MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 25, 1988

4:00 p.m. - CLOSED SESSION
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:40 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mr. Sidney Frank
Mrs. Joyce Powell

Members absent:

Mr. Eli Luria
Mr. Gary Ricks
Mr. Ed Santodomingo

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Chris Frank, President, Associated Students
Dr. Jack Friedlander, Dean, Academic Affairs
Mr. Mike Guillen, President, CSEA
Dr. Charles Hanson, Business Manager
Mr. Carl Hetrick, Planning and Land Use Consultant
Ms. Henryette Howes, Manager, Harbor Heights Manor
Mr. James Minow, Executive Director, The Foundation for SBCC
Dr. Henry Pugh, Dean, Technologies
Ms. Diana Sloane, Dean, Academic Affairs  
Mr. Mike Staniewicz, Vice President, Associated Students  
Mr. Stephen Stanley, Consultant, SPECTRA, Inc.  
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer  
Dr. Jack Ullom, President, Instructors' Association  
Mr. Jim Williams, College Information Officer  
Mr. Tom Zeiher, Audio-Visual Technician

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION

Dr. Alexander announced that personnel matters were discussed in Closed Session.

1.5 MINUTES OF SPECIAL MEETING OF JULY 12, 1988

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board approved the Minutes of the Special Meeting of July 12, 1988.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE  - Mr. Tom Garey - None

b. REPORT BY ASSOCIATED STUDENTS  - Mr. Chris Frank - None

c. REPORT ON CURRENT EVENTS  - Mr. Jim Williams

Mr. Williams reported on events scheduled by Santa Barbara City College for the period August 25, 1988, through September 9, 1988, highlighting Fall registration taking place August 24-31, the football scrimmage against UCSB on September 3, Faculty In-Service Day on September 6, "Thank Goodness I'm a Freshman" (T.G.I.F.) Day, which is orientation for new students on September 6, Fall semester classes beginning on September 7, and the Business Development Center Open House on September 9 at 4:00 p.m.

d. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall announced that the three members of the Board of Trustees up for election this year, Mr. Frank, Mr. Luria, and Mr. Santodomingo, are unopposed thereby saving the District approximately $40,000 in election costs.

Dr. MacDougall acknowledged the presence of Associated Student President, Mr. Chris Frank, and AS Vice President, Mike Staniewicz, stating that it is an indication of the enthusiasm on the part of this year's Senate.
The Superintendent/President announced that the College had been notified that day of the death of Dr. Ken Berry, retired Dean. Dr. MacDougall would be sending condolences on behalf of the Board of Trustees to Dr. Berry's wife.

Dr. MacDougall reported that there had been a fire in T-1 on the evening of August 22, 1988. He acknowledged that the campus security officers and custodians reacted very effectively and stated that he had written to Mayor Lodge regarding the professional manner in which the firemen responded. He also acknowledged Dr. Hanson's work on the replacement of the building.

Dr. MacDougall noted that the registration process was going extremely well, and he commended the counseling staff for the excellent job they had done in processing over 3000 students thus far.

A discussion on the registration process ensued.

Dr. MacDougall announced he had just been informed that the College may not be able to transfer students to UCSB during the Spring 1989 quarter. Normally, 20 percent of SBCC's students transfer in the Spring. He noted that if this occurred, it would be a significantly negative action for our College. Assuring this does not take place will be a high priority for our College.

The Superintendent/President reported on the CPEC study on non-credit classes throughout the State. Dr. Bobgan has been monitoring the study and has submitted recommendations on the CPEC draft report. The final report could be very important for our non-credit program.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.

2.2. PERSONNEL ACTION ITEMS

a. DEPARTMENT CHAIRPERSONS POLICY

DEPARTMENT CHAIRPERSONS

Current District policies (Section 1300) provide procedures for the election of faculty department chairpersons by department faculty members. The following policy clarifies the ongoing College practice of having certain positions with significant administrative duties appointed by the appropriate Vice President.
1311.6 ADMINISTRATIVE APPOINTMENTS

There are certain faculty positions which have significant administrative duties. They do not follow the process of Department Chairperson selection, but are positions filled by appointment by the appropriate Vice President, with the concurrence of the Superintendent/President. Positions in this category are as follows:

Athletic Directors
Director of HRC Program

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved the Department Chairpersons Policy.

b. RECOMMENDED APPROVAL OF REORGANIZATION OF PUBLICATIONS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved the reorganization of Publications and named Rob Reilly, Publications Coordinator (Classified Range 39E), to the new position/classification of Publications Supervisor (M/S/C Range 39E), reporting to the Dean, Academic Affairs.

3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 DISCOVER FEE PROPOSAL

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved a $20 per semester fee for non-student DISCOVER users.

3.2 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board approved the 49 candidates for the Associate of Arts Degree and 17 candidates for the Associate in Science Degree as contained in the Attachment the appropriate degrees subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 MICROCOMPUTER SOFTWARE POLICY

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board approved the Microcomputer Software Policy as contained in the Attachment.

4.2 DIVISION CHAIRPERSON

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board approved Dr. Jack Ullom's appointment as the Chairperson for the Fine Arts Division.
4.3 RECOMMENDED APPROVAL OF ADDITIONAL COURSES, CONTINUING EDUCATION DIVISION-
FALL TERM 1988

Upon motion by Mr. Frank, seconded by Mrs. Powell, the Board approved the proposed new Continuing Education courses for Fall 1988 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved all Business Consent Items as listed in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BID AND APPROVAL TO PURCHASE LIBRARY BOOK SECURITY SYSTEM

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board approved acceptance of the bid and authorization to purchase the Tattletape book security system in the revised amount of $23,662.78 from the 3M Company.

b. ACCEPTANCE OF BIDS AND APPROVAL TO RENT PHOTOCOPIERS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved acceptance of the bids and authorization to enter into a three-year rental agreement for photocopiers with Coastal Copy of Goleta for a base yearly rental of $25,692 plus copy charges.

c. RETROACTIVE APPROVAL OF BIDS AND AUTHORIZATION TO ENTER INTO AN AGREEMENT TO REPAIR AND RESURFACE THE PEDESTRIAN BRIDGE

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board retroactively approved the bids and authorization to enter into an agreement with Eberhard Roofing Corporation for bridge resurfacing in the amount of $36,160.

d. RETROACTIVE APPROVAL OF CHANGE ORDER NO. 7, LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board retroactively approved Change Order No. 7, the stubout of underground facilities for the future snack bar, increasing the LRC/Library contract by $2,541.

e. RETROACTIVE APPROVAL OF CHANGE ORDER NO. 8, LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board retroactively approved Change Order No. 8 decreasing the LRC/Library contract by $535 and extending the completion date by eight days.
f. PUBLIC HEARING AND ADOPTION OF 1988-89 BUDGET

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board of Trustees convened as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1988-89 Budget.

No citizens wished to address the Board.

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board of Trustees moved to close the public hearing.

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board of Trustees approved adoption of the 1988-89 Budget and authorization to transmit it to Santa Barbara County Schools.

g. PUBLIC HEARING ON SBCC LONG-RANGE DEVELOPMENT PLAN AMENDMENTS AND CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) REVIEW

Dr. Hanson prefaced the public hearing by circulating a sign-up sheet for those attending the hearing. He briefly described the College's Master Plan development and the legal requirements to amend the 1985 Long-Range Development Plan. The amendments were sent to various public agencies. The written comments received from the City of Santa Barbara were distributed to the Board of Trustees.

Dr. Hanson gave an overview of the amendments and highlighted the major changes: modifications to both campus entrances, addition of a major parking structure, improvements for a West Campus activity field, non-potable water for irrigation, and removal of about 20 temporary buildings after new construction is completed.

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board of Trustees convened as a Committee-of-the-Whole for the purpose of hearing comments from the public on the proposed Long-Range Development Plan Amendments and California Environmental Quality Act Review.

Ms. Dorothy Taylor, representing Harbor Heights Manor, expressed the concern of residents over the loss of view due to the Library and parking structure. She expressed hope that the parking structure could be moved further west on the hill.

Ms. Henryette Howes, manager of Harbor Heights Manor, addressed the Board regarding the loss of view to the residents and their desire for plantings that were light and airy and that tall trees be used only on the ocean side of the Library.

Board members thanked Ms. Taylor and Ms. Howes for their comments and stated that the College would continue to be sensitive to the needs of its neighbors.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board moved to close the public hearing.
h. APPROVAL OF THE NEGATIVE DECLARATION ON THE LONG-RANGE DEVELOPMENT PLAN AMENDMENTS

After the public testimony and review of the written comments the Board of Trustees found that on the basis of the initial study and comments received there was no substantial evidence that the Amendments to the Long-Range Development Plan would have a significant effect on the environment (Section 15074 - CEQA Guidelines).

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board approved the Negative Declaration on the Long-Range Development Plan Amendments.

i. ADOPTION OF RESOLUTION NO. 2 (1988-89) APPROVING SUBMITTAL OF THE LONG-RANGE DEVELOPMENT PLAN AMENDMENTS TO THE CALIFORNIA COASTAL COMMISSION

The Board of Trustees approved the proposed Amendments to the Long-Range Development Plan of the Santa Barbara Community College District and found the amended plan meets the requirements of and is consistent with the policies of Chapter Three (commencing with Section 30200) of the California Coastal Act, and that there are no significant adverse environmental impacts.

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board approved Resolution No. 2 (1988-89) authorizing submittal of the College's Long-Range Development Plan Amendments to the California Coastal Commission. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Dr. Alexander

Noes: None

Absent: Mr. Luria, Mr. Ricks, Mr. Santodomingo

j. APPROVAL TO CONSIDER EMERGENCY ITEM NOT ON THE AGENDA

The Government Code normally requires 72-hour notice before action items may be considered at Board meetings. As allowed in Government Code Section 54954.2, the Board by unanimous approval may add an Agenda item when it is necessary to take action subsequent to the posting of the public Agenda. The Agenda was completed and posted at the 72-hour required notice on Monday afternoon. Subsequently the District had a fire in T-1 completely destroying the classroom which is required for the fall semester classes. Due to the urgency of this matter, Board approval is requested in order to complete emergency repairs as expeditiously as possible.

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved considering an item not previously on the public Agenda.
k. APPROVAL TO NEGOTIATE EMERGENCY REPAIRS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board unanimously approved authorizing the Business Manager to acquire the replacement classroom and sign the appropriate agreements as outlined in the emergency procedures of the Public Contract Code. The Santa Barbara County Superintendent of Schools must concur with the Board action.

6. ADJOURNMENT

Upon motion by Mr. Frank, seconded by Dr. Dobbs, the Board adjourned the meeting at 5:58 p.m., canceling the September 8 meeting and setting the next Regular Meeting of the Board of Trustees for September 22, 1988, at 4:30 p.m.


[Signatures]
President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board