLICY (ACQUIRED IMMUNE DEFICIENCY SYNDROME)

A recommended policy that protects the legal rights of individuals with AIDS, ARC (AIDS related complex), or a positive HIV-antibody test as those rights pertain to privacy, employment, enrollment for instruction, participation in curricular and extra-curricular activities, and provision of any benefit or service to which they are otherwise entitled was presented to Board Members. In addition, it provides an AIDS education program for students and employees.
Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board, by a majority, approved the AIDS policy as contained in the Attachment.

3.3 PROPOSED CHANGE IN COLLEGE POLICIES #3212 AND #3213 AS RELATED TO "COLLEGE CLUBS" AND "NON-COLLEGE CLUBS"

College policies #3212 and #3213 are recommended for change to allow for full-time classified management staff to act as club advisers and organization sponsors. In addition, specific language of each policy is changed to provide for greater clarity of original intent.

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board unanimously approved changes in College policies #3212 and #3213 as related to "College Clubs" and "Non-College Clubs" as contained in the Attachment.

3.4 PROPOSED NEW SUBSTANCE ABUSE POLICY FOR ATHLETICS

A new Substance Abuse Policy for Athletics was recommended which enhances the current Student-Athlete Assistance Program and Policy. The policy acts as a guideline for coaches on how to discipline substance abuse offenders with an emphasis on education and treatment.

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board unanimously approved the new Substance Abuse Policy as contained in the Attachment.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

(AT THIS POINT, THE BOARD TOOK ITEMS 4.3, 4.2, and 4.1 IN THAT ORDER.)

4.1 ENROLLMENT REPORT, FALL 1988 (Taken out of order)

Vice President John Romo presented a report on Fall 1988 enrollments stating that only 15 sections out of 1900 classes have had to be canceled. More classes have been added to accommodate students. The College has full classes during "prime time"—8:00 a.m. until 2:00 p.m. and 5:00 p.m. until 10:00 p.m., Monday through Thursday. He added that a person could complete a degree taking classes in the afternoons and evenings at SBCC. Highlighted were the Study Abroad Programs and the proposed 1990 Soviet Union Semester Abroad, the complimentary program between the credit and the non-credit program, Linda Egan's presence as journalism instructor, the high enrollment in the Journalism 1 class (Channels' staff is chosen from this class), and the cooperative efforts of Student Affairs and Academic Affairs being the contributing factor for the overall smooth start of the academic year. Mr. Romo expressed his appreciation to Board Members for their continued support and enthusiasm.

4.2 CALIFORNIA GREAT TEACHERS' SEMINAR

Mr. Greg Cain, Physics/Engineering Professor, discussed his experiences at the Great Teachers' Seminar, August 7-12, 1988, held at La Casa de Maria. Mr. Cain stated that the Conference brought community college educators together for camaraderie, sharing of ideas, and to define what
characterizes the "great teacher." Mr. Cain found the Conference stimulating and invigorating and enjoyed talking with colleagues on a one-to-one basis.

4.3 NATIONAL AUTOMOTIVE TECHNICIANS EDUCATION FOUNDATION AWARD (Taken out of order)

The Automotive Services Department recently was awarded national certification from the National Automotive Technicians Education Foundation (N.A.T.E.F.). This award certifies the program in areas of engine repair, automotive transmission/transaxle, manual drive train and axles, suspension and steering, brakes, electrical systems, heating and air conditioning, and engine performance.

Dean Henry Pugh presented Mr. Tom Gilles with the award from N.A.T.E.F. stating that Santa Barbara City College was one of nine community colleges in California and very few in the nation to receive full accreditation.

4.4 RADIOGRAPHY DEPARTMENT ACCREDITATION

The Radiography Department has received official notification from the Joint Committee on Education in Radiologic Technology of a two-year extension in its accreditation.

4.5 DIVISION CHAIRPERSON APPOINTMENTS

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved the selection of the following Division Chairpersons:

Mr. Gene Brady Mathematics Division
Mr. Guy Smith English and Communication Division
Mr. Bill Vincent Business Division

4.6 RADIATION SAFETY REQUIREMENTS DURING PREGNANCY

The Radiography Department has developed a policy for students who become pregnant prior to or while enrolled in the Radiologic Technology program. The policy delineates safeguards and procedures for the student.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved this policy as contained in the Attachment.

4.7 VEA VOCATIONAL EDUCATION ACT DISTRICT EDUCATIONAL PLAN, 1988-89

The District will receive a total of $219,385 in funding from the Vocational Education Act (VEA).

Staff developed an occupational plan which will provide for program expansion and improvement and services for disabled, disadvantaged, limited English speaking students, and displaced homemakers. Funds are also allocated to provide programs to assure gender equity in vocational areas. A more detailed description of programs and services is contained in Enclosure 3.
Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved acceptance of the VEA District Educational Plan as contained in the Enclosure.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved all Business Consent Items as listed in the Agenda, Attachments to the Agenda, and Enclosure 4.

5.2 BUSINESS ACTION ITEMS

a. 1988-89 DEFERRED MAINTENANCE AND SPECIAL REPAIRS AGREEMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved acceptance of $68,950 in State funding for 1988-89 Deferred Maintenance projects.

b. RETROACTIVE APPROVAL OF CHANGE ORDER NO. 9, LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Mrs. Powell, seconded by Mr. Frank, the Board unanimously approved Change Order No. 9 changing some insulation materials required of the specifications and adding lock sets to four doors decreasing the LRC/Library contract price by $1,174.

c. APPROVAL OF CHANGE ORDER NO. 10, LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 10 providing for a 4-inch diameter storm drain for the chiller increasing the LRC/Library contract by $6,986.

6. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board adjourned the meeting at 6:27 p.m. The next Regular Meeting of the Board of Trustees will be held on October 13, 1988, at 4:30 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON October 13, 1988

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board