MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 26, 1988

4:00 p.m. - CLOSED MEETING
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:45 p.m.

1.2 ROLL CALL

Members present:

Ms. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mr. Sidney Frank
Ms. Joyce Powell
Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Gregory Sarasin, Student Trustee

Members absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Anais Aiken, Associated Students Treasurer-Elect
Dr. Martin Bobgan, Vice President, Continuing Education
Dr. Gary Carroll, Chemistry Professor
Dr. Elaine Cohen, Dean, Academic Affairs
Mr. William Cordero, Dean, Student Affairs
Ms. Zellah Yvette Covells, SBCC Student
Ms. Carol Diamond, Coordinator, Articulation Council
Ms. Margaret Eejima, Chairperson, Drafting/Cad Department
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Chris Frank, Associated Students President-Elect
Mr. C. Tom Garey, Academic Senate President
Mr. Tim Gilles, Chairman, Automotive Department
Mr. Mike Guillen, CSEA President
Ms. Karolyn Hanna, Dean, Academic Affairs
Dr. Charles Hanson, Business Manager
Ms. Nancy Hull, Chemistry, Laboratory Technician
Mr. William Hull, Biology/Science, Laboratory Technician Supervisor
Mr. Richard LaPaglia, Student Activities Coordinator
Ms. Debbi Mackie Burke, Counselor, Student Affairs
Mr. Keith McLellan, Director, Transfer Center
Ms. Kris Melberg, Student Senate
Mr. Jim Minow, Director, Foundation for SBCC
Mr. John Morrisohn, Chairman, Graphic Communications
Mr. Dan Oroz, Personnel Director
Dr. Henry Pugh, Dean, Vocational Education
Mr. Yusef Rejai, Associated Students President
Mr. Mike Staniewicz, Associated Students Vice President-Elect
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
Mr. Robert TenEyck, Associated Students Senator
Dr. Tom Travis, Dean, Continuing Education
Dr. Jack Ullom, President, Instructors’ Association
Mr. John Wakefield, Associated Students Senator
Mr. Jim Williams, College Information Officer
Dr. Richard Wotruba, Dean, Student Affairs
Mr. Tom Zeiher, Audio-Visual Technician

1.3 WELCOME

President Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mrs. Alexander announced that personnel matters were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF MAY 12, 1988

Upon a motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved the Minutes of the Regular Meeting of May 12, 1988.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey reported that the Representative Council has concentrated on two major elements since the last Board Meeting. One is the review of and recommendations relevant to the Division Chairperson job description. Mr. Garey noted the positive cooperation that exists between the administration, the division chairs, the Instructor’s Association, and the Academic Senate. The second
element is the review of activities and final reports of the Faculty Enrichment, Sabbatical Leave, and Academic Freedom/Professional Standards Committees.

Newly elected Representative Council members who will be serving two-year terms commencing June 6, 1988, through Spring 1990 are:

Kim Clark - ESL
M’Liss Garza - Library
Peter Georgakis - Mathematics
David Lawyer - Social Science
Claudia Mitchell - Nursing
Bill Vincent - Marketing/Management/Supervision
Keith Level - Physics and Engineering

Mr. Garey expressed his gratitude to outgoing Representative Council members: Jim Edmondson, Laura Krawczyk, Eleanor Flewellen, Maury Ryan, Nan Metz, and Harry Bulow.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Yusuf Reja

Mr. Reja gave his final report as Associated Students’ President stating that the 1987-88 Senate has made an effort to serve the students as effectively as possible. He further stated that the Senate implemented various programs, services, and social events. Club activities were promoted on campus with donations, and four new clubs were chartered. Contributions were allocated for numerous projects. Mr. Reja highlighted the Senate’s involvement with administration, SBCC departments, and the community at large. New officers for 1988-89 are:

Mr. Chris Frank - President
Mr. Mike Staniewicz - Vice President
Ms. Anaïs Aiken - Treasurer
Mr. Greg Sarasin - Student Trustee
Mr. Jeff Gallagher - Senator
Ms. Amber Lent - Senator
Mr. John Wakefield - Senator

The 1987-88 Student Senators were introduced and thanked by Mr. Reja for their service to the College. A plaque was presented to Mr. Richard La Paglia, advisor to the Student Senate, from Mr. Reja on behalf of the 1987-88 Student Senate. The plaque read, "Certificate of Appreciation - for outstanding effort and guidance in student government by Student Senate 1987-88."

Mr. Reja concluded his report by stating that he appreciates the freedom allowed in this country, and he is grateful to be in this country and at Santa Barbara City College.
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by Santa Barbara City College for the period May 26 through June 9, 1988, highlighting "Strange Snow," presented by the Santa Barbara Theatre Group, SBCC Jazz Choir Concert, and the Student Awards Banquet.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall acknowledged the Student Senate by stating this was the best year in student government in terms of the quality of program since Dr. MacDougall has been on this campus. He noted that over 600 students voted in this past election.

The Superintendent/President reported on the Assembly subcommittee’s augmentation of $510,000 for the Student Services Center Building. The money to remodel the Library to a Student Services Building is now $2,100,000.

Dr. MacDougall stated that later in the Agenda the Board would vote on a $70,000 Management Information System Grant and credited the hard work of staff members, especially Dr. Elaine Cohen and Dr. Jack Friedlander, for the grant being funded. The MIS will allow the College to follow, with some specificity, the various services accessed by a student. This program will be beneficial to SBCC and others throughout the State.

Dr. MacDougall reported that SBCC is continuing to work toward a long-term agreement between SBCC and Cal State, Dominguez Hills, for a Bachelor of Science degree in Business Administration. The degree would be awarded from Cal State, Dominguez Hills, but the classes would be held at Santa Barbara City College.

e. REPORT BY INSTRUCTORS’ ASSOCIATION - Dr. Jack Ullom

Dr. Ullom gave a summary report from the Instructors’ Association to the Board of Trustees.

Dr. Ullom noted that negotiations were completed for a new three-year contract, discussed the housing situation in Santa Barbara and detailed steps that have been taken to bring rail service from Santa Barbara to the Lompoc/Santa Maria area where housing is significantly less expensive, spoke of working in conjunction with the Academic Senate and the Instruction Office to solve a problem with job duties and compensation of Division Chairpersons, articulated with administration the possible rise in health insurance and the legality of the cafeteria plan, provided legal advice to Instructors’ Association members, attended Board Subcommittee meetings, participated in the College’s governance study, produced a Newsletter, and produced a contract that seems to have met the immediate needs of the College community. Dr. Ullom stated that this was a very positive beginning.
1.8 RESOLUTION NO. 28 (1987-88) REQUIRING THAT GOVERNING BOARD MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 8, 1988, TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board approved Resolution No. 28 (1987-88) requiring consolidation of election dates of those Board Members whose terms expire this year. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Mrs. Alexander

Noes: None

Absent: Mr. Luria

1.9 RESOLUTION NO. 29 (1987-88) CANDIDATE’S STATEMENT OF QUALIFICATIONS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved Resolution No. 29 (1987-88) which establishes policies regarding the candidate’s statement of qualifications. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Mrs. Alexander

Noes: None

Absent: Mr. Luria

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Certificated appointments:

Ms. Ellen Stoddard - Director, Lou Grant Parent/Child Workshop
Ms. Deborah Ventura - Temporary Appointment, Essential Skills Instructor

Two classified employees were receiving Certificates of Appreciation for 15 years with the District. Mr. Oroz commended Ms. Betty Bartels for her conscientiousness and noted that she is his right-hand person. Mr. Gary Carroll described Ms. Nancy Hull as being the mainstay of the Chemistry Department being responsible for all purchasing and lab setups, and he thanked her for making his job as Department Chair an easier one.

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board approved the Personnel Consent Items as listed in the Meeting Agenda and Attachments to the Agenda.
3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. Ricks, seconded by Dr. Dobbs, the Board approved the 149 candidates for the Associate of Arts Degree and 103 candidates for the Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements.

3.2 PRESENTATION REGARDING TRANSFER CENTER WITH EMPHASIS ON PROJECT ASSIST AND TAP (TRANSFER ACHIEVEMENT PROGRAM)

Mr. Keith McLellan, Director of the Transfer Center, presented a progress report of the activities and achievements of the Transfer Center including Project ASSIST and the Transfer Achievement Program (TAP).

Mr. McLellan noted that Santa Barbara City College was one of 20 colleges in California funded by the Chancellor's Office to increase the number of transfers to four-year institutions directing efforts especially toward underrepresented students. He explained that this is the end of the third year of the project, and it has been extended through June 1989.

The transfer rate from SBCC has increased by 19 percent this year, and the increase will be 100 percent in five years. Mr. McLellan stated that transfer is a college-wide concern.

Mr. McLellan described Project ASSIST as a computer-based transfer planning and four-year college/university information system. It is used for student look up, test scores, etc.

The Transfer Achievement Program (TAP) is a program to assist underrepresented students in transferring to four-year colleges and universities. The program is designed to ensure that each participating student is informed and participates in valuable services and activities related to successful transfer.

Along with Mr. McLellan, the transfer team consists of Ms. Lana Rose and Ms. Gladys DeNecochea.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RATIFICATION OF ARTICULATION AGREEMENTS

Mr. Romo presented an overview of articulation efforts with the high school districts emphasizing steps taken to establish a good rapport with the local high schools.

Ms. Debbie Mackie-Burke spoke of the large SBCC student enrollment increase of local individuals under 20 years of age. A few of the special articulation events that have taken place on campus have been the Hispanic Women's Day and Cinco de Mayo, and planned activities for seniors in high school were itemized.
Ms. Carol Diamond presented specific agreements that have been developed and future plans. The agreements provide a way for a student to move from high school without duplicating course content. The agreements also provide that if a student successfully completes high school courses, then that student may enter SBCC at a higher level after passing a competency exam.

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved ratification of the Articulation Agreements between SBCC and the Santa Barbara High School District in Automotive Technology, Graphic Communications, and Landscape Horticulture.

4.2 SUMMER SESSION, 1988, INSTRUCTORS

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved Summer Session, 1988, instructors listed in the Attachment.

4.3 CHILDREN’S CENTER SUMMER CHILD CARE PROGRAM

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved the Children’s Center Summer Care Program which will be a six-week self-supporting session from June 27, 1988, through August 5, 1988, at a tuition charge of $45 per week per child to cover direct costs.

4.4 SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1988

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved the proposed six-week Continuing Education Division Summer Session 1988 which will begin June 20 and end on July 30, 1988.

4.5 RECOMMENDED APPROVAL OF COURSES, CONTINUING EDUCATION DIVISION, SUMMER TERM 1988

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved the proposed new courses offered through the Continuing Education Division for Summer Session 1988 as listed in the Agenda.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

A motion was made by Mr. Ricks and seconded by Mr. Santodomingo to approve all Business Consent Items as listed in the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF RESOLUTION NO. 30 (1987-88) FOR PAYMENT OF OUTDATED WARRANT

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board approved Resolution No. 30 (1987-88) authorizing payment of $177.20 for an outdated warrant. The vote follows:
Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Mrs. Alexander

Noes: None

Absent: Mr. Luria

b. APPROVAL OF RESOLUTION NO. 31 (1987-88) FOR YEAR-END TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Frank, the Board approved Resolution No. 31 (1987-88) authorizing year-end transfers by the County Superintendent’s Office. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Mrs. Alexander

Noes: None

Absent: Mr. Luria

c. RATIFICATION OF AGREEMENT WITH THE CHANCELLOR’S OFFICE FOR SBCC TO PROVIDE MATRICULATION WORKSHOPS AND ADOPTION OF RESOLUTION NO. 32 (1987-88)

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board approved ratification of the Agreement No. 87-0493 and adoption of Resolution No. 32 (1987-88) certifying approval of the District to enter into this transaction for an amount not to exceed $4,225. The vote follows:

Ayes: Dr. Dobbs, Mr. Frank, Mrs. Powell, Mr. Ricks, Mr. Santodomingo, Mrs. Alexander

Noes: None

Absent: Mr. Luria

d. APPROVAL OF CHANGE ORDER NO. 4 - LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board approved Change Order No. 4 - Learning Resource Center/Library which summarizes technical corrections to the drawings and calculation sheets but requires no change in the contract price or completed date.

e. ACCEPTANCE OF BIDS AND APPROVAL TO REMOVE ASBESTOS FROM THE GYMNASIUM CEILING

Upon motion by Mr. Ricks, seconded by Mrs. Powell, the Board approved the acceptance of bids and authorization to award the contract for removal of asbestos from the gymnasium ceiling in the amount of $246,862 to the International Technology Corporation.
6. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. Ricks, the Board adjourned the meeting at 6:03 p.m., setting the next Regular Meeting of the Board of Trustees for June 9, 1988, at 4:30 p.m.


[Signatures]

Président, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board