AGENDA

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 23, 1988

4:00 p.m. - CLOSED SESSION
Room 150-A

4:30 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 MINUTES OF REGULAR MEETING OF JUNE 9, 1988
1.5 CLOSED SESSION
1.6 HEARING OF CITIZENS
1.7 COMMUNICATIONS
   a. REPORT BY ACADEMIC SENATE  - Mr. Tom Garey
   b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank
   c. REPORT ON CURRENT EVENTS  - Mr. Jim Williams
   d. REPORT ON CURRENT ISSUES   - Dr. Peter MacDougall

1.8 OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office will be administered to Mr. Gregory Sarasin by Dr.
MacDougall, Secretary/Clerk. Mr. Sarasin has been elected by the Asso-
ciated Students as the non-voting student trustee for the 1988-89 year.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

The Superintendent/President recommends that the following items be approved:
<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td><strong>CERTIFICATED APPOINTMENTS</strong></td>
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<tr>
<td>TBA</td>
<td>LIBRARY COORDINATOR (Administrative Position)</td>
<td>TBD</td>
<td>7/1/88</td>
<td>Repl. K. Berry</td>
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<tr>
<td>TBA</td>
<td>Acctg/Mgmt/Marketing/ Real Estate Instructor</td>
<td>TBD</td>
<td>9/6/88</td>
<td>Temp. 100%</td>
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<td>Repl. Silvera</td>
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<tr>
<td>TBA</td>
<td>Journalism Instructor</td>
<td>TBD</td>
<td>9/6/88</td>
<td>Perm. 100%</td>
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<td>Repl. Canton</td>
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<tr>
<td>TBA</td>
<td>Counselor/Bi-Lingual</td>
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<td>9/6/88</td>
<td>Perm. 100%</td>
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<td>New Position</td>
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<tr>
<td><strong>CERTIFICATED ADMINISTRATIVE SABBATICAL LEAVE</strong></td>
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<td>BOBGAN, Dr. Martin</td>
<td>Vice-President Continuing Educ.</td>
<td>II-5+Doct+ Fall '88</td>
<td>$900/Admin.</td>
<td>2 Months</td>
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<td>CRAWFORD, Barbara</td>
<td>Professor, Communication</td>
<td>V-15+300</td>
<td>5/23/88-6/17/88</td>
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<td><strong>CERTIFICATED HOURLY APPOINTMENTS</strong></td>
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<td>ESPINOZA, Osvaldo</td>
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<td><strong>ADDITIONAL SUMMER SESSION INSTRUCTORS</strong></td>
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<td>ANDERSON, Aleta</td>
<td>GILBERT, Scott</td>
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<td>CHELETTE, Newton</td>
<td>GILMAN, Roberta</td>
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<td>COLEMAN, Jacquii</td>
<td>HARDIN, Kathy</td>
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<td>DEARBORN, R.</td>
<td>HOLMES, Donna</td>
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<td>DONCHEY, Sheryl</td>
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<td>FREEMAN, Pope</td>
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<td>GAREY, Judy</td>
<td>KUSTER, Cecelia</td>
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<td>GAREY, Tom</td>
<td>NEIGHBORS, Steve</td>
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<td>GIBSON, Mary</td>
<td>NUNEZ, Pat Chavez</td>
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<td><strong>CLASSIFIED RESIGNATIONS</strong></td>
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<td>DI BELLA, Victor</td>
<td>Bookstore Supply Clk. 21A</td>
<td>6/30/88</td>
<td>FT/12 Mo.</td>
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<td>WENKE, Richard</td>
<td>A.V. Technician</td>
<td>6/30/88</td>
<td>FT/10 Mo.</td>
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### Classified Appointment

**Name** | **Assignment** | **Rate** | **Date** | **Comments**
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### Classified Hourly Appointments

**Name** | **Assignment** | **Rate** | **Date**
--- | --- | --- | ---
ANDERSON, Laura | ESPINOZA, Maria | LEDBETTER, Leane
BLACK, Brian | FINN, Nadja | MCDONOUGH, Kathleen
BORAX, Ann | HEEN, Barbara | MELBERG, Kris
BROWN, Deborah | HUERTA, Guadalupe | QUEVEDO, Arturo
CORTEZ, Angel | JAHNKE, Milvia | ROBLES, Viola
DOMINGUEZ, Eduardo | KEYSTONE, Nancy |  

### Professional Consultants/Speakers

**Name** | **Assignment** | **Rate** | **Date** | **Comments**
--- | --- | --- | --- | ---
BOND, Jay | State Univ. Arch. Phys.Planning & Dev. West Campus Parking | $600 | 6/10-7/10/88 | C. Hanson
FRANCO, Nancy | Theatre Arts Dept. | TBD | 2/19-4/1/88 | Friedlander
WILLIAMS, Frederick | Spanish Dept. Program Review | $50 | 5/31/88 | A. Hernandez
WILSON, Orvel | Management Retreat | $750+ Travel & Expenses | 7/7/88 | P. MacDougall

### Professional Volunteers

**Name** | **Assignment** | **Date** | **Comments**
--- | --- | --- | ---
BLADES, Richard | Art Sculpture | 2/88-9/88 | L. Benet
DAVIS, Rebecca S. | Art Sculpture | 2/88-9/88 | L. Benet

### Tutorial

**Name** | **Comments**
--- | ---
Qui, Jing | Young, Melanie J.

2.2 **Personnel Action Items**

a. **Recognition of 1987-88 Outstanding Classified Employee**

The Board of Trustees annually pays special honor to a member of the regular Classified Staff, chosen by his/her peers, for outstanding service to the College and/or community.

The Superintendent/President recommends that the Board of Trustees award a special Certificate of Recognition and an honorarium of $200 to the Outstanding Classified Employee and the plaque bearing the names of each year's honoree be engraved with his/her name.
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 RECOGNITION OF 1987-88 TENNIS TEAM

Mr. Larry Mousouris, head tennis coach, and some members of the SBCC tennis team will be present to be acknowledged for winning the co-championship of the Western State Conference.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PRESENTATION BY DRs. ELAINE COHEN AND JACK FRIEDLANDER

Drs. Elaine Cohen and Jack Friedlander will present a brief progress report on the Chancellor's Office Grant "Model Practices for Establishing Course Placement and Course Requisites."

Under the leadership of Santa Barbara City College, ten colleges are involved in this project which has received statewide recognition for its excellence.

4.2 PRESENTATION BY MR. GEORGE GREGORY

Mr. George Gregory will give a report on the SBCC Job-Site/Contracted Instruction Program.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent items are grouped to be acted upon by the Board with a single action. If Board members wish to act separately on any item, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. APPROVAL OF TELEPHONE MAINTENANCE AGREEMENTS WITH G-TEL FOR A TOTAL AMOUNT OF $16,368

-- Main Campus 7/1/88 - 6/30/89
-- Children's Center 6/1/88 - 5/31/89
-- Schott Center 6/1/88 - 5/31/89
-- Wake Center 6/1/88 - 5/31/89
d. RATIFICATION OF CONTRACTS FOR USE OF CLINICAL FACILITIES BY STUDENTS ENROLLED IN THE HEALTH TECHNOLOGIES PROGRAM

- Santa Barbara Cottage Hospital 6/88 - 6/89
- St. Francis Hospital 6/88 - 6/89
- Marian Medical Center 6/88 - 6/91
- Santa Barbara County Mental Health Services 6/88 - 6/91

e. APPROVAL OF AGREEMENT WITH RETIREMENT CONSULTANT, GIL BISHOP, Attachment 5.1-e

f. APPROVAL OF AGREEMENT WITH GOLETA UNION SCHOOL DISTRICT FOR MOWING SERVICES AT WAKE CENTER, 7/1/88 - 6/30/89, Attachment 5.1-f

5.2 BUSINESS ACTION ITEMS


Article XIII-B of the State Constitution and Chapter 1205 (1980) require that annually the governing board establish the revenue appropriation limit for the following year. This computation results in an appropriation limit of $34,705,630, documentation for which is in the Accounting Office.

The Superintendent/President recommends adoption of Resolution No. 36 (1987-88) establishing an appropriation limit for the 1988-89 fiscal year.

Attachment 5.2-a

b. RESOLUTION NO. 37 (1987-88) APPROVING A CONTRACT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR CHILD CARE AND DEVELOPMENT PROGRAMS FOR 1988-89

The Superintendent/President recommends approval of Resolution No. 37 (1987-88) for contract with the State Department of Education for child care and development programs and participation in the funding.

Attachment 5.2-b

c. APPROVAL FOR LIABILITY/PROPERTY INSURANCE

In 1985 the District joined a statewide Liability JPA (Schools Excess Liability Fund - SELF) and in 1987 a Liability/Property JPA (Statewide Association of Community Colleges - SWACC). Both programs have proven to be cost effective for the District which has stabilized insurance rates. The pooling of "premiums" has increased cash reserves for claims in respective JPAs.

The property/liability coverage for 1988-89 is shown in the Attachment. Both coverages selected have a $25,000 SIR (self-insured retention) for each incident. Administration of the SIR is by District staff, above $25,000 to the respective JPAs. All costs are in the 1988-89 budget.
The Superintendent/President recommends approval of the liability/property insurance coverage as indicated.

Attachment 5.2-c

d. RATIFICATION OF CHANGE ORDER NO. 6 - LEARNING RESOURCE CENTER/LIBRARY

Change Order No. 6 approves utility conduits for the new Snack Bar next to the LRC/Library. After conferring with the President, the Business Manager signed the Change Order. This increases the contract price by $3,513.56 to a total amount of $5,730,735.56. The June 13, 1989, completion date is unaffected.

The Superintendent/President recommends approval of Change Order No. 6 - LRC/Library - J. R. Roberts Corporation, Contractor, in the amount of $3,513.56.

Attachment 5.2-d

e. ACCEPTANCE OF BIDS AND AWARDED CONTRACT - PERSHING PARK PARKING LOT EXTENSION

On June 17, 1988, bids were received for extending the Pershing Park parking lot.

The Superintendent/President will present a recommendation at the Board meeting.

f. ACCEPTANCE OF BIDS AND APPROVAL TO PURCHASE APPLE MICROCOMPUTERS

On June 1, 1988, bids were received for the purchase of Apple microcomputer equipment; two were deemed acceptable. The two bids were for the identical dollar amount; however, Apple computer purchases made under the auspices of the District's Higher Education Purchase Program (HEPP II) contract with Apple provide significant added value for the District.

The Superintendent/President recommends acceptance of the bids and authorization to purchase the Apple microcomputer equipment from the Apple Computer Corporation in the amount of $59,059.80 with Personal Electronics named as installing dealer.

Attachment 5.2-f

g. BOARD ACTION OF MAY 26, 1988, RESCINDED: CLAIM FILED BY DAVID TURNER

On May 10, 1988, the District received a claim for $800,000 by David Turner for alleged injuries. On May 26, 1988, the Board routinely denied the claim under 5.1-c, Consent Items. Our legal counsel has determined that the form of the claim did not comply with the Government Code; therefore, the claim should be returned to the claimant as insufficient without action by the Board.
The Superintendent/President recommends the Board action on May 26, 1988, (Ref: Item 5.1-c: Claim by David Turner) be rescinded.

Attachment 5.2-g

h. RESOLUTION NO. 38 (1987-88) TRANSFERRING FUNDS TO THE PARKING FACILITIES FUND

The Superintendent/President recommends adoption of Resolution No. 38 (1987-88) authorizing the transfer of funds to the Parking Facilities Fund.

Attachment 5.2-h

i. ADOPTION OF RESOLUTION NO. 39 (1987-88) AND APPROVAL OF APPROPRIATION TRANSFER NO. B88-217 TO INCREASE 1987-88 LOTTERY INCOME AND APPROPRIATIONS

The College Planning Council has recommended the allocation of an additional $214,748 in 1987-88 Lottery funds as listed in Attachment 5.2-i.

The Superintendent/President recommends adoption of Resolution No. 39 (1987-88) and approval of Appropriation Transfer No. B88-217 authorizing the allocation of Lottery funds.

Attachment 5.2-i


The Superintendent/President recommends adoption of Resolutions No. 40 and No. 41 (1987-88) authorizing Routine Internal Transfers as contained in the Attachment.

Attachment 5.2-j

k. ADOPTION OF RESOLUTION NO. 42 (1987-88) AND APPROVAL OF APPROPRIATION TRANSFERS NOS. B88-202, 203, 204, 213

The District has received additional income allocations and adjustments to the budget for Child Development Training Consortium, EOPS Video, ABE-306 Fund, and Disabled Student Services grants for the 1987-88 fiscal year.

The Superintendent/President recommends adoption of Resolution No. 42 (1987-88) approving the additional income adjustments to the grants in the General Fund.

Attachment 5.2-k
1. ADOPTION OF RESOLUTION NO. 43 (1987-88) AND APPROVAL OF APPROPRIATION TRANSFER NO. B88-218

The Superintendent/President recommends adoption of Resolution No. 43 (1987-88) authorizing the transfer of Lottery funds totaling one percent of salary adjustment from Appropriation for Contingencies to various salary accounts.

Attachment 5.2-1

6. OTHER BUSINESS

6.1 FIVE YEAR PLAN

Mr. Burt Miller will provide an overview of the College's Five-Year Plan.

7. ADJOURNMENT

The next Meeting of the Board of Trustees will be held on Tuesday, July 12, 1988, at 4:30 p.m. This will be a Special Meeting.