AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 12, 1988

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 MINUTES OF REGULAR MEETING OF JUNE 23, 1988
   1.5 HEARING OF CITIZENS
   1.6 COMMUNICATIONS
      a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey
      b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank
      c. REPORT ON CURRENT EVENTS - Mr. Jim Williams
      d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

2. PERSONNEL - Mr. Dan Oroz
   2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CONTI, Steve</td>
<td>Disabled Student Services Counselor</td>
<td>IV-7</td>
<td>1988-89</td>
<td>Temp. 100%</td>
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<tr>
<td>GUTMANN, Barbara</td>
<td>ADN Nursing Instr.</td>
<td>V-4</td>
<td>1988-89</td>
<td>Temp. 60% Repl. Metiu</td>
</tr>
<tr>
<td>Name</td>
<td>Assignment</td>
<td>Rate</td>
<td>Date</td>
<td>Comments</td>
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</tr>
<tr>
<td>ROSE, Lana</td>
<td>Transition Director</td>
<td>II-8+20</td>
<td>1988-89</td>
<td>Temp. 100% Cat.Funded</td>
</tr>
<tr>
<td>TBA</td>
<td>Acctg/Mgmt/Mark/Real Estate Instructor</td>
<td>TBD</td>
<td>9/6/88</td>
<td>Temp. Repl. Silvera</td>
</tr>
<tr>
<td>TBA</td>
<td>Counselor/Bi-Lingual</td>
<td>TBD</td>
<td>9/6/88</td>
<td>Perm. 100% New Position</td>
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</tbody>
</table>

CERTIFICATED RESIGNATION


CERTIFICATED REDUCTION IN CONTRACT

THOMPSON, Dr. Norma | Professor, French/Russian | V-15+Doct+ 1988-89 Yr. 60%-Personal Necessity |
| $600              |

CERTIFICATED SUMMER SESSION APPOINTMENTS

BLACKBURN, Lea | GARCIA, Yolanda Medina | JOHNSON, Clevonease |
| CASTILLO, Francisco | HALLUM, Mariona Medina | LASSWELL, Steven |
| EDMONDSON, James Monell | HAWS, J. Holly | PARRA, Mauricio |

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

HENSON, Lawrence M.

* Not to exceed 60% including any Credit Division assignments.

PROFESSIONAL CONSULTANTS/SPEAKERS

BRIEGER, Dr. Wayne | Computer Science Division Planning | $50 | 6/12/88 | E. Cohen |
| GUILLERMO, Fred | Site Coordinator/SBHS Cal-SOAP | $500 | Spring '88 | F. Gusman |
| LASKER, Pam | Theater Manager | $4,200 | 7/1-8/31/88 | T. Garey |
| WAGGONER, Donna | Marketing/Management Supervision Program Review | $50 | 6/13/88 | Jack Friedlander |

PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION

BARBISAN, Shirley | Cont. Ed. | $25.00 | 6/7/88 | Regional Cook. France |
<p>| BARNARD, Dr. James | Cont. Ed. | $700.00 | 9/27/88 | New Approach to Health |
| DOWNEY, John | Cont. Ed. | $50.00 | 6/14/88 | Recipes From Great Chefs |</p>
<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
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<th>Comments</th>
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<tr>
<td>FLYNN, Patti</td>
<td>Cont. Ed.</td>
<td>$25.00</td>
<td>6/13/88</td>
<td>The Pastel Landscape</td>
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<tr>
<td>GOODHEART, Annette</td>
<td>Cont. Ed.</td>
<td>$165.78</td>
<td>7/30/88</td>
<td>Feeling Our Flexibilities</td>
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<tr>
<td></td>
<td></td>
<td>(6 hrs @ $27.63)</td>
<td></td>
<td></td>
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<tr>
<td>GUNN, Betty Rose</td>
<td>Cont. Ed.</td>
<td>$540.00</td>
<td>6/6; 6/9; 6/13; 6/14; 6/17; 6/20; (Sign Lang Consultant)</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>(27 hrs @ $20 per hour)</td>
<td></td>
<td></td>
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<tr>
<td>SAGAN, Leonard</td>
<td>Cont. Ed.</td>
<td>$800.00</td>
<td>9/20/88</td>
<td>New Appr. to Health</td>
</tr>
<tr>
<td>STORY, Ralph</td>
<td>Cont. Ed.</td>
<td>$500.00</td>
<td>10/7/88</td>
<td>The Media &amp; Presidential Candidates</td>
</tr>
<tr>
<td>VARDIABASIS, Demos</td>
<td>Cont. Ed.</td>
<td>$500.00</td>
<td>11/18/88</td>
<td>Planning Your Econ. Future</td>
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**PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION**

PETTERSEN, CARLTON Cont. Ed.

**CLASSIFIED RESIGNATIONS**

<table>
<thead>
<tr>
<th>Name</th>
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<th>Rate</th>
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<tbody>
<tr>
<td>ARNETT, N. Jeanie</td>
<td>Sec.to Supt./BOT (M/S/C Salary Sch.)</td>
<td>37E</td>
<td>7/1/88</td>
</tr>
<tr>
<td>President's Office</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>CALDERON, David</td>
<td>Security Officer</td>
<td>21A</td>
<td>7/8/88</td>
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<tr>
<td>Security</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>OWENS, Rhea</td>
<td>Admissions &amp; Records Clerk</td>
<td>23C</td>
<td>7/29/88</td>
</tr>
<tr>
<td>Admissions</td>
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**CLASSIFIED MEDICAL LEAVE OF ABSENCE**

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<th>Name</th>
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<tr>
<td>HULL, Nancy</td>
<td>Lab.Tech., Sr.</td>
<td>34E</td>
<td>6/16/88</td>
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<tr>
<td>Physical Sci.</td>
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**CLASSIFIED LONGEVITY CAREER INCREMENTS**

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<th>Years of Service</th>
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<tbody>
<tr>
<td>JAMES, Mary</td>
<td>Word Processing Clk.</td>
<td>25E</td>
<td>7/1/88</td>
<td>20</td>
</tr>
<tr>
<td>CONNELL, Charlotte</td>
<td>Typ.Clk., Sr.</td>
<td>25E</td>
<td>8/1/88</td>
<td>20</td>
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<tr>
<td>Career Center</td>
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SBCCD Board of Trustees

Agenda

July 12, 1988

Name | Assignment | Rate | Date | Comments
--- | --- | --- | --- | ---
CLASSIFIED APPOINTMENTS

ANGLIN, Shelly Accounting
Account Clerk, Inter. 23A 7/13/88 Re: J. Morris FT/12 Mo.

JOSHUA, Jack Bookstore
Bookstore Supply Clk. 21A 7/13/88 Re: V. DiBella FT/12 Mo.

CLASSIFIED PROMOTION

TBA President’s Office
Sec. to Supt./BOT (M/S/C /Salary Sch.) TBD 7/13/88 Re: J. Arnett

CLASSIFIED HOURLY APPOINTMENTS

ATTACHMENT 2.1-a

CLASSIFIED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION

CHEVES, Roxanne
MOORE, Amber

KEYSTONE, Nancy
SOPIA, Laura

MARCHUS, Kimberly M.
TACKITT, Carla J.

MILLS, Anna
TRAUM, Norman

TUTORIAL AND WORK STUDY

Attachment 2.1-b

3. STUDENT AFFAIRS - Ms. Lynda Fairly

No action items or reports.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 COLLEGE READINESS PROGRAM

The College Matriculation Committee has recommended that section 3331.6 of the "College Readiness Program Policy" be replaced with the following statement:

Students with a reading skill level determined to be below the English 90 level will be strongly encouraged to take a reading class concurrently with any baccalaureate transferable course in which they may be enrolled.

This revision has been approved by the Matriculation Committee, the Division Chair Council, and the Student Services Division.

The Superintendent/President recommends that this proposed change in the College Readiness Program be approved and placed in effect immediately.
4.2 CALIFORNIA GREAT TEACHERS SEMINAR - Information

Mr. Greg Cain, Associate Professor of Physics/Engineering, has been nominated by his peers to participate in the 10th anniversary California Great Teachers' Seminar to be held August 7 - 12, 1988, at La Casa de Maria in Santa Barbara. The Superintendent/President has approved Mr. Cain representing Santa Barbara City College.

4.3 RECOMMENDED APPROVAL OF CONTINUING EDUCATION COURSES - 1988-89

The Superintendent/President recommends approval of the proposed new Continuing Education Division courses for Fall 1988.

Attachment 4.3

4.4 RECOMMENDED APPROVAL OF CONTINUING EDUCATION CALENDAR - 1988-89

The proposed 1988-89 Calendar for the Continuing Education Division features a 13-week Fall term, with a 12-week Winter and 10-week Spring.

The Superintendent/President recommends approval of the Calendar as proposed.

Attachment 4.4

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any item, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. APPROVAL TO DECLARE AND DISPOSE OF SURPLUS PROPERTY, Attachment 5.1-d

e. ACCEPTANCE OF 1988-89 FUNDING FOR FINANCIAL AID PROGRAMS, Attachment 5.1-e

   Supplemental Education Opportunity Grant (SEOG) - $166,505
   College Work-Study (CWS) - $345,037
   Perkins Loan - $20,289

f. ACCEPTANCE OF 1987-88 PELL GRANT ADMINISTRATIVE ALLOWANCE, $4,950 ($758,009 TOTAL PELL Grant), Attachment 5.1-f
g. APPROVAL OF MILEAGE ALLOWANCE FOR 1988-89, Attachment 5.1-g

h. APPROVAL OF 1988-89 CHILD CARE FOOD PROGRAM AGREEMENT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION, EFFECTIVE 10/1/88 - 9/30/89, Attachment 5.1-h

i. APPROVAL OF AGREEMENT WITH SANTA BARBARA NEWS-PRESS (A NEW YORK TIMES COMPANY) FOR PUBLICATION OF THE CHANNELS, STUDENT NEWSPAPER, FOR THE 1988-89 ACADEMIC YEAR, Attachment 5.1-i

j. PERSONNEL BENEFIT PLANS 1988-89, Attachment 5.1-j

The District Personnel Benefits Committee has recommended the same benefit plans for 1988-89. Some rates change substantially; other rates remain the same. No new plans will be offered for the next fiscal year. The new rates become effective October 1, 1988.

k. APPROVAL OF ALLOCATION OF LOTTERY FUNDS, $228,400, Attachment 5.1-k

l. APPROVAL FOR PURCHASE OF SURPLUS PORTABLES FROM THE SANTA BARBARA SCHOOL DISTRICT--NOT TO EXCEED $40,000 (1987-88), Attachment 5.1-l

m. APPROVAL OF MATRICULATION AGREEMENT (#87-0667) FOR DATA PROCESSING ELEMENTS OF THE PROGRAM--$38,500, Attachment 5.1-m

n. APPROVAL OF MATRICULATION AGREEMENT (#87-0470) AMENDMENT NO. 1 AS FOLLOWS:

<table>
<thead>
<tr>
<th></th>
<th>Original Agreement</th>
<th>Amended Amounts</th>
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<tbody>
<tr>
<td>Data Processing</td>
<td>$ 96,515.40</td>
<td>$105,489.70</td>
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<tr>
<td>Operating Expenses</td>
<td>69,779.44</td>
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</tr>
<tr>
<td>Total</td>
<td>$166,294.84</td>
<td>$175,269.14</td>
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o. ACCEPTANCE OF 1988-89 BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP) ADMINISTRATIVE ALLOWANCE ALLOCATION, $11,063 ($126,208 TOTAL AWARD), Attachment 5.1-o

p. APPROVAL OF COSMETOLOGY CONTRACTS WITH KRISTOFER'S SCHOOL OF BEAUTY AND SANTA BARBARA BEAUTY COLLEGE FOR COSMETOLOGY INSTRUCTION

5.2 BUSINESS ACTION ITEMS


The Superintendent/President recommends approval of Resolution No. 1 (1988-89) authorizing District staff members as signatories for the 1988-89 fiscal year.

Attachment 5.2-a
b. APPROVAL OF ARCHITECT FOR EAST CAMPUS ENTRANCE/PARKING LOT

At the Board Facilities Committee meeting on June 28, 1988, a conceptual plan for the East Campus Entrance/Parking Lot was presented. Architects West is recommended for the design/development of the East Campus Entrance/Parking Lot on a time and materials basis at a total fee not to exceed $38,550 for the entire project.

The Superintendent/President recommends appointment of Architects West as the architect for the East Campus Entrance/Parking Lot.

Attachment 5.2-b

c. APPROVAL OF ARCHITECT FOR WEST CAMPUS ENTRANCE/PARKING STRUCTURE

Proposals for architectural/design services were solicited from 14 firms in California. Six proposals were received on June 8, 1988, which were reviewed by staff and a university "expert." Four architects made presentations to the Board Facilities Committee. Two finalists, local architects, were concluded to be excellent. The firm to be recommended has a fee structure for time and materials charges that will not exceed $263,784 (5.9 percent of the budgeted project cost).

The Superintendent/President recommends approval of Architects West as the architect for the West Campus Entrance/Parking Structure.

5.3 BUSINESS INFORMATION ITEMS

a. LONG-RANGE DEVELOPMENT PLAN

The Campus Long-Range Development Plan adopted in 1985 by the Board of Trustees must now be amended to include the new parking facility and other minor changes. This requires certain legal notices, review by several agencies, and public hearing of the changes. The draft of the new Long-Range Development Plan begins the external review process. A public hearing will be scheduled for August 25, 1988, at the regular Board meeting.

6. OTHER BUSINESS

6.1 FIVE YEAR PLAN

Mr. Burt Miller will provide an overview of the College’s Five-Year Plan.

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on August 25, 1988, at 4:30 p.m.