MINUTES

REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 8, 1988

4:00 p.m. - CLOSED SESSION
Room A-150

4:30 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:30 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Greg Sarasin, Student Member

Members absent:

Dr. Joe Dobbs
Mr. Sidney Frank

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Dr. Martin Bobgan, Vice President, Continuing Education Division
Mr. Pablo Buckelew, Professor, English/Essential Skills
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Chris Frank, President, Associated Students
Mr. C. Tom Garey, President, Academic Senate
Dr. Charles Hanson, Business Manager
Ms. Rita Harrington, Account Clerk, Sr., Continuing Education
Ms. Henryette Howes, Manager, Harbor Heights Manor
Ms. Sunny Laub, Dean, Continuing Education
Ms. Dawn M. Lewis, UCSB Student
Mr. Mitch Malone, SBCC Student
Mr. Burt Miller, Administrative Assistant to the Superintendent/President
Mr. Nathaniel Palmer, Associated Student Senator
Dr. Henry Pugh, Dean, Technologies
Ms. Dorothy Taylor, Landscape/Horticulture Gardens Volunteer
Dr. Jack Ullom, President, Instructors' Association
Mr. Jim Williams, College Information Officer

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION

Dr. Alexander announced that the Superintendent/President's performance and salary for 1988-89 had been discussed in Closed Session. By previous action, the Superintendent/President's contract had been maintained and extended to June 30, 1991.

Upon motion by Mrs. Powell, seconded by Mr. Santodomingo, the Board unanimously approved increasing the Superintendent/President's salary and benefits by the same percentage as that of the faculty and administrative staff.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 10, 1988

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of November 10, 1988.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Tom Garey

Mr. Garey congratulated Dr. Elizabeth Hodes on her lecture, "The Animal That Counts" on behalf of the faculty and Academic Senate. He thanked Coach Newton Chelette for recognizing faculty at the "Faculty Appreciation Night." Mr. Garey reported on Representative Council actions since the previous Board Meeting: Endorsed the 1989-90 College Calendar and nominated Dr. Peter Haslund for Hayward Award for Educational Excellence.

Mr. Garey stated that he is expecting a report from the subcommittee on underrepresented students for proposals for implementing and operationalizing the statement that was passed the beginning of the semester and Rep. Council will be making recommendations to the administration. Rep. Council will also be making recommendations on faculty enrichment grants and sabbatical leaves in January.

Mr. Garey reported on the November 17-19, 1988, State Conference of Academic Senate for California Community Colleges he and Lana Rose
attended. The theme of the Conference was "New Majority Students and New Majority Faculty." Numerous sessions focused on educational and instructional needs of new majority students and also the need mandated by AB 1725 for increasing the proportions of the new majority faculty. Mr. Garey detailed many of the sessions that were attended.

Mr. Garey announced that the State Academic Senate has adopted the SBCC statement on underrepresented students, has urged the local senates to implement similar commitments on meeting the needs of these students, and will convey that position to the Board of Governors and the Chancellor's Office requesting both tangible and philosophical support for implementing those goals.

b. REPORT BY ASSOCIATED STUDENTS - Mr. Chris Frank

Mr. Frank introduced Mr. Nathaniel Palmer, Chairman of the Political Awareness Committee, congratulated Dr. Elizabeth Hodes on her Faculty Lecture, and Dr. Peter Haslund for his nomination for the Hayward Award for Educational Excellence.

Mr. Frank reported on Student Senate actions: The Arts and Crafts Day on December 14, $200 was donated to the EOPS for their Christmas function at La Casa de la Raza, $250 was donated for an upcoming theater production, exploring the idea of a fund-raising auto-faire, attended Cal-SACC regional meeting, Parking Committee working on a new Ride Board, Health Awareness Committee has produced a Christmas card with the message against drinking and driving for distribution on campus, 16 recipients will obtain scholarships from the Student Senate (four for academic achievement, four for tutorial, four for single parents, and four for financial aid), the Associated Student Retreat held on November 18 (was a very unifying and informative experience), working on the Associated Student Senate Direction Statement to produce continuity for the Student Senate in the future, and the work being done for the very successful Christmas Unity campaign conducted on campus.

c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on events scheduled by the College for the period December 9 through January 12, 1989, highlighting the SBTG production of To Gillian on Her 37th Birthday, Christmas celebrations to be hosted by the Campus Bookstore, Continuing Education Division, and EOPS, Jazz Nite at City College, Arts & Crafts Day, Noon-Hour Lecture Series, basketball, Winter Break, and SBTG's auditions for The Glass Managere.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall acknowledged Mr. Frank's report and the quality of leadership and work being done by the Student Senate--especially their work on the Christmas Unity program and the responsible way in which they conducted the campaign. He congratulated Dr. Hodes for
representing the faculty at the College in the high quality manner they deserved to be represented. He stated that her lecture was challenging, the content was exceptional, and delivery was equally exceptional.

Dr. MacDougall reported that a breakfast meeting was held on December 5, 1988, for three guests from Yalta, Mayor Vladimir Dovugolov, Mayor Alexander (Sasha) Murashov, and Dr. Anatoly Popenko. The meeting was attended by community leaders, faculty, and students.

He announced that a letter applying for a cooperative education grant would be sent and that the timeline did not allow for bringing it to the Board Meeting prior to mailing. It would be brought back for retroactive approval.

The Interdisciplinary Building plans were approved by the Chancellor's Office and the Office of State Architect. Dr. Hanson has advertised for bids, plans are on schedule, and a recommendation should be available for the January 26 Board Meeting for awarding the contract for constructing the Interdisciplinary Building.

Two large donations have been received since the last Board Meeting for the Capital Campaign--$50,000 from Robert and Trish Duggan and $35,000 from the Exxon Foundation that will provide the computers for the CAI Lab. Over $1 million has been donated as of this date. The $1.1 million goal should be reached by January 31, 1989.

There is a need to expand the staff in the nursing program, but there is a lack of capacity in the SBCC budget to do so. A proposal has been submitted to the three hospitals for a three-year commitment of $40,000 per year for a total of $120,000 to support a faculty position. There is every reason to feel that there will be a favorable response to the proposal from the three hospitals. A discussion was held on the upward trend of nursing students applying at the College and the cooperative program between SBCC and CSU Dominguez Hills for students to receive a bachelor's degree in the nursing program.

The early registration period is expected to have over 2000 students registered for the Spring Semester, and approximately 70 percent of those students will be taking 12 units or more. The College is able to provide academic advising with more quality, and the Instruction Office knows earlier what the demands will be on the curriculum. Dr. MacDougall complimented Vice President Fairly, Dr. Wotruba, and the counseling and admissions' staffs for their fine work. Students will have programs that will more closely align with their objectives, less wasted time on their part, and, as a result, a higher probability they will sustain their commitment to their educational goals.

The Superintendent/President noted that Mr. Eli Luria would be recognized by the Anti-Defamation League on Sunday, December 11, 1988, for his outstanding service to the community and his many contributions to Santa Barbara City College. Congratulations were extended to Mr. Luria.
Dr. MacDougall noted that Mr. Frank, who was unable to be present at this meeting, wished to express his thanks and appreciation for the leadership and service Dr. Alexander has provided as Board President this past year. Board Members thanked Dr. Alexander for her efforts over the past year as Board President.

1.8 GOVERNING BOARD

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

Mr. Ricks nominated Dr. Joe Dobbs for President of the Board for 1988-89 stating that Dr. Dobbs has served on this Board for 16 years, has served as President of CCCT, is serving on the Presidential Search Team for ACCT, is on the 1989 conference committee for CCCT, has served on the committee for the Santa Barbara/Puerto Vallarta Sister City, has served on the Boards of the Channel City Club, Rotary Club, the Santa Barbara Scholarship Foundation, and the University Club. He noted that Dr. Dobbs epitomizes volunteerism in our country. Mr. Luria seconded the nomination. The Board unanimously approved the election of Dr. Dobbs as President of the Board of Trustees.

Mr. Luria nominated Mrs. Joyce Powell as Vice President stating that it was a privilege and pleasure to do so. He noted that Mrs. Powell has served on the Board for 15 years effectively and efficiently, and has been active in civic affairs (PTA, precinct work, Girl Scouts, fund-raising, The Foundation for SBCC Board, and the Carpinteria Historical Society). Mr. Santodomingo seconded the motion. The Board unanimously approved the election of Mrs. Powell as Vice President of the Board of Trustees.

Dr. Alexander passed the gavel to Mrs. Powell (due to Dr. Dobbs' absence). Dr. Alexander thanked Dr. MacDougall, faculty, and staff of the College on behalf of all Board Members for the possibility and opportunity to serve this College.

b. ESTABLISHMENT OF MEETING DATES, TIME, AND PLACE

Upon motion by Dr. Alexander, seconded by Mr. Frank, the Board established the second and fourth Thursdays of each month as meeting dates, starting at 4:30 p.m., to be held in Room A-211, Santa Barbara City College.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1988-89

Memberships for the subcommittees for the coming year are as follows:

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<th>Educational Policies</th>
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<td>Sidney Frank, Chair</td>
<td>Kay Alexander, Chair</td>
<td>Eli Luria, Chair</td>
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<td>Joyce Powell (alt.)</td>
<td>Eli Luria (alt.)</td>
<td>Kay Alexander (alt.)</td>
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2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following appointment:

Rosalina Palacios - Asst. Coordinator--Immigration/Amnesty Program--
Continuing Education, effective January 3, 1989

Dr. Friedlander commended Dr. Frank Cox on the occasion of his retirement
this June for his 27 years of service to Santa Barbara City College noting
his excellence in teaching and writing, the strong supportive evaluations
he receives from his students, and the enrichment he has brought to the
lives of his students. Dr. Cox thanked Board Members and Dr. MacDougall
for the atmosphere at Santa Barbara City College which allowed him to
concentrate on teaching and not on administrative details.

Dr. Hanson, acknowledging her December 1988 retirement, thanked Barbara
Cells for her 25 years of service stating that she has worked as Senior
Duplicating Operator since 1975 and always has remained patient, unruf-
ffled, helpful, never has an unkind word toward anyone, often completes
work under unrealistic timelines, and has served the College well.

Dr. Wotruba honored a friend, Betty Rowley, a true friend to Santa Barbara
City College. She has remained at the College in the same position,
department, and building for 26 years. In acknowledging her retirement,
he noted that she has kept her positive attitude and high energy, has
always been totally committed to her job, did not accept mediocrity, and
was a very selfless person who understands that the College is here to
help the students. Ms. Rowley stated she has enjoyed working with staff
and faculty and thanked Board Members for the pleasant campus and working
conditions.

Dr. Larry Friesen thanked Julie Sangster for her work as a teacher’s aide
in the Biological Sciences Department. He described her as being the most
pleasant person at any time of the day and always trying to help. She has
kept track of nine faculty members, four lab techs and division aide, and
12 hourly staff members. He wished her the best in her retirement.

Dr. MacDougall presented Mr. Burt Miller with a Certificate of Recognition
for his 15 years of service to the District commending his excellent
writing, his duties in data processing, and his competence in any task he
undertakes.

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board unanimously
approved the Personnel Consent Items as listed in the Meeting Agenda and
Attachments to the Agenda.

(AT THIS POINT, THE BOARD TOOK ITEMS 4.1 AND 4.2 OUT OF ORDER)
3. STUDENT AFFAIRS - Ms. Lynda Fairly

3.1 1989-90 COLLEGE CALENDAR

Upon motion by Mr. Santodomingo, seconded by Mr. Ricks, the Board unanimously approved the 1989-90 College Calendar.

3.2 RECOMMENDED APPROVAL OF SUBMISSION OF THE EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROJECT PLAN FOR 1988-89

Upon motion by Mr. Ricks, seconded by Dr. Alexander, the Board unanimously approved the Extended Opportunity Programs and Services (EOPS) Project Plan for 1988-89 as contained in the Enclosure.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PRESENTATION OF CERTIFICATE OF RECOGNITION TO DR. ELIZABETH HODES (Taken out of order)

A special Certificate of Recognition and a check in the amount of $500 were presented by Dr. MacDougall to Dr. Elizabeth Hodes as Tenth Annual Faculty Lecturer, 1988-89.

4.2 SABBATICAL LEAVE REPORTS (Taken out of order)

Mr. Pablo Bucklew reported on his sabbatical leave taken during the 1987-88 college year and expressed appreciation to Board Members for the opportunity. He stated that the ESL Department identified three areas in need of development: Supplementary materials for courses, a computer literacy component to the program, and orienting ESL students to college. Mr. Bucklew highlighted the third component, orienting ESL students to college, by stating that students need to know what opportunities are available to them at Santa Barbara City College. The College needs to prepare them academically in AA, AS, and occupational programs and counsel them so they can make career choices early in their study. As a result, all 45 ESL classes over a two-week period have been oriented to all programs offered at SBCC, gone through support services, talked about career planning, career awareness, and they have all chosen a major. Emphasis is on the College being here for them not only to learn English but also for them to reach their greatest potential--going beyond English. He noted that the student population is changing dramatically. Many students arriving at SBCC have had one or two years of college in their own countries. He stated that without the sabbatical the implementation of this program would not have taken place. He further noted that, as a result of his sabbatical, he returned to the classroom with a renewed enthusiasm.

Due to time constraints, Dr. Peter Haslund was invited to return at a later date to report on his sabbatical leave.

(AT THIS POINT, THE BOARD TOOK ITEMS 5.1 AND 5.2-a OUT OF ORDER)
4.3 RECOMMENDED APPROVAL OF ADDITIONAL COURSES, CONTINUING EDUCATION DIVISION - WINTER TERM 1989

Upon motion by Mr. Luria, seconded by Mr. Santodomingo, the Board unanimously approved the additional proposed new courses offered through the Continuing Education Division for Winter 1989 as listed in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS (Taken out of order)

Upon motion by Dr. Alexander, seconded by Mr. Ricks, the Board unanimously approved all Business Consent Items as listed in the Agenda and Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. PRESENTATION OF CONCEPTUAL DRAWINGS FOR THE WEST CAMPUS PARKING STRUCTURE (Taken out of order)

A detailed presentation of the recommended conceptual drawing for the West Campus Parking Structure was provided by Mr. Jerry Zimmer, Architects West, project architect, and Mr. Lindsey Goodman. The building would be three stories high at any one point. Turn arounds, landscaping, layout, and pedestrian access were all outlined.

Dr. Alexander left at 6:15 p.m.

Upon motion by Mr. Luria, seconded by Mr. Ricks, the Board unanimously approved the concept plan and authorization for Architects West to proceed with working drawings for the West Campus Parking Structure.

b. APPROVAL OF ARCHITECT FOR DESIGN OF BUSINESS EDUCATION CENTER

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved engaging Kruger, Bensen, Ziemer as the architect for the Business Education Center at a fee not to exceed $30,000.

c. APPROVAL OF HAZARD COMMUNICATION PLAN

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved the adoption of the Hazard Communication Plan as contained in the Enclosure.

d. APPROVAL OF CHANGE ORDER NO. 17, LEARNING RESOURCE CENTER/LIBRARY

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved Change Order No. 17 increasing the LRC/Library contract by $2,129 and extending the completion date by one day.
e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACTS FOR ROOF REPLACEMENT, BID #331

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved acceptance of the bids and authorization to contract for roof replacement as follows: Rey Crest Roofing and Waterproofing Co., Children’s Center, $27,450; Channel Islands Roofing Inc., Campus Center, $35,688 as contained in the Attachment.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR RELOCATABLE CLASSROOM, BID #332

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved acceptance of the bids and purchase of the relocatable classroom from Modtech Inc. in the amount of $27,200 as contained in the Attachment.

g. ADOPTION OF RESOLUTION NO. 11 (1988-89) FOR ROUTINE INTERNAL TRANSFERS B89-035 THROUGH B89-041

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously approved adoption of Resolution No. 11 (1988-89) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mrs. Powell

Noes: None

Absent: Dr. Alexander, Dr. Dobbs, Mr. Frank

h. APPROVAL OF APPROPRIATION TRANSFER NO. B89-042 AND 043 AND ADOPTION OF RESOLUTION NO. 12 (1988-89)

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board unanimously adopted Resolution No. 12 (1988-89) approving the additional revenue and adjustments to the programs in the General Fund as contained in the Attachment. The vote follows:

Ayes: Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mrs. Powell

Noes: None

Absent: Dr. Alexander, Dr. Dobbs, Mr. Frank

6. ADJOURNMENT

Upon motion by Mr. Ricks, seconded by Mr. Santodomingo, the Board adjourned the meeting at 6:29 p.m., setting the next Regular Meeting for January 12, 1989.
APPROVED BY THE BOARD OF TRUSTEES ON January 26, 1988

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board