MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 11, 1988

4:30 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Meeting was called to order by President Alexander at 4:33 p.m.

1.2 ROLL CALL

Members present:

Ms. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mr. Eli Luria
Ms. Joyce Powell
Mr. Ed Santodomingo

Members absent:

Mr. Sidney Frank
Mr. Gary Ricks
Ms. Stacy Temple, Student Member

Others present for all or a portion of the Meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary Clerk to the Board of Trustees

Mr. Bill Cordero, Dean, Student Affairs
Ms. Jane Craven, Assistant Dean, Student Affairs
Mr. C. Tom Garey, Academic Senate President
Mr. Mike Guillen, CSEA President
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, Chief Job Steward, CSEA
Ms. Nancy Hull, Sr. Lab Technician, Chemistry
Mr. Bill Hull, Lab Technician Supervisor, Biological Sciences
Ms. Cecelia Alvarado Kuster, Assistant Professor, Early Childhood Education
Mr. Ron LaGuardia, Payroll Supervisor
Dr. Robert Profant, Professor, Biological Sciences
Ms. Carol Sharpe, Consultant, Chancellor’s Office
Ms. Dorothy Taylor, Volunteer, SBCC Gardens
Dr. Tom Travis, Dean, Continuing Education
Dr. Jack Ullom, President, Instructors' Association
Mr. Jim Williams, College Information Officer
Ms. Marsha Wright, Personnel Specialist
Mr. Tom Zeiher, Audio-Visual Technician

1.3 WELCOME

President Alexander extended a cordial welcome to all present.

1.4 MINUTES OF REGULAR MEETING OF JANUARY 14, 1988

Upon a motion by Dr. Dobbs, seconded by Mr. Luria, the Board approved the Minutes of the Regular Meeting of January 14, 1988.

1.5 HEARING OF CITIZENS

No citizen expressed a desire to be heard.

1.6 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

1) On January 29, 1988, members of the administrative staff and deans of student services and academic affairs met at a retreat to discuss collective decision making and collegial governance. Though it was anticipated that this would be an opportunity to air problems, the meeting was positive and reinforcing. Many attendees reported back that they had learned a great deal about how decisions are arrived at and how to work with various offices. As a result, faculty and staff will be assessing the College's committees structure and working to educate them about how this process works and how they can become more active. The retreat demonstrates that we can respond to changing needs and go forward with goals and objectives.

2) The Academic Senate is finalizing an Ad Hoc Calendar Committee to come up with possible alternative academic calendars to involve students who need to transfer. A proposal will be brought to the Academic Senate by April, and recommendations will then be forwarded to the administration for further review and possible action.

3) The process for selecting a Faculty Lecturer for 1988 has begun. Input is being obtained from faculty and students for next year's choice.

4) The Theatre Arts students who are going to San Diego for the American College Theatre Festival will revive Biloxi Blues for three nights to raise funds and to warm up for the festival performance on February 19, 1988. The students will also observe performances of other schools' productions and attend workshops.
b. REPORT BY ASSOCIATED STUDENTS - Mr. Yusuf Reja

There was no Associated Students report.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by Santa Barbara City College for the period February 11 through February 25, 1988.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1) The first week of this semester is off to a good start. The weather is cooperating, and everything else is going well. The enrollment is up 3.5 percent from spring of 1987. New student enrollment has increased by 5 percent which indicates that the number of new students is up compared to continuing students, and the number of units students are taking is higher. ADA is slightly higher than last year. State funding looks good. The College should receive its full entitlement and perhaps funding for growth, too.

2) Dr. MacDougall commended Mr. Garey on the Academic Senate Retreat. It was a healthy session and reinforces something special in terms of a governance model and relationship between administration and faculty. Faculty and administrators agree on what the College’s objectives should be. The excellence we seek is attained when faculty and administration work cooperatively. It is important to recognize that what we have is good but not to be self-satisfied. We need to work to make it better.

3) Dr. Roslyn Elms from CPEC visited our campus to study non-credit adult education classes. It is an important study because some objectives are set before they evaluate a program. There are questions about whether the State should support programs for older adults and what resources should go into these courses. She left impressed with the Continuing Education Program at Santa Barbara City College. Both Senator Gary Hart and Assemblyman Jack O’Connell have been alerted about the CPEC study. This study was recommended by the Master Plan Commission.

4) In regard to an update on the Bass Estate, the terms of agreement from the Steering Committee will be mailed to Board Members. The next step will be for our representatives to meet with members of the family to see whether concurrence can be reached. A conditional use permit for the College is needed from the County of Santa Barbara. If the two ends are achieved, we will have an exciting program there.

5) There was a significant Facilities Subcommittee Meeting on February 4, 1988. Conclusions were reached for long-term development planning for both the East and West Campuses. The entrances to both campuses will be made safer, and the Committee
supported construction of a parking structure. An RFP for working drawings and study of a road and parking area near the new Student Services Building (old library). Dr. MacDougall expressed his appreciation to the Board for its involvement in these activities.

6) Stacy Temple’s letter of resignation was acknowledged. It indicated that she had enjoyed her experience as a Student Board Member but was resigning reluctantly because of her studies and work load.

7) Dr. MacDougall asked that Mr. Romo introduce Dr. Henry Pugh, new Dean of Technologies, who came to SBCC from San Diego where he helped establish a vocational program. He had first-hand knowledge and worked with the administration of a K-12 vocational program there, and positive comments were received regarding his abilities in working with people and getting things done. This background will be an asset to SBCC.

8) Ms. Rita Harrington was commended on her leadership in CSEA and for her excellent representation of the classified staff for the past two years. She will serve as Chief Job Steward for the coming year. Other elected CSEA officers are: Mr. Mike Guillen from Athletics, President; Mr. Bill Hull from Biological Sciences, Vice President; Ms. Betty Rowley, Secretary; Mr. Bernie Sayers from Art, Treasurer; and Mr. Carlos Ramirez from Security, Reporter.

Mr. Dan Oroz stated that he had enjoyed working with Ms. Harrington as CSEA President.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Dr. Dobbs moved that the Personnel Consent Items be approved. Ms. Powell seconded the motion.

Mr. Bill Hull

Dr. Profant spoke of Bill Hull’s 20 years of service in Biological Sciences. He has taken extra courses on his own time at SBCC and UCSB and keeps the lab in perfect order. He manages the students and other personnel in the department well. Dr. Profant said it was a pleasure to recognize Bill in this way.

Dr. MacDougall presented Mr. Hull with a Certificate of Recognition.

In his acceptance remarks, Mr. Hull stated the reasons he has stayed at SBCC for 20 years is that students still return to see him, and the people he works with are the best at what they do. He plans to be here many more years.
Ron LaGuardia

Mr. LaGuardia, new Payroll Supervisor, was introduced to the Board. He is a former Business Teacher from Corning, New York. He worked at Hydrex Pest Control as a controller before coming to SBCC.

3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Dr. Dobbs moved and Mr. Santodomingo seconded that the Board confer upon each of 58 candidates for Associate of Arts Degree and 38 candidates for Associate in Science Degree the appropriate degrees subject to completion of the State and local requirements.

3.2 PRESENTATION OF EARLY CHILDHOOD EDUCATION PRODUCED PUBLIC SERVICE ANNOUNCEMENTS (PSAs) AND VIDEO CASSETTE

Mr. Bill Cordero and Ms. Carol Sharpe, Chancellor’s Office Consultant, presented four thirty-second public service announcements dealing with the topic of Early Childhood Education and a brief introduction of an informational video cassette. Ms. Sharpe explained that the focus was two-fold: To help parents with parenting and to encourage young people to go into childhood education. These are part of a national campaign.

3.3 PRESENTATION OF EOPS PRODUCED PUBLIC SERVICE ANNOUNCEMENTS (PSAs) AND RECRUITMENT VIDEO CASSETTE

Mr. Bill Cordero and Mr. Mario Balibrera presented four thirty-second public service announcements regarding EOPS and a brief introduction of the ten-minute recruitment video cassette. Mr. Balibrera stated that station managers will show these if they like them, so he is working closely with them as they are allowed 100 public spots per week. They want young people to know what educational programs are available to them.

3.4 REGISTRATION - SPRING SEMESTER 1988

Ms. Jane Craven presented an overview of the registration process and registration results for Spring semester, 1988. With the requirements of matriculation, registration procedures have changed from previous semesters. Ms. Craven explained some of the changes which have taken place over the past five years. The registration and admissions process serves the students much better now than it used to. Pre-registration is encouraged, and students must go through orientation and advisement before registering. Department chairs are working hard to open high-enrollment classes. Projecting into the future, registration may be taken care of by telephone.

3.5 COLLEGE CALENDAR

Mr. Luria moved for approval of the College calendar for the 1988-89 academic year. Mr. Santodomingo seconded the motion.
4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 SABBATICAL LEAVES, 1988-1989

Ms. Powell moved for approval of sabbatical leaves for the 1988-1989 college year. Dr. Dobbs seconded the motion. The recipients are:

Genevieve Anderson - Spring 1989
Gregory Cain - 1988-1989
Judith Meyer - 1988-1989
Jane Metiu - 1988-1989
Mace Perona - 1988-1989
Jack Sanford - Fall 1988
Myrene Smith - Spring 1989

4.2 INSTRUCTIONAL EQUIPMENT ALLOCATIONS, 1984-1988

Mr. Romo presented a summary of the instructional equipment allocations for 1984-1988 along with a handout explaining where funding comes from. He stated that everything begins with a Five-Year Plan. After needs are demonstrated, they are collected by the Deans. These are submitted to the Division Chair Council, then to the College Planning Committee. The six sources of funding are: State, VEA, General Fund, Lottery, Donations, and Categorical Funding. Mr. Romo pointed out that there has been a steady increase in allocations for instruction equipment since 1984.

5. BUSINESS SERVICES

5.1 BUSINESS CONSENT ITEMS

Upon a motion by Ms. Powell, seconded by Mr. Luria, the Board approved the Business Consent Items as listed in the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF CHANGE ORDER NO. 1: LRC/LIBRARY, J. R. ROBERTS CORPORATION, CONTRACTOR

The construction contract with J. R. Roberts Corporation allows for additions to the contract for excavation and recompaction of dirt in excess of the quantities bid. Due to the instability of the slope, extra work was required by the structural engineer. The contractor was required to excavate and recompact 2,530 cubic yards above the specification at $2.00 per cubic yard by contract—a total of $5,060. The new contract price is $5,723,060.00.

In addition, Change Order No. 1 adds ten calendar days to the completion date for rain days which extends the new completion date to May 30, 1989.

Dr. Dobbs moved for approval of the LRC/Library Change Order No. 1. Ms. Powell seconded the motion.
b. ACCEPTANCE OF BIDS AND AUTHORIZATION TO PURCHASE AND INSTALL DISHWASHING MACHINE AND EXHAUST SYSTEM

On January 21, 1988, bids for the purchase and installation of a dishwashing machine and exhaust system for the HRC Department were opened in the Office of the Director of Administrative Services. Two bids were received and deemed acceptable. Each bidder indicated he could meet the installation schedule.

Mr. Luria moved that the Board accept bids and authorize purchase and installation of the dishwashing machine and exhaust system in the amount of $38,745.32 from Jordano's. Dr. Dobbs seconded the motion.

c. APPROVAL OF RESOLUTION NO. 17 (1987-88) AND APPROPRIATION TRANSFER NO. B88-048 ALLOCATING 1987-88 LOTTERY FUNDS

The College Planning Council has recommended the allocation of $514,798 in Lottery Funds to the credit program. Also included is a $110,000 list of non-credit allocations.

Dr. Dobbs moved for approval of Resolution No. 17 (1987-88) and Appropriation Transfer No. B88-048 authorizing the allocation of Lottery Funds. Mr. Luria seconded the motion. The vote follows:

Ayes: Dr. Dobbs, Mr. Luria, Ms. Powell, Mr. Santodomingo, Ms. Alexander

Noes: None

Absent: Mr. Frank, Mr. Ricks

d. ADOPTION OF RESOLUTION NO. 18 (1987-88) AND APPROVAL OF APPROPRIATION TRANSFER NO. B88-049 TO ADD NEW MONIES TO THE GENERAL FUND

Acceptance of grant funds necessitates increasing the District’s 1987-88 income budget and allocating the funds to the appropriate cost center accounts.

Ms. Powell moved for adoption of Resolution No. 18 (1987-88) authorizing addition of the Matriculation Grant monies to the General Fund. Mr. Luria seconded the motion. The vote follows:

Ayes: Dr. Dobbs, Mr. Luria, Ms. Powell, Mr. Santodomingo, Ms. Alexander

Noes: None

Absent: Mr. Frank, Mr. Ricks
6. ADJOURNMENT

It was recommended that the Board Meeting of February 25 be canceled. The next Regular Meeting of the Board of Trustees will be March 10, 1988, at 4:30 p.m. Dr. Dobbs moved for adjournment at 6:37 p.m. Ms. Powell seconded the motion.

APPROVED BY THE BOARD OF TRUSTEES ON March 10, 1988

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board