MINUTES
REGULAR MEETING OF BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 14, 1987

3:30 p.m. - CLOSED MEETING
Room A-150

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The Meeting was called to order by President Frank at 4:13 p.m.

1.2 ROLL CALL

Members present:

Mr. Sidney Frank, President
Ms. Kathryn Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Mr. Gary Ricks
Mr. Ed Santodomingo
Mr. Matthew Steen, Student Member

Members absent:

Ms. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary Clerk to the Board of Trustees
Mr. Ron Adler, Associate Professor, Communications Department
Ms. Krista Anderson, President, ASB
Mr. Brian Beach, Storekeeper, Warehouse
Dr. Martin Bobgan, Vice President, Continuing Education
Mr. Jack Brashears, Associate Professor, Applied Science & Technology
Ms. Amanda Burden, Channels Reporter
Dr. Gary Carroll, Professor, Chemistry
Mr. Gerald, Assistant Professor, Marine Technology
Dr. Elaine Cohen, Dean, Academic Affairs
Ms. Trish Dupart, Chairperson, Professional Growth Board
Ms. Lynda Fairly, Vice President, Student Affairs
Mr. Harold "Rusty" Fairly, President, Academic Senate
Ms. Janice Fitzgibbons, Associate Professor, Health Technologies
Mr. Gerald Floyd, Professor/Counselor  
Mr. R. Douglas Fossek, Professor, English/Essential Skills  
Dr. Jack Friedlander, Dean, Academic Affairs  
Dr. Larry Friesen, Professor, Biological Sciences  
Mr. Charles T. Garey, Vice President, Academic Senate  
Ms. Marie Gressel, Professor, Business Education  
Mr. Michael Guillen, CSEA Vice President  
Ms. Nancy Hull, Chemistry Lab Technician  
Ms. Rita Harrington, CSEA President  
Ms. Bunny Jennings, Art Instructor  
Ms. Cecelia Kuster, Associate Professor, Early Childhood Development  
Dr. Barbara Lindemann, Instructors' Association  
Ms. Debbie Mackie-Burke, Counselor  
Mr. Michael Mallen, Professor, Mathematics  
Ms. Jane Marsh, Payroll Supervisor  
Ms. Kathy McGuire, Counselor  
Mr. Keith McLeian, Director, Transfer Center  
Mr. Burt Miller, Administrative Assistant to Superintendent/President  
Mr. James Minow, Executive Director, The Foundation for SBCC  
Mr. Dan Oroz, Director of Personnel  
Mr. Frank Ramon, Financial Aid Specialist  
Ms. Marian Rapp, Classified Employee of the Year (Honorable Mention)  
Mr. Peter Raschke, Department Aide, Music  
Dr. Ray Rosales, Counselor  
Mr. R. Dennis Ringer, Instructors' Association  
Mr. John Romo, Vice President, Academic Affairs  
Ms. Lana Rose, Director, SBCC/UCSB Transition Program  
Ms. Virginia Rowley, Professor/Librarian  
Dr. Elwood Schapansky, Instructors' Association  
Ms. Diana Sloane, Dean, Academic Affairs  
Ms. Myrene Smith, Professor, Health Technologies  
Dr. Curtis Solberg, Professor, Social Science  
Ms. Dorothy Taylor, Volunteer, SBCC Gardens  
Ms. Victoria Torres, Matron, Business Services  
Dr. Jack Ullum, President, Instructors' Association  
Ms. Theresa Weissglass, Early Childhood Education  
Mr. Jim Williams, College Information Officer  
Ms. Marsha Wright, Personnel Specialist  
Mr. Tom Zeiher, Audio-Visual Technician

1.3 WELCOME

The Board President extended a cordial welcome to all present.

1.4 CLOSED SESSION

Mr. Frank announced that Personnel Negotiations were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF APRIL 23, 1987

Upon a motion by Mr. Ricks, seconded by Mr. Luria, the Board approved the Minutes of the Regular Meeting of April 23, 1987.
1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Mr. Harold "Rusty" Fairly

In Mr. Fairly's last report after serving two years as Academic Senate President, he emphasized three points:

- What he has learned in the past two years
- What recommendations he would like to make to the Board
- A stress on collegiality between the Board and the faculty

Mr. Fairly stated that he has learned that SBCC's Board of Trustees has an excellent reputation in the community. A recommendation to the Board would be to engage in dialogue once each year to reassess goals, objectives, and mission in a retreat setting. He stated that collegiality is needed more now than ever before in the history of this College. He challenged the Board to use a scholastic approach, examine all facts and ideas, review evidence, listen to all arguments and logic, then exercise thought before coming to a decision. Mr. Fairly expressed his appreciation for the opportunity to serve as Academic Senate President for the past two years.

b. REPORT BY ASSOCIATED STUDENTS - Ms. Krista Anderson

Ms. Anderson reported on the following recent events:

1) The Lip Sinc Air Band competition on May 8, 1987, was successful even though the turnout was less than expected, with 8-9 contestants taking part.

2) ASB elections have been rescheduled until Wednesday and Thursday, May 20 and 21, 1987.

3) On May 1-3 five representatives from SBCC attended a Cal-SACC Conference in Sacramento hosted by Mr. Matt Jackson who questioned the level of commitment to student government of the representatives who attended this conference. They attended brainstorming sessions about how to educate students regarding what is happening in community colleges, the largest college system in the United States.

Upcoming events are as follows:

1) On May 20, 1987, there will be a forum on "Star Wars." Pros and cons will be presented in regard to Congressional support of this issue.

2) On May 28, 1987, a speaker will be at SBCC from Central America as part of a forum on that country.
c. REPORT ON CURRENT EVENTS - Mr. Jim Williams

Mr. Williams reported on coming events scheduled by Santa Barbara City College for the weeks between May 14 and May 28, 1987.

d. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1) Dr. MacDougall congratulated Mr. Fairly for two successful years as Academic Senate President.

2) Comments were made regarding AB 1725, the omnibus bill that includes recommendations developed through the efforts of the Commission for the Review of the Master Plan for Higher Education and the Legislature's Joint Commission for Review of the Master Plan for Higher Education. The bill is authored by Assemblyman Vasconcellos and has many features. The core of the bill from our District's perspective has to do with governance. Dr. MacDougall stated that the governance policy paper, a "New Partnership," was developed by a CEO Trustee task force and is serving as the basis for developing a delineation of functions agreement between the Chancellor's Office and local districts. It is the Superintendent/President's intent to discuss this more thoroughly with the Academic Senate and Associated Students and to pursue support of the agreement at the State level.

3) Dr. MacDougall commended the EOPS staff for hosting another successful Cinco de Mayo where a rich cultural heritage is acknowledged and community members are involved.

4) The President presented Ms. Cecelia Kuster with a bouquet of flowers to express appreciation for a well planned conference on May 1, 1987, entitled "Matriculation Made Manageable." This one-day conference was attended by 140 people who offered some positive comments about the excellent content and organization that went into it. He stated that the concept of matriculation represents the most fundamental reform that has come out of the Master Plan and legislative review. It personalizes the educational experience of those who come to SBCC and maximizes the probability that goals will be achieved by these students. SBCC is providing leadership in this area.

5) Dr. MacDougall announced that SBCC now has a commitment that allows the College to go to bid on the new Library. This bid cannot be awarded until August 15, 1987, but SBCC is now assured of this new building.

e. REPORT ON RESEARCH PROJECT - Dr. Jack Friedlander

Dr. Jack Friedlander reported on the findings of a research project completed this summer entitled, "The Quality of the Educational Experience at SBCC: A Report from Our Students."
He reported that there was mostly positive feedback from 111 students who completed the 49-item survey which should have taken less than 15 minutes to complete. The results of this research will be retained, meetings will be scheduled with department chairs to promote improvements, and the questionnaire sent out again later for comparison.

Dr. MacDougall stated that Dr. Friedlander is an excellent addition to the SBCC staff and has exceeded the high expectations that were set down upon his arrival nine months ago.

2. PERSONNEL

2.1 PERSONNEL CONSENT ITEMS - Mr. Dan Oroz

Ms. Alexander moved that the Personnel Consent Items be approved. Mr. Ricks seconded the motion.

2.2 PERSONNEL ACTION ITEMS

a. RESOLUTION NO. 20 (1986-87) TO DECLARE THE WEEK OF MAY 17-23, 1987, AS CLASSIFIED SCHOOL EMPLOYEE WEEK IN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Dr. Dobbs moved for adoption of Resolution No. 20 (1986-87) which declares May 17-23, 1987, Classified School Employees Week. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank

Noes: None

Absent: Ms. Powell

b. RECOGNITION OF 1986-87 OUTSTANDING CLASSIFIED EMPLOYEE

The Board of Trustees annually pays special honor to a member of the regular Classified Staff, chosen by his/her peers, for outstanding service to the College and/or community.

Mr. Ricks moved and Dr. Dobbs seconded that the Board of Trustees award a special Certificate of Recognition and an honorarium of $200 to the Outstanding Classified Employee and the plaque bearing the names of each year's honoree engraved with his/her name.

Ms. Nancy Hull, Chemistry Lab Technician, was selected as SBCC's Outstanding Classified Employee for 1986-87. She has been employed in the same department since 1973 and has served on CPC and the Personnel Benefits Committee. Ms. Hull is a member of the Humane and Audubon Societies. Honorable mention was given to the following:
Ms. Jane Marsh, Payroll Supervisor
Ms. Marian Rapp, Retired after 30 years with SBCC
Mr. Peter Raschke, Music Department Aide
Ms. Victoria Torres, Custodian

The video, "Our Hats Are Off to You," was shown to the Board and guests.

c. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JANUARY 1, 1987

On October 23, 1986, CSEA, Chapter 289, presented an initial collective bargaining proposal, and the District adopted its initial counter proposal. Both proposals were made public in accordance with the public disclosure requirements of the Rodda Act (Section 3547). The District negotiators and CSEA, Chapter 289, have reached agreement on Salary and Benefit adjustments. The agreement is retroactive to January 1, 1987. The agreement was described by the Director of Personnel.

Ms. Alexander moved that the Board approve the agreement between the California School Employees Association, Chapter 289, and the District effective January 1, 1987, and, as required by Rule 32120, the District file a copy of the written agreement with the Public Employment Relation Board. Dr. Dobbs seconded the motion.

d. PUBLIC HEARING ON SBCC INSTRUCTORS' ASSOCIATION COLLECTIVE BARGAINING CONTRACT PROPOSAL

On April 23, 1987, the Board officially received the SBCC Instructors' Association proposal. As required by the Rodda Act, the Board gave notice to the public by news release that at its next Board Meeting a hearing would be held to provide the public with an opportunity to express itself regarding the Instructors' Association proposal.

Mr. Ricks moved that the hearing be opened. Mr. Luria seconded the motion.

Dr. Gary Carroll, Professor of Chemistry, told of his experience in purchasing a home in Carpinteria. He stated that his earnings as a professor at SBCC were so low that the co-signature of his parents was necessary to qualify for a bank loan. He expressed his concern that quality instructors without family assistance or large home equities would not be able to accept a position at Santa Barbara City College.

No one else expressed a desire to be heard.

Mr. Ricks moved that the hearing be closed. Dr. Dobbs seconded the motion.
e. PRESENTATION AND RECOMMENDED APPROVAL OF THE DISTRICT’S PROPOSAL FOR THE INITIAL COLLECTIVE BARGAINING CONTRACT WITH THE SBCC INSTRUCTORS’ ASSOCIATION

The initial District contract proposal was made available and recommended for adoption. The Superintendent/President read a prepared statement outlining the District’s commitment to maintaining the principles of collegiality in order to assure the continued excellence of the College. The District will present as its primary position an offer that maintains existing College policies and the methods for changing them. The focus of collective bargaining processes will be on salaries and benefits.

Ms. Alexander made a motion, seconded by Mr. Santodomingo, to adopt the following as required by the Rodda Act:

1. Officially adopt the initial proposal,
2. Make the proposal a matter of public record for public pickup in the Superintendent/President’s Office and the Personnel Department, and
3. Give notice by District news release to the public that at its next Board meeting, a hearing will be held to provide the public with an opportunity to express itself regarding the District’s proposal.

3. STUDENT SERVICES - Ms. Lynda Fairly

3.1 HOLDS ON STUDENT RECORDS

It has been the College’s practice to place a hold on the record of any student owing the College money. The hold prevents registration, processing of transcripts, diplomas and grades, and readmission to the College. This was reviewed by the Educational Policies Committee.

Dr. Dobbs questioned the length of time that parking violations might be tolerated. It was suggested that staff judgment be used in determining these variables.

Mr. Luria moved for acceptance of this practice with modifications allowing for staff judgment in regard to number of parking citations permitted and the length of time a student has to pay them for release of his/her records. Mr. Ricks seconded the motion.

3.2 MODIFICATION OF PREREGISTRATION POLICY

Preregistration is based on the number of students whom the College can effectively counsel and register during a limited period of time. The group chosen will vary from semester to semester. For each semester, disabled students, EOPS students with less than 30 units, and continuing matriculating students who have completed a to-be-determined number of units will be invited to register. To encourage participation in matriculation, the College is providing the opportunity to preregister to students participating in advisement and assessment.
Ms. Fairly explained that this policy would provide flexibility in the number of units a student must complete before preregistration and prevents a rush in the Admissions Office at the beginning of each semester.

Mr. Luria moved for approval of the modified policy for preregistration. The motion was seconded by Mr. Ricks.

3.3 "STUDENT REPS" FOR SANTA BARBARA CITY COLLEGE

The High School Relations Program is expanding by the addition of a group of students who will represent Santa Barbara City College in a variety of ways.

Ms. Debbie Mackie-Burke presented an overview of the proposed activities. She indicated that the 10 students who met the established criteria of having completed 12 units, being enrolled as a full-time SBCC student, and maintaining a 3.5 GPA would be paid $5.00 per hour and perhaps given college credit in future semesters. These students will provide close contact with prospective enrollees, provide tours of the campus, speak in high school classrooms, assist with orientation and schedules, and target high risk groups for special attention.

Mr. Luria moved for approval of "Student Reps" for Santa Barbara City College. Dr. Dobbs seconded the motion.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 PRESENTATION ON STATUS OF SBTG’S 1986-87 SEASON

Mr. John Romo gave a presentation on the status of the Santa Barbara Theatre Group’s 1986-87 season. The report will focus on the budget which shows that after completing 40 percent of the season, the Santa Barbara Theatre Group is 63 percent of the way toward completing its income objectives for the year.

4.2 APPROVAL OF NEW CLASSES--CONTINUING EDUCATION DIVISION, SPRING AND SUMMER SESSION 1987:

Mr. Ricks made a motion, which was seconded by Mr. Luria, to approve the following new Continuing Education Division classes for Spring and Summer 1987:

- Interior Lighting and Space Planning (Interior Design Certificate Program)
- Preparation for California Basic Educational Skills Test (CBEST)*

* Not supported by State monies

4.3 RATIFICATION OF PROPOSALS FOR FUND FOR INSTRUCTIONAL IMPROVEMENT GRANT

The following proposals have been submitted to the Chancellor’s Office for funding under the fund for instructional improvement for the 1987-88 school year:
1. A proposal entitled, Applied Oral Skills Program, submitted by Mary Weimann, Instructor of Communications, for funding in the amount of $20,618.

2. A proposal entitled "Faculty Advising through Matching Students' Learning Styles" submitted by Mr. John Eggler, Chairperson for the Faculty Enrichment Committee, for funding in the amount of $26,975.

3. A proposal entitled "Presentational Interdisciplinary Project" submitted by Ms. Helena Hale, Professor of the English Department, for funding in the amount of $9000.

4. A proposal entitled "Model Practices for Assessment and Establishment of Course Requisites" was submitted by a consortium of five community college districts including SBCC for funding in the amount of $79,985.

5. A proposal entitled "Instructional Applications of Videodisk Technology in the Arts" was submitted by Dr. Jack Ullom, Professor of Music, for funding in the amount of $8,451.

Mr. Ricks moved for ratification of these proposals. Mr. Santodomingo seconded the motion.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

A motion was made by Mr. Ricks and seconded by Mr. Luria to approve all Business Consent Items as listed in the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF RESOLUTION NO. 21 (1986-87) APPROVING APPROPRIATION TRANSFER NO. B87-062 WHICH TRANSFERS FUNDS FROM THE APPROPRIATION FOR CONTINGENCIES TO THE WORKERS' COMPENSATION BENEFITS

The current rate of Workers' Compensation claims makes it necessary to allocate additional funds.

Mr. Santodomingo moved for approval of Resolution No. 21 (1986-87) transferring $75,000 from the General Fund Appropriation for Contingencies to the Workers' Compensation Expenditure Account. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank

Noes: None

Absent: Ms. Powell
b. APPROVAL OF RESOLUTION NO. 22 (1986-87) TRANSFERRING FUNDS TO THE CONSTRUCTION AND REHABILITATION FUND

Mr. Santodomingo moved for adoption of Resolution No. 22 (1986-87) transferring $100,000 from the General Fund to the Construction Fund for Classroom Renovation. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank

Noes: None

Absent: Ms. Powell

c. APPROVAL OF RESOLUTION NO. 23 (1986-87) AUTHORIZING COMMERCIAL CHECKING ACCOUNTS

Santa Barbara Bank & Trust has taken over the current Wells Fargo Bank facility on the Mesa. Three existing Wells Fargo accounts are to be transferred to the Santa Barbara Bank & Trust Mesa branch.

Mr. Santodomingo moved for adoption of Resolution No. 23 (1986-87) authorizing District staff to establish checking accounts at Santa Barbara Bank & Trust. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank

Noes: None

Absent: Ms. Powell

d. APPROVAL OF RESOLUTION NO. 24 (1986-87) AUTHORIZING THE BUSINESS MANAGER TO INVEST DISTRICT FUNDS WITH THE STATE TREASURER

Education Code Section 84035 authorizes the governing board to invest temporary surplus funds. This is usually done through the County Treasurer’s Office. Since the State Treasurer’s Office may on occasion pay a higher interest rate, it is requested that the Business Manager be authorized to invest with the State Treasurer when appropriate.

Mr. Santodomingo moved for adoption of Resolution No. 24 (1986-87) authorizing the Business Manager to make short-term investments with the State Treasurer. Mr. Ricks seconded the motion. The vote follows:

Ayes: Ms. Alexander, Dr. Dobbs, Mr. Luria, Mr. Ricks, Mr. Santodomingo, Mr. Frank

Noes: None

Absent: Ms. Powell
e. CARRYOVER OF 1986-87 LOTTERY PROCEEDS ALLOCATION

Allocations totaling $757,854 in anticipated 1986-87 State lottery proceeds have been made to various projects, activities, and programs. Certain transactions will not be completed by the end of this budget year due to time constraints.

Mr. Ricks moved that 1986-87 lottery income unexpended as of June 30, 1987, be carried over to the 1987-88 budget. Dr. Dobbs seconded the motion.

GENERAL

6.1 UPDATE ON DISTRICT FIVE-YEAR PLAN

Mr. Burt Miller provided a brief overview on the District's progress regarding Five-Year Planning efforts. An executive summary and a copy of the Five-Year Plan were made available. Mr. Miller explained the emphasis on an approach to planning that begins at the department level and builds to a college-wide plan and the reasons for our involvement in the Chancellor's planning task group.

ADJOURNMENT

Mr. Ricks moved that the meeting be adjourned at 6:25 p.m. Mr. Luria seconded the motion. The next Regular Meeting of the Board of Trustees will be held May 28, 1987, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON May 28, 1987

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board